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TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

North Branford Library Board

Special Meeting
January 18, 2016
7:30 pm
Smith Library

Present: Carol Davidson, Chairman
Virginia Fallon
Debra Falvey
Theresa Frandsen

Robert Hull, Library Director

1. Maker Space possibilities

Library Director Bob Hull gave a brief overview of the recent New England Maker Space Summit attended by Library Staff members Debbi Verrillo and Amy Nobel.

Debbie Verrillo overviewed the summit, some of the speakers as well as presentations. She also spoke about the Hartford Library Maker Space for teens. She engaged the Board in an activity to make zines and explained other activities that have proven successful in other area libraries.

Amy Nobel spoke about initiatives to build maker spaces which present hands on opportunities for people, especially youth. Ms. Nobel also talked about the excitement of the summit seeing so many unique presentations.

Members discussed options on equipment, costs to the libraries and defraying those costs.

Library Director Bob Hull informed the Board that there is money available for the maker space areas. They will continue to discuss wish lists and desired items for the spaces.

2. Minutes of previous meetings

MOTION: Virginia Fallon moved to approve the minutes of
the November meeting, seconded by Member Falvey.

With all in favor and one abstention from Theresa Frandsen, motion passed.

3. Library Board report

Chairman Davidson informed members she had no report for this meeting with the exception of the budget discussions. Ms. Daivdson thanked the library staff members for their time presenting at tonight's meeting.

4. Library Director Report

Sales and Fundraising

Library Director Bob Hull reported that the thumb turner sales continues and provide information on a painting, which sold with the library receiving a percentage of the sales. He also informed members that there was a small fundraiser held with proceeds being split between the library and foundation.

Inter-Library Problems

Mr. Hull reported he had just received a 39-page report on the inter-library delivery system and that there appears to be an improvement in the delivery.

Road Signs

Mr. Hull informed members that there is a new lieutenant at the Police Department. He has sent a message to Lieutenant Lovelace and expects to report hear from him soon.

5. Library budget for 2017-2018: Meetings and displays

Library Director Robert Hull overviewed expectations from the Town Manager as well as potential changes in the library budget. Members overviewed line by line all budget items, with Mr. Hull giving specific explanation on changes.

Mr. Hull overviewed the fiber optic installation, which has been done at Smith but still needs to be done at Atwater Library. He explained the withdrawal of State funding for the installation and the Erate grant that he applied for and was approved. Mr. Hull also talked about the required filtering by the grant.

MOTION: Theresa Frandsen moved to approve a budget request of \$696,288, plus a two percent salary increase for all staff, as proposed by the Library Director, seconded by Virginia Fallon

With all in favor, motion passed.

MOTION: Debra Falvey moved to propose to the Town Manager and Town Council expenditures of \$28,000 from the Atwater Trust and \$2,000 from the Smith Trust in 2017-18, to be used for collection materials, seconded by Theresa Frandsen

With all in favor, motion passed

MOTION: Virginia Fallon moved to propose to the Town Manger and Town Council an expenditure of up to \$11,000 from the General Gift Fund, Flaherty Fund, Friends of the Library, and other gift funds in 2017-2018. This expenditure will be for library collections, programs, and equipment, seconded by Theresa Frandsen.

With all in favor, motion passed.

6. Election of Officers for 2017

Chairman Carol Davidson requested approval by the Board to serve one more year as chairman of the Board to help facilitate locating a new library Director with the pending retirement of Library Director Bob Hull. Theresa Frandsen requested she maintain her position as secretary.

There was discussion on protocol for hiring practice of a new library director. Library Director Bob Hull assured the Board that their involvement would be part of the Town protocol.

Members decided to table this agenda item for next months meeting.

There was discussion on having a table at the POCO Festival, members decided to add this item to next month's agenda.

7. Adjournment

MOTION: Member Frandsen, moved to adjourn at 9:10 pm., seconded by Member Fallon.

With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso
Recording Secretary