

**Village of Rhinebeck Board of Trustees**  
**Meeting**  
**Tuesday, May 10, 2016**  
**7:00 PM**

Mayor Heath Tortarella:	Present
Deputy Mayor Howard Traudt:	Present
Trustee Scott Cruikshank:	Present
Trustee Gary Bassett:	Present
Trustee Gina Fox:	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, Panda staff and members of the public.

Mayor Tortarella opened the meeting at 7:00 pm with the Pledge of Allegiance. Mayor Tortarella thanked the following; village resident Bob Campbell for his work on the Legion Park project; the Tree Committee and volunteers for planting 22 trees; and the Town Highway dept. for helping him with a vehicle problem.

County Legislator Joel Tyner reported on various topics that he is involved with at the county legislature including the old business of trying to raise awareness on sales tax and the Dutchess County Fund Balance. He reported working on having the County relook at the Community Development Block Grant submitted by the Village, and developing Lyme disease legislation.

Village Historian and member of the Rhinebeck Historical Society Michael Frazier discussed the scanning of each page of the minutes and preparing a description of each meeting. Mr. Frazier is working with the village webmaster in placing the scanned documents on the village's website. Clerk Coon has placed the spreadsheet Mr. Frazier created listing the contents of the minutes from 1834 to 1866 on the village website in the Village Code Historical Documents.

**Treasurer's report-** McLaughlin reported the following as of April 30, 2016: Vouchers: General \$100,396.54; Water \$27,056.28; Sewer- \$112,756.63; Capital Projects \$6954.72. Balance: General \$852,819.98; Water \$475,911.77; Sewer- \$709,102.74. She reported that the budget for 2016-17 was adopted on April 28, 2016. Complete report is on file in the Village Clerk's office.

Motion: Mayor Tortarella: To approve the budget amendments as presented and reviewed by Treasurer McLaughlin.

Second: Trustee Bassett

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Motion: Trustee Bassett: To approve the Water and Waste Water Adjustments as presented and reviewed by Treasurer McLaughlin.

Second: Trustee Fox

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes

Trustee Gina Fox: Yes  
Complete report is on file in the Village Clerk's office.

### Department Reports

**Police & Court-** Mayor Tortarella reported that in the month of April 2016 Summary: Total # of Incidents – Town 34 ;Total # of Incidents-Village 103 ; Total # of Tickets – Town 13 ; Total # of Tickets – Village 74; Total # of Arrests 6; Total # of Accidents 5 . Mayor Tortarella reported the half and full Marathon will be run this Saturday May 14, 2016. Complete report is on file in the Village Clerk's office.

**Fire Department-** Trustee Cruikshank reported for the month of March there were a total of 76 Alarms including: 21 fire calls; 6 in the town, 10 in the village and 5 mutual aid calls. There were 50 EMS calls; 17 in the town, 30 in the village and 3 M/A. There were also 5 MVA's; 3 in the town and 2 in the village. The ambulance did not respond to 17 calls; therefore, our response percentage was 69.09%. Our average response time was 8:46 minutes. Complete report is on file in the Village Clerk's office.

Motion: Trustee Cruikshank: To accept for membership in the Rhinebeck Fire Department June Lefurgy, Ashley Martin, and Frank Calabrese.

Second: Trustee Bassett

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Assistant Chief Forbes gave a report and results on the truck committee and the replacement of 59-14 and the fire truck bids opened on April 12, 2016. The results were Garrison \$464,588, Emergency One- \$504,800 and Apparatus Plus - \$470,858. It is the recommendation of the truck committee to award the bid to Garrison for both being the lowest bidder and the length of the truck. Completion date is approximately 320 days. The Board discussed funding options.

Trustee Bassett reviewed the hydrant markings indicate the flow per hydrant and property owners are not to repaint as this is important critical information for the fire department.

**Building/Planning/Zoning-** Trustee Cruikshank reported 5 CO searches were done, 6 building reports, 1 fire inspections, 2 sign applications, 5 site plan applications, 2 special permit, 1 subdivision application, and 1 area variance application. Trustee Cruikshank reported that the zoning commission is drawing closer to completion. It was discussed for The Board and the Village Clerk to keep a running list of things to change in the Village Code as well.

**Highway Department-** Trustee Fox read that the following jobs were completed for the month of April 2016; cleaned out catch basins; installed parking lot signs; north and south side brush pick up; installed lawn and split rail fence (1<sup>st</sup> phase) at Legion Park; mowing of parks; mechanical work on all equipment and truck #11; holes dug for all new trees. Trustee Fox reported the department requested to purchase a utility trailer and recommended to go with the trailer from Hudson Valley Trailer. Complete report is on file in the Village Clerk's office.

Motion: Trustee Fox: To Request to purchase utility trailer from Hudson Valley Trailer.

Second: Trustee Cruikshank

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes

Trustee Gary Bassett: Yes  
Trustee Gina Fox: Yes

Motion: Trustee Fox : Amended motion to Request to purchase utility trailer up to the purchase price of \$3995

Second: Trustee Cruikshank

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes  
Trustee Gina Fox: Yes

Trustee Fox also reported that Rhinebeck Village/Town and Northern Dutchess Hospital will be working together on paving Astor Drive and Montgomery Street. Two new crosswalks will be installed on Montgomery Street near Northern Dutchess Hospital employee parking and sidewalks. Dutchess County will be sweeping the state roads. Trustee Fox thanked the Village highway for the manpower used in preparing to plant the trees.

**Water Department-**Trustee Bassett read that 11,802,000 gallons of water was treated. Collected and sent TOC samples, replace fire hydrant near 112 Parsonage St., repaired leak at Mulberry Street near entrance to Fairgrounds, 31 radio meters installed. The pre-bid meeting for the Lagoon Sludge Removal is scheduled for May 17<sup>th</sup> at 11:00. At the Hilee Rd. reservoir, additional cleanup around fence was completed as well as cleaned out the drain line from old reservoir. Complete report is on file in the Village Clerk's office.

**Wastewater Department-** Deputy Mayor Traudt reported that 3.467 million gallons of waste water treated; 40,000 gallons of sludge processed; 5,013 lbs. of sludge processed. Complete report is on file in the Village Clerk's office.

Motion: Deputy Mayor Traudt: After reviewing the bids received, request to replace Influent Panel at a cost of \$14,740.

Second: Mayor Tortarella

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes  
Trustee Gina Fox: Yes

### **Committee Reports**

**Tree Committee-** Trustee Fox reported that on Saturday April 30 was the spring planting, and thanked the volunteers and Board members present to help in planting. The committee is looking for one new member. Tree Commission recommended tree removal at: Duvall tree removals, Cartelli tree removal. The Board discussed and will review and report back the next Board meeting. Complete report is on file in the Village Clerk's office.

Motion: Mayor Tortarella: To approve the request as submitted by the tree commission to remove the tree at the Mini Park.

Second: Trustee Fox

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes

Trustee Gina Fox: Yes

The Board discussed BRAW (beyond right of way) planting, and an ordinance to allow planting in BRAW, as well as discussing the Tree Commission working with the Planning Board regarding tree planting, structural soil, etc.

**Parks and Recreation Committee** – Mayor Tortarella reported that Phase I of the fencing has been installed and the village is working with the neighbor on Phase II of the fencing.

**Power lines committee-** Trustee Bassett reported that March 28<sup>th</sup> was the first meeting, with the next the third Wednesday in April.

### **Special Requests**

#### **Rhinebeck Central School Banner**

Motion: Mayor Tortarella: To approve the request as submitted pending approval of Central Hudson.

Second: Deputy Mayor Traudt

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

### **Other Business**

Motion: Mayor Tortarella: To approve Central Hudson lighting changes

Second: Deputy Mayor Traudt

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Mayor Tortarella asked Clerk Coon to give a report on the proposed fee changes and to establishing a special request form. Trustee Fox will work with Clerk Coon and will report next month with the proposed fees and form.

### **Minutes approval-**

Motion: Mayor Tortarella: To approve the following minutes as submitted: 4-5-16, 4-14-2016, 4-28-2016

Mayor Heath Tortarella:

Second: Deputy Mayor Traudt.

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

**IT-** Trustee Bassett gave a summary of the IMA (Inter-municipal Agreement) with the Town of Rhinebeck in regards to the software and hardware.

Motion: Trustee Bassett: To sign the IMA between the Town and the Village with only money to be released is the money spent on shared services.

Second: Trustee Fox

Amended Motion: Trustee Bassett: To put a time limit of June 14, 2016 to come up with a comprehensive complete agreement on all aspects of the IMA then agree to sign the IMA between the Town and the Village.

Second: Trustee Cruikshank

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

**Correspondence- The Village Board received the following correspondence:**1) Jeff Naber of Kingston, NY in regards to his concerns over the bongos played in the village. 2) NYCOM in regards to their Local Government Achievement Awards competition. Although the Village did not win, they thought the project was interesting and laudable and a description of our project was featured in the Best Practices section of the NYCOM website. 3) Winnakee Land Trust thanking the Village of the donation of a yard of mulch to support Winnakee Land Trust's Earth Day event.

**Public Comment-**

Liz Mazzarrella gave an update on PorchFest.

Motion: Mayor Tortarella: To approve the event based on the time on the event application with payment needed for any additional police coverage.

Second: Trustee Fox

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

**Personnel-**

Motion: Mayor Tortarella: To approve the request from Karen Macfarlane to buy out 35 hours of vacation time.

Second: Trustee Fox.

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Motion: Mayor Heath Tortarella: With no further business to be brought before the Board, to close the meeting at approximately 9:55PM.

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Respectfully submitted,

Patricia D. Coon, RMC  
Clerk