



VILLAGE OF RHINEBECK

**Village of Rhinebeck Board of Trustees
Tuesday, December 12, 2017 7:00 PM**

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Present
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, Danielle from PANDA, Frank Dietrich, Sondra Misedra, John Ochs, Deb Alexander, Luke Stangel.

Mayor Bassett opened the meeting with the Presentation of Proclamations to John Ochs 100th birthday and oldest Rhinebeck Fire Dept. member. Certificates and Proclamations were received from Assemblyman Kevin Cahill, Senator Sue Serino, County Executive Marc Molinaro, Supervisor Spinzia and Mayor Bassett. Mr. Ochs graciously received the proclamations and said a few words.

Judge William Sanchez swore in the newly elected Fire Department Officers:

Chief: Kyle Eighmy	First Assistant Chief: Darren Forbes
Second Assistant Chief: Bryant Knapp	Fire Captain: Peter Fraleigh
Fire First Lieutenant: Shane Hassett	Fire Second Lieutenant: Joe Cauda
EMS Captain: Chrissy Eighmy EMS	First Lieutenant: Jeff Cotter EMS
Second Lieutenant: Henry deVries	Fire Police Captain: Tim Day

Please note the following are civil positions in the Fire Department:

President: Mark Browne Vice President: Sonny Fraiman Recording Secretary: Elijah Bender Financial Secretary: LeeAnne Pitcher Treasurer: John Imperato Director #1: Rick Dorrer Director #2: Sandy Williams

County Legislator- County Legislator Joel Tyner offered his best wishes to Mr. John Ochs. County Legislator Tyner discussed the 21st Repair Café to be held on 12/16/2017 at the Rhinebeck Town Hall. For additional information go to repaircafehv.org. County Legislator Tyner can be reached at 876-2488.

[Type text]

PorchFest- Promoter and Organizer Liz Mazzarella discussed and submitted the 2018 Porchfest Event Application. Ms Mazzarella stated the possibility of a Saturday in 2018, and the Event presented a donation of \$10,000 to the Rhinebeck Community Park.

Public Comment- None

DEPARTMENT REPORTS

Treasurer’s report- Treasurer McLaughlin reported the following:

TAX COLLECTOR's Acc	\$1,575,140.05
GENERAL Fund	\$64,573.28
WATER Fund	\$801,873.61
SEWER Fund	\$801,241.86

VOUCHERS: Prepaid	31 November-17	TOTAL
General		\$200,629.40
Water		\$87,749.78
Sewer		\$51,493.47
Escrow		\$2,121.77

MONTHLY OPERATING STATEMENT-An Operating Statement is provided for the expenses through November 10, 2017 is on file in the Village Clerk’s office

BUDGET AMENDMENTS

Decrease	Increase	
71102.05 CAP 2017 CDBG Legion Park		2017 CDBG Legion Park will be paid from GENERAL
	200.01 GENERAL	2017 CDBG Legion Park will be paid from GENERAL
	Cash	GENERAL
		\$409.75

BUDGET AMENDMENTS GENERAL FUND

Decrease	Increase	
	3589.01.000.00	
	State Aid, other	(\$2,077.76) to increase Revenues for Police EQ Grant
	31202.01.000.95	\$2,077.76 to increase Expenditures for Police EQ
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	Police Grant		Grant
	2089.01.000.00		to increase Revenues for Police MAD DASH
	Special Events	(\$1,225.00)	reimb
	31201.01.000.00		to increase Expenditures for Police MAD
	Police Salaries	\$900.00	DASH reimb
	31201.01.000.19		
	Police Salaries -		to increase Expenditures for Police MAD
	SGT	\$325.00	DASH reimb
	2089.01.000.00		to increase Revenues for Police PORCHFEST
	Special Events	(\$1,880.00)	2017 reimb
	31201.01.000.00		to increase Expenditures for Police
	Police Salaries	\$1,880.00	PORCHFEST 2017 reimb
51102.01.000.00			to decrease and incr Central Garage for PCA
Streets - EQ		(\$2,500.00)	computer costs
	16404.01.000.02		
	Central Garage-		to increase Central Garage for PCA
	fees non-Emp	\$2,500.00	computer costs
51101.01.000.00			to decrease & move funds for fees non-
Streets - PS		(\$10,000.00)	employees over budget
	51104.01.000.02		
	Streets - fees		to increase fees non-empl & receive funds
	non-Empl	\$10,000.00	from Salaries

Motion: Mayor Bassett: To approve the Budget Amendments and Operating Statement for November 2017 as they have been presented by Treasurer McLaughlin.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

NOV 2017 BILLING & WATER ADJUSTMENTS

Water

Acct #	DM (balance)	CM	Difference	Reason
Zone 2	\$64,583.25		\$64,583.25	billing
Zone 4	\$26,844.80		\$26,844.80	billing

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Zone all penalty	\$632.60		\$632.60	penalty
Zone coll-60 days	\$0.00		\$0.00	collection fee
976W	\$28.20		\$28.20	FINAL BILL
976W	\$25.00		\$25.00	NEW OWNER
21230W	\$11.20		\$11.20	FINAL BILL
21230W	\$25.00		\$25.00	NEW OWNER
21327W	\$23.53		\$23.53	FINAL BILL
21327W	\$25.00		\$25.00	NEW OWNER
21452W	\$30.00		\$30.00	END OF SEASON- TURNED OFF
21470W	\$50.40		\$50.40	END OF SEASON- TURNED OFF
21287W	\$720.00		\$720.00	END OF SEASON- TURNED OFF
725W	\$85.83		\$85.83	FINAL BILL
725W	\$25.00		\$25.00	NEW OWNER
31419W		54	\$54.00	village main thru property agreement
7279W		75	\$75.00	village owned
40014W	\$8.40		\$8.40	FINAL BILL
40014W	\$25.00		\$25.00	NEW

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OWNER

\$1,082.56

129

\$1,211.56

NOV 2017 WASTE WATER BILLING & ADJUSTMENTS

Waste Water

Acct #	DM (balance)	CM	Difference	Reason
Zone 4	\$27,041.97		\$27,041.97	billing
Zone 4 Assmnt	\$6,189.14		\$6,189.14	billing-assessment
Zone penalty	\$158.97		\$158.97	billing
21230S	\$80.10		\$80.10	FINAL
21230S	\$25.00		\$25.00	NEW OWNER
21327S	\$235.12		\$235.12	FINAL
21327S	\$25.00		\$25.00	NEW OWNER
40014S	\$21.07		\$21.07	FINAL
40014S	\$25.00		\$25.00	NEW OWNER
	\$411.29		\$411.29	

Acct #	Work Order #	Date	Date Completed	Reason
976W	2150	10/26/2017	11/2/2017	FINAL
1251W	2151	10/26/2017		cannot do data logger-old meter
40037W	2152	10/27/2017	11/17/2017	SHUT WATER OFF
545W/S	2153	11/1/2017	11/6/2017	FINAL BILL

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	2154	11/1/2017	11/1/2017	SHUT WATER OFF
21148W	2155	11/2/2017		High Reading - data logger
VOID	2156	VOID	VOID	VOID
468W	2157	11/3/2017	11/6/2017	CHANGE METER
5902W	2158	11/3/2017	11/3/2017	High Reading - data logger
21230W/S	2159	11/6/2017	11/13/2017	FINAL BILL
31087W	2160	11/7/2017	11/13/2017	SHUT WATER OFF
2061W	2161	11/7/2017		SHUT WATER OFF
21327W/S	2162	11/9/2017	11/14/2017	FINAL BILL
	2163			
21366W/S	2164	11/9/2017	11/15/2017	METER CHANGEOU T
21366W/S	2165	11/9/2017	11/13/2017	CHANGE METER
725W	2166	11/14/2017	11/27/2017	FINAL BILL
40037W/S	2167	11/14/2017	11/17/2017	SHUT WATER OFF
31445S-31446S	2168	11/15/2017	11/17/2017	TOPS reading
	2169			

21348W/S	2170	11/16/2017	12/7/2017	FINAL BILL
31142W	2171	11/21/2017	11/27/2017	CHANGE METER
40014W/S	2172	11/21/2017	11/30/2017	FINAL BILL
824W	2173	11/27/2017	11/27/2017	Re-read meter - high reading
40082W/S	2174	11/27/2017	11/27/2017	Re-read meter -extremely high reading
31078W	2175	11/27/2017	11/27/2017	service line being repaired
40007W/S	2176	11/29/2017	11/29/2017	Re-read meter
40068W/S	2177	11/29/2017	12/12/2017	FINAL BILL
DEPT OF HEALTH	2178	11/29/2017	11/30/2017	requested statistical information
235W	2179	11/30/2017	11/30/2017	shut off water valve
765W WATER DEPT		2/24/2005	11/27/2017	CHANGE METER

Motion: Trustee Neuneker: To approve the Water Adjustments for November 2017 as they have been reviewed and signed off by the water liaison.

Second: Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

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Motion: Trustee Traudt: To approve the Waste Water Adjustments for November 2017 as they have been reviewed and signed off by the wastewater liaison.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

The complete Treasurer's report is on file in the Village Clerk's office.

Police & Court- Mayor Bassett discussed the police department's assistance with traffic control for the Turkey Trot on Thanksgiving and for the Chamber of Commerce tree lighting on 11-18-2017.

Mayor Bassett presented the police report as follows:

- Total # of Incidents- 24 Town
- Total # of Incidents- 99 Village
- Total # of Tickets- 10 Town
- Total # of Tickets- 62 Village
- Total # of Arrests- 2
- Total # of Accidents- 11

Complete report is on file in the Village Clerk's office.

Fire Department- Mayor Bassett discussed the position of Emergency Management Coordinator as it has been vacant since the passing of Henry Campbell.

Motion: Mayor Bassett: To solicit for the candidates for the position of Emergency Response Coordinator and to appoint a volunteer as Emergency Response Coordinator for the Town and Village of Rhinebeck. Mayor Bassett and Supervisor Spinzia will review candidates.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett reported for the month of November there were a total of 95 calls. There were 27 fire calls, 60 EMS calls and 8 MVSS. They responded to mutual aid departments

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14 times. The ambulance did not respond to 8 calls therefore the response percentage was 79 %. The FD provided Fire & EMS coverage for Sinterklaas. We had 26 members on standby from 8 am – 9 pm. The FD provided Fire and EMS coverage for the H. Clinton book signing at Oblong. We had 15 members on standby from 4pm-10 pm. The 2018 Officers have been elected and reorganization has been completed. The RBFD investigating committee interviewed and approved William Lown as an active-probationary member of the fire department pending clean results of his arson background check.

Motion: Deputy Mayor Lewit: To approve new member William Lown as an active-probationary member of the fire department pending clean results of his arson background check

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To put the retired 1959 fire truck out to bid for sale.

Second: Deputy Mayor Lewit

Discussion: on the process of going out to bid with a reserve of \$5000.

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett discussed that Santa has been seen on the ladder truck throughout the Village of Rhinebeck. Complete report is on file in the Village Clerk's office.

Building/Planning/Zoning- Trustee Rossi reported in the month of November 3 CO searches were done \$300.00, 5 building permits \$1749.00; 2 Zoning permits/ CO \$300; 1 sign application fees \$75.00; Trustee Rossi discussed the future planning of Northern Dutchess Hospital Master Plan at the Planning Board and read a letter received from President Denise George. The letter is on file in the clerk's office.

Motion: Deputy Mayor Lewit: To adopt a committee as suggested by President Denise George to communicate with Northern Dutchess Hospital on the matter.

Second: Trustee Traudt

Discussion: to reach out to the Planning and Zoning Board for who would serve on the committee.

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Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Complete report is on file in the Village Clerk's office.

Highway Department- Deputy Mayor Lewit reported on the following jobs performed in the months of November and December- catch basin cleaning, brush/leaf removal, mulch deliveries and park clean ups and maintenance. Deputy Mayor Lewit recognized the departments preparing the village for Sinterklaas and for returning it after the event completed. Leaf pick up officially ended on December 1, 2017. Highway will do one final sweep between December 11-15, with no additional clean ups will be completed after December 15th. Notices will be given to anyone who puts out leaves or brush to the curb. Deputy Mayor Lewit reported that the recommendation for security systems will be Safeco Security System, and Doug from Safeco gave a summary of the services provided for water, waste water and highway. The bids received were from CIA and from SAFECO both are on the state bid list. Complete report is on file in the Village Clerk's office.

Motion: Mayor Bassett: To accept the bid from SAFECO with the additional camera for the water and highway department.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	No
Trustee Rossi	Yes

Water Department- Trustee Neuneker discussed the annual NYS Health department inspection has been completed successfully. No report filed.

Wastewater Department- Trustee Traudt reported no monthly report

Committee Reports

Tree Committee- Deputy Mayor Lewit discussed the fall planting and the success it was.

Motion: Deputy Mayor Lewit: To approve the pruning of the tree at the Bird residence at 62 Livingston Street.

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Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Deputy Mayor Lewit: To approve the removal of the tree and to include stump grinding and sidewalk repair between the Crane and Alexander residence at 74-78 Livingston Street.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Deputy Mayor Lewit: To approve the low bid received from Dave’s Tree Service in the amount of \$1375 for the removal and stump grinding of 6 village street trees which are marked with white and red ribbon.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Complete report is on file in the Village Clerk’s office.

Ethics Committee-Deputy Mayor Lewit and Trustee Traudt reported No report

SVR (Short-term Vacation Rental) Committee- Trustee Neuneker reported that next month a draft of the SVR will be available to discuss at a public meeting. Trustee Neuneker reported that The Committee met to discuss a few outstanding issues before Brant, Kevin, and Josh prepare a draft law to be emailed to Committee members for comments and then forwarded to the Village Board of Trustees. In addition to the agreements from previous meetings, the following items should be incorporated into the recommended text for Definitions and Section 120-17.

Three categories: (the names may be modified by the subcommittee drafting the amendment)

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Bed and Breakfast Establishment as already defined in the Code.

Short-Term Home Rental

- three or more rooms for rent;
- must have a registered resident host on the premises;
- subject to the same Special Permit process and general requirements as a B & B.
-

Short-Term Room Rental

- two or less rooms for rent;
- does not need a host on site, but, if not, must have a local registered contact person for emergencies;
- subject to an administrative permit;
- only needs Planning Board Site Plan approval if referred by the ZEO for parking or other exterior changes needed to meet code standards.
-

The majority of those present agreed that the registered contact for non-hosted STRs should be a licensed real estate agent or property manager.

John Fenton suggested an annual re-certification of the STR permits.

The code should include reasons, such as noncompliance with the code/permit standards or unaddressed neighbor complaints, for revocation of the permit.

The majority of those present voted for a 40 day per year limit for short-term room rentals.

The parking requirement for STRs shall be the same as in the code for a B & B.

The Village permit number must be included on all online or other listings.

Enforcement should be delayed for six months after the adoption of the new code so as not to disrupt current bookings.

Environmental Committee Report- Mayor Bassett discussed reducing the carbon footprint Project Heating and Cooling for the Village of Rhinebeck using geothermal. A representative from Dandelion gave a history of what the process would be- boring a hole

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and developing an easement to provide heating and cooling via geothermal. Mayor Bassett discussed the affect on the Village streets. The Village is supportive, but is only providing the access thru the easement. Complete report is on file in the Village Clerk's office.

Motion: Mayor Bassett: To go forth for the purpose of developing a non exclusive agreement and easement for geothermal heating and cooling with Dandelion.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Parks Committee- Trustee Traudt reported he contacted Dutchess County DCBG regarding the engineering of the project. Thompson Mazzarella Park received \$10,000 from Porchfest as already reported. The Pavilion at the park is on hold, but should be completed soon. The next meeting is in January of the Thompson Mazzarella Park Committee.

Grant Committee- Trustee Rossi discussed member Cathy Dobson is putting together an inventory of grants that would available. Trustee Rossi also reported on the Village applying for a LGRMIF grant that would be for scanning payroll and minute records, and having them put on a the digital archiving system the village has- Laserfiche.

Special Requests

Motion: Mayor Bassett: To approve the request from Kevin Yarnell and Ryan Edson, Physical Educators at Chancellor Livingston School, to place posters in the village and for the village to distribute voting information to the community as the CLS staff was notified they were a top finalist for the "Dannon Danimals and Project Fit America Back to School Grant Contest" starting December 21, 2017.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Other Business

School Choice Proclamation-

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Motion: Mayor Bassett:

VILLAGE OF VILLAGE Proclamation Village of Rhinebeck School Choice Week WHEREAS all children in Village of Rhinebeck should have access to the highest-quality education possible; and, WHEREAS Village of Rhinebeck recognizes the important role that an effective education plays in preparing all students in Village of Rhinebeck to be successful adults; and, WHEREAS quality education is critically important to the economic vitality of Village of Rhinebeck; and, WHEREAS Village of Rhinebeck is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and, WHEREAS Village of Rhinebeck has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and, WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options; NOW, THEREFORE, I, Mayor Gary Bassett do hereby recognize January 21-27, 2018 as Village of Rhinebeck School Choice Week, and I call this observance to the attention of all of our citizens.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Rossi: Request for Proposal for document conversion and access for a 2017-18 LGRMIF Grant

Second: Mayor Bassett

Trustee Rossi and Clerk Coon gave a summary of the details of the grant project.

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

NYS and Local Retirement System Standard workday resolution

Motion: Mayor Bassett: To approve the standard workday reporting resolution as presented by Clerk Coon

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes

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Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Deputy Mayor Lewit discussed the CDBG for the shared highway services with the new date of February 1, 2018. Mayor Bassett suggested going to other locations as well.

Minutes approval:

Motion: Mayor Bassett: To approve the minutes from 11-14-17 as presented by Clerk Coon

Second: Trustee Neuneker

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Correspondence- Village Clerk Coon reported all correspondence is all on file in the village clerk's office.

Personnel-

Motion: Mayor Bassett: To approve the request from Tricia Giacalone to buy out 35 hours of vacation.

Second: Deputy Mayor Traudt

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Public Comment-

Motion: Mayor Bassett: To enter executive session in regards to personnel and Planning and Zoning matters.

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes

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Trustee Rossi Yes

Motion: Mayor Bassett: To exit executive session and return to regular session.

Second: Trustee Neuneker

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Motion: Mayor Bassett: To close the regular meeting.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Respectfully Submitted,

Patricia D. Coon, RMC
Village Clerk

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