

# TOWN OF NORTH BRANFORD

## Board of Fire Commissioners

### MINUTES

REGULAR MEETING, COMPANY #4

MAY 3, 2018

**CALL TO ORDER:** Chairman Civitello called the meeting to order at 7:32 p.m. with the pledge of allegiance to the flag.

**ROLL CALL:** Chairman Joseph Civitello and Commissioners Laura Burich, Andrew Campion and Gene Stabile. Vice-Chairman Ed Prunier was absent.

**OTHERS:** Officers: Fire Chief William Seward, III, Deputy Fire Marshal John O'Brien, Captains Kevin Lyon, Ken Neubig and Steve Torino, Lieutenants Ken Ash and Kyle Conklin, Foremen Nick DaCunto and John McFarland from Vintech. **OTHER INTERESTED PARTIES:** Council liaison Robert Viglione.

**PUBLIC HEARINGS AND COMMENTS:** None.

**READING OF PREVIOUS MINUTES:** Commissioner Stabile made a motion, seconded by Commissioner Burich, to approve the Minutes of the April 12, 2018 Special Meeting. On roll call vote, all in favor.

**NOTICES AND COMMUNICATIONS:** None.

**DEPARTMENTAL OFFICERS' REPORTS:** The Fire Marshal's reports were distributed listing 118 calls for April. Reports were received from Deputy Chief Colangelo and Assistant Chief of Training Amatrudo. Commissioner Campion made a motion, seconded by Commissioner Burich, to accept the Officers' Reports as presented. On roll call vote, all in favor.

**COMMISSION COMMITTEE REPORTS:** Insurance: The Insurance Committee will meet with the Risk Manager on May 8<sup>th</sup> to clarify insurance for the members. Pension: The next Pension Committee meeting will be held on May 8<sup>th</sup>.

**REPORT FROM CHIEF:** Chief Seward distributed his monthly report dated May 1, 2018 and the outline is attached hereto. He informed the Board that they will be able to obtain better data from the new ePCR program. He noted the Fire and EMS calls for service for the year are up to date. He will discuss the remainder of his report during Unfinished Business and New Business.

**UNFINISHED BUSINESS:** The generator project is moving forward and Co. 1 will prepare a concrete pad for the generator while it is on order. The award letters for the PPE order and Vintech were sent out. Ten complete sets of PPE gear will be ordered at a cost of \$2196.47 for each set. The order will take approximately six to eight weeks to complete.

**NEW BUSINESS:** The Chief spoke about the DOT inspections. Engine 1 has had issues with the engine and repairs are estimated at \$14000.00. These are age-related issues as it is a 1995 apparatus. The Chief requested approval to make appropriate transfers to pay for the repairs. Commissioner Burich made a motion, seconded by Commissioner Campion, to make the following transfers: \$850 from Account #101-4220-202, \$500 from Account #101-4220-303, \$100 from Account #101-4220-313, and \$2575 from Account #101-4220-320 to Account #101-4220-310. On roll call vote, all in favor. The Chief informed the Board that iPads were placed in service in the ambulances and are working out very well. He cautioned that

the iPads were not to be left unattended. He noted some issues with the transmitter sites and changes that were made to fix the issues. He distributed copies of the duties/roles/job descriptions for officers. There was a discussion about filling each Company's oil tanks by East River Oil to close out that PO for this year. A question was raised about a contract for maintenance on the generators and it was noted that there hasn't been a contract since 2005. Company #1 members would like the Board to consider using the \$75,000 available in Capitals to replace Emergency 1 by combining a brush truck with Emergency 1, saving on maintenance costs. The brush truck could possibly be remounted on a utility body. The Board suggested that they obtain prices and it will be discussed at the June meeting. Lt. Ash thanked the Board and department for their support and his nomination for Shoreline Heroes. It was a well-attended event.

**PUBLIC HEARINGS AND COMMENTS:** Captain Lyon noted that the end of May is EMS week and Co. 4 is planning a barbeque on May 23<sup>rd</sup> at 7:00 p.m. for members and he invited the Board to attend. The new director at Evergreen Woods would like to recognize Co. 1 and Co. 4 on May 24<sup>th</sup> at 4:00 p.m. Captain Torino noted that elections will take place in several weeks and he requested that the BOFC change the name designation from Foreman to Lieutenant. There was a discussion as to whether or not this could be done without the approval of the Board. It was noted that the Rules and Regulations of the Board supersede the individual company's bylaws. The Chief informed the Board of the incident in North Haven and the assistance from the companies to staff the various firehouses and the Foxon firehouse. He thanked Captain Torino for his assistance with his drone during the standoff. He cautioned the members not to respond to incidents outside of our town unless the Department is called for mutual aid.

**WELFARE OF THE COMMISSION:** The Agenda for the next Board meeting will include the reappointment of the Chief and the discussion of renaming the position of Foreman to Lieutenant.

**ADJOURNMENT:** A motion was made by Commissioner Campion, seconded by Commissioner Stabile, to adjourn the meeting at 8:51 p.m. On roll call vote, all in favor.

Respectfully submitted,

Diane B. Whalen, Board Clerk