

MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN  
OF THE CITY OF OSAGE BEACH, MISSOURI

April 2, 2015

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a regular meeting on Thursday, April 2, 2015, at 6:30 p.m. at City Hall. The following were present: Mayor Penny Lyons, Alderman Steve Kahrs, Alderman Phyllis Marose, Alderman John Olivarri, Alderman Ron Schmitt, Alderman Kevin Rucker and Alderman Tom Walker. Diann Warner, City Clerk, was present and performed the duties of that office.

**Mayor's Communications.**

Mayor Lyons reported there was a good article in the Focus this week about the taxi cab regulations. Both city attorneys, city administrators and others held several meetings to insure that our ordinances encourage taxi cab businesses and protect customers. The ordinances were displayed for public input. The first reading of Bill 15-32 is on tonight's agenda and Lake Ozark passed their first reading. Mayor Lyons said this is an example of how two communities can work together and achieve a very positive solution to a problem. Mayor Lyons thanked Alderman Marose for her initial concerns regarding this issue.

Mayor Lyons reported that last week several officials were able to attend two different meetings with a great deal of information on economic development in Missouri. On the 23<sup>rd</sup>, Mayor Lyons reported that she along with the City Administrator, City Attorney, and Alderman John Olivarri attended the Partners in Governance Conference at the University of Missouri. The daylong conference had several panels including water regulations, police review boards and economic development in rural municipalities.

Mayor Lyons reported that what was interesting is one of the panelists for rural development was very much in step with the recent study commissioned by the Lake of the Ozarks Council of Local Governments. He cited the need for updated infrastructure, technical education, incentives and accessibility to transportation and/or rail. The population flight from northern Missouri was discussed in detail and throwing money at the problems would not necessarily resolve the decline.

City Administrator Jeans Woods, Assistant City Administrator Mike Welty, Alderman Olivarri and Mayor Lyons attended Eggs and Issues on Thursday that featured Corey Mehaffy who represents a Moberly Area Economic Development Corporation. This group represents three counties and has a budget of \$500,000. His company does headhunting to encourage businesses to locate in mid Missouri. The use of various incentives is a major part of the process. Companies are able to be paid per employee and various abatements may be used depending on who owns the utilities. TIF's, CID's and 533 Programs were mentioned.

Although both meetings were informative, they support much of the information that Osage Beach already has on hand. Mayor Lyons said when the City talks to developers and new businesses, the City promotes low taxes and utility rates in Osage Beach.

Mayor Lyons said all municipalities are courting new economic development. All new developments are weighing the incentives, however, this area has one incentive that others may not have; the quality of life at the Lake.

**Citizens Communications.**

Joanie Walden reported on the Passport to the Parkway event that will take place from April 4 through April 30. She said there are 26 less businesses participating than last fall but 16 new

businesses are participating. Mrs. Walden said the fundraiser helped the budget and money is being spent to advertise in Kansas City and the St. Louis markets. She thanked the City for their support with the billboards and the highway sign. Mrs. Walden asked if the electronic sign at City Hall could also be used for the Passport to the Parkway.

Mr. Frank Baldwin of Walkers Cay Drive said the response from the Farris Wheel idea has been tremendous and this is an opportunity to have a beacon of light for tourism. Mr. Baldwin said he hoped to have a sign soon and this is a project that could take several years.

David Myers, of 365 Cabs, said the type of insurance needed for operating a taxi service is commercial insurance. He questioned the manner in which it will be determined if the taxi service has the correct amount of insurance. City Attorney Ed Rucker said if staff has a question, it is their obligation to follow up. Mayor Lyons commented that the City wants to encourage business and insure safety for the passengers.

Kevin Conley questioned if a sticker inside the vehicle would be required to show the taxi service has insurance. He asked if any thought had been given to the size of the lettering inside the vehicle. City Attorney Rucker said the only thing that has a height requirement is the sign on the outside of the vehicle must be six inches.

Angela Young, who owns a designated driver service, said after extensive research there are no standards for these types of services. She said it is not a taxi service because they operate on tips only and she asked the Board for 30 days to compile information and to define designated driver services as a separate and viable means of transportation. Ms. Young said most clients are referred to them by former clients but her transportation service operates during the times when people are most likely to be intoxicated.

Ms. Young said that state regulations do not apply the same guidelines for designated driver services as they do for taxi cabs. Ms. Young was asked to identify the differences between a taxi service and a designated driver service and the reasons why she thinks they are different. Ms. Young said she works with non-profit organizations on every level and said she has no problem with the proposed ordinance except she does not want to put a taxi sign on the vehicle.

Carl Cook said he operates two taxi cabs and one party bus, there are seven companies in attendance tonight, however, this summer there will be thirty. Mr. Cook said he has a VIP service that has no indication that it is a taxi service. He asked the board to address this issue. He said he has no problem with putting a sticker inside the vehicle but taxi cabs are different than a black car service.

Another issue Mr. Cook would like to have addressed is the proposed regulations require him to take passengers where they request even if they are unruly. He added that there have been occasions when he has let passengers out at City Hall or he has called 911 when they are causing problems. Another concern is that the ordinance limits the number of people in the vehicle to the number of seatbelts in the vehicle.

Steve of Steve's Taxi, said there are times when taxi cabs are overloaded, however, sometimes it is very cold outside or there is a large group and he did not like to leave someone out in the cold. He added that state statutes do not require passengers in the back to wear seatbelts; only those in front.

Joel Massie of Mr. Taxi said he has pushed for regulations for a couple of years. He added that this

is a seasonal business and in May he will run four or five taxi cab services. Mr. Massie questioned the fee associated with the ordinance.

City Attorney Ed Rucker explained that the fee is the same whether you have two or eight taxi cabs. Mayor Lyons said she appreciated the taxi cabs providing the service.

The public input portion of the meeting closed at 7:10 p.m.

**Consent Agenda.**

Alderman Olivarri moved to approve the consent agenda which includes minutes of the meetings held on March 19, 2015, the bills list as submitted and a liquor license to Luxury Nails and Spa. Alderman Kahrs seconded the motion which was voted on and unanimously passed.

**Unfinished Business.**

None

**New Business.**

**Bill No. 15.24.** AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH B & P PATTERSON, LLC FOR CONSTRUCTION CONTRACT OB15-002 FOR THE CORAL LANE RECONSTRUCTION PROJECT

The following bids were received for the Coral Lane Reconstruction Project:

Bidder	Base Bid	Additive	Total Bid
Travis Hodge Hauling, LLC	\$112,258.00	\$22,626.00	\$134,884.00
APAC	\$115,161.04	\$30,915.30	\$146,076.34
Cooper Siteworks	No total	\$38,029.00	\$167,358.10
Moon Construction	\$137,939.99	\$56,327.31	\$194,267.30
B & P Patterson, LLC	\$101,097.50	\$34,577.00	\$135,674.50
Strait-Line Construction	\$133,787.00	\$32,629.00	\$166,416.00

Public Works Director Nick Edelman the bid included a base bid for the road construction and an additive bid for connecting (looping) the water system from Inlet Lane to Harbor Heights via Coral Lane. The public works department will be constructing the water loop in-house and anticipating cost savings for this work. The Board will be updated once the final dollar amount is known.

The low bidder for the road construction is B & P Patterson, LLC with a base bid amount of \$101,097.50. B & P Patterson, LLC has completed work for the City in the past. Engineer's estimate for the road construction was \$115,794.00. The Osage Beach Special Road District agreed to pay the \$101,097.50 at their March 19<sup>th</sup> meeting. An ordinance to accept Coral Lane as a City street will be brought to the Board when construction is completed.

The Public Works Department recommended the bid be awarded to the low bidder, B & P Patterson, LLC in the amount of \$101,097.50.

Alderman Olivarri expressed his appreciation to the Osage Beach Special Road District for their support and for funding this project.

Mayor Lyons presented the first reading of Bill No. 15-24 by title only. It was noted that Bill No. 15-24 has been available for public review. Alderman Marose moved to approve the first reading of Bill No. 15-24 as presented. Alderman Kahrs seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-24 by title only. Alderman Kahrs moved to approve the second and final reading of Bill No. 15-24. Alderman Schmitt seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 15-24 and to pass same into ordinance: "Ayes:" Alderman Marose, Alderman Kahrs, Alderman Walker, Alderman Rucker, Alderman Schmitt, Alderman Olivarri. "Nays": None. Bill No. 15-24 was passed and approved as Ordinance No. 15.24.

**Bill No. 15-28.** AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TRANSPORTATION ALTERNATIVE FUNDS PROGRAM SUPPLEMENTAL AGREEMENT PROVIDING FOR SIDEWALK IMPROVEMENTS ALONG OSAGE BEACH PARKWAY – PHASE 4, PROJECT TAP – 9900(565).

Public Works Director Nick Edelman explained that Bill No. 15-28 modifies the City's Transportation Alternatives Funds Agreement with the Missouri Highways and Transportation Commission which was approved at the February 5, 2015 Board of Aldermen meeting. The agreement provides for sidewalk funds for the project between Nichols Road and Case Road.

The supplemental agreement adds the Federal-Aid Provisions paragraph to the contract. It was inadvertently left out of the original agreement. This project is budgeted for engineering services only this year.

Mayor Lyons presented the first reading of Bill No. 15-28 by title only. It was noted that Bill No. 15-28 has been available for public review. Alderman Kahrs moved to approve the first reading of Bill No. 15-28 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-28 by title only. Alderman Kahrs moved to approve the second and final reading of Bill No. 15-28. Alderman Olivarri seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 15-28 and to pass same into ordinance: "Ayes:" Alderman Kahrs, Alderman Walker, Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Marose. "Nays": None. Bill No. 15-28 was passed and approved as Ordinance No. 15.28.

**Bill No. 15-29.** AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SC ENGINEERING, LLC DBA COCHRAN TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR

PLANNING, SURVEYING AND DESIGN OF OSAGE BEACH PARKWAY SIDEWALK IMPROVEMENTS PHASE 4

Public Works Director Nick Edelman explained that this agreement is for engineering services for the sidewalks along Osage Beach Parkway from the end of the current project near Nichols Road to the Case Road Intersection. The contract between SC Engineering, LLC DBA Cochran is required before beginning the design services. Construction of the sidewalks will take place in 2016.

Funding is from line item 20-00-773100 Engineering. This contract has a not to exceed amount of \$46,518.87. This contract is part of the TAP funds application in which 80% (\$37,215.10) will be covered by the grant and the remaining 20% (\$9,303.77) will be covered by City funds.

Mayor Lyons presented the first reading of Bill No. 15-29 by title only. It was noted that Bill No. 15-29 has been available for public review. Alderman Marose moved to approve the first reading of Bill No. 15-29 as presented. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-29 by title only. Alderman Schmitt moved to approve the second and final reading of Bill No. 15-29. Alderman Kahrs seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 15-29 and to pass same into ordinance: "Ayes:" Alderman Walker, Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Marose, Alderman Kahrs. "Nays": None. Bill No. 15-29 was passed and approved as Ordinance No. 15.29.

**Bill No. 15-30.** AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE 13.39, AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 1 WITH HR GREEN, INC. FOR THE DESIGN OF ROADWAY AND DRAINAGE IMPROVEMENTS FOR THE NICHOLS ROAD PROJECT IN THE ADDITIONAL AMOUNT OF \$50,572.00

Public Works Director Edelman explained that after discussions with property owners adjacent to the roadway; we noticed that there were issues that needed to be addressed regarding the design of the Nichols Road Reconstruction between Osage Beach Parkway and the expressway.

This change order addresses these concerns and it is expected to save some money on the construction side of things. This was talked about in the MOU with Lake Regional Health Systems and they have agreed to the terms of the MOU. This change will not only relocate the centerline of the roadway but will also decrease the amount of land needed by Lake Regional Health Systems.

The original design called for 8 foot sidewalks that included a four-foot planter area within the sidewalk limits for trees to be planted. We are removing the trees between the roadway and the sidewalk to allow the sidewalk to come closer to the roadway. We will have a 6 foot wide sidewalk along this roadway when it is completed. We prefer the sidewalk away from the driving lanes but in this case it is something we think is acceptable with a 6 foot wide sidewalk.

The lighting on this project will be moved by relocating the lights from next to the road to the other side of the sidewalk. This will still light the roadway and sidewalk. This allows the right of way to be narrowed up. This had to happen in order to move the sidewalk closer to the roadway.

The landscaping on this project will be modified. We will still be providing landscaping to the islands in the boulevard but we will no longer be planting trees in between the concrete curb and gutter and sidewalk. The adjacent land owners may plant trees outside of the newly acquired right of way.

This modification will also take two entrances into a piece of property that Lake Regional Health Systems owns, and combine them into one; thereby saving the City money in the construction phase. It will also provide design fees for gated protection into an additional hospital-owned property, something that was not included in the original engineering scope.

The modification also allows for geotechnical information to be obtained along the north side of Nichols Road (existing rock slope) so that a retaining wall can be designed to accommodate the roadway widening.

Public Works Director Edelman has negotiated this change order with HR Green. This change order is in the not to exceed amount of \$50,572. He has determined that there will be a cost savings on the construction side to cover the additional cost of this work.

We are trying to get this work out for bids with a fall construction season. This work may require additional utility relocations that are currently within the City's right of way. We are still trying to limit the relocations. If utility companies have infrastructure in City right of way they are required to relocate their utilities at their costs.

Construction should be complete before Memorial Day 2016. Closing that portion of Nichols Road is a possibility but before a decision is made; Mr. Edelman said many discussions would take place with the hospital, adjoining property owners and emergency services.

Mayor Lyons presented the first reading of Bill No. 15-30 by title only. It was noted that Bill No. 15-30 has been available for public review. Alderman Olivarri moved to approve the first reading of Bill No. 15-30 as presented. Alderman Walker seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-30 by title only. Alderman Marose moved to approve the second and final reading of Bill No. 15-30. Alderman Rucker seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 15-30 and to pass same into ordinance: "Ayes:" Alderman Rucker, Alderman Schmitt, Alderman Olivarri, Alderman Marose, Alderman Kahrs, Alderman Walker. "Nays": None. Bill No. 15-30 was passed and approved as Ordinance No. 15.30.

**Bill No. 15-31.** AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING CHAPTER 245: PARKS AND RECREATION, SECTIONS 245.010 DEFINITIONS, 245.030 PARKS RULES AND REGULATIONS, 245.040 PARK RESERVATIONS AND USER FEES, AND 245.050 VENDING AND CONCESSIONS

City Administrator Jeana Woods recommended the following changes to Chapter 245: Parks and Recreation:

- Section 245.010 Definitions – Updates definitions by defining FIELD PREPARATION,
- Section 245.030.E.5.c. Parks Rules and Regulation; Prohibited Activities; Misuse of Property – Updates ordinance by addressing the controlled deer hunt in the park,

- Section 245.040.A.1.a – Updates reservation procedures,
- Section 245.040.A.2 – Updates fees by consolidating the light fees and updating the concession and vendor fee,
- Section 245.050 Vending and Concessions – Updates the vendor and concession fees.

Mayor Lyons presented the first reading of Bill No. 15-31 by title only. It was noted that Bill No. 15-31 has been available for public review. Alderman Olivarri moved to approve the first reading of Bill No. 15-31 as presented. Alderman Walker seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-31 by title only. Alderman Olivarri moved to approve the second and final reading of Bill No. 15-31. Alderman Walker seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 15-31 and to pass same into ordinance: “Ayes:” Alderman Schmitt, Alderman Olivarri, Alderman Marose, Alderman Kahrs, Alderman Walker, Alderman Rucker. “Nays”: None. Bill No. 15-31 was passed and approved as Ordinance No. 15.31.

**Bill No. 15-32.** AN ORDINANCE REGULATING THE CARRIAGE OF PASSENGERS FOR HIRE, INCLUDING VEHICLES WHICH OPERATE UPON THE ACCEPTANCE OF DONATIONS OR GRATUITIES AND TAXICAB SERVICE WITHIN THE CITY OF OSAGE BEACH, MISSOURI

City Attorney Ed Rucker explained that Mayor Lyons directed staff to work with representatives of the City of Lake Ozark to create taxi ordinances that were consistent with both cities. The following issues were reviewed:

1. Require licensed registered drivers.
2. Require insurance.
3. Require disclosure of the fees before the passenger gets in the taxi.
4. Create a reciprocal permitting process between Lake Ozark and Osage Beach.

After listening to the comments made during the public input portion of the meeting, City Attorney Ed Rucker said the following issues were of concern:

1. Designated driver services not be required to have a sign indicating they are a taxi service on the side of the vehicle;
2. Black car services not be required to designate they are a taxi service on the outside of the vehicle;
3. Overloading
4. Passenger drop off

Alderman Kahrs agreed the black car service should not be required to place a sign on the outside of the vehicle, but he said the designated driver service is operating to make a profit and should comply with the proposed regulations. He added that limiting the number of people in the vehicle is at the discretion of police officers. Alderman Olivarri questioned how the number of passengers is enforced. Lieutenant O’Day responded that passengers in the back seat are not required by state statute to have seat belts.

Mayor Lyons presented the first reading of Bill No. 15-32 by title only. It was noted that Bill No. 15-32 has been available for public review. Alderman Rucker moved to approve the first reading

of Bill No. 15-32 by amending Section 640.120 A.e. to read as follows: Carry passengers in the front seat in excess of the number of installed and working seat belts. Alderman Kahrs seconded the motion which was voted on and unanimously passed.

City Attorney Rucker said that he did not believe an ordinance addressing behavior inside a taxi cab could be written and if the driver is having a problem they should call 911. Mr. Rucker was directed to amend the proposed ordinance to address the black car service. Discussion followed on insurance requirements. It was noted that if a certificate of insurance is required, the City would be notified if the insurance is cancelled.

**Bill No. 15-33.** AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH J.W. TERRILL, INC. FOR INSURANCE CONSULTING SERVICES

Assistant City Administrator Mike Welty explained that both he and City Treasurer Karri Bell reviewed proposals from J. W. Terrill and CBIZ Benefits & Insurance Services.

CBIZ Benefits & Insurance Services  
Proposed fee for benefit consulting/broker service;  
Up to \$38,500.00

J. W. Terrill

1) Renegotiate with current provider for renewal terms - \$3,600;  
Health - \$2,500.00  
Dental - \$1,000.00  
Vision - \$1,000.00

or,

2) Conduct bid process and a comprehensive market analysis - \$19,500 total;  
Health - \$7,500.00  
Dental - \$3,000.00  
Vision - \$3,000.00  
*Optional* - Worker's Compensation;  
Up to \$6,000.00

J. W. Terrill's references were positive. After reviewing both proposals staff recommended the City award a contract to J.W. Terrill for consulting services as described to complete the bid process for health, dental, vision and workers' compensation.

City Administrator Woods concurred with the recommendation of the Assistant City Administrator and City Treasurer and she added a budget adjustment will be necessary if the Board approves this agreement. She added that during the budget process we estimated a cost for the service based on a previous, similar service and unfortunately that amount was underestimated (estimated at \$8,000), therefore, the budget is short for this service. Funds are available from the General Fund unrestricted beginning balances. To save on funding this year, another option for the Board to consider could be to conduct the health, dental, and vision bidding this year for \$13,500 and hold the worker's compensation bidding and analysis until 2016.

Alderman Marose expressed her concern about the cost of consulting services. Assistant City Administrator Welty said the Board had directed staff to have this done and a consultant will provide an unbiased opinion. Alderman Rucker said that the service is more expensive because it



is more complicated.

Mayor Lyons presented the first reading of Bill No. 15-33 by title only. It was noted that Bill No. 15-33 has been available for public review. Alderman Rucker moved to approve the first reading of Bill No. 15-33 as presented. Alderman Kahrs seconded the motion which was voted on and unanimously passed.

Mayor Lyons presented the second and final reading of Bill No. 15-33 by title only. Alderman Kahrs moved to approve the second and final reading of Bill No. 15-33. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second reading of Bill No. 15-33 and to pass same into ordinance: "Ayes:" Alderman Olivarri, Alderman Marose, Alderman Kahrs, Alderman Walker, Alderman Rucker, Alderman Schmitt. "Nays": None. Bill No. 15-33 was passed and approved as Ordinance No. 15.33.

**Bid Award.** Pipe and Fittings

Public Works Director Nick Edelman said bids were advertised for pipe and fittings for the Spring Valley project and one bid was received from HD Supply. This is a budgeted item and the Public Works Department will be completing the project in house. HD Supply's bid amount is \$6,664.44 and the Public Works Department recommended approval.

Alderman Kahrs moved to award the bid for pipe and fittings to HD Supply as recommended. Alderman Rucker seconded the motion which was voted on and unanimously passed.

**Bid Award.** Water Treatment Chemicals

Public Works Director Edelman said this purchase is for the annual chemical purchase for the Water Department. The Water Department uses Hydrofluosilicic Acid (fluoridation) and Sodium Hypochlorite (disinfection). Three bids were received from Brenntag Mid-South, DPC Enterprises and Univar USA.

Brenntag based their bid on a different type of quantity than specified. The specifications called for the bid to be on a per drum and per carboy basis. The bid from Brenntag was based on a per pound and per gallon basis. The other two bidders bid as specified therefore, public works staff recommended the bid be awarded to DPC Enterprise, the second low bidder.

The account breakdown is as follows:  
30-00-761600 Chemicals - \$22,000

Alderman Rucker moved to award the bid to DPC Enterprise, the second low bidder, as recommended. Alderman Kahrs seconded the motion which was voted on and unanimously passed.

**Request from Camden County Historical Society.**

Mayor Lyons stated that the Camden County Historical Society is not receiving grant funding for the Civil War Reenactment this year; therefore they are requesting funding from different sources. She added that this event brings in a great number of people to the area which contributes to the economy.

Alderman Kahrs moved to contribute \$2,000 for the Civil War Reenactment. Alderman Rucker seconded the motion which was voted on and unanimously passed.

**Bid Award.** Base Radio for 911Center

Lieutenant O'Day explained that this purchase for the 911 Center is for new base station radios which would replace the existing base radios that are approximately 15 years old. The new radios are Motorola MTR3000 including 100 watt Power option, base station antenna relay, and wireline control. The budgeted amount is \$26,240.00.

Staff recommended the bid be awarded to Wireless USA, the low bidder, in the amount of \$23,752.00.

Alderman Marose moved to award the bid for base radios for the 911 Center to Wireless, USA, the low bidder, in the amount of \$23,752.00 as recommended. Alderman Schmitt seconded the motion which was voted on and unanimously passed.

**Communications from Members of the Board of Aldermen.**

Alderman Marose. Phyllis Marose stated that it was nice to see the Dragon House demolished.

Alderman Walker. Tom Walker said he was impressed with the Volunteer Appreciation Dinner at the Elks Lodge. He added it was enjoyable and a nice tribute to all volunteers who serve on boards and commissions.

Alderman Kahrs. Steve Kahrs expressed his thanks to staff for their help during the many years he has served on the Board. He thanked current and previous Board members and the Mayor and the voters of Ward 2. Alderman Kahrs wished everyone the best.

Alderman Rucker. Kevin Rucker thanked Alderman Kahrs for his service to the City.

Alderman Olivarri. John Olivarri stated that he had previously requested staff to create a funding request form that could provide information to the Board for such requests like the one from the Camden County Historical Society. He asked Board members if a form would be beneficial. Alderman Rucker responded in the affirmative and stated that it would give a history and provide the amount that was given in the past.

Discussion followed on the line item that would be used for these types of requests. Mayor Lyons stated that a one page form would be helpful.

**Staff Communications.**

Police Department. Lieutenant Michael O'Day was present in the absence of Police Chief Todd