

**Village of Rhinebeck Board of Trustees  
Draft Minutes  
Tuesday, September 12, 2017 7:00 PM**

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Present
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, PANDA staff and members of the public. Mayor Bassett paused for a moment of silence in remembrance of the sixteenth anniversary of Sept. 11 for those who lost their lives and for the first responders who put their lives at risk.

**National Park Service Public Announcement**

Mayor Bassett introduced Mr. Larry Turk- Superintendent and Mr. Scott Rector Chief of Interpretation from the FDR-Vanderbilt National Historic Sites. Mr. Turk made a public announcement regarding the increase of fees at their sites. The fee will be increased \$1 to \$10 which puts it in line with other parks. Mr. Turk answered questions from the Board in regards to the Park, and the public showed their appreciation for the work the park service does by a round of applause.

**Community Development Block Grant Fall 2017 Public Hearing**

Mayor Bassett gave a brief history of the DC Community Development Block Grant and the details of the grant. Trustee Lewit gave a summary of the details of the \$89,000 in sidewalk improvements included in the grant.

**Motion:** Mayor Bassett: To open the public hearing on the CDBG Fall 2017 application.

**Second:** Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

**Motion:** Mayor Bassett: To open the floor for discussion on the public hearing on the CDBG Fall 2017 application.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

Joanne Gelb- inquired regarding placing of crosswalks on Route 9 for seniors and improving paving on Platt and Mulberry Streets.

Michael Yonchenko- asked questions of the Board regarding criteria the village uses to decide where to do paving.

**Motion:** Mayor Bassett: To close the floor for discussion on the public hearing on the CDBG Fall 2017 application.

**Second:** Trustee Traudt

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

**Motion:** Mayor Bassett: To close the public hearing on the CDBG Fall 2017 application.

**Second:** Deputy Mayor Lewit

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

Resolution Authorizing the Submission of the 2018 Community Development Block Grant Application.

Activity- Building Handicapped Accessible Crosswalks

WHEREAS, The Village of Rhinebeck (hereinafter referred to as the Municipality) is participating in the 2017 Dutchess County Community Development Block Grant Consortium, and

WHEREAS, input from citizens and groups has been received and considered, and

WHEREAS, an application has been prepared which addresses our community concerns.

NOW, THEREFOR BE IT RESOLVED, that the 2018 application to the Dutchess County Community Development Block Grant Program for the Municipality, including the certifications therein, is approved.

Be it further resolved, that the submission of the application to the Dutchess County Department of Planning and Development is authorized.

**Motion:** Mayor Bassett

**Second:** Deputy Mayor Lewit

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

### **Vehicle and Traffic Law Hearing- South Street Short term Parking**

Mayor Bassett gave a brief summary of the history of the request for the short term parking on South Street for at the request of the Community Nursery School.

**Motion:** Mayor Bassett: To open the public hearing on the Vehicle and Traffic regulation amendments to Local Law number 2 of 2017.

**Second:** Trustee Traudt

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

**Motion:** Mayor Bassett: To open the floor for discussion on the Vehicle and Traffic regulation amendments to Local Law number 2 of 2017.

**Second:** Trustee Rossi

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

**Motion:** Mayor Bassett: As there was no comment, to close the floor for discussion on the public hearing on the changes to Vehicle and Traffic regulation amendments to Local Law number 2 of 2017.

**Second:** Trustee Neuneker

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

**Motion:** Mayor Bassett: To close the public hearing on the changes to Vehicle and Traffic regulation amendments to Local Law number 2 of 2017.

**Second:** Trustee Neuneker

Mayor Bassett: Yes  
Deputy Mayor Lewit: Yes  
Trustee Traudt: Yes  
Trustee Neuneker: Yes

Resolution #2 Of 2017

WHEREAS, the attached amendments to Chapter 109 Vehicle and Traffic Code was introduced by the Board of Trustees of the Village of Rhinebeck on August 22, 2017, and

WHEREAS, a public hearing was held on September 12, 2017 at 7:00pm at the Village Hall, 76 East Market Street, Rhinebeck, New York, notice of said hearing duly published and at which time all interested parties had an opportunity to be heard; and

WHEREAS, the Board of Trustees of the Village of Rhinebeck determined this action to be a Type II action based on the criteria found in 6 NYCRR, 617.5 © (16) and therefore has determined that there are no adverse environmental impacts associated with the adoption of this Local Law;

NOW THEREOF BE IT ENACTED, by the Board of Trustees of the Village of Rhinebeck the following;

VILLAGE LAW OF RHINEECK

LOCAL LAW NO. 2 OF 2017

VEHICLE AND TRAFFIC REGULATION AMENDMENTS

ADDITIONS TO SECTION 109-51 SCHEDULE XVII

Name of Street	Side	Time Limit;	Hours/Days	Location
South Street	North/South		9:00am-9:30am	From Mill Street 123 Feet east
Thereof			11:45am to 12:15pm Monday to Friday	

This amendment shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Dated: September 12, 2017

MOVED: Mayor Gary Bassett

SECOND: Trustee John Rossi

AYES: 5 NAYS: 0

**County Legislator-** County Legislator Joel Tyner discussed the following topics:1) He gave out a copy of Principals of a Pluralist Commonwealth to the Board members, 2) Small businesses and a forum to be held on 10/3/2017, 3) Discussed the electrical charging stations 4) unmarked graves in Washington DC, 5) Forum on Cricket Valley, 6) 10/14 the 20<sup>th</sup> repair café will be held at the town hall, 7) discussed local zombie properties.

## DEPARTMENT REPORTS

**Treasurer's report-** In the absence of Treasurer McLaughlin, Mayor Bassett read the operating statement as submitted by Treasurer McLaughlin. The Treasurers report was placed on file, the report the following as of August 31, 2017. Vouchers: General \$168,973.03; Water \$35,221.30; Sewer- \$24,756.32 ; Balance: Tax Collector \$1,568,208.90; General \$751,841.68; Water \$794,953.70; Sewer- \$754,245.40.

**Motion:** Mayor Bassett: To approve the Water Adjustments for August 2017as they have been reviewed and signed off by the water liaison.

**Second:** Trustee Neuneker

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

**Motion:** Mayor Bassett: To approve the Waste Water Adjustments for August 2017 as they have been reviewed and signed off by the wastewater liaison.

**Second:** Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

**Motion:** Mayor Bassett: To adopt the fund balance policy as listed below as presented by Treasurer McLaughlin..

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

# Village of Rhinebeck

## Proposed 8/22/17

### Fund Balance Policy

#### *Purpose*

The Village Board of Trustees recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the Village of Rhinebeck and is fiscally advantageous for both the village and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of fund balance maintained by the Village to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

#### *Definitions*

Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund.

GASB Statement 54 distinguishes fund balance classified based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts will be reported in the following categories:

- 1) **Nonspendable fund balance** – amounts that are not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).
- 2) **Restricted fund balance** – amounts that can be spent only for the specific purposes stipulated by external parties either constitutionally or through enabling legislation (e.g., grants or donations).

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- 3) **Committed fund balance** – amounts that can be used only for the specific purposes determined by a formal action of the Village Board of Trustees. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g., the board's commitment in connection with future construction projects).
- 4) **Assigned fund balance** – amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the Village Board of Trustees or by a designee to whom the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned fund balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amounts are available for any legal purpose.

## *Policy*

The responsibility for designating funds to specific classifications shall be as follows:

**Committed Fund Balance** – The Village Board of Trustees is the Village’s highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Village Board.

**Assigned Fund Balance** – The Village Board of Trustees has authorized the Village Treasurer as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

### *Minimum Unassigned Fund Balance*

It is the goal of the Village to achieve and maintain an unassigned fund balance in the general fund at fiscal yearend ranging from 15% to 25% of the subsequent year’s budgeted expenditures. This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment.

Replenishing deficiencies- when fund balance falls below the minimum 15% range, the Village will replenish shortages/deficiencies. The Village will reduce recurring expenditures, or will increase revenues, pursue other funding sources or some combination of the two.

### *Surplus Unassigned Fund Balance*

Should unassigned fund balance of the general Fund exceed the maximum 25% range, the Village will consider such Fund Balance as surplus for one-time expenditures that are non-recurring in nature and which will not require additional future expense outlays for maintenance, additional staffing or other recurring expenditures

### *Order of Expenditure of Funds*

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When multiple categories of fund balance are available for expenditure (e.g., a project is being funded partly by a grant, funds set aside by the Board, and unassigned fund balance), the Village will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

### *Implementation and Review*

Upon adoption of this policy the Village Board of Trustees authorizes the Village Treasurer to establish any standards and procedures which may be necessary for its implementation. The Village Treasurer shall review this policy annually and make any recommendations for changes to the Village Board.

The complete Treasurer’s report is on file in the Village Clerk’s office.

**Police & Court-** Mayor Bassett presented the police report as follows:

- Total # of Incidents- 26 Town
- Total # of Incidents- 134 Village
- Total # of Tickets- 36 Town
- Total # of Tickets- 60 Village
- Total # of Arrests- 7
- Total # of Accidents- 17

Mayor Bassett discussed the speed trailers that were set up on East Market Street near Crosmour Drive on 8/22 and 8/24, showing the majority of cars traveled at a speed of 31-36 MPH, and on South Parsonage Street on 8/25 the majority of vehicles traveled between 21-30 MPH. The Dutchess County Fair Summary from 8/22/17 – 8/27/17 was 58 calls for service, 8 accidents and 2 arrest. Complete report is on file in the Village Clerk's office.

**Fire Department-** Mayor Bassett reported for the month of August 2017 there were a total of 94 Alarms – including: 22 fire calls, there were 68 EMS calls; there were also 4 motor vehicle accidents. The department responded to their mutual aid departments 6 times. The ambulance did not respond to 14 calls (3 of which were when the ambulance was out of service), therefore response percentage is 80%. Complete report is on file in the Village Clerk's office.

**Juvenile Fire Setters Intervention Response Education IMA**

Mayor Bassett discussed the Juvenile Fire Setters Intervention Response Education IMA with Dutchess County that the Rhinebeck Police will be involved with, and read the following IMA:

**AMENDMENT TO INTER-MUNICIPAL AGREEMENT**

THIS AMENDMENT TO INTER-MUNICIPAL AGREEMENT, bearing the date set forth on the signature page, is set forth among the **Dutchess County Department of Emergency Response, Dutchess County Sheriff's Office, Dutchess County Office of Probation and Community Corrections, Dutchess County Department of Community and Family Services, Dutchess County Department of Law, Dutchess County Department of Behavioral and Community Health (formerly Dutchess County Department of Mental Hygiene), Dutchess County District Attorney's Office, Astor Services for Children and Families, Fairview Fire District, LaGrange Fire District, City of Poughkeepsie (on behalf of City of Poughkeepsie Police Department), Town of Hyde Park (on behalf of Town of Hyde Park Police Department), Town of East Fishkill (on behalf of Town of East Fishkill Police Department), Town of Poughkeepsie (on behalf of the Town of Poughkeepsie Police Department),**

**W I T N E S S E T H :**

WHEREAS, the parties hereto made and entered into an agreement dated August 31, 2015 (County Contract No. 15-0296-ER), for the creation of the Juvenile Fire Setters Intervention Response Education Program Committee (JFIRE), and

WHEREAS, the parties desire to amend said agreement upon the terms and conditions hereinafter set forth, now, therefore, it is mutually agreed by and between the parties hereto that County Contract No. 15-0296-ER, dated August 31, 2015, is hereby amended upon the following terms and conditions.

1. The following municipalities are added to the JFIRE Committee:

New York State Police, City of Poughkeepsie Fire Department, Village of Rhinebeck (on behalf of the Village of Rhinebeck Police Department), City of Beacon (on behalf of City of Beacon Police Department and City of Beacon Fire Department), Village of Fishkill (on behalf of Village of Fishkill Police Department) and Town of Fishkill (on behalf of Town of Fishkill Police Department).

2. All other terms and conditions of the underlying agreement, and any amendment thereto not expressly amended or altered by this agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 12 day of September, 2017

**Motion:** Mayor Bassett: To adopt the Juvenile Fire Setters Intervention Response Education IMA

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

**Building/Planning/Zoning-** Trustee Lewit reported in the month of August 6.5 CO searches were done \$700.00, 8 building permits \$5515.25, 2 Zoning permits \$200.00, 2 Fire inspection \$150, 0 sign application fee, 2 site plan application fees \$1050.00, 1 special permit application fee \$150.00, 1 subdivision application fee \$100, 1 Area Variance Application fee \$200.00. Trustee Rossi discussed projects before the Planning and Zoning departments including discussed the electronic car charging stations.

Trustee Neuneker discussed the proposed changes which we had the public hearing on and the comments received from Dutchess county Planning which were put into one draft and published for review. Complete report is on file in the Village Clerk's office.

**Motion:** Trustee Neuneker: To adopt the changes to the Village of Rhinebeck Zoning code as submitted by the committee and to adopt them as Local Law #3.

**Second:** Trustee Rossi

The Board discussed areas of the code. Trustee Traudt questioned the location of speakers and live music.

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

\*The Zoning code will be attached at the end of these minutes.

**Highway Department-** Deputy Mayor Lewit reported the street department has been working on catch basin repairs, brush removal, mulch deliveries, and park clean ups and maintenance. The major jobs completed were Astor, Montgomery and Mill road resurfacing project completed and the Astor and Montgomery curb and sidewalk reconfiguration project completed. Deputy Mayor Lewit shared an announcement from Superintendent of Public Works, John Fenton which is as follows: yard-sale signs are prohibited when they are placed anywhere else other than the property the sale is. Section 120-17(H)(9) - Prohibited signs. Any off-premise signs that advertises: establishments, sales, products, services and entertainment events that are not present, sold or distributed on the lot where the sign is located. The board agreed to give tolerance for yard sale signs, providing they are not on public property or utility poles and do not in violation of the sign size. They can be set up the day before and must be removed no later than 24 hours after the sale. The Board also agreed to revisit this law for better clarification in the future. Complete report is on file in the Village Clerk's office.

**Water Department-** Trustee Neuneker presented the water report as follows: 15,095,000 gallons was treated. And the boiler at the water treatment plant needs to be replaced. Trustee Neuneker discussed the department



has received 3 bids; \$21541 from Trembly Sigma, \$16550 from Pro Services, and \$18890 from KOSCO. The Board discussed the efficiency ratings on each boiler.

**Motion:** Trustee Neuneker: To accept the highest energy star rating, most efficient and lowest bid from Pro Services.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

**Motion:** Trustee Neuneker: To accept the quote from Dave Long Electric for the electrical work of installing switches next to the electrical panel to be done at the plant. The Department had reached out to other electricians; however, Dave Long electric was the only one to submit a bid of \$1200.

**Second:** Mayor Bassett

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

Trustee Neuneker discussed the Alum Sludge Removal evaluation from Brinnier and Larios, PC at a cost of \$368,000. Further details will be to follow. Complete report is on file in the Village Clerk's office.

**Wastewater Department-** Trustee Traudt presented the monthly Waste Water Treatment Plant report as follows: the month of August 3.87 million gallons of waste water treated; 36,400 gallons of sludge processed; 4,577 lbs. of sludge processed. Complete report is on file in the Village Clerk's office.

## Committee Reports

### Tree Committee-

**Motion:** Deputy Mayor Lewit: To approve the removal of the tree at 73 Livingston Street at the request of the property owner.

**Second:** Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

The Board discussed the application received from Brent Sverdloff and Craig St. Clair regarding the tree adjacent to 41 Locust Grove Road, and the Board has recommended Supt. of Public Works John Fenton to write a letter to the property owner to trim all dead branches or remove.

The Tree Commission will be planting 20 trees on Saturday November 4, 2017 and volunteers are always welcome.

**Motion:** Deputy Mayor Lewit: To hold a public hearing at the October 10, 2017 regular village Board meeting in regards to amending the Village Code regarding planting Beyond the Right of Way.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes

Trustee Neuneker: Yes

Complete report is on file in the Village Clerk's office.

**Ethics Committee**-Deputy Mayor Lewit and Trustee Traudt reported No report

**SVR (Short-term Vacation Rental) Committee**- Trustee Neuneker reported the committee is still working on un-hosted vacation rentals and will have a report at the next village Board meeting.

**Environmental Committee Report**- Mayor Bassett reported the ongoing activities.

**Motion:** Mayor Bassett: To approve the appointment of Paul Korczak to the Environmental Committee, whose members are Mayor Bassett, Supervisor Spinzia, Matt Stinchcomb, Anthony Larson, Paul Lorczak.

**Second:** Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Complete report is on file in the Village Clerk's office

**Parks Committee**- Trustee Traudt stated met with resident Randi Alstadt regarding access to Crystal Lake from Rockefeller, possibly accomplished by an Eagle Scout project. Trustee Traudt also explained the Community Development Block Grant. Complete report is on file in the Village Clerk's office.

**Grant Committee**- Trustee Rossi presented the grant subcommittee proposal and is asking for village residents to join this all volunteer committee to work at the will of the Board.

**Motion:** Mayor Bassett: To approve the grant subcommittee with Trustee Rossi as the liaison.

**Second:** Deputy Mayor Lewit

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

### **Special Requests**

#### **Porchfest Peddler's Permits-**

**Motion:** Mayor Bassett: To approve the following vendors for the 2017 Porchfest: Frites of NY, Carole Crusco Hot Dogs, Spacey Tracey, the Cup takes the Cake, Roscoe's BBQ, Ellen Nicholas, Abas Falafel, Lunch Box, Del's Dairy Crème, the Rhinebeck Interact Club at Porchfest. The application fee will be waived this year only.

**Second:** Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

#### **Hillary Clinton- Oblong Book Signing Event**

**Motion:** Mayor Bassett: To not approve Hillary Clinton- Oblong Book Signing Event pending the receipt of additional information.

**Second:** Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

**Rhinebeck Chamber of Commerce Tree Lighting**

**Motion:** Mayor Bassett: To approve Rhinebeck Chamber of Commerce Tree Lighting, and parade of lights November 18, 2016 at 2:00pm.

**Second:** Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

**American Legion Auxiliary Halloween Parade**

**Motion:** Mayor Bassett: To approve American Legion Auxiliary Halloween Parade on Sunday October 29, 2017 at 2:00pm.

**Second:** Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

**Mark Aldini**

**Motion:** Mayor Bassett: To not approve Mark Aldini- Edward Jones Investments based on the review of the Village of Rhinebeck Police Dept.

**Second:** Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

**Other Business**

**Paid Family Leave-**

Mayor Bassett read a summary of paid family leave and the Board will take no action until the next collective bargaining with the UPSEU.

**Asher Dam Emergency Action Plan Update-**

Clerk Coon reported on the Department of Homeland Security contacting her in regards to the Emergency Action Plan for Asher Dam. The Board discussed pursuing revising the existing plan, and to receive estimates and budget for next year.

**Minutes approval:**

**Motion:** Mayor Bassett: To approve the minutes from 8-22-2017 as presented by Clerk Coon

**Second:** Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

**Correspondence-** Village Clerk Coon read all correspondence and all correspondence is all on file in the village clerk's office.

Jeff Strong email- regarding zoning issues and Clerk Coon will refer the letter to John Fenton

Emergency Management Coordinator- Mayor Bassett discussed developing the job description for Emergency Management Coordinator

**Personnel-** no report

**Public Comment-**

Trustee Lewit discussed changing the street lights to LED lights, and he is working with Town Councilman Chauncey Walker and NYSERDA and the need for a survey and inventory of street lights in the village. Once completed, Central Hudson would upgrade all the lights to LED.

**Motion:** Trustee Neuneker: To hire Computel to do the inventory of street lights.

**Second:** Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Joanne Gelb, Mulberry Street- Addressed the Board in regards to the Zombie House on Mulberry Street, and the need for the ZOE to address it. Also, she suggested that all trucks and delivery vehicles for the Dutchess County Fair should enter through the Route 9 entrance, not Mulberry, Platt or Parsonage.

David Gelb, Mulberry Street- Addressed the Board in regards to the Dutchess County Fair.

**Motion:** Mayor Bassett: With no further business to discuss to close the meeting at .

**Second:** Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Respectfully Submitted,

Patricia D. Coon, RMC  
Village Clerk

