

**Village of Rhinebeck  
Regular Monthly Board Meeting  
Tuesday Sept. 8, 2015  
7:00 PM Village Hall**

Present: Mayor Heath Tortarella, Deputy Mayor Howard Traudt, Trustees Scott Cruikshank Sean Kemp and Gary Bassett, village Attorney Rich Olso, Dr. Louis Tumolo, Louis Ruge, Mark Graminski, videographers Fred Cartier and Danielle from PANDA and other members of the public as well as and Village Clerk Pat Coon and Treasurer Karen McLaughlin.

Mayor Tortarella opened the meeting at 7:00 pm with the Pledge of Allegiance. Mayor Tortarella welcomed newly appointed Trustee Gary Bassett to the board and welcomed everyone to the Village Board Meeting.

As County Legislator Joel Tyner was not present, Mayor Tortarella asked Mr. Ruge and his engineer to discuss the proposed zoning change for his property on Chestnut Street. These changes would be needed to help in the room problem that his auto dealership has. Mark Graminski, Mr. Ruge's engineer, presented the drawings and plans that were presented to the planning Board. Mr. Graminski also stated that a similar request has been made by Dr. Tumolo for his Rhinebeck Animal Hospital. Trustee Cruikshank stated this zoning would be similar to the properties on Livingston Street in the Village Business District, and the property would have a dual use. Trustee Bassett questioned the long term use of the property. Mayor Tortarella made a motion to hold a public hearing on the proposed zoning changes to allow both properties to be converted to a business use for the Ruge and Tumolo properties on October. Motion was second by Trustee Cruikshank. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

**Crosswalk Flags-** Dr. Tumolo addressed the board in regards to the Crosswalk flags placed at the crosswalk near Terrapin. Dr. Tumolo suggested and is willing to add additional flags at the other dangerous crosswalks in the village- CVS, Bagel Shop, M & T. Dr. Tumolo will submit a proposal to the Board for additional signage for the crosswalk signs. Mayor Tortarella made a motion for Dr. Tumolo add additional flags at the other dangerous crosswalks in the village- CVS, Bagel Shop, M & T. Motion was second by Trustee Kemp. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

**Animal Control Officer-** Mayor Tortarella reviewed the obligation of the Town Animal Control Officer and is currently working with the Town to rectify this. Mayor Tortarella asked the public to notify the dog warden and if no answer contact the Rhinebeck Town Hall.

**Department Reports**

**Treasurer's report-** Treasurer Karen McLaughlin presented the Treasurers report to the Board, ending August 31, 2015. Total vouchers for the General Fund \$104775.76, Water fund \$43274.47, Sewer \$38.363.20. Total balance of all funds \$3633496.12. Treasurer McLaughlin requested three budget amendments \$18,650 for a Capital project in sewer, \$35,083.71 to purchase a new sewer truck, and \$157.48 light on new police car. The complete report is on file in the Clerk's office. Mayor Tortarella made a motion to accept the budget amendments and the water and sewer adjustments. Motion was second by Trustee Kemp. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

**Water Department-** Trustee Gary Bassett reported raw water pumps 1 & 3 were replaced / repaired and are now operational. Total water treated 16,806,000 gallons with 216,000 gallons backwash and a net to distribution of 16,590,000. Settling tank #1 and 2, floc tank #1 and #2 were both drained and cleaned. Work was completed on the Trident #1 and it is back in service. A Water main break was repaired near 53 Violet Place and the road repair will be completed. Mayor Tortarella reported on the work being done at the Thompson Mazzarella Park and the continued discussion on installing a master meter at the park. The complete report is on file in the Clerk's office.

**September 2015 Water Adjustment**

**Water**

| <b>Acct #</b>        | <b>DM<br/>(balance)</b> | <b>CM</b> | <b>Difference</b> | <b>Reason</b>                        |
|----------------------|-------------------------|-----------|-------------------|--------------------------------------|
| Zone 4               | \$34,383.05             |           | \$34,383.05       | billing                              |
| Zone 4 penalty       | \$433.11                |           | \$433.11          | billing- penalty                     |
| Zone 3               | \$45,945.84             |           | \$45,945.84       | billing                              |
| Aug- Hydrants        | \$7,050.00              |           | \$7,050.00        | billing                              |
| Aug-Fireline         | \$4,800.00              |           | \$4,800.00        | billing                              |
| Zone 2 penalty       | \$668.29                |           | \$668.29          | billing- penalty                     |
| Zone 1<br>Collection | \$950.00                |           | \$950.00          |                                      |
| 21434W               | \$1,000.00              |           | \$1,000.00        | Tap in fee                           |
| 40057W               |                         | -\$18.00  | -\$18.00          | Senior Rate not applied              |
| 21358W               | \$36.60                 |           |                   | final bill                           |
| 21358W               | \$25.00                 |           |                   | new owner                            |
| 11103W               |                         | -\$25.00  |                   | collection fee                       |
| 11404W               |                         | -\$25.00  |                   | collection fee                       |
| 315W                 |                         | -\$25.00  |                   | clerical error                       |
| 40146                | \$18.60                 |           |                   | final bill                           |
| 40146                | \$25.00                 |           |                   | new owner                            |
| 40127                | \$19.80                 |           |                   | final bill                           |
| 40127                | \$25.00                 |           |                   | new owner                            |
| 21306                |                         | -31.76    |                   | meter change out-paid for coms<br>2x |

|       |        |                                      |
|-------|--------|--------------------------------------|
| 21216 | -35.12 | meter change out-paid for coms<br>2x |
| 569   | -25.00 | sewer billed to water acct           |
| 21337 | -5.40  | posted to wrong acct                 |

**September 2015 Waste Water adjustments**

**Waste Water**

| Acct #         | DM<br>(balance) | CM       | Difference  | Reason                               |
|----------------|-----------------|----------|-------------|--------------------------------------|
| Zone 4         | \$34,829.09     |          | \$34,829.09 | billing                              |
| Zone 4 Assmnt  | \$8,208.60      |          | \$8,208.60  | billing- assessment                  |
| Zone 4 penalty | \$1,204.56      |          | \$1,204.56  | billing- penalty                     |
| Zone 3         | \$63,577.33     |          | \$63,577.33 | billing                              |
| Zone 3 Assmnt  | \$4,058.55      |          | \$4,058.55  | billing- assessment                  |
| 40057S         |                 | -\$47.48 | -\$47.48    | Senior Rate not applied              |
| 21358S         | \$195.75        |          |             | final bill                           |
| 21358S         | \$25.00         |          |             | new owner                            |
| 315S           |                 | -\$65.93 |             |                                      |
| 40146          | \$49.06         |          |             | final bill                           |
| 40146          | \$25.00         |          |             | new owner                            |
| 40127          | \$52.22         |          |             | final bill                           |
| 40127          | \$25.00         |          |             | new owner                            |
| 21306          |                 | 71.46    |             | meter change out-paid for coms<br>2x |
| 21216          |                 | -79.02   |             | meter change out-paid for coms<br>2x |

**Wastewater Department-** Trustee Sean Kemp reported. 3.6 million gallons of waste water treated, 43,500 gallon of sludge processed, and 4,771 lbs of sludge processed. Trustee Kemp made a motion to have the Headwork's project go out to bid and the motion was second by Mayor Tortarella. Discussion on how this will provide increased efficiency during the winter months. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed. Trustee Kemp also reported there is currently a waste water plant position available which was advertised and applications are being reviewed. One sludge hauling bid was received from Veolia Water at 132.77 per wet ton and will hold this price for 24 months. Trustee Kemp made a motion to approve the sludge hauling bid from Veolia Water for a 2 year term. Motion was second by Trustee Cruikshank Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt-

Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

Operator Bill Haight will be retiring effective October 1, 2015 and the Village thanks him for his service and wishes him well. The complete report is on file in the Clerk's office.

**Fire Department-** Trustee Cruikshank reported a total of 72 calls for the month, and a total of 725 for the year to date. The complete report is on file in the Clerk's office.

| <u>Aug.201</u><br><u>5</u> | <u>TOW</u><br><u>N</u> | <u>VILLAG</u><br><u>E</u> | <u>Misc.</u><br><u>MA</u> | <u>M/T</u> |
|----------------------------|------------------------|---------------------------|---------------------------|------------|
| EMS                        | 23                     | 29                        | 0                         | 52         |
| FIRE                       | 6                      | 6                         | 3                         | 15         |
| MVA                        | 4                      | 1                         | 0                         | 5          |
| <b>TOTAL</b>               | <b>33</b>              | <b>36</b>                 | <b>3</b>                  | <b>72</b>  |

**Street Department-** Deputy Mayor Traudt reported on street work being completed within the village. The Street department has been helping the Tree commission by watering the trees as well as the water department by cleaning up at the reservoir. Mulch is still available. The Town of Rhinebeck is working with the village of Rhinebeck on paving the Village Hall/Firehouse parking lot. The complete report is on file in the Clerk's office.

**Planning & Zoning-** Sean Kemp reported on the following violations issued: 4 high grass, 1 illegal sign, 3 illegal B & B, 1 illegal grease, oil and fat waste into the Village Sewe System, 2 illegal garbage/debris on property. The complete report is on file in the Clerk's office.

**Police & Court-** Mayor Tortarella reported on another successful Dutchess County Fair was held and the new entrance improved the traffic pattern. The month of August summary is as follows 25 incidents in the town, 127 incidents in the village, 22 tickets in the town, 141 tickets in the village, 11 arrests in the village, and a total of 15 accidents. The complete report is on file in the Clerk's office.

**Tree Commission-** Deputy Mayor Traudt reported on 52-54 Livingston Street, the highway department will take down this tree. The fall tree planting will be Saturday November 7 and the village is looking for volunteers. Any interested parties can contact the Village Hall office. Deputy Mayor Traudt reported the tree commission is looking for as new member as Judy Merritt has resigned. The complete report is on file in the Clerk's office.

**Parks and Recreation Committee-** Mayor Tortarella discussed the Fall festival to be held on October 3 with a rain date on October 10. Contests, kayaks and music will be involved. Mayor Tortarella made a motion to expend \$450 for a puppeteer. Motion was second by Deputy Mayor Traudt. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed. The committee is working with Brandee from Crawford and Associates on improvements and will apply for a community development block grant application. Mayor Tortarella made a motion to set a hearing for the Community Development Block Grant for October 13, 2015 at

7:00pm or immediately following other public hearings. Motion was second by Trustee Bassett. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

**Special Requests-** Mayor Tortarella reported on the following requests:

- A. American Legion Montgomery Post #429 Ladies Auxiliary Halloween Parade October 25, 2015 at 2:00pm. Motion made by Mayor Tortarella to approve the request as submitted, second by Trustee Kemp. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.
- B. Sinterklaas- Motion made by Mayor Tortarella to approve the request as submitted for the use of the building for the branch workshop as well as the event as submitted with the stipulation of covering the costs of the additional deputies of approximatel \$2500. Second by Trustee Kemp. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

**Other Business-**

- A. Employee Handbook- Clerk Coon and Trustee Kemp will continue to work on the employee handbook to be reviewed by council.
- B. Garage and Sidewalk Sales- Mayor Tortarella made a motion to set separate public hearings for sidewalk sales in the business district and garage sales in the village on October 13, 2015 at 7L00 immediately following the other public hearings. second by Trustee Cruikshank. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.
- C. PANDA Liaison- Mayor Tortarella asked for a member of the board to be a liaison to PANDA, and discussed the agreement with Time Warner Cablevision. A Village liaison is yet to be determined.
- D. Mayor Tortarella discussed occupancy taxes offered throughout the region to help offset infrastructure. This tax would need to be established, discussed, and sponsored by the state.

**Correspondence**

- A. Piper Woods- solar garbage can request near her property on Montgomery Street was discussed.
- B. DC Fairgrounds Electronics Take Back Day Sept. 26, 2015 , 9-1 was announced.
- C. Democrat Caucus 9-12-15 and Republican Caucus 9-14-15
- D. Trustee Cruikshank will discuss with John Fenton a letter from Debbie Rodriguez regarding standing water on Chestnut Street

**Minutes approval-** Mayor Tortarella made a motion to accept the minutes of May 20, 2015, June 11, 2015 Second by Trustee Cruikshank Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- abstain and Trustee Gary Bassett- abstain. Motion passed. Mayor Tortarella made a motion to accept the minutes of August 8, 2015, Second by Trustee Cruikshank. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- yes and Trustee Gary Bassett- abstain. Motion passed.

**Executive session-** Mayor Tortarella made a motion to enter into executive session to discuss the employment of a specific individual. Motion second by Deputy Mayor Traudt Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed. Motion to close Executive Session and return to regular session made by Mayor Tortarella second by Deputy Mayor Traudt Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

Motion to adjourn made by Mayor Tortarella second by Trustee Kemp Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Howard Traudt- Yes, Trustee Scott Cruikshank- Yes, Trustee Sean Kemp- Yes and Trustee Gary Bassett- Yes. Motion passed.

Respectfully Submitted,

Patricia D. Coon  
Clerk