

Village of Rhinebeck
Special Meeting
Wednesday, December 2, 2015
7:00 pm Village Hall

Present: Mayor Heath Tortarella, Deputy Mayor Howard Traudt, Trustees Scott Cruikshank, Gary Bassett and Sean Kemp. Also present: Mark Demph & Troy Wojciekofsky, Stantec, Greg Hudson, River Chronicle, Bill Kimbel, Daily Freeman and Karen P. McLaughlin, Village Treasurer.

The mayor opened the meeting with the Pledge of Allegiance.

WATER IMPROVEMENT PROJECT-

Troy Wojciekofsky from Stantec presented an update on the infra-structure project to the water system. He reported that the village has taken a proactive approach to addressing the water system that is over 100 years old. He described Stantec's proposal for the plan to be done in phases. He outlined what has been done: the vertical survey, hydraulic analysis and preliminary mapping and identified that if the board wants to proceed the next step would be the design/permitting phase of the Montgomery Street project.

The construction phase would include installation of a new 12 in. main up Route 9 (Montgomery Street) and the decision to also increase new 8 in. lines on Livingston, Chestnut and Platt Streets to significantly increase flow within the heart of the Village. Motion made by Trustee Bassett, seconded by Deputy Mayor Traudt and all were in favor: Mayor Tortarella- Yes, Trustee Cruikshank- Yes and Trustee Kemp- Yes to include Livingston, Chestnut and Platt Streets to the project. Motioned passed. Mark reported that he would follow-up with a formal proposal adding the above mentioned streets.

Mark Demph, Stantec discussed issues to be considered when planning such as traffic and limiting disturbance to village activity and residents. Troy added that the \$2,500 fee for them to assist with grants will be on-going to seek out opportunities and advise the Board.

Regarding the meter at the park, they are still waiting for DC Health approval.

PAYROLL- Treasurer McLaughlin discussed the current issues with the payroll processing being out sources. The amounts and accounts charged are not always in agreement with our numbers. When a correction is needed, it can take days. Motion made by Mayor to terminate service with Hudson Valley Resources, purchase the Payroll module from Enhanced Business Systems in the amount of \$1,795 and proceed with processing payroll "in-house", seconded by Trustee Bassett. Deputy Mayor Traudt: Yes, Trustee Kemp: Yes and Trustee Cruikshank: Yes. Motion passed.

IT- Trustee Bassett discussed the new IT proposal and the necessary coordination. Trustee Cruikshank stated that he wants to make sure that all the systems can

work together. Trustee Kemp reported that he knew of a company that wants to submit a proposal. The mayor announced that he wants to get all the information together and get it done.

BUDGET- Treasurer McLaughlin discussed the budget procedure and the date deadlines outlined by New York State. She suggested working from the current budget up, advising the departments of the limited amount to work with for any increases, as the tax cap is at .73 percent this year.

The board discussed leaf pick-up and getting the village center cleaned up for Sinterklaus.

EXECUTIVE SESSION

Motion made Mayor Heath, seconded by Trustee Cruikshank and all were in favor to enter executive session at 8:35 pm.

In Executive Session, the board agreed to terminate an employee and post the vacant position.

Motion made by Mayor Tortarella, seconded by Trustee Cruikshank, and all were in favor to close Executive Session at 9:50 pm and re-enter the regular meeting.

ADJOURN- Motion was made by Mayor Tortarella, seconded by Deputy Mayor Traudt to adjourn. All were in favor and the meeting was adjourned at 9:55 pm.

Respectfully Submitted,

Karen P. McLaughlin, Treasurer