

**Village of Rhinebeck Board of Trustees
Minutes July 12, 2016
7:00 PM**

Present: Mayor Heath Tortarella, Deputy Mayor Howard Traudt, Trustees Scott Cruikshank, Gary Bassett and Gina Fox. Also present: Navin Sharma, Pamela Morin, Jonathan Cohen, Oliver Johnson, Karen P. McLaughlin, Village Treasurer and PANDA staff.

The mayor opened the meeting at 7:00 pm with the Pledge of Allegiance.

Meeting Change- Motion made by Mayor Tortarella to change the regular August meeting from the 9th to the 16th due to vacations and summer schedules, seconded by Trustee Bassett and all were in favor. Meeting changed to August 16, 2016 at 7:00 pm.

County Legislator Joel Tyner updated the board on his efforts with the County to create and grow local businesses, address the docking of crude oil barges from Rhinecliff and other docks along the Hudson, support Fiber to Home broadband, reinstate a 5-day a week senior center and he announced the Rhinebeck Repair Café to be held on July 30th from 12:00 noon – 4:00 pm.

Lagoon Clean-Out- Kimberly Puchar from Crawford and Associates gave an update on the bids that went out for the Water Treatment Plant Alum Sludge Removal & Disposal project:

Spectra Serv, Inc.	\$888,000
Residuals Management Services, LLC	\$1,121,947.80

The bids came in higher than expected. She recommended that the bids be rejected and that the Board consider an alternate method for removing the alum sludge. Crawford has two companies that will come out and look at the job. The plan is to rebid in the beginning of 2017 and use the budgeted \$100,000 Capital for the three-year period starting last year. Motion made by Trustee Bassett, seconded by Deputy Mayor Traudt and all were in favor to reject the above-mentioned bids and explore an alternate method. Motion passed.

DEPARTMENT REPORTS

Treasurer’s Report- Treasurer McLaughlin presented the following report:

	BALANCE 06/01/16	RECEIPTS	PERIOD END: DISBURSED	30-Jun-16 BALANCE 06/30/16
GENERAL Fund	\$258,837.82	\$506,326.80	\$234,054.16	\$531,110.46
		\$1,174,155.1		
TAX Collector Acct	\$470,233.97	6	\$471,839.81	\$1,172,549.32
WATER Fund	530,157.37	72,479.82	61,597.89	\$541,039.30
SEWER Fund	572,104.16	100,717.27	46,548.01	\$626,273.42
Capital Reserve-FIRE	95,319.79	4.69	0.00	\$95,324.48
Capital Reserve- STREETS	35,816.81	1.77	0.00	\$35,818.58

Capital Reserve- OFFICE	10,658.13	1.04	0.00	\$10,659.17
Capital Reserve- POLICE	20,970.02	0.52	0.00	\$20,970.54
Capital Reserve- PARKING	38,178.61	1.89	0.00	\$38,180.50
Capital Reserve- PARKS & REC	20,075.74	0.99	0.00	\$20,076.73
Capital Reserve WATER	376,873.96	18.58	170.70	\$376,721.84
Capital Reserve SEWER	12,382.29	0.00	914.16	\$11,468.13
Police Station Bond	4,653.09	0.11	0.00	\$4,653.20
Gardens-Sewer Bond	193,695.58	9.55	0.00	\$193,705.13
HRA Account	29,098.98	0.59	6,676.77	\$22,422.80
Trust & Agency	12,898.78	166,588.63	111,436.06	\$68,051.35
Escrow	64,476.56	0.00	592.99	\$63,883.57
	<u>\$2,992,670.2</u>	<u>\$2,020,307.4</u>		
TOTAL	3	1	\$933,830.55	\$3,832,908.52
VOUCHERS:	Prepaid	Jul-16	TOTAL	
General	\$0.00	\$68,728.09	\$68,728.09	
Water	\$0.00	\$44,049.48	\$44,049.48	
Sewer	\$0.00	\$14,332.50	\$14,332.50	
Capital Projects- SEW	\$0.00	\$24,562.15	\$24,562.15	
Capital Projects- WAT	\$0.00	\$3,241.40	\$3,241.40	
Capital Projects- WAT Lagoon		\$4,067.26	\$4,067.26	
Escrow	\$0.00	\$272.25	\$272.25	
Bond Payment		\$25,656.25		

The monthly Operating Statement for the period ending July 12, 2016 was distributed to the Board.

Water and Wastewater Adjustments- Adjustments have been reviewed and signed off by the Water and Wastewater departments' liaisons. Motion made by Trustee Bassett, seconded by Trustee Fox and all were in favor to authorize the adjustment as presented. Motion passed.

Police & Court- Mayor Tortarella presented the police report as follows:

- Total # of Incidents- Town 26
- Total # of Incidents- Village 128
- Total # of Tickets- Town 22
- Total # of Tickets- Village 93
- Total # of Arrests 11
- Total # of Accidents 6

There were two letters of appreciation received for the police department, one commending Sgt. Dunn and the other Officer Jennings.

Fire Department- Trustee Cruikshank presented the Fire Department report and announced that the Fire Department will contract with Mirbeau Rhinebeck for use of their building for training.

The contract has been reviewed by Attorney Olson and all is in order. Motion made by Trustee Cruikshank, seconded by Mayor Tortarella and all were in favor to authorize the Mayor to sign the agreement and provide a Certificate of Insurance for additional insured. Motion passed.

Kyle Eighmy, Fire Chief addressed the board to explain the plan for the training and to report that the contracts for the new Fire Truck have all been signed and executed. Delivery will take place on or before July 1, 2017. He also followed up on last month's discussion regarding a Restricted Reserve versus a Capital Improvement account for the fire department funds stating that he is in favor of the less restrictive account that gives the latitude to use the funds for equipment or repair to a truck requiring board authorization without a public hearing. Treasurer McLaughlin will email the Board a list of capital accounts and balances before the August meeting for review and classification.

Building/Planning/Zoning- Trustee Cruikshank presented the PBZ monthly report and minutes of the Planning and Zoning Boards. He discussed the update to the zoning code, reporting that they have been working on it for over a year and plans to schedule a Public Hearing in September.

Highway Department- Trustee Fox presented the highway monthly activity report and announced that the highway department missed a few brush pickups due to the 4th of July holiday and are back on track. Trustee Fox reported that 2 quotes were received for the new curbing. NDH may be paying for half of it. There was some confusion as to what these included. This is still being explored.

Trustee Fox presented a picture of a new type of pedestrian sign that is attached to a base and will be able to be knocked over and pop back up. She requested 6, however after some discussion, it was agreed to get 2 to try out and see if they work then add on later.

Trustee Fox reported that the septic tank at the highway garage continues to be a problem and that they should address the expense of pumping it out every month. The board discussed that this has come up before and it is not an easy fix. They discussed that it is mainly water that is getting into the tank and it is not clear whether it is ground water or municipal water. Trustee Bassett suggested that the water usage at the highway garage be reviewed to determine where the water is coming from and directed the Treasurer to pull the water data for this location.

Water Department- Trustee Bassett presented the water report as follows:

- ***Low lift pump station***

Jun 23, 2016: Generator was running upon arrival at 3:00AM.

- ***Water Treatment Plant:***

Total water treated was approximately 15,828,000 gallons. 237,000 gallons of backwash water were used leaving a net of 15,591,000 gallons.

- ***Distribution System:***

Jun 1, 2016: Repaired a water main leak near 44 Old Post Rd. Village highway department excavated.

Jun 14, 2016: Collected and shipped TOC samples.

Jun 17, 2016: A possible leak was reported on Burger Rd by Pete Dunn.

Jun 20, 2016: Repaired 6" water main near 268 Burger Rd.

- ***Violet Hill Storage Tank:***

Jun 11, 2016: Weed trimming at Violet Hill and Water plant.

Jun 13, 2016: Weed trimming at Violet Hill.

- ***Personnel Issues:***

Jun 23, 2016: Personnel on duty attended mandatory training at Village Hall.

Trustee Bassett reported that they received the new mower and that the trailer has been repaired and is ready for use.

He asked if the road repair to Old Post Road was done after the water main break was repaired. Trustee Fox reported, No that it was not yet complete.

Wastewater Department- Trustee Traudt presented the monthly Waste Water Treatment Plant report as follows:

Waste Water treated: 3.9 million gallons

Gallons of sludge processed: 36,500 gallons

Pounds of sludge processed: 4,231 lbs

Trustee Traudt reported that Chief Operator Rathjen requested some trees along the fence be removed. He received 3 quotes and is requesting the board authorize the lowest bid at \$1,400. Motion made by Deputy Traudt, seconded by Trustee Cruikshank and all were in favor to award to the lowest bidder. Motion passed.

Trustee Traudt reported that they will be pricing out pumps as they have used the spare and need to replace it.

COMMITTEE REPORTS

Tree Committee- Trustee Fox gave the Tree Committee report and the board discussed the trees that need to be cut down. A letter was received for a tree at 59 Parsonage. The question was would Central Hudson be taking it down. Trustee Fox stated that she will ask them to tag them. Trustee Bassett suggested the board establish a Streetscape Committee. The mayor explained that is already in the works after the power line committee reports and other items are done. Trustee Cruikshank asked what the Tree Commission was doing about the BROW- beyond Right-Of-Way trees program. Trustee Fox will check and report back to the board.

Parks & Recreation Committee- Mayor Tortarella presented the Parks & Recreation report. He informed the board that the neighbor will be making a donation to cover the materials for the portion of the split rail fence (including the wire mesh) that borders their property.

Power Line Committee- Trustee Bassett presented a picture with a sample of what it will look like without the overhead power lines. Trustee Cruikshank reminded the board that they need to take into account the other utilities: water lines, sewer lines and storm drains. Trustee Bassett announced that the committee will pass out information and is focused on all utilities, power and communications on Route 9 and Market Street for the survey. The committee plans get a consensus of public opinion on burying the utilities. They will use Survey monkey and will need funds not to exceed \$1,000 for printing preparation of the survey.

SPECIAL REQUESTS

The Bees & Honey, LLC is requesting to do a commercial shoot in the Village on July 20 & 21st. The board reviewed the application and request for parking in the municipal parking lot. Motion made by Mayor Tortarella to accept this application and set the special events fee at \$2500. Trustee Traudt was not in favor of the fee. Motion was seconded by Trustee Cruikshank: Vote was as follows:

Mayor Tortarella- Yes; Deputy Mayor – No; Trustee Cruikshank- Yes; Trustee Bassett- Yes and Trustee Fox- Yes. Motion passed.

OTHER BUSINESS

Transit Development Plan Advisory Committee is requesting a representative from the Village to attend the meetings. No board members can do it because of the meeting times. The mayor reached out to the public via the PANDA televising of the Board meeting and asked for a volunteer. A member of the audience was interested and would speak with Trustee Bassett after the meeting.

Technology Grant IMA- Trustee Bassett reported on the IMA grant. The Town authorized \$2,000 be paid back to the Village to be used for hardware/software in support of the server. Trustee Cruikshank asked about the cooling that was advised in the server room. Bassett reported that if a purchase is made for that, the village would be responsible for half. Motion made by Trustee Bassett, seconded by Trustee Fox and all were in agreement to authorize the Mayor to sign the agreement.

Minutes- Motion made by Mayor Tortarella, seconded by Trustee Cruikshank and all were in favor to accept the June 14, 2016 minutes as presented. Motion passed.

PUBLIC COMMENT

The new property owners of 86 Livingston Street, Navin Sharma and Pamela Morin addressed the board about acquiring the property at the end of their road which is a village right of way. When people get to the end there is nowhere to turn around and this is also where the village plows the snow from the street. The board reviewed the map with the property owners. Mayor Tortarella stated that the property would have to be declared surplus and probably put out to public bid. Trustee Cruikshank asked if they considered doing a lot line adjustment. This situation would be a question for the village attorney.

Jonathan Cohen, owner and operator of Primrose School addressed the board regarding the village code change for farm animals pertaining to 1 animal per 1 acre of fenced pasteurized land and its impact on the operation of their school. There also needs to be a buffer of 100ft from the neighboring property. Jonathan identified the standard that Cornell Cooperative would support which is by weight, 500 lbs per 1 acre of pasteurized land for grazing. This would be more in line of his operation. Also, he noted that he is in the Gateway. The board asked him to come back with a recommendation.

Personnel- Motion made by Mayor Tortarella, seconded by Trustee Bassett and all were in favor to authorize Patricia Giacalone to buy out 70 hours of her earned vacation time benefit. Motion passed.

Executive Session- Motion made by Mayor Tortarella, seconded by Trustee Fox and all were in favor to enter Executive Session to discuss employment of an individual and contract negotiations. Motion made by Mayor Tortarella, seconded by Deputy Mayor Traudt to exit Executive Session, all were in favor and re-entered regular meeting at 9:50 pm.

Police Contract for Sgt. Dunn -

Motion made by Mayor Tortarella to accept the contract for Sgt. Pete Dunn as presented, seconded by Deputy Mayor Traudt and all were in favor. Motion passed.

Deputy Clerk's Out of Title rate of pay-

Motion made by Mayor Tortarella to pay Deputy Clerk Christina Denu \$20.87/hr for out of title pay for performing the Clerk's duties in her absence, seconded by Deputy Mayor Traudt and all were in favor. Motion passed.

Health Insurance Plan-

Motion made by Mayor Tortarella to accept the MVP Liberty HDHP Silver 3 with the same maximum deductibles, seconded by Deputy Mayor Traudt and all were in favor. Motion passed.

Adjourn-

Motion made by Mayor Tortarella to adjourn, seconded by Deputy Mayor Traudt and all were in favor. Meeting adjourned at 10:05 pm.