

# TOWN OF NORTH BRANFORD

## Board of Fire Commissioners

### MINUTES

REGULAR MEETING, COMPANY #2

SEPTEMBER 1, 2016

**CALL TO ORDER:** Chairman Prunier called the meeting to order at 7:33 p.m. with the pledge of allegiance to the flag.

**ROLL CALL:** Chairman Ed Prunier, Vice Chairman Joseph Civitello (arrived @ 5 minutes late) and Commissioners Kenneth Ash and Anthony DellaCamera. Commissioner Andrew Campion was absent.

**OTHERS:** Officers: Fire Chief William Seward, III, Deputy Chief Anthony Esposito, Deputy Chief Robert Colangelo, Deputy Fire Marshal John O'Brien, Captains Jason Conway, Ken Neubig and Gene Stabile, Lieutenants Corey Roberts and John Rosotto, and Foreman Kyle Conklin. **OTHER INTERESTED PARTIES:** Mayor Michael Doody, Council liaison.

**PUBLIC HEARINGS AND COMMENTS:** None.

**READING OF PREVIOUS MINUTES:** Commissioner DellaCamera made a motion, seconded by Commissioner Ash, that the Board approve the Minutes of the August 4, 2016 Regular Meeting. On roll call vote, three in favor as Vice-Chairman Civitello hadn't arrived for the vote.

**NOTICES AND COMMUNICATIONS:** None.

**DEPARTMENTAL OFFICERS' REPORTS:** The Fire Marshal's Report for August was distributed listing 195 calls. Deputy Chief Esposito's report was distributed as well as the training facility utilization report from Deputy Chief Colangelo and his monthly report. There was a question about charging outside departments for the use of the training facility. There is no charge for any mutual aid companies to use the facility. Smoke detectors and CO detectors have been purchased for the fire marshal's office.

**COMMISSION COMMITTEE REPORTS:** There will be a meeting of the Town's Public Safety Committee on September 14<sup>th</sup> at 6:00 p.m. for further discussion of the regionalization of the dispatch center.

**REPORT FROM CHIEF:** Chief Seward's report dated September 1, 2016 was distributed to the Board. He gave an update on Rescue 22 and noted that it was put in service on August 12<sup>th</sup>. He stated that Medic 4 was sent out again for repairs. The next time there is a problem, it should go directly to New Jersey so that it could be thoroughly checked. He spoke about MEDCOM and the fact that they would like a minimum of a ten year commitment or a maximum forty year agreement. There is an operational meeting planned for September 12<sup>th</sup>. There have been issues with radio communications and a meeting is scheduled at the Police Department to discuss the antennae. The Town Planner will introduce some language in regulations for subdivisions regarding fire protection as there are currently no requirements. He commended all the members participating in the Potato Festival and noted that the tent was used as a command post and air conditioning for any festival goers suffering from the heat. Due to the Rt. 22 paving project, Ambulance 44 is being staffed and stationed at Co. 1. The Chief informed the BOFC that there were no more available funds for the 2015 AFG but he will submit a grant application for the 2016 AFG.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** The Chief discussed issues with dispatching and stated that he will document all the issues. He stated that they are not following the written procedures for dispatching. The police department requested copies of all of his operating procedures again and he supplied a link to the dropbox where they can obtain them. He noted one incident where a car went down an embankment and he was told by the dispatcher that the fire department wasn't needed. Chairman Prunier inquired of Mayor Doody about the issue of the clerk's pay and was assured that nothing would be done during this fiscal year as the budget is already in place. The Council would like to make a uniform pay scale for the board clerks and will discuss it during the budget hearings for 2017-2018.

**PUBLIC HEARINGS AND COMMENTS:** Company #1 will conduct their fund drive "fill the bucket" on September 10<sup>th</sup> and 11<sup>th</sup>. Congratulations were given to Captain Conway for his recent appointment as Captain of Company #1. Chief Seward gave an update on Bill Canning's status since his motorcycle accident. He has already had twelve surgeries and is requiring additional surgery on his leg and hopefully will be going to rehab soon. The department would like to hold a fundraiser for him and will assist with making his home wheelchair accessible.

**WELFARE OF THE COMMISSION:** None.

**ADJOURNMENT:** A motion was made by Commissioner Ash, seconded by Vice-Chairman Civitello, that the BOFC adjourn the meeting at 8:30 p.m. On roll call vote, all in favor.

Respectfully submitted,

Diane B. Whalen, Board Clerk