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North Branford Library Board

Special Meeting
September 21, 2016
7:30 pm
Edward Smith Library

Present: Carol Davidson
Joan Candelora
Theresa Frandsen
Virginia Fallon
Debra Falvey

Robert Hull, Library Director

1. Minutes of previous meetings

MOTION: Member Frandsen moved to approve the minutes of
the June meeting, seconded by Member Fallon with one abstention
from Member Candelora.

With all in favor, motion passed.

2. Library Board report

Chairman Davidson stated she would report under item 4.

3. Library Director Report

Annual statistics

Director Hull gave a summary of the years statistics pointing out that general circulation has decreased, a common occurrence now among libraries due to the ability to acquire books from the internet, amazon etc. He pointed out that the attendance and acquisitions are up and continue to show growth.

There was discussion on the effect the decrease in circulation has on other statistics in the library.

Maker space and book sale

Director Hull overviewed some of the preliminary work being done for introducing the Maker Space, with a plan to begin during the winter months. Mr. Hull stated he anticipates the space being built in stages with a noticeable start within the next few months. Each library will contain different spaces.

There was discussion on various ideas for the spaces including a circuit machine, lego blocks, three dimensional copy machine as well as other technical equipment. There will also be items for children.

Locations within each library were overviewed and discussed by members.

A brief discussion took place on location and success of both ongoing library book sales as well as accepting donations of books and dvd's.

Inter-library delivery problems

Members discussed the ongoing problems with the current inter-library delivery service. Director Hull explained some of the problems that exist and overviewed some of the new efforts being done to improve delivery.

4. Book discussion group at Community Center

Chairman Davidson reported on her discussion with Recreation Supervisor, Pat Rossiter regarding the start of a book discussion group at the Community Center. Chairman Davidson stated she would make a commitment to the group and see what the response is.

There was discussion on the existing book group and Ms. Davidson stated she would not replicate the books between the two groups.

Chairman Davidson reported that she has not begun work on the recognition for Natureworks but spoke briefly that once again Nature works attended to gardening for the Smith Library.

5. Fiber-optic installation at Atwater: Commitments and grants

Library Director Robert Hull distributed information on the project and briefly overviewed the work being done State wide as well as the effect of budget cuts on the program. Mr. Hull reported on the efforts by libraries throughout the State to keep the work moving through grants. There are requirements that will need to be put in place once the grant is obtained, there was also brief discussion on the process.

Member Falvey questioned some of the requirements from CIPA with regard to filters on the computers. There was discussion on filters and how they affect basic searches from patrons. Members also discussed age requirements associated with the filters as well as computer policies within the libraries.

6. Fax prices for public at libraries

Mr. Hull overviewed the current fax prices which were established years ago. He explained the library is looking for guidance in setting a more competitive price.

MOTION: Member Falvey moved, seconded by Member Candelora to approve a cost of \$1.00 for the first fax page and 0.50 each page after.

With all in favor, motion passed.

7. Sale of products at libraries for fund-raising

Mr. Hull introduced a handmade product made by a local patron who would like to sell in the library. Members all viewed what is called page holder and discussed price with half the proceeds going to the library.

MOTION: Member Candelora moved, seconded by Member Frandsen to approve selling the locally handmade page holder as an experiment at the cost of \$4.00 with a \$2.00 gift going to the library through January 31st.

With all in favor, motion passed.

8. Adjournment

MOTION: Member Candelora, moved to adjourn at 8:35 pm., seconded by Member Frandsen.

With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso
Recording Secretary