

# TOWN OF NORTH BRANFORD

## Board of Fire Commissioners

### MINUTES

REGULAR MEETING, COMPANY #3

JUNE 1, 2017

**CALL TO ORDER:** Chairman Prunier called the meeting to order at 7:31 p.m. with the pledge of allegiance to the flag.

**ROLL CALL:** Chairman Ed Prunier, Vice-Chairman Joseph Civitello (arrived two minutes late), and Commissioners Kenneth Ash, Andrew Campion, and Anthony DellaCamera.

**OTHERS:** Officers: Fire Chief William Seward, III, Deputy Chief Anthony Esposito, Deputy Fire Marshal John O'Brien, Captains Ken Neubig and Steve Torino, and Lieutenants Corey Roberts and Gene Stabile.

**PUBLIC HEARINGS AND COMMENTS:** None.

**READING OF PREVIOUS MINUTES:** Commissioner Campion made a motion, seconded by Commissioner DellaCamera, that the Board approve the Minutes of the May 4, 2017 Regular Meeting. On roll call vote, all in favor.

**NOTICES AND COMMUNICATIONS:** A FOI request was received and will be discussed in the Executive Session.

**DEPARTMENTAL OFFICERS' REPORTS:** Reports were received and distributed from Deputy Chiefs Esposito and Colangelo. The Fire Marshal's monthly report listing 152 calls was also distributed.

**COMMISSION COMMITTEE REPORTS:** Purchasing and Budget: The Board questioned the Chief regarding budget expenses for this fiscal year and the Chief noted that it will be tight and the budget for the next fiscal year has not yet been approved by the Town Council.

**REPORT FROM CHIEF:** Chief Seward's report for May was distributed to the Board. The Chief informed the Board that air conditioner work was required on Ambulance 4 and 44. No meetings have been scheduled regarding consolidation. There will be firehouse software training on June 28<sup>th</sup> and 29<sup>th</sup> and he will encourage attendance of at least one member from each company. He attended the dedication at Company #1 and the Memorial Day ceremony on the green. An Advisory Committee meeting for MEDCOM is scheduled for June 6<sup>th</sup>.

**UNFINISHED BUSINESS:** The Chief requested that the Board give him authorization to transfer funds between various accounts. He noted that the signage at Company #4 needs to be replaced and the interior needs painting. Commissioner DellaCamera made a motion, seconded by Commissioner Ash, that the Chief be authorized to transfer funds from the ambulance fund #4225 to the maintenance fund. On roll call vote, all in favor. The Chief detailed various dispatch issues in a letter to the Board.

**NEW BUSINESS:** The Chief noted that the recorder that the PD uses has the ability to record and transmit a recording in its entirety as he was able to speak to the manufacturer of the recorder. He was able to listen to the tapes at the PD while an officer was present. He noted that Deputy Fire Marshal O'Brien attended a FBI Post Blast Workshop at Mohegan Sun which was very informative.

The use of Narcan was discussed and the Chief supplied the Board with statistics over the past two and one-half years of its use in Town. CAD/Firehouse software issues were discussed and some examples of calls that had to be manually entered by Deputy Fire Marshal O'Brien because of incorrect information were supplied to the Board.

**PUBLIC HEARINGS AND COMMENTS:** Captain Torino advised the Board that Co. 3 will be participating in the Potato Festival in August.

**WELFARE OF THE COMMISSION:** Vice-Chairman Civitello made a motion, seconded by Commissioner DellaCamera, that the BOFC cancel the regular meeting scheduled for July as there will not be a quorum. On roll call vote, all in favor.

Vice-Chairman Civitello made a motion, seconded by Commissioner Campion, that the BOFC adjourn to Executive Session at 8:21 p.m. for discussion on a pending litigation matter per C.G. S. Sec. 1-200 (6)(B). Those present include the Board, Chief Seward, Deputy Chief Esposito and John McFarlane from the Ambulance. On roll call vote, all in favor.

Commissioner DellaCamera made a motion, seconded by Vice-Chairman Civitello, that the Board reconvene to public session at 8:59 p.m. On roll call vote, all in favor.

**ADJOURNMENT:** A motion was made by Commissioner Campion, seconded by Commissioner Ash, that the BOFC adjourn the meeting at 9:00 p.m. On roll call vote, all in favor.

Respectfully submitted,

Diane B. Whalen, Board Clerk