

STATE OF WYOMING )  
COUNTY OF SUBLETTE )ss  
TOWN OF PINEDALE )

The Town Council of the Town of Pinedale met in regular session on Monday, July 24, 2017 in the Lovatt Room of the Sublette County Library.

The meeting was called to order by Mayor Bob Jones at 6:00 p.m. Council members present: Tyler Swafford, Matt Murdock, Jim Brost and Nylla Kunard. Those in attendance included Hayley Ryckman, Ruth Neely and Josh Wilson, town employees; Mark Eater and Mike Jackson, representing Rio Verde Engineering; Brian Gray, representing Jorgensen Engineering; Tim Ruland, representing the Pinedale Fine Arts Council (PFAC); Ranae Pape representing Prevention Management Organization; Stephen Crane, representing the Pinedale Roundup; and Town Attorney Ed Wood.

Mayor Jones led those present in the Pledge of Allegiance.

Motion by Councilman Murdock to amend the minutes of the July 10, 2017 meeting changing the 4<sup>th</sup> page third to last paragraph for Justin Hamilton Town employee to receive a pay increase to \$22.50 per hour. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Murdock to amend the agenda adding H-3 Executive Session to discuss personnel and update on litigation. Seconded by Councilman Swafford. Motion passed 5-0.

Shad Cooper Sublette County Unified Fire Chief updated the council on the misfiring of mortar at the 4<sup>th</sup> of July fireworks show and suggested that the Town look into hiring a professional pyro-technician for the next 4<sup>th</sup> of July, as the volunteer fire department does not feel that they are qualified enough to put on the fireworks show.

Hayley Ryckman updated the council about the Median Household Income Survey that was recently sent out to residents of Shelter Park, the information from which will aid with grant requests.

The sheriff's report was reviewed as submitted.

Josh Wilson Public Works Director gave the monthly public works report and asked permission to send out the crack seal bids. Council directed Josh Wilson to begin the procedure to put the crack seal project out to bid.

Motion by Councilman Murdock to waive the fees for the use of American Legion Park on August 8, 2017 for the Suicide Prevention Walk. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Brost to approve the homecoming parade for Pinedale High School for September 29, 2017; to close Pine Street from Jackson to North Bridger; and to waive the temporary use permit fees of \$100.00 using the same route as the Rendezvous parade, starting on South Lincoln. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Murdock to authorize Mike Jackson of Rio Verde Engineering to proceed with the building permit process in Trails Creek Subdivision on Lot 3, provided that an

agreement is reached between the owners of Lots 3 and 4 regarding the sharing of a sewer line..  
Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Brost to allow the owner of Lot 4 in Trails Creek Subdivision to tap into the 10-inch water line, providing he restore the area to its current condition when work is completed. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Swafford to authorize the building permit process for St. Andrews in the Pines for a new addition to the building. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Murdock to approve the temporary use permit requested by PFAC for the street closure on N. Madison Ave. on August 19, 2017 from 10:00 am to 10:00 pm. for the planned eclipse weekend events. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Murdock to waive the \$100.00 temporary use permit fee for the PFAC street closure. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilman Murdock to approve the contract between Robin Sims and the Town of Pinedale, and authorize the mayor to sign the contract. Seconded by Councilman Swafford. Motion passed 4-1. Councilwoman Kunard voted nay.

Motion by Councilman Swafford to approve the contract between McGhee, Hearne & Paiz, LLP as the Town's auditors and authorize the mayor to sign the contract. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Murdock to authorize paying half of the approved \$4,212.00 for Sage and Snow Garden Club now and half when the flower season is finished. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Murdock to decline the participation in the Wyoming Wind River Range Weather cloud seeding program. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Swafford to approve the JVA contract for an amount not to exceed \$3,000.00 and authorize the mayor to sign any necessary paperwork. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Brost to approve Ordinance 620 on third reading, an ordinance of the Town of Pinedale, Wyoming amending Section 328-3 of Chapter 328 of the Pinedale Municipal Code, introducing articles into the jail. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Murdock to approve Ordinance 621 on third reading, an ordinance of the Town of Pinedale, Wyoming amending Section 328-11 of Chapter 328 of the Pinedale Municipal Code relating to missiles and slingshots. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilwoman Kunard to approve Ordinance 622 on third reading, an ordinance of the Town of Pinedale, Wyoming amending Section 328-12 of Chapter 328 of the Pinedale Municipal Code, relating to failure to close drinking establishment. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Swafford to approve Ordinance 623 on third reading, an ordinance of the Town of Pinedale, Wyoming amending Article VIII, Weapons, Section 328-39 of Chapter 328 of the Pinedale Municipal Code, titled "Discharge." Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Brost to approve Ordinance 624 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Section 440-4 of Chapter 440 of the Pinedale Municipal Code, concerning the determination of traffic regulations. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Murdock to approve Ordinance 625 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Article II, Section 440-8 of Chapter 440 of the Pinedale Municipal Code, concerning driving while privilege to drive is suspended or revoked. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilwoman Kunard to approve Ordinance 626 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Article II, Section 440-5 of Chapter 440 of the Pinedale Municipal Code, concerning violation and penalties. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Swafford to approve Ordinance 627 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Section 328-37 of Chapter 328 of the Pinedale Municipal Code, relating to the sale, furnishing, and use of tobacco products; penalties. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Brost to amend Ordinance 628 on second reading, an ordinance of the Town of Pinedale, Wyoming creating Article XXXIX of Chapter 475 concerning food vendors. Amendments include adding that the activity cannot impede traffic; that trucks such as the Schwan's truck are exempt; and that there is a permit fee, the amount of which will be included in the permit fee resolution. Seconded by Councilman Murdock. Motion passed 5-0. Following discussion, council directed the clerk to advertise the food truck ordinance for inclusion on the next agenda to discuss fees.

Motion by Councilman Murdock to approve Ordinance 629 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Article I of Chapter 389 of the Pinedale Municipal Code, concerning refuse and garbage. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilwoman Kunard to approve Ordinance 630 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Section 447-14 of Chapter 447 of the Pinedale Municipal Code, concerning over-snow vehicles. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Swafford to approve Ordinance 631 on second reading, an ordinance of the Town of Pinedale, Wyoming amending Articles I and II of Chapter 400 of the Pinedale Municipal Code to update the subdivision of lands process. Seconded by Councilwoman Kunard. Motion passed 5-0.

Motion by Councilman Brost to table Ordinance 615 on third reading, an ordinance of the Town of Pinedale, Wyoming amending Articles III, IV, V and VI of Chapter 400 of the Pinedale Municipal Code to update the subdivision of lands process. Seconded by Councilwoman Kunard. Motion passed 5-0. Discussion followed, with town employee Ruth Neely being directed to thoroughly read through the ordinance for any errors and have it ready for the next meeting.

Motion by Councilman Murdock to approve Ordinance 632 on first reading, an ordinance of the Town of Pinedale, Wyoming amending Section 328-4 of Chapter 328 of the Pinedale Municipal Code, to correct the maximum penalty provided. Seconded by Councilman Swafford. Motion passed 5-0.

The Municipal Court report for June 2017 was reviewed.

The Animal Control report for July 2017 was reviewed.

Motion by Councilman Swafford to accept the Airport Board Treasurer's report. Seconded by Councilman Murdock. Motion passed 5-0.

Motion by Councilman Murdock to approve the bills for PTTC in the amount of \$10,299.62. Seconded by Councilman Brost. Motion passed 5-0.

The Engineering and Zoning report for July 2017 was reviewed.

The IT Department report for July 2017 was reviewed.

The following bills were presented for payment: Animal Clinic of Pinedale 118.00; Belveal's Body & Towing 60.00; Black Mountain Rentals 4,000.00; Caselle, Inc. 1,030.00; Century Link 139.25; Clean Wash Laundromat 2,827.00; D. A. Screening 200.00; Energy Laboratories 2,282.00; FedEx 30.88; Freedom Mailing Services 398.13; Great Outdoor Shop 4,959.62; Jorgensen Associates 2,312.20; M&M Transfer 494.95; Matthew Bender & Co, 653.56; Moosely Mailboxes & More 9.09; Mozy Inc. 3,156.78; New Thought Media 5,000.00; Pinedale Roundup 10,531.89; Respond First Aid Systems 243.86; Ridley's Market 465.91; Rio Verde Engineering 1,500.00; Sublette County Mosquito Abatement 37,850.36; Sublette Examiner 100.00; Town of Pinedale petty cash 102.60; Town of Pinedale water/sewer 1,042.53; Uline 259.82; Union Telephone 355.56; USA Blue Book 166.71; Verizon Wireless 292.15; Waxie Sanitary Supply 162.22; Wind River Web Services 300.00; and Wyoming Outfitters & Guide 40.00.

Motion by Councilman Murdock to approve the bills in the amount of \$81,340.05 with check numbers 23285 through 23316. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Murdock to approve payroll and benefits for the month of July. Seconded by Councilman Swafford. Motion passed 5-0.

Motion by Councilman Murdock to enter into executive session to discuss personnel and litigation. Seconded by Councilman Brost. Motion passed 5-0.

Motion by Councilman Murdock to exit executive session and enter into regular session. Seconded by Councilman Swafford. Motion passed 5-0.

Councilman Brost excused himself during the litigation talk and left for the evening.

Motion by Councilman Murdock to authorize Town Attorney Ed Wood to take the necessary steps to acquire access to the PRV vault on the Selman property. Seconded by Councilman Swafford. Motion passed 4-0.

Motion by Councilman Murdock to adjourn. Seconded by Councilman Swafford. Motion passed 4-0.

Meeting adjourned at 8:30 p.m.

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Robert M Jones, Mayor

ATTEST:

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Pat Schwab Clerk/Treasurer