



## **PENN TOWNSHIP, WESTMORELAND COUNTY**

Incorporated as a Township February 23, 1855 – Became a First-Class Township November 5, 1957

### **CAUCUS MEETING AGENDA**

**7:00 PM Wednesday, August 12, 2020**

2001 Municipal Court, Harrison City PA 15636-1349

[www.pennntp.org](http://www.pennntp.org)

To help comply with Governor Wolf's Reopening Guidelines, this meeting will be closed to the public but will be broadcasted live via Facebook. Public comments should be emailed to [maryperez@pennntp.org](mailto:maryperez@pennntp.org) by 5:00 PM on August 12, 2020.

#### **COMMON ITEMS:**

1. Call to Order, Roll Call, and Pledge of Allegiance
2. Announcement of unlisted agenda items (if any).
3. Announcement of Executive Session (if any).
  - July 22, 2020

#### **PUBLIC COMMENT:**

4. Subject to provisions of Resolution 68/2013:
  - Comments from the Penn Township Residents/Taxpayers registered to speak (up to three (3) minutes).
  - Comments from Penn Township Residents/Taxpayers at large (up to three (3) minutes).

#### **DISCUSSION ITEMS:**

5. Acknowledgement of draft meeting minutes received from the July 8, 2020 Caucus, the July 15, 2020 Regular and the July 22, 2020 Special Commissioner Meeting.
6. Discuss awarding the bid opened on August 7, 2020 for the Long Drive Storm Water Improvement Project. The apparent low bidder is A. Liberoni Inc. from Plum, PA in the amount of \$460,529.65.

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7. Discuss an update on the collection, removal and disposal of solid waste, rubbish, bulky items, white goods, recycling, on call door to door e-waste and household hazardous waste collection in the Township of Penn. The current reverse auction bid ends on August 17, 2020 at 12:00 PM.
8. Discuss drafting an amendment to Penn Township's mandatory connection Ordinance to add Franklin Township Municipal Sanitary Authority (FTMSA) as a designated agent.
9. Discuss the PENNVEST funding offer for Hyland Road - Chris Drive Storm Water Project. The offer is for a twenty (20) year loan in the amount of \$1,106,811.00. The interest rate for years 1 through 5 is 1% and for years 6 through maturity is 1.743%.
10. Discussion on the infrastructure work needing completed on Dolly Avenue.
11. Discuss the 2020 Penn Township Emergency Operations Plan, Notification and Resources.
12. Discuss the following purchases for the Department of Public Works:
  - (1) Leaf Box in the amount of \$7,135.00.
  - (1) Trench Box in the amount of \$11,340.00.
  - (1) Light Standard in the amount of \$4,000.00.
13. Discussion on the proposal to name an unnamed tributary of Brush Creek as Hindman Brook.
14. Discussion on the recommended preliminary and final approval with no conditions of the Peters Plan #3 Subdivision. The property is located on the south side of Route 993 and 600 feet west of the intersection with Claridge Elliott Road in Penn Township. Property is zoned RR (Rural Resource).
15. Discuss drafting a resolution to release the funds associated with the Installment and Maintenance Agreement for the individual discharge waste water disposal system for the property located at 1174 Claridge Elliott Road. Tax Map No. 55-15-00-0-045. Amount to be released is \$8,500.00. The required timeframe for holding said security has been satisfied and the permittees have requested release of said monies per the agreement language.
16. Discuss drafting a resolution for the approval of the Installment and Maintenance Agreement for the individual discharge waste water disposal system serving the newly named property owners, Anders and Kelly Selvig, of 1174 Claridge Elliott Road. Tax Map No. 55-15-00-0-045.

17. Discuss the opening of a new account in the amount of \$1,700.00 at S&T Bank for the Installment and Maintenance Agreement for an on-lot sewage system at 1174 Claridge Elliott Road for Anders and Kelly Selvig. Tax Map No. 55-15-00-0-045.

**UPDATES:**

18. Acknowledgment of Staff Reports to be approved and or accepted at the Regular Commissioner Meeting.
19. Adjourn

**COMMISSIONERS MEETINGS:** Commissioners' meetings are scheduled for the 2<sup>nd</sup> and 3<sup>rd</sup> Wednesdays of the month.

Penn Township Commissioner meeting agendas, resolutions, ordinances and other useful information can be found by visiting [www.penntwp.org](http://www.penntwp.org).

**PARTICIPATE 2020 US Census: Our Community Counts! #countwestmoreland** Visit the County Census webpage: <https://westmorelandcensus.org/>. You can complete your questionnaire online, by phone (1-844-330-2020), or by mail.

**FOR COVID-19 UPDATES PLEASE BOOKMARK THE FOLLOWING WEBSITES:**

<https://www.coronavirus.gov/>

<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Coronavirus.aspx>