

North Branford Library Board

Special Meeting

June 15, 2016

7:30 pm

Atwater Memorial Library

Present: Carol Davidson
Theresa Frandsen
Virginia Fallon
Debra Falvey

Robert Hull, Library Director

Absent: Joan Candelora

1. Minutes of previous meetings

MOTION: Member Frandsen moved to approve the minutes of the May meeting, seconded by Member Falvey.

With all in favor, motion passed.

2. Library Board report

Chairman Davidson reported that Nancy Dubrule of Nature Works has done a great deal of work for the Smith Library's landscaping. Ms. Davidson suggested the possibility of honoring Ms. Dubrule at a Town Council meeting. It was decided that Library Director Robert Hull would contact Town Manager Michael Paulhus for direction.

There was also discussion on approaching Van Wilgens to request possible services by them at the Atwater Library.

Members discussed updates on moving the Old School House.

3. Library Director Report

- Spending gift funds (Town Council meeting)

Library Director Robert Hull reported on the Town Council Meeting, stating that after questions and dialogue with Council Members, the Town Council approved spending up to \$11,000 of the gift fund account.

- Maker space and book sale planning

Mr. Hull overviewed recent discussion among library staff for potential spots for the Maker space and ongoing book sale space at both the Smith Library and Atwater Library. There was an overview of the necessary parameters in locating the best space.

There was discussion on supplies for the Maker space equipment. Mr. Hull explained if the Library were to have supplies available, library patrons would be charged for the supplies.

Member Falvey suggested a policy be put in place to oversee projects being done with the Maker space.

- Inter-library delivery problems

Library Director Robert Hull relayed his disappointment that delivery problems have not improved. He gave a quick overview on the history of the State delivery operations and how the service has changed over the years. There was an overview on some steps that have been taken to register concerns and ask for an improvement in the service.

Mr. Hull reported on the potential of a new policy restricting intra library borrowing until the delivery system has improved.

- Summer reading programs

The summer reading program began on Monday with approximately 60-70 children registered between both Libraries. Mr. Hull overviewed this year's program.

4. Replacement of exterior light, Smith Library

Library Director Robert Hull gave an overview of damage done to one of the exterior lights as well as the cost involved. His recommendation was to move forward to replace the light.

MOTION: Member Frandsen moved, seconded by Member Fallon to approve the replacement of the light at Smith Library at a cost of approximately \$700.00. With all in favor, motion passed.

5. Strategies to increase new patron registrations

Member Falvey opened discussion on ways to create a membership drive in September to increase Library membership.

Members shared ideas on programs or contests to attract new members and ways to promote the various programs.

Mr. Hull gave an overview on some of the different programs that are currently being used for the children's membership.

There was a discussion on the potential for attracting members from Evergreen Woods. Members were encouraged by new possibilities to forge relationships with the residents of Evergreen Woods.

6. Volunteers for computer training

Mr. Hull reported that he has contacted the schools for volunteers and has not heard back yet.

7. Library signs on State roads

Mr. Hull reported that he was not able to gather enough information on this topic for discussion at this meeting. He stated he would call again to obtain the appropriate information.

8. Adjournment

MOTION: Member Frandsen, moved to adjourn at 8:47 pm.,
seconded by Member Fallon.

With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso
Recording Secretary