

**Village of Rhinebeck Board of Trustees**  
**Meeting**  
**Tuesday, January 12, 2016**  
**7:00 PM**

**Present:** Mayor Heath Tortarella, Deputy Mayor Howard Traudt, Trustees Scott Cruikshank, Gary Bassett, Trustee Sean Kemp and Village Clerk Patricia Coon and Treasurer Karen McLaughlin.

Mayor Tortarella opened the meeting at 7:00 pm with the Pledge of Allegiance. Mayor Tortarella welcomed and wished everyone a Happy New Year.

Special recognition- Mayor Tortarella acknowledged Village Clerk Patricia Coon receiving her Register Municipal Clerk's designation from the New York Association of City and Village Clerks. Mayor Tortarella presented Village of Rhinebeck Police Officer Steven Hanaburgh with a 30 year certificate in recognition of 30 years with the Village of Rhinebeck. Officer in Charge Sgt. Peter Dunn presented Officer Hanaburgh with a plaque on behalf of the department and thanked him for his 30 years of continued service.

County Legislator Joel Tyner reported the Rhinebeck Senior Center has moved to Rock City, he discussed the Village of Rhinebeck's walkability and how a constituent contacted him in regards to a sidewalk up to Stop and Shop, there will be a Repair Café on January 30<sup>th</sup> at the Rhinebeck Town Hall, and other various topics that he is involved with at the county legislature.

**Treasurer's report-** McLaughlin reported the following: Vouchers General 95,852.01; Water \$44,191.01; Sewer- \$23,949.86; Capital Projects \$26,280.54; Escrow; 4515.12. Trustee Bassett made a motion to authorize transfers and adjustments which have been reviewed and signed off by the Water and Sewer Dept. liaisons as submitted by Treasurer McLaughlin. Motion was second by Trustee Kemp Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed. Motion was mad by Mayor Tortarella to authorize payment of vouchers as submitted by Treasurer McLaughlin. Motion was second by Trustee Cruikshank Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed. A budget workshop was set for January 26, 2016 at 7:00 at the Village Hall. Complete report is on file in the Clerk's office.

**Water Department-** Trustee Bassett reported on the total water treated as 11,968,000 gallons. Trustee Bassett reported the water dept. repaired a water main break on East Market St., Old Post Rd. and 42 Valley Way Road. A fire hydrant was replaced at Grinell and Tewksbury. 157 Radio meters were installed, 419 work orders were responded to, and 314 requests from Dig Safe NY for marks outs in 2015. Spectraserve had been awarded the bid to remove sludge from the lagoon, and they have respectfully withdrawn from the project. Crawford and Assoc. are reviewing the bid and will make recommendations for rebidding. Stantec made a presentation to review the water improvement project. Trustee Bassett made a motion to authorize Stantec to start the planning phase of the water distribution improvement project. Motion was second by

Deputy Mayor Traudt. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed. The complete report is on file in the Clerk's office.

**Wastewater Department-** Trustee Kemp reported 3.96 million gallons of waste water were treated, 59,100 gallons of sludge processed and 6,515 lbs. of sludge processed. The Headwork's project is currently underway after a slight delay due to rerouting a water line. Complete report is on file in the Clerk's office.

**Fire Department-** Trustee Cruikshank reported there were 19 fire calls for the month of December; 11 calls in the village, 7 in the town and 1 mutual aid call. For the month of December there were 64 EMS; 46 in the village, 16 in the town, 2 mutual aid calls. There were also 6 MVS; 5 in the village and 1 in the town, bringing total number of calls to 70. Response percentage is 89.86% with an average response time of 8.43. There were 45 transports to NDH/VBH and 11 patients t/o/t NDP for transport. For the 2014-2015 call year there were 230 fire calls, 95 in the town, 97 in the village and 38 mutual aid calls. Trustee Cruikshank made a motion to accept new candidates Scott Oatkin, Walter Cotter, Brendan Coffey as members of the Fire Department. Motion was second by Trustee Kemp. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed. Complete report is on file in the Clerk's office.

**Street Department-** Deputy Mayor Traudt reported the following jobs completed: cold patching, cleared parks- mulch leaves/brush, storm-plowed and salted, repaired 2 wheel drive backhoe, electrical repairs on trucks, Christmas trees removed, backhoe digs for the water treatment plant, Garden Street sign replacement, stump grinding, and shared services with the town of Rhinebeck. Deputy Mayor Traudt made a motion to enter into a Shared Services agreement with NYS DOT. Motion was second by Trustee Cruikshank Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed.

Mayor Tortarella discussed the changes in the Vehicle and traffic law and the reduction of speed in Thompson Mazzarella Park. The Board discussed the level at which to set the speed limit at 10mph. Motion was made a public hearing on February 9, 2016 at 7:00pm. Motion was second by Deputy Mayor Traudt Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed

Mayor Tortarella discussed the proposed brush/ yard waste removal local law and made a motion to set the public hearing for February 9, 2016 at 7:00. Motion was second by Trustee Cruikshank Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed. Complete report is on file in the Clerk's office.

**Planning & Zoning-** Trustee Kemp reported the following were processed by the departments: 6 fire inspections; 4 zoning violations, 4 corrected; total building permit revenue 2015 \$65414.75 and 101 building permits. Trustee Cruikshank reported the Zoning Commission is finalizing and

defining the proposed updates to the zoning code and expect to have a draft in approximately one month. Complete report is on file in the Clerk's office.

**Tree Commission-** Deputy Mayor Traudt discussed the tree pruning by Central Hudson. No report filed.

**Police & Court-** Mayor Tortarella read the police report of 26 total incidents in the Town; 124 incidents in the Village; 15 tickets in the town; 113 tickets in the Village; 3 arrests; 10 accidents. During Sinterklaas, 13 calls for service, 27 tickets issued for parking violations and 0 arrests. Complete report is on file in the Clerk's office.

**Special Requests-** Porch Fest update- Liz Mazzarella gave an update on the progress of Porch fest to be held on Sept. 17, 2016 on Livingston, Chestnut and Platt Ave.. More information will be forthcoming as details are finalized.

## **Correspondence**

### **Other Business**

Mayor Tortarella made a motion to approve Central Hudson Street Lighting Authority Order of installing a streetlight on Montgomery Street. Motion was second by Trustee Cruikshank and Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed.

Crosswalk sign- The Board received further information from Dr. Tumolo in regards to the crosswalk signs for the flags at the crosswalks. Village Attorney Rich Olson discussed NYS DOT thoughts on the flags. Decision was tabled until confirmation with DOT can be obtained.

Building use – Motion was made by Mayor Tortarella and second by Deputy Mayor Traudt to approve the request from the Republican Club to hold the Republican Caucus on January 23, 2016 at the Village Hall. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed.

Village Election- Mayor Tortarella made the following resolution:

1. The annual Village election will take place on Tuesday, March 15, 2016.
2. The Village election will take place at the Rhinebeck Town Hall, 80 East Market Street, Rhinebeck, NY as the Town Hall is handicapped accessible.
3. Voting will take place from noon to 9:00 p.m.
4. Village registered voters will be voting for three candidates: 2 Trustees with two year terms, 1 Trustee with one year term.
5. Absentee Ballots are available at the Village Office, 76 East Market Street, Rhinebeck, NY. Applications can be requested at the Village Office or by phone 876-7015. These applications must be returned to the Village Office by March 15, 2016 if the ballots have to be mailed or by March 14, 2016 if the ballots can be personally delivered to the Village Office.

6. There is no longer a Village registration day. All voters for the Village election must be registered with Dutchess County Board of Elections at the correct address in the Village.

Motion was second by Trustee Cruikshank. Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed.

**Minutes approval** – Mayor Tortarella made a motion to approve the following minutes; 11-12-2015, 12-2-2105, 12-8-2015, 12-14-2015. Motion was second by Trustee Cruikshank Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed.

**Executive session**- Motion to go into executive session made by Mayor Tortarella second by Trustee Cruikshank and Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed. Motion to close Executive Session and close regular session made by Mayor Tortarella second by Trustee Bassett and Vote was as follows: Mayor Tortarella- Yes, Deputy Mayor Traudt- Yes, Trustee Cruikshank- Yes, Trustee Kemp- Yes and Trustee Bassett- Yes. Motion passed.

Respectfully Submitted,

Patricia D. Coon  
Clerk