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# TOWN OF NORTH BRANFORD

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## NORTH BRANFORD LIBRARY BOARD

April 11, 2018

6:00 pm

Atwater Memorial Library  
Special Meeting

Present: Theresa Frandsen  
Michelle Eligio  
Virginia Fallon  
Debra Falvey

Also present: Library Director Lauren Davis

Chairman Frandsen opened the meeting at 6:04 pm.

### 1. Library Budget FY 2018-2019, discussion

Library Director Lauren Davis overviewed the recent Town Council Budget Meeting informing members the Council cut approximately \$13,000 from the Library Proposed Budget. The line items cut were, \$3,000 for elevator maintenance fees as well as \$10,000 for facilities maintenance.

Ms. Davis explained the procedure for submitting the Library Budget.

Members discussed the different transfer items as well as the needs of the library.

There was additional discussion on the importance of an electronic presence for the library with the website. Members suggested ways to make it more appealing as well as navigation friendly.

## 2. Library Budget Transfer Request FY 2017-2018-discussion and action

**MOTION:** Debra Falvey moved, seconded by Virginia Fallon to approve budget transfer requests of

- \$12,000 from the Library Pension and Social Security account (4416-120) to the Library Part-Time account (4416-102),
- \$9200 from the Library Pension and Social Security account (4416-120) to the Library Other Contractual account (4416-320),
- \$8540 from the Library Pension and Social Security account (4416-120) to the Library Technical Equipment account (4416-405),
- \$500 from the Library Full-Time account (4416-101) to the Library Cleaning Supplies account (4416-203),
- \$2500 from the Library Full-Time account (4416-101) to the Library Facilities Maintenance account (4416-311),
- \$2500 from the Library Full-Time account (4416-101) to the Library Data Processing account (4416-317),
- \$600 from the Library Full-Time account (4416-101) to the Library Professional Development account (4416-319),
- \$32,125 from the Library Full-Time account (4416-101) to the Library Office Equipment account (4416-401),

as proposed by the Library Director.

With all in favor, motion passed.

## 3. Adjournment

**MOTION:** Member Fallon moved to adjourn at 6:55 p.m. seconded by Member Eligio. With all in favor, motion passed.

Respectfully Submitted,

Mary Caruso  
Board Secretary