

**Village of Rhinebeck Board of Trustees**  
**Meeting**  
**Tuesday, December 13, 2016**  
**7:00 PM**

Mayor Heath Tortarella:	Present
Deputy Mayor Howard Traudt:	Present
Trustee Scott Cruikshank:	Present
Trustee Gary Bassett:	Present
Trustee Gina Fox:	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, and Carl Sipperley-Panda staff, County Legislator Joel Tyner, Gentry Rouse, Brandee Nelson from Crawford and Associates as well as members of the public.

Mayor Tortarella opened the meeting at 7:00 pm with the Pledge of Allegiance.

**Crawford and Associates-** Brandee Nelson gave a report on the details on the long term effects of the sea level rise on the Rhinebeck Water Treatment Plant in Rhinecliff. Ms. Nelson gave a report on the vulnerability assessment summary of the project status and the vulnerability of the low lift pump station, the access road, the lagoon and the water treatment plant. This study is being paid for by the Estuary Grant that the Village received. The Village Trustees asked questions as to the lagoon, the road access and the long term planning.

**County Legislator Joel Tyner-** Mr. Tyner reported on several issues including: Repair Café will be held on January 14, 2017 at the Rhinebeck Town Hall from 12 until 4:00pm; The Senior program has moved from the village to Rock City; \$100,000 has been added to the Dutchess County budget for home delivered meals; \$5000 has been added to the Human rights commission. He urged residents to contact him with any concerns they may have.

**Power Lines-** Gentry Rouse thanked the Power Lines committee for the 9 months of working on conducting the survey on placing electrical wires underground on Route 308 and Route 9. Trustee Fox thanked Mr. Rouse for the work the committee did on the study. Mr. Rouse stated the purpose of the committee was to see what the people want and the consensus was a referendum vote for the people to decide. The Board and Mr. Rouse discussed the second step which would be adding \$10,000 to the budget for a more comprehensive plan. Trustee Cruikshank suggested adding \$15,000 to enlist the help of a professional estimator. Sources suggested from the survey of funding of the possible 4 million dollar project include bonding, sales tax, adding to Central Hudson bills and other- possible grants. The Village Board will review the data and readdress at a future Board meeting. Clerk Coon will scan and post the report as presented by the Power Lines committee on the Village website.

**Treasurer's report- Mayor Tortarella** presented Treasurer McLaughlin report the following as of October 30, 2016: Vouchers: General \$187,269.76 ; Water \$81,629.98 ; Sewer- \$53,028.89;

Balance: General \$76,445.33 ; Tax Collector \$1,394,387.31; Water \$649,535.83; Sewer-\$659,517.62. Complete report is on file in the Village Clerk's office.

**Motion:** Mayor Tortarella: To approve the budget Adjustments for November as presented and reviewed by Treasurer McLaughlin.  
Second: Trustee Fox

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

**Motion:** Trustee Bassett: To approve the Water Adjustments for November as presented and reviewed by Treasurer McLaughlin.  
Second: Mayor Tortarella

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

**Motion:** Deputy Mayor Traudt: To approve the Waste Water Adjustments for November as presented and reviewed by Treasurer McLaughlin.  
**Second:** Mayor Tortarella

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

### **Department Reports**

**Police & Court-** Mayor Tortarella reported that in the month of November 2016 Summary: Total # of Incidents – 37 Town ; Total # of Incidents-Village 88 ; Total # of Tickets – Town 24; Total # of Tickets – Village 81; Total # of Arrests 4; Total # of Accidents 11. Mayor Tortarella reported the police provided traffic control for the chamber of Commerce tree lighting on 11/19/2016 and for the Ferncliff Forest Turkey Trot event on 11/24/2016. The NYS Office of Mental Health hosted Mental Health First Aid training on 11/28/2016 at the Rhinebeck Police Dept. Mayor Tortarella reported on a letter of praise received for Office Killian. Complete report is on file in the Village Clerk's office.

**Fire Department-** Trustee Cruikshank reported for the month of November there were a total of 96 Alarms –including: 26 fire calls; 11 in the town, 12 in the village and 3 mutual aid calls to Rhinecliff. There were 66 EMS calls; 36 in the town, 28 in the village and 2 mutual aid calls to

Hillside. There were also 4 motor vehicle accidents; 4 in the town and 0 in the village. The ambulance did not respond to 7 calls, therefore the response percentage is 90 %. The following call statistics for the 2015-2015 operating year (11/1/15-10/31/16). There were a total of 1001 Alarms –including: 264 fire calls; 97 in the village, 124 in the town and 43 mutual aid calls. There were 682 EMS calls; 369 in the village, 279 in the town, and 34 mutual aid calls. There were also 55 motor vehicle accidents; 40 in the town and 15 in the village. The ambulance did not respond to 105 calls making the response percentage 85.62%. The average response time was 9.36 minutes (from time of dispatch until on the scene). There were 427 patient transports; 372 to NDH and 55 to VBH, MHR or Kingston. 147 patients were turned over to mutual aid agency for transport. Complete report is on file in the Village Clerk’s office.

**Motion:** Trustee Cruikshank: To approve Javon Hallstead as a probationary firefighter.  
**Second:** Mayor Tortarella

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

**Motion:** Trustee Cruikshank: To approve the following fire department officers: Chief- Kyle Eighmy; 1<sup>st</sup> Assistant Chief- Darren Forbes; 2<sup>nd</sup> Assistant Chief- Bryant Knapp  
**Second:** Trustee Bassett

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Fire Captain Erik Stroka; Fire 1<sup>st</sup> Lt.- Shane Hassett; Fire 2<sup>nd</sup> Lt.- Joe Cauda; EMS Captain- Christine Eighmy; 1<sup>st</sup> EMS Lt.- Open; 2<sup>nd</sup> EMS Lt.- Open; Fire Police Captain- Tim Day; 1<sup>st</sup> Lt. Fire Police- Ryan Hapeman; 2<sup>nd</sup> Lt. Fire Police- Sonny Fraiman.

The Civil Officers are as follows: President- Mark Browne; Vice President- Marissa Monaghan; Secretary- Open; Treasurer- John Imperato; Financial Secretary- LeeAnne Pitcher; 1<sup>st</sup> Director- Scott Fisher; 2<sup>nd</sup> Director- Sandy Williams.

**Building/Planning/Zoning-** Trustee Cruikshank reported 1 CO search was done, 6 building permits, 2 fire inspections, 1 site plan application fees, and 2 copies for the month of November 2016. Complete report is on file in the Village Clerk’s office.

**Highway Department-** Trustee Fox reported the following jobs have been completed at the highway garage: brush and leaf pick up has continued, mulch deliveries, cleaning catch basins and mechanical work. The Village Board discussed the Highway Dept. personnel and the possible increase. Discussion on leaf pick up. The Board discussed to document and have a plan

for extra help for the leaf season. The board discussed the Highway Dept. equipment and the efficiency of the existing equipment. Trustee Fox discussed the Inter Municipal agreement that is being developed with the town and it has been sent to the Village Attorney for review. Trustee Fox discussed the need for a plow replacement and the Board will be looking into various options available.

**Motion:** Trustee Fox: To approve raising the pay for independent contractor Shaun-Jose Laugier \$12.00 per hour. Motion was amended to be effective 12-13-2016.

**Second:** Mayor Tortarella

Mayor Heath Tortarella:	Yes
Deputy Mayor Howard Traudt:	Yes
Trustee Scott Cruikshank:	Yes
Trustee Gary Bassett:	Yes
Trustee Gina Fox:	Yes

Complete report is on file in the Village Clerk's office.

**Water Department-**Trustee Bassett read that 11,834,000 gallons of water was treated. Trustee Bassett reported the department drained and cleaned the settling tanks. Estimates have been received for replacement of the 2010 Chevrolet Colorado which has a blown engine. The Board discussed the Village's fleet and the possible options to rotate vehicles around. Mayor Tortarella and Trustee Bassett will work on the evaluation of the fleet. The Water department will get a list of surplus inventory for the next meeting when it will be posted. The Village Board discussed the need of the neighbor's of the water treatment plant in Rhinecliff to purchase a piece of property from the village. Trustee Bassett stated the department is waiting to obtain another bid for security fencing at the water plant, and the water improvement project is waiting to hear from New York State Dept. of Transportation. Complete report is on file in the Village Clerk's office.

**Wastewater Department-** Deputy Mayor Traudt reported that 3.7 million gallons of waste water treated; 37,700 gallons of sludge processed; 4,779 lbs. of sludge processed. Deputy mayor Traudt reported that the department is working smoothly. Complete report is on file in the Village Clerk's office.

### **Committee Reports**

**Tree Commission-** Trustee Fox reported that the Tree City application has been submitted by Clerk Coon. The Tree Commission recommends the Pruning and Removal application to be updated to include language regarding the costs such as "Except for trimming if performed by the village, the cost of pruning and all removal of trees is now 100% the responsibility of the owner. The homeowner may choose the contractor of their choice so long as the contractor is bonded and insured per village requirements. Clerk Coon is to send approval letters to

**Motion:** Mayor Tortarella Deputy Mayor Traudt: To approve the pruning of dead limbs and stubs by the Village of Rhinebeck at the Reformed Church, Mill Street, Rhinebeck

**Second:** Deputy Mayor Traudt

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes  
Trustee Gina Fox: Yes

**Motion:** Mayor Tortarella: To approve the pruning of dead limbs and stubs at the Morrison property 71 Livingston Street.

**Second:** Trustee Cruikshank

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes  
Trustee Gina Fox: Yes

Clerk Coon is to send approval letters to the above property owners. The tree commission minutes are on file in the Village Clerk's office.

**Parks and Recreation Committee** – Mayor Tortarella No report filed.

**Power lines committee-** previously reported earlier in the meeting.

### **Special Requests**

#### **Fall Foliage Half Marathon-**

**Motion:** Trustee Cruikshank: To approve the Fall Foliage Half marathon to be run on October 15, 2017 in the Village of Rhinebeck.

**Second:** Mayor Tortarella

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes  
Trustee Gina Fox: Yes

### **Other Business**

**Motion:** Trustee Bassett: To approve the IMA to approve PCA as the one contractor for IT services with the Town and Village of Rhinebeck with the Town paying two times the Villages amount. The Amount is determined by the number of desktops.

**Second:** Mayor Tortarella

Mayor Heath Tortarella: Yes  
Deputy Mayor Howard Traudt: Yes  
Trustee Scott Cruikshank: Yes  
Trustee Gary Bassett: Yes

Trustee Gina Fox: Yes

**Minutes Approval**

**Motion:** Mayor Tortarella: To approve the 9/13/2016, 10/18/2016, 11/8/2016 and 12/8/2016 Village Board minutes as presented by Clerk Coon.

**Second:** Deputy Mayor Traudt

Mayor Heath Tortarella: Yes

Deputy Mayor Howard Traudt: Yes

Trustee Scott Cruikshank: Yes

Trustee Gary Bassett: Yes

Trustee Gina Fox: Yes

**Correspondence-**

The Village received three letters from Mr. Richard Michael Moran regarding Sanctuary City. These letters were placed on file in Clerk Coon's office. Trustee Fox had no comment.

**Public Comment-**

No public comment

**Motion:** Mayor Tortarella: To approve the vacation buy out of 100 hours by Thomas Wallbank.

**Second:** Trustee Bassett

Mayor Heath Tortarella: Yes

Deputy Mayor Howard Traudt: Yes

Trustee Scott Cruikshank: Yes

Trustee Gary Bassett: Yes

Trustee Gina Fox: Yes

**Motion:** Mayor Tortarella: With no further business to discuss to close the meeting at 9:20PM.

**Second:** Trustee Bassett

Mayor Heath Tortarella: Yes

Deputy Mayor Howard Traudt: Yes

Trustee Scott Cruikshank: Yes

Trustee Gary Bassett: Yes

Trustee Gina Fox: Yes

Respectfully submitted,

Patricia D. Coon, RMC  
Village Clerk

