

# TOWN OF NORTH BRANFORD

TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONECTICUT 06471-1290

Parks and Recreation Commission  
STW Community Center 1332 Middletown Avenue, Northford, Ct. 06472  
Tuesday, August 22, 2017 – 6 pm

## Minutes

**Call to order** – Acting Chairman Victor Palma called the meeting to order at 6 p.m.

**Roll Call** – Present: Victor Palma, Michelle Provencher, John Onofrio  
Absent: Brian Lynch and Steve Torino  
Also Attending: Director Lauren Munro; Town Council Rose Angeloni and George Miller,  
and Eagle Scout Candidate Nick Ash, Ken Ash, Bill Savastrano and Hunter Provencher.

**Minutes of June 17, 2017** – Postponed to September due to lack of voting quorum.

### **Parks and Fields** – Discussion and Action

a. Eagle Scout Projects – Eagle Scout Candidate Nick Ash represented that the project he had chosen was now complete. He put in 109 hours and although it was delayed due to weather and other complications, the cost was less than he had anticipated after donations of supplies. The Building Inspector approved the steps and Nick presented pictures of the finished work. He also offered Lauren forms that all Eagle Scout Candidates must fill out when proposing the project they planned on doing and suggested that she use them whenever a Scout project was suggested to the Commission. Lauren asked for ideas for projects. She is getting Scouts that want to do projects. Any ideas please bring to a meeting or email Lauren with your idea or need.

John Onofrio had been to the field and said it looked great.

b. Northford Courts – Bids have gone out and will be opened on September 7<sup>th</sup>. John questioned as to the figures Lauren had presented previously and she explained they were quotes, they won't have solid figures until after the bids are read.

c. Updates – The Dog Park has been opened after there are a few things still to be ironed out with the Kiosk sign

### **Potato and Corn Festival** - Discussion and Action

a. Updates – Lauren thanked the Town Council for approving the serving of Wine and Beer, it was well received and nobody abused it in any way. While there are no financial reports as yet, the Festival enjoyed good weather and the turnouts were excellent. All the vendors were pleased with the results and she was happy to report that the Potato Mailing was well received with some 49 mailed out and marked on a map pinned with points where they were sent. Many were received within a few days and she received emails thanking her. Due to the last minute transitions made in directing the Festival, it all came together and worked out very well and she thanked again all those who helped making it a success.

### **Town Sports Organization** - Discussion and Action

a. Updates – Lauren said there were items that have been addressed concerning additional trash bins and spraying for bees and that the Football Practice field will be lined by September 1<sup>st</sup>. She is waiting to hear back about Soccer fields that need lining and reminded them that the front field

at Northford Park and the field behind STW Community Center are off line so they will be using Calvo. North Farms is looking good.

The fence between the Football Field and the Baseball Field had been taken down while work was being done, but although football would like it to remain removed completely, that was not the intention of the Commission and it will be replaced once work is complete. John mentioned that there was football equipment stored on the baseball field during practice.

**Program Review** - Discussion and Action:

a. Updates – Lauren said that the Kids Kamp was the longest one yet at 10 weeks and was well over and above what she anticipated and parents were happy as well. Shawn did a great job and Rose said that feedback from the Board of Education was good.

Lauren said that the Archery program has gone over so well while using the equipment rented from Killingly and when they returned it.. The classes worked so well she is planning to purchase their own which will be paid for by just a few classes.

The Fall/Winter brochure has been worked on and should be out September 10<sup>th</sup>.

**STW Community Center** – Discussion and Action

a. Tennis Courts- Kurt Weiss, Fran Merlo and Lauren met last week with the contractor who was very nice and accommodating which makes it so easy to work with him. They were out to see the courts and work will be starting the week of Labor Day.

b. Secretary: A new Secretary has been hired and she starts August 28<sup>th</sup>.

c. Janitorial Services - Still waiting on a permanent Janitor but have Craig had been a regular janitor prior to this and is coming in part time until a new full time janitor can be hired.

**1599 Foxon Road** – No dates yet on public forum concerning plans for use of the building.

**Senior Center** – Discussion and Action

a. Pastry Fusion – The Potato Donuts sold very well with some 400 sold. Everything was brought in fresh each day and the fund raising on behalf of the Senior Center was split 50/50.

b. Updates – The Supper Club has been well received and will be extended for two additional months because it is attracting people who don't usually attend the daily programs and they are enjoying this concept. They are still in need of an additional part time van driver.

**Public Comment** – John Onofrio again addressed the system of trash pickup at the various parks and said it was still a problem with bins completely full on the days scheduled to be pick up. He has been there on Friday when a pick-up is scheduled and the bins are mostly full. Also, Rose Angelina addressed the port-o-potties located by the baseball and football fields as being poorly serviced prior to the Potato and Corn Festival, so much so that she advised people not to use them but to use the ones lined up at the entrance to the Festival. Lauren has addressed the problem of service for both the trash and the port-a-poties in the past and Michelle Knockwood is aware of them and is requesting credits from them.

**Adjournment** – On the motion by John Onofrio the meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Mary Leigh Bianchi,

Clerk