

**Village of Rhinebeck Board of Trustees**  
**Regular Meeting**  
**Tuesday May 13, 2014 7:00 PM**

**Present** – Mayor Heath Tortarella Deputy Mayor Howard Traudt, Trustees Gary Kenton, Heinz Sauer, Scott Cruikshank, Attorney Rich Olson, and Clerk Patricia Coon.

**Others Present:**

Joel Tyner-County Legislator and members of the press and public

**Mayor Tortarella** opened the meeting with the Pledge of Allegiance.

County Legislator Tyner addressed the Board on various topics of interest including the Dutchess County Jail cell pods vote at the County Legislature, and the alternatives that have been discussed. He stated May is Lyme disease awareness month. Mr. Tyner asked for residents to urge their insurance companies to cover Lyme disease treatment.

Joanne Engle from the Museum of Rhinebeck History presented an update version of the 30” X 60” sign that they would like to have placed in the Doughboy Park. She stated that the sign would be placed near the bench, in the center section of the park, and all the money has been allocated to cover the costs. The Board will review the proposal.

Victoria Polidoro asked the Village board to have a public hearing to allow the keeping of hens in the Village. Ms. Polidoro presented information regarding other municipalities that allow hens, as well as the pros and cons of hens.

**Department Reports:**

**Waste Water:** Trustee Kenton reported that 3.8 million gallons of waste water, 44253 gallons of sludge processed. Trustee Kenton reported that he will be touring the plant soon. Complete report is on file in the Village Clerk’s office.

**Water:** Trustee Sauer reported a net of 11076000 gallons was treated. Flow and pressure testing was performed on 15 pairs of hydrants in Rhinecliff. Three hydrants will be replaced within a month or so in Rhinecliff. All the testing results have been sent to our Village Engineer Erdman Anthony to be used in obtaining grants and obtaining a conceptual plan for the distribution system. Complete report is on file in the Village Clerk’s office.

**Fire Department:** Trustee Cruikshank discussed the options regarding the one fire truck which needs repair. After discussing these options with the fire department, the Village is not ready to proceed. Mayor Tortarella discussed the option of having a company come and evaluate the fleet of vehicles. Mayor Tortarella made a motion to obtain a company to do a fleet assessment at a cost of \$4500 to the Village. Mayor Tortarella also discussed that this would be an evaluation of what we have as well as a detailed plan of what is needed. Seconded by Trustee Sauer and all the Board present in favor. Complete report is on file in the Village Clerk’s office.

**Street Department:** Trustee Traudt reported on the continual brush pick up throughout the village, as well as on the digging of the holes for the planting of 28 trees this spring. He reported that Ruge’s donated the use of a vehicle and that Tom Johnson of the street department went over and above by using his personal truck. Trustee Traudt reported how he, Mike Wolff and Mayor Tortarella went to Troy and East Greenbush to see a grapple truck in action to be used for brush removal. Trustee Traudt reported on how a small dump truck would be beneficial to the department and that they are looking for a used vehicle. Discussion on the truck that is at the Waste Water Department and the possibility of using that truck for the Village Hall. Motion made by Trustee Traudt to accept the offer from Hacker’s Packers of \$15000 for our used garbage truck. Motion seconded by Trustee Kenton. All the Board present in favor. Asher road paving was discussed and the future going to bid on it. Discussion on snow removal and the Village needs to remind the private contractors to be careful doing removal as trees and gardens has been damaged. Complete report is on file in the Village Clerk’s office.

**Planning and Zoning:** Trustee Cruikshank reported on the proposed fee changes from Building inspector John Fenton, and that these would be adopted in the near future. Trustee Cruikshank discussed the planning and zoning code changes that will need to be made, and that a list of potential changes is being compiled. Complete report is on file in the Village Clerk’s office.

**Police and Court:** Mayor Tortarella reported a walk thru of the police station was done with the contractor on repairs that need to be completed. Mayor Tortarella also reminded the public that the Farmer’s market has once again started and that parking is not allowed in the back of the lot. Complete police and court report are on file in the Village Clerk’s office.

**Dog Report:** No report at the time of the meeting.

**Committee Reports:**

**Tree Committee:** Trustee Kenton reported that the Emerald Ash Borer treatment needs to be done on 6-7 trees on the right of the Village Green. Monies have been received from Mr. David Silver for this purpose. Trustee Kenton made a motion to accept the lowest bid of approximately \$1095. Tabled until the next meeting.

**Website:** Mayor Tortarella reported that the website has been updated for all department information. Resident Paul Neidercorn asked the Town and the Village to work together and have one website which has a “.gov” extension. This would be handier as only one place to go for all of Rhinebeck’s information plus more cost affective.

**Special Requests**

- a. School District – Motion to approve the Banner for high school graduation was made by Mayor Tortarella Seconded by Deputy Mayor Traudt and all the Board present in favor.
- b. Request for relay for life coin drop proposed by members of United Parcel was tabled as the application failed to list the dates. Discussion on the number of locations requested.

**Other Business:**

- c. Asher Dam/Pedestrian Bridge Bid opening – Mayor Tortarella discussed the details regarding the project and opened the bid received. TJR construction bid \$53278.50 for both projects; Sun Up Ent. Bid \$69,000 for Asher Dam and #37,800 for the Pedestrian Bridge; Contech bid \$64,970 for both projects. Bids will be reviewed and qualified by Engineer for the project Tom Mannix and upon review the reward will be made.
- d. Accessible Crosswalks Project- Mayor Tortarella reported that the bids will be due on May 20 at 2:00 to the Village Hall. Discussion on the coordination of work with adjacent property owners proposed sidewalk work.
- e. Uniform Contract- Clerk Pat Coon reviewed the bids submitted for the uniform contracts for the Village. Submitted by Ulster Uniform, Cintas and Uniforms USA. The Bid from Uniform USA was the lowest overall at a total of Motion made by Mayor Tortarella to award the contract to our current uniform contractor Uniforms USA. Motion seconded by Trustee Cruikshank. All the board present in favor. Mayor Tortarella discussed that he would like all departments to assess and wear the uniforms that are provided. Mayor Tortarella made the motion to order patches made to be sewn on to the sweatshirts that are purchased by the Village and to order sweatshirts in the future as a group Seconded by Trustee Cruikshank. Mayor Tortarella made a motion to purchase the patches to be applied to sweatshirts to identify village employees. Seconded by Trustee Kenton all the board present in favor.
- f. Employee Health Insurance Plan- Mayor Tortarella discussed that the Village employee insurance is up July 1, 2014. Trustee Cruickshank and Mayor Tortarella will work on this in conjunction with the Police Union Contract.
- g. Budget & Tax Cap Discussion- Mayor Tortarella discussed the Budget and Tax cap information from the State of New York.
- h. Proclamation for Vera VanWagner – Mayor Toratrella madethat following proclamation:

**VILLAGE OF RHINEBECK**

*Proclamation*

**Whereas, Vera Schrauth VanWagner** was born in Hudson County, New Jersey on May 24, 1904; and

**Whereas, Vera Schrauth VanWagner** has lived through a full century that included the Great Depression, two World Wars, and a multitude of technological advancements. Mrs. VanWagner is the oldest living resident in Dutchess county. She married Thurlow VanWagner in 1933 and lived together in their home they built on 16 Mountain View Road in Poughkeepsie; and

**Whereas, Vera Schrauth VanWagner**, having being involved in Schrauth’s Ice Cream business in the City of Poughkeepsie; and who loved gardening, photography and birds, having several as pets throughout the years; and worked at Vassar College in an information specialist; and

**Whereas, Vera Schrauth VanWagner**, maintains being popular with staff and friends and have many visit her at her current residence at the Baptist Home; and

**Whereas, Vera Schrauth VanWagner**, will celebrate her 110<sup>th</sup> birthday with family and friends on Saturday May 24, 2014; and

**Therefore be it Resolved**, that I do Hereby Proclaim, Saturday May 24, 2014 as **Vera Schrauth VanWagner** Day in the Village of Rhinebeck. On behalf of the Village of Rhinebeck, we extend our best wishes; and be it further

**Resolved**, that a copy of this citation suitable embossed, be transmitted to **Vera Schrauth VanWagner**, set this date.

This 24<sup>TH</sup> day of May,  
The year two thousand and fourteen.

In Witness Whereof,  
I have hereunto set my Hand and Signature  
Heath Tortarella

- i. Trustee Kenton reported that the Transportation Alternatives Program grant has been applied for thru our grant writer Victor Cornelius and obtaining letters of support from schools and civic agencies.

**Correspondence:** Mayor Tortarella received a note from the Boy Scouts regarding the event at the fairgrounds in the coming weekend.

**Water and Waste Water Adjustments**

<b>April. 2014 Waste Water Adjustment</b>				
<b>Acct #</b>	<b>DM (balance)</b>	<b>CM</b>	<b>Difference</b>	<b>Reason</b>
21247s	\$25.00		\$25.00	New Owner
40115s	\$25.00		\$25.00	New Owner
40115s	\$94.95		\$94.95	Final
21225s		-	-\$25.00	Remove collection fee
<b>April. 2014 Water Adjustment</b>				
<b>Acct #</b>	<b>DM (balance)</b>	<b>CM</b>	<b>Difference</b>	<b>Reason</b>
21247w	\$25.00		\$25.00	New Owner
986w	\$25.00		\$25.00	New Owner
11411w	\$25.00		\$25.00	New Owner
40115w	\$25.00		\$25.00	New Owner
837w	\$28.28		\$28.28	Final
31111w	\$168.00		\$168.00	Final to be torn down
40115w	\$36.00		\$36.00	Final
11411w	\$19.20		\$19.20	Final
986w	\$14.80		\$14.80	Final
11089w	\$810.00		\$810.00	Town Pool- off

298w		\$75.00	\$75.00	Village owned
28w		\$25.00	\$25.00	remove fee
8151w	\$25.00		\$25.00	fee for frost bottom

Motion made by Trustee Sauer to accept the adjustments listed. Mayor Tortarella seconded and all the board present was in favor.

January 2014

Voucher Approval

In the General Fund, Electronic Transfers in the amount of \$ 20,452.51, Manual Checks # 5695 - 5712 in the amount of \$ 94,754.35, Computer Checks # 29180 - 29244 in the amount of \$ 48,666.10. In the Water Fund, Electronic Transfers in the amount of \$ 8,488.60 Manual Checks # 2128 - 2132 in the amount of \$ 11,284.43 and Computer Checks # 29245 - 29265 in the amount of \$ 26,108.83. In the Sewer Fund, Electronic Transfer for \$ 10,657.61, Manual Checks # 1963 - 1967 in the amount of \$ 9,633.31 and Computer Checks # 29266 - 29287 in the amount of \$ 15,060.70

February 2014

Voucher Approval

In the General Fund, Electronic Transfers in the amount of \$ 0, Manual Checks # 5713 - 5724 in the amount of \$ 22,758.86, Computer Checks # 29289 - 29341 in the amount of \$ 57,550.49. In the Water Fund, Electronic Transfers in the amount of \$ 0 Manual Checks # 2133 - 2136 2150 - 2151 in the amount of \$ 15,578.44 and Computer Checks # 29343 - 29355 in the amount of \$ 9,912.00. In the Sewer Fund, Electronic Transfer for \$ 0, Manual Checks # 1968 - 1972 in the amount of \$ 10,650.45 and Computer Checks # 29356 - 29376 in the amount of \$ 44,894.17

March 2014

Voucher Approval

In the General Fund, Electronic Transfers in the amount of \$ 0, Manual Checks # 5725 - 5734 in the amount of \$ 13,870.29, Computer Checks # 29379 - 29443 in the amount of \$ 68,638.19. In the Water Fund, Electronic Transfers in the amount of \$ 0 Manual Checks # 2152 - 2159 in the amount of \$ 13,904.29 and Computer Checks # 29444 - 29458 in the amount of \$ 19,171.29. In the Sewer Fund, Electronic Transfer for \$ 247,000.00, Manual Checks # 1973 - 1980 in the amount of \$ 9,454.40 and Computer Checks # 29459 - 29472 in the amount of \$ 9,149.53

April 2014

Voucher Approval

In the General Fund, Electronic Transfers in the amount of \$ 3,000.00, Manual Checks # 5735 - 5745 in the amount of \$ 9,470.55, Computer Checks # 29474 - 29543 in the amount of \$ 54,591.63. In the Water Fund, Electronic Transfers in the amount of \$ 0 Manual Checks # 2160 - 2166 in the amount of \$ 5,674.27 and Computer Checks # 29544 - 29560 in the amount of \$ 17,887.04. In the Sewer Fund, Electronic Transfer for \$ 0, Manual Checks # 1981 - 1986 in the amount of \$ 45,780.25 and Computer Checks # 29561 - 29577 in the amount of \$ 9,570.88

Motion made by Mayor Tortarella to approve the minutes of March 5, 2014, March 26, 2014, April 8, 2014, April 29, 2014, and voucher approvals from January 2014, February 2014, March 2014, and April 2014. Seconded by Trustee Cruikshank and all the Board present was in favor.

Mayor Tortarella made a motion to go to executive session for personnel matters. Trustee Sauer seconded and all the board present was in favor.

Mayor Tortarella made the motion to return to regular session. Trustee Sauer seconded and all the board present was in favor.

**Adjourn -**

Mayor Tortarella made a motion to adjourn. Trustee Cruikshank seconded and all the board present was in favor.

Submitted by,

Patricia D. Coon  
Village Clerk

