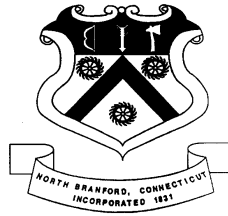


**MAYOR**  
MICHAEL J. DOODY

**DEPUTY MAYOR**  
JOSEPH E. FAUGHNAN

**TOWN MANAGER**  
MICHAEL T. PAULHUS



**COUNCIL MEMBERS**  
ROSE MARIE ANGELONI  
DANIEL M. ARMIN  
ANTHONY S. CANDELORA  
MARIE E. DIAMOND  
CHRIS MANNA  
GEORGE I. MILLER  
ALFRED D. ROSE

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONNECTICUT 06471  
TOWN MANAGER (203) 484-6000 TOWN HALL FAX (203) 484-6025

Economic Development Commission

May 1, 2017

Town Manager's Conference Room

**6:00 p.m.**

## 1. Call to Order and Roll Call

Vice-Chair Joan Tudor called the meeting to order at 6:21 p.m.

Members present were Joan Tudor, Elisabeth Caplan and Scott Small.

Nonmembers present were Town Manager Michael Paulhus, Town Council Member Daniel Armin, Town Planner Carey Duques and intern Bru Hickey.

## 2. Approval of Minutes April 3, 2017

**MOTION:** Member Caplan moved to table the minutes of April 3, 2017, seconded by Member Small. With all in favor, motion passed.

## 3. Town Manager's Report

Vice-Chair Joan Tudor informed members that Town Planner Carey Duques would report on some items under Town Managers Report.

Town Planner Carey Duques introduced intern Bru Hickey and distributed the guide to farms and garden shops brochure. Ms. Duques overviewed plans to distribute the brochure as well as criteria to be included in the brochure.

Members discussed distribution and suggested the Agriculture Commission members attend the June meeting.

Ms. Duques presented an opportunity for a community exchange program and gave an overview.

Intern Bru Hickey presented information on potential grants for local agriculture and farm businesses and distributed a sample letter to send to local farmers.

Town Manager Michael Paulhus opened discussion on the approval of the EDC position. Mr. Paulhus suggested work begin on a job description and stated he would contact REX for input. A suggestion to contact SCORE was also made.

There was discussion on posting the job, places to advertise with the intention of a July start date.

Mr. Paulhus also reported that 1599 is complete, discussion on the RFP is on the Town Council Agenda for the May 2<sup>nd</sup> meeting.

There was discussion on best use for the property.

4. Report from Councilor Daniel Armin, liaison to Town Council

Councilor Daniel Armin asked for input from Commission members regarding the value of REX.

Members gave feedback to Councilor Armin on all the positive contributions REX has made during the year.

5. Old Business

a. Proposed Economic Development Coordinator

Discussed under Town Manager's Report.

b. Update on 1599 Foxon Road.

Discussed under Town Manager's Report.

c. Report on POCO - Liz

Liz Caplan reported that POCO Festival Director has resigned, however most work has been done for this season. Ms. Caplan gave an overview of work to be done for the Taste of North Branford along with time lines.

d. Agricultural Commission Brochure

Discussed under Town Manager's Report.

6. New Business

a. Shoreline Chamber

No report at this meeting.

b. REX Report

Member Tudor reported that Town Planner Carey Duques attended the REX meeting and presented the Agriculture Brochure.

There was discussion on presenting information to the Town Council on

the positive effects REX is having for the EDC.

c. Update on Business Opportunities

No report at this meeting.

7. Commission Reports

a. Real Estate – Joan

Vice-Chair Tudor gave an overview on recent real estate activity in North Branford, she also reported the market is picking up.

b. Visitation Program – Liz

No visitations took place this past month.

Members discussed comments generated from the business survey and positive ways to move forward.

c. Website – Scott

There was nothing new to report, Member Small continues to research other Town sites.

8. Correspondence

None to discuss.

9. Adjournment

**MOTION:** Member Tudor moved to adjourn the meeting at 7:39 p.m., seconded by Member Caplan with all in favor motion passed.

Respectfully Submitted,

Mary Caruso  
Substitute Recording Secretary