



**PARK POLICY & RESERVATION FORM**

PARK: \_\_\_\_\_ DATE REQUESTED: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

NAME OF ORGANIZATION: \_\_\_\_\_

TYPE OF ORGANIZATION: \_\_\_\_\_

RESPONSIBLE PARTY: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

HOURS REQUESTED: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

USE OF ALCOHOL: NO/YES      SALE OF ALCOHOL: NO/YES (PERMIT REQUIRED)

WATER NEEDED: NO/YES      POWER NEEDED: NO/YES      NUMBER OF OUTLETS: \_\_\_\_\_

ANY SPECIAL CONSIDERATIONS THE TOWN OF PINEDALE SHOULD BE AWARE OF:

\_\_\_\_\_  
 \_\_\_\_\_

ESTIMATED NUMBER OF PEOPLE: \_\_\_\_\_ FEE: \_\_\_\_\_ DEPOSIT: \_\_\_\_\_

SIZE OF GROUP	FEE (REFUNDABLE WITHIN 30 DAYS)	DEPOSIT
1 – 50	\$25.00	\$50.00
51-100	\$50.00	\$100.00
101-200	\$75.00	\$150.00
201-300	\$100.00	\$200.00
301-400	\$125.00	\$250.00
401+	\$150.00	\$300.00

AUTHORIZED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

**PARK REGULATIONS**

1. The Town of Pinedale will accept reservations for any Town Park upon payment of the reservation fee. Reservations are only accepted during office hours and are on a first-come, first-served basis.
2. The successful applicant must post the permit in the park on the morning of the event in a place where it is visible to the public. Access to other areas of the Park must be made available for the public.
3. Hours of use are restricted in that all activity must be completed by 10:00 pm.
4. No horses are permitted in the Park. All dogs must be leashed as required by Town ordinance.
5. Any damage to turf areas, trees, sprinklers, structures, or general misuse of the park, or failure to clean up the assigned area, is the responsibility of and will be charged to the person/organization in charge and/or the deposit will be retained by the Town of Pinedale to pay for repairs/clean-up.
6. Overnight camping is allowed only at the Jackson Avenue Park.
7. Use of motorized vehicles in the Park is restricted to developed roads only, with the exception of motorized wheelchairs and small machinery used for maintenance by Town personnel.
8. The permittee shall be bound by all park rules and regulations, and all applicable ordinances as fully as though the same were inserted into the permit.
9. The person(s) to whom a permit is issued shall be liable for any loss, damage or injury sustained by any person, by reason of the negligence of the person(s) to whom the permit has been issued.
10. The Town has the authority to revoke a permit upon finding violation of any rule, ordinance or standard. The Sheriff's Department representative has the authority to revoke a permit upon finding violation of any Town ordinance.
11. No commercial use is allowed without Town Council's permission.
12. Temporary use permits are required for festivals.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_