

Parma Town Board meeting held on Tuesday, October 6, 2020 at the
Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, New York.
Due to COVID-19 this meeting will also be held via ZOOM.

ATTENDANCE

Supervisor	Jack Barton	
Councilperson	James Roose	
Councilperson	Blake Keller	
Councilperson	Linda Judd	via Zoom
Councilperson	Stephen Zajac	
Town Clerk	Carrie Fracassi	
Building & Development Coordinator	Dennis Scibetta	
Dir. of Parks and Recreation	Tom Venniro	
Highway Supt.	Jim Christ	

OTHERS IN ATTENDANCE

John Huber, Colleen Burrirt, Robin Goodwin, Kris Close, RJ Jordan, Kelly Lincoln, Amy Morris, Phil Smith, Lori Steenson, Kathrine Enrich-Scheffer, Charles Clauser and other members of the public.

CALL TO ORDER

Supervisor Barton called the meeting to order at 6:30 p.m. and led those present in the Pledge of Allegiance to the Flag, followed by a moment of silence. Emergency exit procedures were noted.

REGULAR MEETING MINUTES – SEPTEMBER 15, 2020

RESOLUTION NO. 240 -2020 Motion by Councilperson Roose, seconded by Councilperson Keller to accept the Minutes of the regular meeting held on September 15, 2020 as presented.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

TOWN CLERK REPORT

The Town Clerk reported that the VFW and Town Clerk reports for September 2020 have been submitted to the Supervisor's Office. The office continues to collect school taxes and collection of the remaining installments have been turned over to the County.

The Town Clerk has received the Tentative Budget for 2021 and it is in the Town Clerk's Office and has been put on the Town of Parma website for anyone wishing to view it.

HIGHWAY DEPARTMENT REPORT

Supt. Christ reported that brush pick up has started and will continue for three more weeks. The brush bin is open. There is an opportunity for another County job he will be looking at tomorrow.

Supervisor Barton relayed to Mr. Christ that Mr. Lacagnina attended the last meeting and thanked the Highway Department for all of their work completed in the easement on his property and expressed how well it came out.

There was discussion about future equipment purchases for the Highway Department and the upcoming budget.

BUILDING DEPARTMENT REPORT

Mr. Scibetta reported that lumber prices have increased and materials are hard to get right now which is holding up the completion of some permits.

Supervisor Barton noted that he has talked to Dennis and the Town of Greece for help with inspections over the next 4-5 weeks. There will be a fee for that service. It will be funded out of the Building Department budget line. John Huber asked if this person will be doing new construction or any permits. Mr. Scibetta stated that he can do any inspections for permits.

RECREATION DEPARTMENT REPORT

Mr. Venniro reported that the Budget Reports are accurate through most of September 2020 and he distributed those to the Board via email.

Coronavirus, COVID-19 Update -

Most in-person Recreation programs, services and events are operational and operating under a reopening safety plan. Some programs are still cancelled, suspended or postponed until further notice due to facility restrictions, the instructors or participants.

Village Building facilities remain closed to the public through the end of October. Out of school programs are the only programs we are able to host in the Community Center. The Village Board continues to provide use of the Jennejohn Lodge for programs as a supplement to the rent paid to occupy the Community Center.

Recreation Programming Update

The fall programming schedule has been released and can be viewed online. Registration has begun and is going well.

Upcoming Events:

Saturday, October 3rd - Annual Community Wide Garage Sale; there were over 75 addresses that participated;
Saturday, October 3rd - Free mask handout at the Town Hall;

October 17, 2020 - Fall Drive-In Concert at the Town Hall; and
October 31, 2020 – Halloween Trunk or Treat.

Parks Update –

All Park amenities are open to the public at this time. We ask that all park users practice proper hygiene and social distancing. Facilities are being cleaned more frequently and with proper supplies. With the lack of available spaces the facilities at the park have been used more frequently by many organizations not just Town events.

Capital Projects -

The Department is looking to complete some 2020 capital improvements prior to winter and the end of the fiscal year. Some of those projects include replacement of the baseball batting cages, replacement of utility vehicles and replacement of the playground.

Town Hall Maintenance Update/Capital Projects –

The Department is looking to complete some capital improvements to the Town Hall including Town Hall Security and Fire Systems Upgrade, Town Hall Brick Work and Landscaping at the south end of the building, Historical Museum Parking Lot Sealing.

In addition to the report provided, Mr. Venniro talked about two other requests received for park use.

One event is called Chalk the Walk with a Food Drive. This will be held on October 17th in the playground area. The Board thought this sounded like a great event.

The other event being held is called Essential Workers Fight against Racism including teachers and families from the Hilton Central School District on November 8, 2020 from 2-4 p.m. The Board asked Mr. Venniro to get more information for planning purposes. That time of year there is usually no park staff and the bathrooms are locked. Depending on the size of the event, the Town may consider opening the bathrooms and bringing in an employee. John Huber asked if this event is open to the public. The information received sounded like it was open to people in the district. Mr. Venniro will get more information.

LIBRARY REPORT

There was no report.

BUSINESS ITEMS

COURT ROOM FURNITURE/BENCH

Supervisor Barton noted that this purchase will be funded from grant money the Court applied for and was awarded 20 years ago. The work was never completed at that time. The quote received is on State Bid so there is no need to go out for additional quotes.

RESOLUTION NO. 241-2020

Motion by Councilperson Keller, seconded by

Councilperson Judd, to approve the purchase of the Courtroom furniture and bench in the amount of \$10,740.71 in addition to an installation fee of \$926.44. This will be funded out of the Town Hall Improvement line.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

COURT OFFICER APPOINTMENT

RESOLUTION NO. 242 -2020 Motion by Councilperson Zajac, seconded by Councilperson Roose, to appoint Robert Welch to the position of Court Officer effective October 6, 2020 conditioned in the receipt of a good background check.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

PUBLIC HEARING

SANDALWOOD LIGHTING DISTRICT

Supervisor Barton opened the Public Hearing at 7:02 p.m. and read the Legal Notice that was published in the Suburban News and posted on the Town of Parma website. Supervisor Barton noted that creating a lighting district is done with any new subdivision that will have lighting. John Huber asked who pays for the district. Supervisor Barton said the people who live in the district pay the costs of the district. The Town is responsible for paying the cost of lights at intersections.

There being no further discussion the public hearing was closed at 7:05 p.m.

RESOLUTION NO. 243 -2020 Motion by Councilperson Roose, seconded by Councilperson Keller, to create the Sandalwood Subdivision Lighting District.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

SET PUBLIC HEARING FOR 2021 BUDGET

RESOLUTION NO. 244-2020 Motion by Councilperson Roose, seconded by Councilperson Zajac, to schedule the Public Hearing for the 2021 Preliminary Budget for Wednesday, November 4, 2020 at 7:00 p.m. to be held at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

TV STAND SURPLUS

Supervisor Barton noted that this TV Stand is the one that was used to bring the TV down the hall for meetings. The new TV is mounted on the wall and the stand is sitting in a storage room unused and has not been used in about 3 years.

RESOLUTION NO. 245-2020 Motion by Supervisor Barton, seconded by Councilperson Keller, to declare the TV Stand as surplus equipment and the Town is authorized to dispose of this equipment.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

MISCELLANEOUS

SAVANNAH WORBOYS – STEP INCREASE

RESOLUTION NO. 246-2020 Motion by Councilperson Judd, seconded by Councilperson Roose, to approve the step increase from Step 4 to Step 5 for Savannah Worboys from her current rate of \$22.31 to \$23.83 effective October 5, 2020.

Motion carried: Aye 5 (Barton, Roose, Keller, Judd, Zajac) Nay 0

INFORMATIONAL ITEMS

LAKE SHORE

The projects continue to move forward through the design phase. The Town is working with a bond company for the sewer project. The Town is aiming to start construction on the sewers next spring. Councilperson Keller had a resident inquire if it is mandatory to become part of the sewer district. Supervisor Barton said it is mandatory to be part of the district but they do not need to tie in. However, the cost to tie in will be lower if they do it during the project versus at a later time.

PUBLIC FORUM

Supervisor Barton asked if there was any other citizen who would like to address the Town Board with any questions or concerns.

Robin Goodwin, organizer for the Back the Blue Rally that will be using the Town Hall Park as a starting point for their ride next weekend. She wanted to assure the Board and residents that the rallies are peaceful and that they lay out the rules and expectations regarding social distancing, masks, and conduct among participants. The goal of the rally is to lift everyone up, not to put anyone down.

Supervisor Barton noted that he had received a couple emails with traffic and social distancing concerns. He relayed that the Town does not enforce traffic the local sheriff's department would do that as they are the only entity that can enforce traffic on the roads. The organization should monitor the Social Distancing Guidelines for their event. The Town does not monitor that for any event. The residents will be able to see the route and avoid the area if needed or to come out and view the rally if they would like. Ms. Goodwin noted that they only plan to meet at the park and leave from here and then head into Hamlin.

John Huber asked how many participants do they expect and what the hours are they will be in the Park. He had concerns about any money that might be spent by the Town for this event. Ms. Goodman stated the number of attendees varies depending on the weather and weekend, they will only be in the park from 9 to noon, and there will be no parking on the fields. The Town will not be expending any funds for this event. The organizers have assured the Town that some participants will be staying behind to make sure the park is left clean and in the same condition it was.

Eugene Schlesing stated that he has attended many of the events and that they have been polite, friendly, and all inclusive. He also said that he would make sure the park is left in the condition it started as. Kris Close also helping to organize the event stated she will be staying behind to make sure the park is clean.

Lori Steenson noted that she sent an email to the Supervisor and appreciated the prompt response from the Town addressing her concerns.

Kelly Lincoln has concerns regarding the use of the park during the hours of the event for families. She feels that not all of the rallies have been peaceful and is concerned about how it reflects on our Town. Supervisor Barton noted that the park is open for use to all and that the organizers have assured them that access to the park will be open to anyone wishing to use the amenities. Councilperson Keller asked if they could leave the park area open for parking so people can use the park. They will try and keep all traffic away from park facilities. Robin Goodwin said that the organization does not promote rude or aggressive conduct towards anyone. They believe that everyone needs support during this time and they are not looking to crush anyone's spirit. As far as the report about the participant yelling profanities at a past rally, that person was asked to not participate in further events and he has not been back. Ms. Lincoln noted that she understands the need for support to both sides and that people can support both sides but she would like the organization to enforce no discrimination and/or racism during these events. Ms. Goodman stated that before the rally begins they discuss all rules and expectations of the participants including conduct of the participants.

RJ Jordan is concerned that some of these events turn political. Ms. Goodman stated there will be no food vendors here and no political statements will be made at this event. Back the Blue merchandise will be available. Mr. Jordan was pleased with the response.

Katherine Ehrlich-Scheffer said that she feels this is a great cause but wants to make sure there will be no hate infiltrated into the Town by participants. She feels it is up to the organizers to set the tone. Supervisor Barton said that he agrees with this and we all feel the same.

LIAISON REPORTS

**Councilperson Keller reported that he continues to meet with the Monroe County RASE Business Development Group. HPDICE appears to not be active at this point.

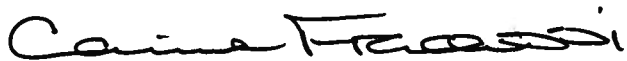
****Councilperson Zajac reported that there has been no activity on the purchase of the vests. Supervisor Barton said he would reach out to the other entities about contributing to the cost of the vests but that the Special Police should move forward with the purchase. Councilperson Zajac said he will tell them to proceed.**

****Councilperson Roose reported that at the Planning Board meeting there were discussions about storage units on both Manitou and at the corner of Old Hojak and Collamer Roads. He discussed recent and upcoming Recreation Events. John Huber asked if the three events discussed tonight need approval from the Board. Supervisor Barton noted that none of the events require Board Approval but the Board does like to know what events are being held in the park.**

****Councilperson Judd reported there is a Zoning Board meeting on the 15th. The Library has been working on grant paperwork and their Budget. The Zarpentine Farm sign has been put back up.**

There was no further business before the Town Board, Councilperson Roose made a motion to adjourn the meeting at 8:55 p.m., seconded by Councilperson Keller and all were in favor.

Respectfully submitted,



Carrie Fracassi
Parma Town Clerk

