

**Village of Rhinebeck Board of Trustees
Tuesday November 11, 2014 7:00 PM**

Present: Mayor Heath Tortarella, Deputy Mayor Howard Traudt, Trustees Scott Cruikshank, Heinz Sauer, Trustee Gary Kenton and Village Clerk Patricia Coon.

Mayor Heath Tortarella opened the meeting with a Pledge of Allegiance at 7:00 pm. Mayor Tortarella gave recognition that this day was Veteran's Day, and thanked the Veterans and Mrs. Bloomer at Buckley Middle School for the Veteran's day program. In attendance was PANDA and County Legislator Joel Tyner.

County Legislator Joel Tyner wished happy Veteran's Day to everyone and thanked Mayor Tortarella for his service. County Legislator Tyner reported on a safe water program he attended at the Marist College boathouse in Poughkeepsie. He also discussed the County Budget is a hot topic and other items of interest at the Dutchess County Legislator and throughout the county.

Mayor Tortarella stated that the next item on the agenda is the continuation of the public hearing on the proposed water department code changes. Trustee Sauer discussed communication received in regards to the application of late fees. Piper Hartshorn asked if this applies to business as well as commercial and if it applies to business as well as residential. Trustee Sauer responded that it is 25 regular days and business as well as commercial. Trustee Sauer made a motion to close the public hearing. Motion was second by Trustee Kenton and all the Board present voted in favor. Trustee Sauer made a motion to adopt the proposed changes as listed below. Motion was second by Deputy Mayor Traudt and all the Board present voted in favor.

§115-2. Tapping of System; permits; fees.

C. Tapping of water mains for Service Lines one inch in diameter (1") or less shall be done by or contracted to be done by the Water Department.

Service Lines greater than one inch in diameter (1") are the responsibility of the property owner. The design and the implementation shall be approved by the Water Department and/or the Village Engineer.

§115-3. Service lines.

B. Service lines from the main to the curb stop and from the curb stop to the meter shall be Type K copper, unless otherwise agreed by the Water Department.

G. Where a leak may develop in a service, anywhere the Water Department has not assumed the responsibility for the line, including leaks in the building, the owner shall be allowed 48 hours to contract for its repair. Failure to do so upon being notified that it is necessary shall allow the Department to immediately discontinue service until repair has been completed.

§115-4. Meters.

B. A three-fourths by five-eighths inch (3/4 by 5/8) Neptune E-Coder R900i water meter shall be considered as a standard residential meter for single family dwellings. Normal maintenance of the standard meter shall be done by the Water Department. However, damage due to vandalism, breakage due to neglect]etc. will be the responsibility of the property owner.

§115-6. Water rates and billing.

C. If such bill remains unpaid for a period of (fifteen (15)) [twenty-five (25)]

days from the invoice date an additional charge of ten percent (10%) shall be added to

the bill. If such bill remains unpaid for a period of (thirty (30)) [sixty (60)] days from

the invoice date (water service may be discontinued until such bill, together with a

charge of ten percent (10%) and the charge defined in §115-16 to cover expense of discontinuance and restoration, is paid) [additional charges as defined in §115-16 will be added. Water service may be discontinued until such bill, together with a charge of ten percent (10%) and the additional charges as defined in §115-16, is paid.]

Water Department Regulations as Pertaining to Mechanical Specifications

(This specification sheet is part of Chapter 115.)

A. Meters. Single-residence standard meter [three-fourths by five-eighths inch (3/4 by 5/8 inch) Neptune E-Coder R900i water meter] (five-eighths by three-fourths-inch Rockwell Sealed Register Generator type with remote reading register, 1,000 pulse).

Treasurer's report- Mayor Tortarella introduced the new Treasurer Karen McLaughlin who reported on the upgrades to the financial software program as well as each department balance. Complete report is on file in the Clerk's office. Trustee Sauer reported that requests for proposals for accounting services were sent to several companies and after reviewing them, made a motion to adopt Sedor and Company as the new accounting firm for the village. Trustee Kenton second the motion and all the Board present voted in favor.

Mayor Tortarella asked Clerk Pat Coon to review the information she had acquired on the payroll services she had found. Mayor Tortarella expanded on the information obtained and the fact that the Village would like to implement biometric time management systems at all departments. Clerk Coon stated more information would be available at the next meeting.

Water Department- Trustee Sauer reported that the Village will be sending out requests for proposals to 8 engineering firms for the aging water distribution system due on November 20, 2014. Trustee Sauer suggested interviewing several of the companies with a recommendation to the Board. Trustee Sauer made a motion to approve the request from Water Treatment plant operator Tony Fata vacation buy out of 80 hours of accumulated vacation time. Motion was second by Trustee Kenton and all the Board present voted in favor. The complete report is on file in the Clerk's office.

Wastewater Department- Trustee Kenton reported on the amounts of sludge processed and treated. Trustee Kenton made a motion to publish the pump replacement at the Astor home with the bids to be received for the on November 20. Motion second by Mayor Tortarella and all the Board present voted in favor. A complete report is on file in the Clerk's office.

Street Department – Deputy Mayor Traudt reported on paving and drainage repairs done in the Village. Deputy Mayor Traudt reported on leaf pickup continuing until the snow falls, keeping leaves separate from brush and mulch is located at the Highway Garage for purchase.

Tree Commission- Deputy Mayor Traudt reported that 50 Chestnut Tree removal will be done by Central Hudson, 12 South Street will be done by the highway department and the tree planting was done last week. A complete report is on file in the Clerk's office.

Planning & Zoning - Trustee Cruikshank reported on the number of permits and fees activity that have been issued. Deputy Mayor Traudt made a motion to waive the square footage fees at Rhinebeck Village place as it is a re-approval and review has been completed. Motion second by Trustee Sauer and all the Board present voted in favor. A complete report is on file in the Clerk's office.

Mayor Tortarella reported on Knollwood Properties II and the proposal for blasting meeting he and Trustee Cruikshank attended. The engineer is re-surveying and moving away from the need to blast.

Police & Court- Mayor Tortarella reviewed the Police report as submitted by Sgt. Dunn, including the events that will be occurring in the village. Mayor Tortarella reported on a grant that has been received for bullet proof vests. Sgt. Dunn discussed the condition of the police cars, the use due to events and scheduling and wanted to start talking about replacing the Durango due to extensive rust. Sgt. Dunn reviewed the no parking for Sinterklaas to make it easier for pedestrian traffic. Board members asked questions regarding the run over of cars, the distribution and maintenance of cars. Mayor Tortarella made the following motion:

WHEREAS the Board of Trustees of the Village of Rhinebeck has received and reviewed the 2013 audit of the Village of Rhinebeck Justice Court and do

HEREBY authorize the Village of Clerk to forward same to the New York State office of Court Administrator together with a copy of this resolution.

Resolution introduced by Mayor Heath Tortarella Seconded by Trustee Scott Cruikshank with vote as follows:

Ayes 5 Nays 0 absent 0

Dated November 11, 2014

A complete report is on file in the Clerk's office.

Fire Department- Trustee Cruikshank reported on the total number of calls to date: 426 EMS, 230 Fire and 59 Motor Vehicle Accidents for a total of 715 calls. A complete report is on file in the Clerk's office.

Special Requests- the Village Board received the following special requests:

- a. Chamber of Commerce tree lighting- Motion to approve made by Mayor Tortarella second by Trustee Cruikshank and all the Board present voted in favor.
- b. Sinterklaas use of building- Motion to approve made by Mayor Tortarella second by Trustee Sauer and all the Board present voted in favor.
- c. Love Channel request to change the name of Springbrook Park- referred back to the Planning Board for further review.
- d. Luminary Publishing request for festival June 13, 2015- requested further information on parking, building to be use, fair schedule and traffic flow from the sponsor of the event.
- e. Filming request from German film company- Motion to approve made by Trustee Sauer second by Trustee Kenton and all the Board present voted in favor.

Other Business-

- a. Garden Club asked to have a plaque stating "These Gardens Maintained by the Rhinebeck Garden Club Est. 1927" to be put in the center of the Doughboy Garden. Motion to approve made by Trustee Cruikshank second by Trustee Sauer and all the Board present voted in favor.
- b. DAR Open house- Mayor Tortarella and member of the Board had received an invitation to the open house at the Chancellor Livingston DAR house on November 16, 2014.
- c. Resolution for election-

The next Village election for the offices of the Village of Rhinebeck will be held on Wednesday, March 18, 2015 and,

That the Village Board of Trustees must designate by resolution and publish the offices which are to be filled in each election district and terms thereof:

Now therefore be it resolved:

Section I – That the Board of Trustees designates the following offices as vacant at the end of the current official year to be filled at the Village election to be held Wednesday, March 18, 2015 for the following terms:

Trustee – One year term – First Monday in April 2015 through noon of the first Monday in April 2016

Trustee – Two year term – First Monday in April 2015 through noon of the first Monday in April 2017

Trustee – Two year term – First Monday in April 2015 through noon of the first Monday in April 2017

Mayor – Two year term – First Monday in April 2015 through noon of the first Monday in April 2017

Section II – The Village Clerk Treasurer is hereby directed to publish this resolution in full in the Daily Freeman and Poughkeepsie Journal.

Correspondence-

1. The Village received a note from Ellen Hubbert concerning the signage for the pedestrian walk.
2. The Village was notified of public hearing at the Town of Rhinebeck regarding an application from the Dutchess County Agricultural Society.

Water & Sewer Adjustments- Motion to accept the water and sewer adjustments as submitted made by Mayor Tortarella second by Trustee Cruikshank and all the Board present voted in favor.

November 2014 Waste Water Adjustment				
Waste Water				
Acct #	DM (balance)	CM	Difference	Reason
21329	125.37		\$125.37	final
40155	104.45		\$104.45	final
720	168.75		\$168.75	final
720	25.00	0.00	\$25.00	new owner
21329	25.00	0.00	\$25.00	new owner
40155	25.00	0.00	\$25.00	new owner
21329	25.00	0.00	\$25.00	new owner
October 2014 Water Adjustment				
Water				
Acct #	DM (balance)	CM	Difference	Reason
523	89.97	-89.97	\$0.00	normalized
353	14.00	0.00	\$14.00	final
276	35.40	0.00	\$35.40	final
884	460.98	0.00	\$460.98	final
782	84.60	0.00	\$84.60	final
21329	5.80	0.00	\$5.80	final

11440	30.84	0.00	\$30.84	final
353	25.00	0.00	\$25.00	new owner
276	25.00	0.00	\$25.00	new owner
720	25.00	0.00	\$25.00	new owner
884	25.00	0.00	\$25.00	new owner
250	25.00	0.00	\$25.00	new owner
782	25.00	0.00	\$25.00	new owner
11440	25.00	0.00	\$25.00	new owner
21329	25.00	0.00	\$25.00	new owner
40155	25.00	0.00	\$25.00	new owner
351		-64.86	-\$64.86	meter change out
707	0.00	-75.00	-\$75.00	water off building torn down
709	0.00	-57.50	-\$57.50	credit from #707 applied
454	0.00	-25.00	-\$25.00	removal of penalty
31200	1,000.00	0.00	\$1,000.00	tap fee

Minute's approval – Mayor Tortarella made a motion to accept the September 9, 2014 minutes as submitted. Motion was second by Deputy Mayor Traudt and all the Board present voted in favor.

Executive session- Motion to go into executive session to discuss the employment history of a particular individual made by Mayor Tortarella second by Trustee Kenton and all the Board present voted in favor. Motion to close Executive Session and return to regular session made by Mayor Tortarella second by Deputy Mayor Traudt and all the Board present voted in favor.

Motion to adjourn made by Mayor Tortarella second by Trustee Cruikshank.

Respectfully Submitted,

Patricia D. Coon
Clerk