

TOWN OF NORTH BRANFORD
TOWN HALL, 909 FOXON ROAD, NORTH BRANFORD, CONECTICUT 06471-1290

Parks and Recreation Commission
Tuesday, April 24, 2018 – 6 pm

Special Meeting

Minutes

Present: Brian Lynch, Victor Palma, Steve Torino, Michelle Provencher and John Onofrio.

Also Present: Lauren Munro, Director; Bill Savastrano and Hunter Provencher.

The Special Meeting in the Town Manager Conference Room was called to order at 6:00 pm by Chairman Brian Lynch.

Minutes of March 28, 2018 Motion made by John Onofrio, second by Michelle Provencher to accept with corrections that Steven Torino made the recommendation concerning the tree, not John Onofrio as reported. Lauren Munro made the following corrections: Under b. Park signs it was Kerry; Under Discussions concerning 1599 Foxon Road should be ‘it was recommended that it be open space,’ no mention of sewers or water. Program Review b. Kidz Kamp before and after care should be included and it is a raffle not offered to everyone; and Potato Festival, b. name correction should be Elsa.

Parks and Fields - Discussion and Action

a. Eagle Scout projects – Eagle Scout Candidate Anthony Fellitto, Troop 453, presented his well-designed plans for approval for new picnic benches/tables with design and details of his materials. There will be either 2 regular and 2 handicap/wheelchair accessible or a combination of both up to 6. He had diagrams of the tables to show and Victor Palma recommended that he add additional support so they might be moved around as needed. He will also apply a handicap logo where needed. He offered to stain or paint them, but it was deemed unnecessary. He will be back with his full plan now that it has been accepted by the Commission. Once he gets Scout approval he can start work with a finish for mid-July so they could be used for the Potato Festival. Brian recommended that he put his name on the project for credit for Eagle Scout work. He commended him on his presentation. Lauren will meet with Anthony after checking inventory at Public Works.

b. Portlets – All are in place except the two at Memorial that Board of Ed are paying for until June, when they will be replaced with Parks and Rec facilities. Global was awarded the bid and have been very nice to work with.

c. Signage – There have been three bids received and Lauren met with Fran and Kerry who will be making a decision to be presented to the Council and hopefully we will have our signs soon.

d. Discussion – Lauren was supposed to meet with John’s Refuse for a walk thru on trash pickup, however they cancelled and haven’t called back for a new date. John Onofrio was out checking the scoreboard Colter Field and there was nothing out past the basketball courts. John also mentioned that there was a small sign at the field that the Middle School uses with a name Kyle Carpenter that is in poor condition and might be added to the list to be replaced.

Update on the Dog Park, Lauren sent an email concerning the poor clean up that is the duty of Unleashed to keep up. She is reluctant to lock the park, but perhaps they need to hire a company to come out and keep it clean since it is their obligation and can become a health hazard for other dogs.

Steve asked if the Town had kept the Park Ranger in the budget to which Lauran said she hasn't seen the approved budget yet.

Town Sports Organizations - Discussion and Action

a. Soccer League Requests – There was no representation present.

b. Little League Regarding Sign Design – Lauren emailed them requesting a rendering design for their scoreboard prior to ordering it. John Onofrio took a picture of the preparations for installing it and said the plan is to put Colter Field and Little League on the top it and there is room below for sponsors. The design hasn't been decided yet. It's an electronic Scoreboard in a frame. Victor Palma inquired about safety, such and John said that Fran Merola put it all up.

Program Review - Discussion and Action

a. Marketing – There have been many meeting that have had to be shifted to Town Hall including tonight's meeting because STW was full, so Jess has been doing a good job with the marketing.

b. Updates – None

Senior Center - Discussion and Action

a. Pizza Wars – There were 105 tickets sold. They paired with Project Graduation who are struggling with funds and reached out to Lauren for help.

b. Updates – Steve said the stove is ready and Lauren commented that the sink has been prepared but is not fully operational yet.

Steve asked about the Tennis Courts and Lauren said with the nice weather more people are asking as well. Unfortunately, it's still closed due to problems with for bonds required by with the Town and painting the pickleball lines and tennis section and the upper right hand corner need repainting.

STW Community Center - Discussion and Action

a. Potato Festival – Parks and Rec Banners are on order and once Matts Mission Banner comes down on Tilcon Bridge, ours will go up. Ground signs are being updated for better site settings. Volunteer Sheets have sent out and are coming back now slowly. Food vendors are signing up in good numbers, however craft vendors are a bit slower. The Beer and Wine tasting has been approved for Sunday afternoon and they are looking into adding cheese to that venue.

Public Comment – John Onofrio wanted to thank Bill Savastano for the outstanding job he did with his Earth Day Display on Opening Day for Little League. He commended him for all his work on putting on wonderful displays including the Pizza Boxes promoting recycling as well as Pizza Wars. It was a lot of work but well worth it. Steve Torino posted beautiful drone pictures of Opening Day and Earth Day showing the field and play. Bill thanked Parks and Rec for their help with tables and tents agreeing that for a first event of this sort the turnout was good and has hopes that it will improve each year.

Adjournment – On the motion by John Onofrio, the meeting adjourned at 6:35 pm.

Respectfully submitted,

Mary Leigh Bianchi
Clerk