

Village of Rhinebeck Board of Trustees Meeting
 Tuesday, August 14, 2018
 7:00 PM

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Absent
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, PANDA film staff, County Legislator Joel Tyner, and members of the public.

County Legislator- County Legislator Joel Tyner offered the following remarks: There will be a Repair Café at the Rhinebeck Town Hall on Sept. 15th. Legislator Tyner is actively pursuing the grant which the Village applied for in regards to the platform lift. Mr. Tyner may be reached He can be reached at 876-2488 or 464-2245.

Mayor Bassett turned the meeting over to Trustee Traudt in regards to the Legion Park Community Development Block Grant. Trustee Traudt introduced Ryan Loucks of the engineering firm Crawford and Associates.

Ryan Loucks – Crawford and Associates- Presented to the Board the Bids received on the Legion Park project and made the recommendation from Crawford and Associates to award the bid to Based on C&A’s review of the bid submission, and discussion with the Village, C&A recommends that the Village award the work to TJR as the lowest responsible bidder. It is also recommended that Alternate #1 be included, since it will not exceed available funding, and will allow the project to be completed as originally proposed in the grant application (while leaving a remaining balance of \$1,650 which can be re-allocated if/as needed).

Contractor	Base Bid Amount	ADA Fishing Cock	Alternate #1 (Wooden Decking)	Alternate #2 (Benches)	total (including Alternates)
TJR Excavation Inc.	\$11,000.00	\$35,000.00	\$4,900.00	\$18,500.00	\$93,350.00
Linda Holding Corp.	\$70,125.00	\$34,700.00	\$4,000.00	\$11,000.00	\$119,825.00
LCS Landscapes	\$74,290.00	\$35,000.00	\$4,000.00	\$22,500.00	\$135,790.00

Motion: Mayor Bassett: To approve the recommendation from Crawford and Associates to award the Legion Park bid to TJR Excavation Inc.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To award the bid with alternate #1, wooden decking and stone dust.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Farmer’s Market- Request extended season **Background info:** The winter market operated at the Town Hall December through April for the past 8 years. The growth that the winter market hoped for has not come to fruition. It is time for a new concept. Our vendors are hopeful that an extended outdoor season will help them “make hay while the sun shines” and all will retreat January-April when there is less product, variable weather and fewer shoppers in the Village. We hope to bring a festive, outdoor winter market touch to the Village for all to enjoy.

Current outdoor season end date-November 18, 2018

Proposal:

Continue the outdoor market November 25, December 9, 16, 23, 30 (Skipping 12/2 due to Sinterklaas)

These additional dates will be granted on a trial basis. 2019 plans to be reviewed by Rhinebeck Farmers’ Market and the Village Board upon completion of the calendar year.

Other concerns:

Rhinebeck Farmers’ Market will pay the expense to update “no parking” signs to include the word December over the currently printed November timeframe.

No other changes to the current agreement.

Motion: Mayor Bassett: To approve the extended season of November 25, December 9,16, 23, and 30 with the receipt of a completed Event Application with payment for the 5 additional dates based on the same rate as the regular season.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Public Comment

#1- Reported to the Board that she had worked on a flow diagram in regards to the STR and provided a clarification on the diagram. Trustee Neuneker had shared the diagram with the Board members. #1 shared her list of comments in writing to the Board.

#2-Asked the Board to keep in mind long term affect in the words they use in regards to STR legislation.

#3- Addressed the Board in regards to a high water bill and was referred to Trustee Neuneker.

Department Reports

Treasurer’s Report- Treasurer McLaughlin presented to the Board and Public the 2018 State of the Village Report. The complete report is on file in the clerk’s office. the Board discussed the Fund Balance, and answered questions from the public as to the priorities of projects. Mayor Bassett explained cash flow, and thanked Treasurer McLaughlin and Deputy Clerk Denu on their efforts on the budget, expenses and managing expenses.

	PERIOD: 31-Jul-18			
TREASURER'S REPORT	BALANCE	RECEIPTS	DISBURSED	BALANCE
	07/01/18			07/31/18
TAX COLLETOR's Account	\$1,309,312.52	\$237,713.29	\$2,475.68	\$1,544,550.13
GENERAL Fund	\$148,360.75	\$87,812.99	\$147,572.93	\$88,600.81
WATER Fund	\$408,165.06	56,957.71	54,756.89	\$410,365.88
SEWER Fund	\$394,722.43	42,599.77	30,818.88	\$406,503.32
NYCLASS- GENERAL 1.84%	\$802,770.86	1,239.70	0.00	\$804,010.56
NYCLASS- WATER 1.84%	\$401,385.41	619.83	0.00	\$402,005.24
NYCLASS- SEWER 1.84%	\$401,362.86	619.80	0.00	\$401,982.66
Capital -CDBG.	\$3,140.50	0.00	3,140.50	\$0.00
Capital -FIRE	\$111,256.30	4,172.42	0.00	\$115,428.72

Capital - STREETS	\$47,024.34	4,143.61	0.00	\$51,167.95
Capital - POLICE	\$41,002.16	4,140.73	0.00	\$45,142.89
Capital - OFFICE	\$10,691.40	4.25	0.00	\$10,695.65
Capital - PARKING	\$41,294.20	18.79	0.00	\$41,312.99
Capital - PARKS & REC	\$40,204.90	17.29	0.00	\$40,222.19
Capital - SIDEWALKS	\$30,041.40	12.97	0.00	\$30,054.37
Capital - WATER	\$246,340.11	12.55	0.00	\$246,352.66
Capital -SEWER	\$53,027.97	2.25	0.00	\$53,030.22
Gardens-Sewer Bond	\$26,675.24	11.55	0.00	\$26,686.79
HRA Account	\$19,404.00	2,000.00	2,156.31	\$19,247.69
Consolidated Cking	\$10,592.48	122,317.68	123,324.04	\$9,586.12
Trust & Agency	\$19,477.04	99,418.30	108,684.03	\$10,211.31
Escrow	\$46,394.48	0.00	2,962.68	\$43,431.80
TOTAL	\$4,612,646.41	\$663,835.48	\$475,891.94	\$4,800,589.95
VOUCHERS:	Prepaid	Aug-18	TOTAL	
General	\$20,510.51	\$218,701.99	\$239,212.50	
Water	\$13,067.06	\$24,502.45	\$37,569.51	
Sewer	\$5,419.06	\$29,176.88	\$34,595.94	
Capital- 17 CDBG Legion Park	\$0.00	\$3,909.92	\$3,909.92	
Escrow	\$0.00	\$1,909.75	\$1,909.75	
Bond Payment- Hghwy/Police EQ	\$0.00	\$22,200.00	\$22,200.00	

MONTHLY OPERATING

STATEMENT-An Operating

Statement is provided for the expenditures through August 14, 2018.

WATER & WASTE WATER- Billing & Adjustments have been reviewed and signed off

by the Water & Waste Water Dept liaisons and are presented for authorization.

BUDGET ADMENDMENTS- see attached

STATE OF THE VILLAGE 2018

Motion: Trustee Traudt: To approve the Waste Water Adjustments for July 2018 as they have been reviewed and signed off by the waste water liaison.

Second: Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: absent
Trustee Rossi Yes

Motion: Trustee Traudt: To approve the Water Adjustments for July 2018 as they have been reviewed and signed off by the water liaison.

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve the Budget Amendments and Operating Statement for July 2018 as they have been presented by Treasurer McLaughlin.

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: absent
Trustee Rossi Yes

Treasurer McLaughlin reported on the monies received from NYS in the amount of \$2061.

Motion: Mayor Bassett: To divide the monies from Stella into the Fire, Street and Police Capital fund accounts

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: absent
Trustee Rossi Yes

Complete Treasurer's is on file in the Village Clerk's office.

Police & Court- Mayor Bassett presented the police July 2018 report as follows:

- Total # of Incidents- 34 Town
- Total # of Incidents- 130 Village
- Total # of Tickets- 12 Town
- Total # of Tickets- 82 Village
- Total # of Arrests- 8
- Total # of Accidents- 13

Mayor Bassett discussed speeding in the village and the police is working diligently on reducing speeding in the village and Knollwood. The speeding trailer was on Knollwood in May from 12-

7 and marked 318 cars at an average speed of 23 miles per hour, with 83 cars over the speed. Complete report is on file in the Village Clerk's office.

Fire Department- Mayor Bassett reported for the month of July 2018 there were a total of 101 alarms for the FD: 14 fire calls; 4 in the town, 9 in the village and 1 mutual aid call, 81 EMS calls; 26 in the town, 48 in the village and 7 M/A. There were also 6 MVAs; 4 in the town and 2 in the village. The Fire Department did not respond to 22 calls; therefore our response percentage was 75%. Complete report is on file in the Village Clerk's office.

Motion: Mayor Bassett: To approve the Dan Kaelin and Joe Schell as new members in the Rhinebeck Fire Department.

Second: Trustee Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Building/Planning/Zoning- Trustee Rossi reported in the month of July:

Building Department

- (13)building permits \$7424.45
- (4)MUNI Searches and CO's \$500.00
- (3) Fees and approvals \$425.00

Complete report is on file in the Village Clerk's office.

Highway Department- Deputy Mayor Lewit discussed over budget on paving as asphalt was more expensive, used more, and needed more labor due to weather. Deputy Mayor Lewit discussed the Consolidation of Highway and Maintenance should be starting in 3 weeks or so with SUNY Brockport, Village and town of Rhinebeck. Deputy Mayor Lewit also discussed the water filled Jersey Barriers purchased and will be available the end of the month to be used as needed.

Deputy Mayor Lewit discussed the New York Power Authority offer to design and replace the current street lights with an all LED system. The Board discussed the costs involved in the purchasing of the lights and replacing.

Motion: Deputy Mayor Lewit: To give Mayor Bassett the authorization to sign the authorization to proceed and the master cost recover agreement.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Deputy Mayor Lewit reported the list of jobs performed: Brush removal, Mechanical maintenance, Sign replacement, Road repair, Tree trimming and removal. Deputy Mayor Lewit

discussed paving projects completed, the Electric Vehicle (EV) stations Install is completed, the Highway septic system repaired, the Brush pile tub-grinded completed. The Highway Department also saw a demo of a leaf vacuum truck of the NYS list for a cost of \$192,000. The Board suggested to possible add to a list for fund balance projects.

Water Department- No report as Trustee Neuneker absent

Wastewater Department- Trustee Traudt reported on Waste Water Treated: 4.1 million gallons, Gallons of sludge processed: 28,400 gallons; Pounds of sludge processed: 4,002 lbs. Trustee Traudt discussed on changing the classification of the plant from a 3A to a 2A which needs to be determined by NYSDEC.

Motion: Trustee Traudt- To reclassify the Waste Water plant from a 3A to a 2A plant with NYSDEC.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett- To accept all Departments reposts as submitted.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To hold a special meeting on August 28, 2018 at 7:00 to discuss grants and special projects as well as staffing at the waste water plant.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Committee Reports

Tree Committee- Deputy Mayor Lewit discussed the Beekman Arms Tree application which is tabled as it is in site plan discussion. Discussion on the November 3, 2018 fall planting and the grant submitted the tree commission has submitted.

Ethics Committee- Trustee Traudt reported no report.

SVR (Short-term Vacation Rental) Committee- No report as Trustee Neuneker absent

Environmental Committee Report- Mayor Bassett reported on the composting study being done and the possibility of the village becoming a pilot location for composting. Mayor Bassett reported on the Electric Vehicle charging stations have been installed.

Parks Committee- previously discussed in the meeting

Grant Committee- Trustee Rossi discussed the 13 projects at approximately \$8Million submitted.

Motion: Mayor Bassett: To hold a special meeting on August 28, 2018 at 7:00 to discuss grants and special projects as well as staffing at the waste water plant.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Emergency Preparedness Committee- Mayor Bassett read from an email from Frank Intervallo that there is nothing new since the last time he addressed the board. Since it is prime vacation season, he is waiting until after Labor Day to ramp up efforts to solicit volunteers for the Emergency Preparedness Committee. He attended a prep meeting for the Fair, and will be sitting in on their Daily Briefings each day next week.

Veteran's committee- Mayor Bassett discussed the formation of the Veteran's committee.

Motion: Mayor Bassett: To approve the expenditure of approximately \$1700 for a 25' flagpole and to use the Village Highway department for the labor and the project is to be completed by Veteran's Day.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	absent
Trustee Rossi	Yes

Special Requests-

Peddling Permit

Motion: Mayor Bassett: To approve Culture connect at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve William Abela, CJ'S at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve The Lunch Box at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve Letti's Ice Cream at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve dirt chicken at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve Spacey Tracey's at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve Foster's at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes

Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve Carole Crosco at Porchfest Sept. 29, 2018

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Events and Special Requests

Motion: Mayor Bassett: To approve Madagascar Lemur Art Install

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve Mad Dash Labor Day

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve PANT Farmer's Market Table Request

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve Primrose Hill School Fair Parking request

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve the American Legion Auxiliary Halloween Parade.

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Absent
Trustee Rossi Yes

Parsonage Street- South street intersection- discussed at a prior meeting.

Records management day- August 22, 2018

Motion: Mayor Bassett: To approve the closing of the Village Hall on August 22, 2018 for Records Management day as requested by Village Clerk Coon.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Minutes approval:

Motion: Mayor Bassett: To approve the minutes from 7-9-2018 and 7-10-18

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Correspondence- Village Clerk Coon reported on the following correspondence received all of which are on file in the clerk's office:

- A. Melissa Lehane- the Board discussed the possibility of installing a "Dead End" sign on North Parsonage.
- B. Dutchess County Chamber of commerce
- C. Cecily and Mike Frazier
- D. Hudson Valley EMS council
- E. LiveOnNY- the Board requested providing a plan.

Motion: Mayor Bassett- To install a dead end sign on the end of North Parsonage Street.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Absent
Trustee Rossi	Yes

Personnel-

Motion: Mayor Bassett: To approve Vacation Buy Out of 161.75 hours- Tom Johnson

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes

Trustee Neuneker: absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve Vacation Buy Out of 75 hours- Scott Minn

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: absent
Trustee Rossi Yes

Motion: Mayor Bassett: To approve Vacation Buy Out of 70 hours- Pat Coon

Second: Trustee Traudt

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: absent
Trustee Rossi Yes

Motion: Mayor Bassett: To enter executive session in regard to union negotiations and hiring situations.

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: absent
Trustee Rossi Yes

Motion: Mayor Bassett: To exit executive session and return to regular session.

Second: Trustee Traudt

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Mayor Bassett: To close the regular meeting at 10:12pm.

Second: Trustee Traudt

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Respectfully Submitted,

Patricia D. Coon, RMC
Village Clerk