

Village of Rhinebeck Board of Trustees
Minutes April 14, 2015
7:00 PM

Present: Mayor Heath Tortarella, Deputy Mayor Howard Traudt, Trustees Scott Cruikshank, Heinz Sauer, Gary Kenton, Clerk Patricia Coon, County Legislator Joel Tyner, Village Justice William Sanchez and Acting Village Justice John Kane, as well as other members of the public and press.

Mayor Tortarella opened the meeting at 7:02pm with the Pledge of Allegiance.

Elected officials-

Village Justice William Sanchez swore in the newly elected officials Heath Tortarella as Mayor 2 year term,, Howard Traudt as Trustee 2 year term,, Heinz Sauer as Trustee 2 year term, Scott Cruikshank as Trustee 1 year term and John Kane Acting Village Justice 2 year term.

County Legislator-

County Legislator Joel Tyner reported on various topics of interest including: solar energy, a proposed amendment regarding the oil train, puppy mills in our county, domestic abuse response team, and earth day rally in Poughkeepsie.

Asher Dam-

Mayor Tortarella gave a report on the appeal which the Village submitted to FEMA which approved the funding at the original amount. The Village is filing an amendment in regards to obtaining additional funds.

Personnel update-

Mayor Tortarella reported on Deputy Clerk Krissy Denu attended municipal finance training. Clerk Pat Coon will be attending the Cornell Municipal Clerk's Institute in July. Mayor Tortarella made a motion to approve the submitted request from Pat Coon to buy out 2 weeks of vacation. Trustee Sauer second and all the Board present voted in favor. Oversee

Mayor Tortarella made a motion to approve the new position of Superintendent of Public Works which was approved by Dutchess County. Motion was second by Trustee Cruikshank. All the Board present voted in favor. This position will oversee the street, water, wastewater, and will combining with the position of Building Inspector. Mayor Tortarella made a motion to appoint John Fenton to the position of Superintendent of Public Works with a start date of June 1, 2015 at his current hourly rate. Motion was second by Trustee Sauer. All the Board present voted in favor.

Mayor Tortarella made a motion to approve the following list of appointments. Motion was second by Trustee Sauer. All the Board present voted in favor.

VILLAGE OF RHINEBECK

ORGANIZATIONAL MEETING: APRIL 7, 2015

OFFICIAL YEAR 2015-2016

REGULAR MONTHLY MEETING	2nd Tuesday of Month at 7:00
MEETING PLACE.....	Village Hall, 76 East Market St., Rhinebeck NY
OFFICIAL DEPOSITORY.....	M & T Bank
OFFICIAL NEWSPAPERS.....	Daily Freeman & Poughkeepsie Journal
MAYOR	Heath Tortarella
DEPUTY MAYOR.....	Howard Traudt
CLERK.....	Patricia Coon
DEPUTY CLERK.....	Christina Denu
TREASURER.....	Karen McLaughlin
ATTORNEY.....	McCabe & Mack
ASSESSORS.....	Town of Rhinebeck Assessors
BUILDING DEPARTMENT LIAISON	Heath Tortarella
BUILDING INSPECTOR.....	John Fenton
EMERGENCY MANAGEMENT COORDINATOR.....	Henry Campbell
ENGINEER.....	Crawford & Associates
FIRE DEPARTMENT LIAISON	Scott Cruikshank
FIRE CHIEF.....	Kevin Asher
HISTORIAN.....	Rhinebeck Historical Society
JUSTICE COURT LIAISON.....	Heath Tortarella
JUSTICE-ELECTED.....	William Sanchez
ACTING JUSTICE.....	John Kane
COURT CLERK.....	Patricia Giacalone
PANDA BOARD LIAISON.....	Gary Kenton
PANDA BOARD MEMBER	Judy Merritt
PLANNING BOARD LIAISON.....	Scott Cruikshank
PLANNING BOARD MEMBER (5 Year Term)	Tim Decker
PLANNING / ZONING / BUILDING CLERK.....	Karen MacFarlane
POLICE DEPARTMENT LIAISON	Heath Tortarella
POLICE OFFICER IN CHARGE.....	Sergeant Peter Dunn
POLICE DEPARTMENT CLERK	Danielle Rector
REGISTRAR OF VITAL STATISTICS.....	Town Clerk Jon Gautier
DEPUTY REGISTRAR OF VITAL STATISTICS.....	Deputy Town Clerk Joan Winne
STREET / PARKS LIAISON.....	Howard Traudt
STREET DEPARTMENT FOREMAN.....	Michael Wolff
TAX COLLECTOR.....	Patricia D. Coon
ASSISTANT TAX COLLECTORS.....	Christina Denu and Karen McLaughlin
THOMPSON / MAZZARELLA PARK COMMITTEE.....	Howard Traudt
TREE COMMITTEE LIAISON.....	Gary Kenton
VILLAGE HALL LIAISON.....	Heath Tortarella
WASTE WATER DEPARTMENT LIAISON.....	Gary Kenton
CHIEF WASTE WATER PLANT OPERATOR.....	Peter Rathjen
WATER DEPARTMENT LIAISON.....	Heinz Sauer
CHIEF WATER PLANT OPERATOR.....	Thomas Wallbank
WEBSITE LIAISON.....	Heath Tortarella
ZONING BOARD OF APPEALS LIAISON.....	Gary Kenton
ZONING BOARD MEMBER (5 Year Term).....	Colton Johnson
MILEAGE ALLOWANCE (Established by the IRS and adjusted annually on January 1 st).....	\$0.575/mile
AUTHORIZED ADVANCED PAYMENT OF CLAIMS.....	Public Utility Services and Postage

Mayor Tortarella made a motion to approve the following individuals in each department to have purchasing authority in that department, including any individual in an out of title position in that department:

Street Department

Michael Wolff

Water Department	Thomas Wallbank
Waste Water Department	Peter Rathjen
Police Department	Peter Dunn
	Danielle Rector
Fire Department	Kevin Asher
	Christine Eighmy – EMS
Planning, Building	Karen Macfarlane
Court	William Sanchez
	Patricia Giacalone

Motion was second by Trustee Sauer. All the Board present voted in favor.

Public Hearing-

Mayor Tortarella made a motion to open the Public Hearing for the proposed 2015-2016 Village Budget. Motion was second by Deputy Mayor Traudt. All the Board present voted in favor. Mayor Tortarella reported that this budget is under the tax cap. The Village was able to save as a result of savings on Workman’s Compensation and liability insurance, eliminating debt, this is the second year the Village didn’t tap into the fund balance, and no increase in water and waste water rates. Mayor Tortarella asked for comments from the public. Resident Barbara Kraft addressed the Board in regards to the salaries of the officials. Mayor Tortarella explained the Mayor, Trustee, Clerk, Deputy Clerk and Treasurer are split between water, waste water and general. No other comments from the public. Mayor Tortarella made a motion to close the public hearing. Motion was second by Trustee Cruikshank. All the Board present voted in favor. Mayor Tortarella made a motion to accept the proposed 2015-2016 Village Budget. Motion was second by Deputy Mayor Traudt. All the Board present voted in favor.

Treasurers’ Report-

Treasurer Karen McLaughlin thanked the Board for working with her on the budget. Treasurer McLaughlin reported that the Village received our CHIPS reimbursement funding in the amount of \$121,305.00. Vouchers are as follows: General- \$82,472.04, Water \$49,240.20, Sewer \$61,102.44. Mayor Tortarella made a motion to authorize the purchase of a police vehicle in the amount of \$38,365.00. Motion was second by Trustee Cruikshank. All the Board present voted in favor. It was discussed the first payment would be due in June 2016. Complete report is on file in the Clerk’s office.

Waste Water Report-

Trustee Kenton made a motion to authorize the purchase of waste water pickup truck on state bid in the amount of \$29,760.38. Motion was second by Trustee Cruikshank. All the Board present voted in favor. Complete report is on file in the Clerk’s office.

Fire Department-

Trustee Cruikshank made a motion to authorize the purchase of a used pickup truck located in upstate New York in the amount of \$14,500.00. Motion was second by Trustee Kenton. All the Board present voted in favor. It was discussed that between donations and funds available, vehicle would be purchased outright. This vehicle would have the ability to be used as a utility truck and to haul the ATV’s. Complete report is on file in the Clerk’s office.

Water Department-

Trustee Sauer reported on a request from Mr. Kershaw on Platt Ave. in regards to applying for a tap. Application is on hold waiting for recommendation from Chief Operator Tom Wallbank Trustee Sauer reported on low water pressure at Justin Cole’s in Rhinecliff was due to the service line failure. Mr. Cole’s service line had been leaking into the catch basin. Trustee Sauer gave a brief synopsis of the problem Mr. Cole had. Mr. Cole addressed the Board in regards to correspondence he had received from Village Attorney Rich Olson. Mrs. Cole questioned how they as property owners did not know how many feet of water service line they had. Mr. Cole debated with Trustee Sauer in regards to what a distribution line is and what a service line is. Village Attorney Olsen stated this was sent to NYCOM (New York Conference of Mayors) for

determination. Trustee Sauer made a motion to approve the expenditure of \$1000.00 to start the SEQR process to rebuild the U.S. Rt. 9 water main line. The motion was second by Trustee Cruikshank. All the Board present voted in favor. Compete report is on file in the Clerk's office. Motion made by Heinz to expend \$8000.00 for electronic water leak detection and GIS system. Trustee Cruikshank second the motion All the Board present voted in favor. Mayor Tortarella along with Town of Rhinebeck Councilman Bruce Washburn gave an update on the Town of Rhinebeck payment for hydrants.

New Business-

Mayor Tortarella asked Gentry Rouse to give a presentation on the NYSERD Prize Community Grid Competitoin on the feasibility of a Microgrid as he feels the Village of Rhinebeck is an opportunity as an energy substation. Mr. Rouse agreed to coordinate a proposal for a community microgrid and submit to Central Hudson. Trustee Kenton agreed to work with Mr. Rouse on this project. Councilman Washburn agreed it would be an excellent opportunity for the town and the village to work together. Trustee Kenton made a motion that the Village support the effort to put forth a proposal for the NY Prize Community Grid Competition subject to the approval of the language that will be presented to the vital partners. Motion second by Deputy Mayor Traudt and all the Board present voted in favor.

Waste Water Department-

Trustee Kenton reported on 3.4 million gallons of waste water was treated, 22,900 gallons of sludge processed and 2426 lbs. of sludge process. Complete report is on file in the clerk's office.

Fire Department-

Trustee Cruikshank reported the Fire Dept had 18 EMS calls in the Town, 30 in the village; 11 Fire calls in the Town, 2 in the Village; 1 MVA in the Town, 0 in the Village for a total of 65 calls for the Month of March 2015. Complete report is on file in the clerk's office.

Street Department-

Deputy Mayor Traudt reported the street department is repairing pot holes, trimmed a tress on South Street, did stump grinding and Brush pick up will begin on April 8. Deputy Mayor Traudt and Mayor Tortarella discussed the improvement of some sidewalks in the village due to the village trees using a grant of \$15000 from NYS parks and historic preservation. Complete report is on file in the clerk's office.

Planning/Zoning/Building Department-

Trustee Cruikshank reported business as usual in planning zoning and building departments. The complete report is on file in the clerk's office.

Police Department-

Mayor Tortarella reported a total of 20 incidents in the Town, 82 incidents in the Village, 28 tickets in the Town, 95 tickets in the Village, 8 arrests and 7 accidents. Complete report is on file in the clerk's office.

Committee Reports:

Tree Commission-

Deputy Mayor Traudt reported the spring tree planting will be on April 25 at 9:00am. Volunteers will meet on the corners of Platt and Mulberry Streets. Deputy Mayor Traudt reported on requests for trimming and removal of trees. Tree application will be changed to reflect the shared expense of trimming and removal between the property owner and the village. Complete report is on file in the clerk's office. Mayor Tortarella made a motion to proclaim April 24, 2015

as Arbor Day in the Village of Rhinebeck. The motion was second by Deputy Mayor Traudt and all the Board present voted in favor. Deputy Mayor Traudt made a motion to accept village residents Nick Monico and Walter Cotter as new members of the Tree Commission. Mayor Tortarella second the motion and all the Board present voted in favor.

PANDA-

Trustee Kenton reported the change in the Board, as David Miller is the new President of the Board. PANDA is looking for new members and volunteers and interested parties can contact 845-757-2632.

Parks and Recreation-

Mayor Tortarella reported the newly formed committee has met twice and is working on several projects and plans regarding use and events at the parks.

Special Requests-

- Mayor Tortarella made a motion to proclaim May 3-9, 2015 as Municipal Clerk’s Week in the Village of Rhinebeck. Trustee Kenton second the motion and all the Board present voted in favor.
- Mayor Tortarella made a motion to permit the Rhinebeck Lion’s club to hold their annual coin drop on May 2-3, 2015. Trustee Sauer second the motion and all the Board present voted in favor.
- Mayor Tortarella made a motion to accept 4 new policies for the Village Police Department in regards various issues. Motion was tabled.

Correspondence-

- Mayor Tortarella reported on letter received from Jon Wechsler who made a few comments regarding the monies proposed for Shade Trees included in the budget. Letter is on file in the clerk’s office.
- Mayor Tortarella reported on a letter received from Robert Ellsworth regarding the speed of cars on Knollwood Rd. Mayor Tortarella reported Mike Wolff and Sgt. Dunn are working together on this.
- Mayor Tortarella reported on an email received from Bryn Bahnatka and Wesley Dier regarding their concerns over the saxophone player. Mayor Tortarella reported currently there is not a busker law in affect in the village. Village Attorney Olsen will research and get back to the board. Clerk Coon will advise Ms. Bahnatka and Mr. Dier.

Water and Waste Water Adjustments-

Motion to accept the adjustments as submitted made by Trustee Sauer and second by Mayor Tortarella. All the Board present voted in favor.

April 2015 Waste Water Adjustment				
Waste Water				
Acct #	DM (balance)	CM	Difference	Reason
40128	25.00		\$25.00	new owner
40145	25.00		\$25.00	new owner
40136	25.00		\$25.00	new owner
40153	25.00		\$25.00	new owner
535	25.00		\$25.00	new owner
40125	89.68		\$89.68	final

40153	66.15		\$66.15	final
40136	83.88		\$83.88	final
40145	118.69		\$118.69	final
535	89.10		\$89.10	final
April 2015 Water Adjustment				
Water				
Acct #	DM (balance)	CM	Difference	Reason
393	25.00		\$25.00	new owner
527	25.00		\$25.00	new owner
40153	25.00		\$25.00	new owner
40128	25.00		\$25.00	new owner
40136	25.00		\$25.00	new owner
40145	25.00		\$25.00	new owner
535	25.00		\$25.00	new owner
375	25.00		\$25.00	new owner
	25.00		\$25.00	new owner
31481	25.00		\$25.00	service
2061	25.00		\$25.00	service
852	750.00		\$750.00	service
178	9.00		\$9.00	final
40128	34.00		\$34.00	final
40153	29.40		\$29.40	final
527	198.12		\$198.12	final
40145	45.00		\$45.00	fiinal
40136	31.80		\$31.80	final
535	58.20		\$58.20	final
375	58.80		\$58.80	final
393	60.60		\$60.60	final
		-		
		6,360.3		
249	600.00	6	-\$5,760.36	corrected bill
31087	54.00		\$54.00	water off
21283	81.00		\$81.00	payment application error
298	75.00	-75.00	\$0.00	village owned
2891	378.00	-378.00	\$0.00	village owned
438		-25.00	-\$25.00	waive collection
625		-25.00	-\$25.00	waive collection
704		-25.00	-\$25.00	waive collection
21107		-25.00	-\$25.00	waive collection
21348		-25.00	-\$25.00	waive collection
21472		-113.40	-\$113.40	removal of penalties
21474		-10.19	-\$10.19	removal of penalties

Minutes-

Motion to approve March 3, 2015; March 11, 2015; March 15, 2015 minutes as submitted made by Mayor Tortarella. Motion was second by Trustee Sauer and all the Board present voted in favor.

Executive Session-

Motion to enter into executive session made by Mayor Tortarella to discuss personnel matters. Motion was second by Trustee Cruikshank and all the Board present voted in favor. Motion to return to regular session made by Mayor Tortarella. Motion was second by Deputy Mayor Traudt and all the Board present voted in favor. Motion to adjourn made by Mayor Tortarella. Motion was second by Deputy Mayor Traudt and all the Board present voted in favor.

Respectfully submitted,

Pat Coon, Clerk