

LABORER

Code No. 6-12-022

DISTINGUISHING FEATURES OF THE CLASS: This is an entry level unskilled position involving a variety of routine heavy and light manual labor tasks. The employee reports directly to and works under the general supervision of a foreman or other higher level employee. The job requires physical endurance. May be required to work outdoors in all kinds of weather, to work overtime and to be on twenty-four (24) hour call seven (7) days a week for emergencies. Supervision of others is not a responsibility of this class. Does related work as required.

TYPICAL WORK ACTIVITIES: (All need not be performed in a given position. Other related activities may be performed although not listed.)

Assists with installation, maintenance, repair and cleaning of highway and water system components;

Assists in construction, patching and grading of roads, and installation of new sidewalks;

Shovels, rakes and tamps asphalt;

Removes snow from sidewalks, parking lots, and recreational areas by shoveling, using a tractor or a pick-up truck and plow;

Plants and prunes trees, grades lawns, rake leaves, cuts grass and brush, spades flower beds, cuts wood and assists in other grounds maintenance activities;

Digs and refills trenches for water lines;

Excavates and backfills for new construction and repairs;

Repairs, cleans and flushes culverts and basins;

Loads and unloads vehicles and trucks;

Directs traffic on road projects;

Picks up dead animals for disposal;

Repairs mailboxes, installs sign/fence posts and assemble, sets up/removes road signs;

Assists with painting and unskilled carpentry tasks;

Drives pick-up truck or other light vehicle for delivery of supplies or messages;

Operates motor equipment as a trainee under direct supervision;

Assists with equipment repairs and service equipment by adding fuel, coolant and lubricants;

Operates telephone for emergency dispatching.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the use of hand tools; working knowledge of methods used to maintain and construct roads, sidewalks, catch basins, etc; working knowledge of ground maintenance activities; working knowledge of specific hazards and safety precautions; ability to do heavy manual labor, including lifting; ability to follow instructions; ability to work under direct supervision; ability to establish good working relationships with others; ability to work under all weather conditions; manual dexterity; endurance; dependability; honesty; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Clean, Valid NYS Driver's License required. CDL required within 6 months of hire; water licensing will be required after one year of employment.

SPECIAL REQUIREMENTS: Candidates are required to pass a pre-employment drug test.