

North Branford Library Board  
January 13, 2016  
Minutes

Carol Davidson, Chair  
Theresa Frandsen  
Joan Candelora  
Virginia Fallon

Robert Hull, Director

1. Minutes of November 11, 2015 Meeting

MOTION: T. Frandsen moved, seconded by V Fallon to approve the minutes of the November 11 meeting, with all in favor motion passed.

2. Library Board Report

Chairman Davidson reported that there was a new librarian hired, with lots of experience and deferred to the Library Director's report.

3. Library Director Report

Library Director Robert Hull reported that a new librarian was hired and although she was hired for Atwater she will also fill in at Smith. Amy Noble has many years of experience in cataloging and is doing very well.

Petition in the library- understands the argument. Any petition is political in nature and can not promote any side. Mr. Hull mentioned any political party can book a room.

Donation to the library- last year, Frank and Lois Flaherty donated \$5,000 to the library. This same couple donated over \$6,500 this year. Mr. Hull spoke about a maker space in the library.

Member Frandsen thanked Mr. Hull for embracing this couple and showing appreciation for their generous donation.

4. Maker Spaces in libraries

Mr. Hull gave an overview on the Wilton Library's Maker Space technology and what the technology can offer to the public. Mr. Hull stated this is a beginning dialog and would entail some planning, which

he hopes to continue in more in the future. He felt there are many ways to approach this project.

5. Library Budget, 2016-17

6.

Mr. Hull overviewed each item on the budget including full time and part time employees, pension, social security (which are based on formulas), office supplies, technical supplies, cleaning supplies, telephone, utilities, travel, equipment maintenance (copy machines) facilities maintenance, data processing (fee to lion), other contractual, professional development, office equipment (computer purchases), technical equipment (where materials lie, books, magazines, etc), looking back at actuals from previous years.

Library Director Robert Hull gave an explanation of the five year spending agreement against the trust fund.

Chair, Carol Davidson asked if the budget gets decreased due to donations.

Mr. Hull explained that donations are used for specific items in addition to the budget and would not affect the budget.

There was discussion on deliveries from the State Libraries, Mr. Hull overviewed ways they are trying to straighten out problems by eliminating subcontractors and handling all their own deliveries.

Member Fallon questioned a presentation she attended with problems with the audiovisual equipment.

Mr. Hull gave an explanation of equipment and mentioned a particular problem with that presentation and was an isolated incident.

J. Candelora made a motion to approve a budget request of \$678,934 for 2016-17. seconded by T. Frandsen

T. Frandsen made a motion to propose to the Town Manager and Town Council expenditures of \$28,000 from the Atwater Trust and \$2,000 from the Smith Trust in 2016-17 to be used for collection material, seconded by J Candelora

T. Frandsen Made a motion to propose to the Town Manger and Town Council an expenditure of up to \$11,000 from the General Gift Fund, Flaherty Fund, Friends of the Library, and other gift funds in 2016-

2017. This expenditure will be for library collections, programs, and equipment,, second by V Fallon.

All three of the motions above were approved unanimously.

7. Election of Officers

Chair spoke about the need for officers.

Chair Davidson expressed her desire to continue on as Chair

Joan Candelora expressed interested in being co-chair

Theresa Frandsen expressed interest in beign secretary

Motion: T. Frandsen moved to approve for the slate as presented by the Chair, second by V. Fallon. The motion was approved unanimously.

Having no other business.

8. Adjournment

T. Frandsen, moved V. Fallon seconded 8:41

Next meeting will be February 10<sup>th</sup> at Atwater Library.