

North Branford Library Board
Meeting of March 9, 2016
Smith Library 7:30 pm

Present: Joan Candelora
Theresa Frandsen
Virginia Fallon
Debra Falvey

Robert Hull, Library Director

Absent: Carol Davidson

Vice Chair Joan Candelora opened the meeting at 7:31 pm

1. Minutes of previous meeting

MOTION: Member Frandsen moved to approve the minutes of the February meeting, seconded by Member Fallon.

Abstention: Joan Candelora

With three in favor and one abstention, motion passed.

2. Library Board Report

Theresa Frandsen reported on the tremendous help she received recently from one of the librarians. Through her guidance she was sent with list in hand to the Wallingford Library to obtain specific books. Ms. Frandsen stated this was her first time at the Wallingford library and reported she was able to observe a three-D copier in use.

Member Fallon opened discussion on recent dialogue in reference to upgrading the outdoor space. Members discussed potential funding opportunities to begin gradual work on an outdoor space.

3. Library Director Report

Library Director Robert Hull distributed fliers announcing a Read-A-Thon to benefit the NBHS Big Give in which the Library is one recipient.

Mr. Hull also reported that the Friends of the Library would hold their book sale on Saturday, April 30th at Jerome Harrison School.

Mr. Hull additionally informed members of the Puzzle Off which will be held this coming Saturday, as well as upcoming craft events planned for both libraries.

Mr. Hull distributed sheets on 2015 library statistics, which showed information for October, November, and December. The sheets contained numbers on circulation, public services, programs and acquisitions from both libraries.

In response to a question on Sunday attendance, Mr. Hull stated the attendance remained good, however challenging to get an exact number. It was suggested a count be given to the Town Council to acknowledge the value of opening Sundays. Mr. Hull informed members on new programs being held on Sundays as well as continuing to open on Sundays again next year.

Mr. Hull stated he would bring a breakdown on cost for Sundays for the Board to review and discuss potentially expanding Sunday openings for the future.

4. Fundraising by selling snacks

Director Robert Hull gave an overview of a potential snack fundraising opportunity for the libraries. Members discussed procedure for paying and the best way to move forward ensuring an honesty policy. There was discussion on allergies and Mr. Hull stated snacks would be sold in the adult department.

MOTION: Member Falvey moved to approve selling snacks at the libraries, seconded by Member Theresa Frandsen
Abstention: Virginia Fallon

Member Falvey questioned the potential for modifying the snack selection if needed.

Mr. Hull explained the constraints of what they can have to sell to the public.

With three in favor and one abstention, motion passed.

5. Budget Hearings and work sessions

Mr. Hull distributed a copy of the budget sessions schedule and over viewed the upcoming meetings.

Mr. Hull gave an explanation on uncontrolled increase in the budget, which resulted in an approximate 2.5% increase.

6. Little Red School House restoration

Library Director Robert Hull informed members of plans to restore the schoolhouse, explaining the recommendation is to dismantle then rebuild it. There is also the potential to move it to the Atwater Library campus.

There was discussion on how the Little Red School House might be incorporated their with future outdoor expansion should the decision be made to move it to the Atwater Library.

Mr. Hull informed members of future meetings in place for discussion on the schoolhouse renovations

The meetings are as follows:

3/15 at the Atwater Library @ 7:30 pm

3/28 at the Atwater Library @ 7:00 pm

3/30 there will be meeting with Rotary Club at their weekly meeting.

It is unclear whether the Rotary Meeting is open to the public.

Mr. Hull overviewed the jurisdiction of this project as part of the Historical Society.

On another matter, Member Falvey overviewed the activity for the upcoming Book Sale to be held on April 30th. She informed members of the need for volunteers and the various areas and times help is needed.

Having no other business members moved to adjournment.

The next meeting will be held on April 13th at 7:30 pm at the Atwater Library.

7. Adjournment

MOTION: Member Frandsen, moved to adjourn at 8:31 pm.,
seconded by Member Fallon.

With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso
Recording Secretary

