

Village of Rhinebeck
Board of Trustees Meeting
October 9, 2018

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Present
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, PANDA film staff, County Legislator Joel Tyner, and members of the public.

County Legislator- County Legislator Joel Tyner offered the following remarks: 1) Repair Café is Saturday September 15, 2018 from 12-4. CL Tyner asked for additional help with set up 2) Sat. Sept 22 blood Drive at the Town Hall 3) CL Meeting asked for support 4) Opioid deaths and substance abuse, CL Tyner gave Chatham NY as a model for dealing with substance abuse 5) Solar RFP is on the County agenda. 6) School resource officers and the approach they take. Mayor Bassett asked for CL Tyner to ask for county support. Mr. Tyner may be reached He can be reached at 876-2488 or 464-2245.

Public Comment

Nina Lynch- addressed the Board and is surprised that nothing is happening in regards to the STR and it should have been in the Mayor's monthly newsletter.

Donna Warner- Very concerned about the STR and the need to know what the procedure is and when it is going to happen. Would like to know how and when the public is going to be notified. Trustee Rossi asked if the STR could move up in the agenda. Mayor Bassett said will move to after the Treasurer's report.

Discussed regulating STR in the village. Supports owner occupied B & B and room rentals. Do we know what Rhinebeck residents want? Must continue to ask the question and take the right action.

Department Reports

Treasurer's Report- Treasurer McLaughlin

PERIOD: 31-Aug-18

TREASURER'S REPORT

	BALANCE 08/01/18	RECEIPTS	DISBURSED	BALANCE 08/31/18
TAX COLLETOR's Account	\$1,544,550.1	\$41,087.48	\$300,000.00	\$1,285,637.61

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GENERAL Fund	\$88,600.81	\$346,989.77	\$357,688.62	\$77,901.96
WATER Fund	\$410,365.88	107,950.77	73,519.03	\$444,797.62
SEWER Fund	\$406,503.32	43,234.57	53,463.28	\$396,274.61
NYCLASS- GENERAL 1.89%	\$804,010.56	1,269.37	0.00	\$805,279.93
NYCLASS- WATER 1.89%	\$402,005.24	634.68	0.00	\$402,639.92
NYCLASS- SEWER 1.89%	\$401,982.66	634.65	0.00	\$402,617.31
Capital -FIRE	\$115,428.72	751.75	0.00	\$116,180.47
Capital - STREETS	\$51,167.95	714.75	0.00	\$51,882.70
Capital - POLICE	\$45,142.89	713.07	0.00	\$45,855.96
Capital - OFFICE	\$10,695.65	5.55	0.00	\$10,701.20
Capital - PARKING	\$41,312.99	22.20	0.00	\$41,335.19
Capital - PARKS & REC	\$40,222.19	22.20	0.00	\$40,244.39
Capital - SIDEWALKS	\$30,054.37	16.65	0.00	\$30,071.02
Capital - WATER	\$246,352.66	12.55	0.00	\$246,365.21
Capital -SEWER	\$53,030.22	2.25	0.00	\$53,032.47
Gardens-Sewer Bond	\$26,686.79	14.74	0.00	\$26,701.53
HRA Account	\$19,247.69	37,002.31	7,207.51	\$49,042.49
Consolidated Cking	\$9,586.12	339,765.16	334,853.09	\$14,498.19
Trust & Agency	\$7,959.14	102,794.08	103,881.12	\$6,872.10
Escrow	\$43,431.80	0.00	1,909.75	\$41,522.05
	\$4,798,337.7			
TOTAL	8	\$1,023,638.55	\$1,232,522.40	\$4,589,453.93

VOUCHERS:	Prepaid	Aug-18	TOTAL
General	\$367.50	\$85,270.10	\$85,637.60
Water	\$0.00	\$30,255.89	\$30,255.89
Sewer	\$0.00	\$25,632.13	\$25,632.13
Capital- 17 CDBG Legion Park	\$0.00	\$1,169.52	\$1,169.52
Escrow	\$0.00	\$1,312.50	\$1,312.50
CAPITAL - 18 Police Vehicle purchase	\$0.00	\$41,162.26	\$41,162.26

MONTHLY OPERATING STATEMENT-An Operating Statement is provided for the expenditures through September 11, 2018.

WATER & WASTE WATER- Billing & Adjustments have been reviewed and signed off by the Water & Waste Water Dept liaisons and are presented for authorization.

Backflow prevention device testing letters went out 9/10/18.

Grease Trap maintenance letters also went out 9/10/18.

Hydrant flushing will take place in October

BUDGET ADMENDMENTS- see attached

Motion: Trustee Traudt: To approve the Waste Water Adjustments for August 2018 as they have been reviewed and signed off by the waste water liaison.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Neuneker: To approve the Water Adjustments for August 2018 as they have been reviewed and signed off by the water liaison.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Budget Amendments and Operating Statement for August 2018 as they have been presented by Treasurer McLaughlin.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Complete Treasurer's is on file in the Village Clerk's office.

SVR

Trustee Neuneker gave a report and description of the 7-9-18 flow chart attached. The Board discussed leaving room rentals alone and then addressing unhosted rentals and the use of unhosted rentals. Example- In order to get a license; have to live here 240 days. The Board discussed getting ready for a public hearing and Mayor Bassett asked Trustee Neuneker to draft language for the public. Deputy Mayor Lewit stated the SPW Fenton suggests special permit for everyone. The Board discussed the possible scenario of a lottery with allowing 15, with a distance radius restriction, 16 days 3 bedroom, 6 total, no more than 3 consecutive weekends. Property owner would have to contact the village to make the village aware. Resident Donna Warner brought up the state Fire Codes and the constraints they have.

Police & Court- Mayor Bassett presented the police August 2018 report as follows:

- Total # of Incidents – Town: 24
- Total # of Incidents- Village: 136
- Total # of Tickets – Town: 21
- Total # of Tickets – Village: 83
- Total # of Arrests: 4
- Total # of Accidents: 13

Tickets that were collected from both court sessions were 90 and total revenue from the state is \$2472.00. Complete report is on file in the Village Clerk's office.

Fire Department- Mayor Bassett reported for the month of August 2018 there were a total of 91 calls. There were 13 fire calls, 70 EMS calls and 8 MVAs. We responded to our mutual aid departments 3 times. The ambulance did not respond to 19 calls therefore, our response percentage was 76%. Complete report is on file in the Village Clerk's office.

Building/Planning/Zoning- Trustee Rossi reported in the month of July:
Building Department

- (8)building permits \$1100.00
- (8)MUNI Searches and CO's \$1600.00
- (1) Fees and approvals \$275.00

Complete report is on file in the Village Clerk's office.

Trustee Rossi read the Oil Tank Removal bids received from Enviroclean- \$10250, Envirostar-\$8400, Paul Matthies \$10676, and C2G at 13750.

Motion: Mayor Bassett: To award the bid to Enviroclean on the condition they take the excess oil and transfer to other facilities.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	No
Trustee Rossi	Yes

Highway Department- Deputy Mayor Lewit discussed the monthly duties performed including brush removal,, mechanical maintenance, sign replacement and mulch deliveries. Trustee Lewit also reported storm water drainage repair in the Village hall parking lot and the renovation to the highway garage, fit out rear bay door to accommodate new truck with wing plow. New Leaf truck was received 9-11-18. Speed radar signs have been ordered and will be placed on

Montgomery Street in each direction, eastbound on Knollwood. They should arrive in about 5 weeks.

Water Department- The water department will be seeking bids for the Low lift pump station flood proof project. August 27th ES2 on site repairing clarifier system and performing annual maintenance. Quarterly Samples Delivered to Albany. At the Violet Hill Storage Tank Normal Maintenance: Mowing, Weed whacking, etc... Performing regular operations in pump house.

Motion: Trustee Neuneker to seek sealed bids for the low lift station renovation as listed below.

Second:

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

VILLAGE OF RHINEBECK LOW LIFT STATION RENOVATION

NOTICE TO BIDDERS

Sealed bids for Contract #4568.05 are sought for the Village of Rhinebeck, Low Lift Station Renovation project. Improvements include, but are not limited to, relocating electrical panels in the first floor of the station above flood level, relocating low lift pump disconnects from basement to first floor above flood level, relocating junction boxes from basement to first floor above flood level, removing lighting, receptacles and conduits from basement, and more as outlined in the scope of work on the title page of the project drawings.

The project is located at 76 Slate Dock Road, Rhinebeck, NY 12572. Sealed bids are sought and invited by the Village of Rhinebeck, as set forth in plans and specifications dated September 19, 2018 prepared by Crawford & Associates Engineering & Land Surveying, P.C., 4411 Route 9, Suite 200, Hudson, New York, 12534.

Bids will be received at the office of Patricia Coon, Village Clerk; 76 E Market Street Rhinebeck, NY 12572 until October 5th at 2:00 PM. The bids will be publicly opened and read aloud immediately thereafter at the Village Hall located at 76 E Market Street, Rhinebeck, NY 12572

All activities on site shall be consistent with State and Federal regulations. This job is subject to prevailing wages.

A non-mandatory pre-bid meeting will be held on Wednesday, September 26, 2018 at 10:00 am, at the project site, located at 76 Slate Dock Road, Rhinebeck, NY 12572. All questions from the pre-bid meeting will be answered in writing via email within one week of the meeting.

Questions regarding the project plans and specifications will be accepted in writing until October 1, 2018. Questions must be submitted via email to Tbombola@crawfordandassociates.com.

All Bid Documents may be examined during regular office hours at the office of the Village Clerk, 76 E Market Street, Rhinebeck, NY 12572, beginning on September 19, 2018. Copies of the Bid Documents may be obtained from the office of Crawford & Associates Engineering, P.C., upon making a deposit of fifty (50) dollars for each set of Bid Documents obtained. All payments shall be in the form of a check or money order made payable to Crawford & Associates Engineering, P.C. Electronic copies of the Bid Documents require no deposit, and can be obtained by emailing Tbombola@crawfordandassociates.com. No bid will be accepted unless a signed Certification of Non-Collusion is submitted with the bid.

The Village of Rhinebeck expressly reserves the right to waive any informality in or to accept any bid or to reject any and all bids or to award on any or all items as the interest of the Village of Rhinebeck may appear to require.

No bidder may withdraw his bid within forty-five (45) days after the actual date of the bid opening.

By order of the Village Board of the Village of Rhinebeck, NY.

Wastewater Department- Trustee Traudt reported on Waste Water Treated: 4.1 million gallons, Gallons of sludge processed: 28,400 gallons; Pounds of sludge processed: 4,002 lbs. Trustee Traudt discussed on changing the classification of the plant from a 3A to a 2A which needs to be determined by NYSDEC. Trustee Traudt reported a bearing was replaced at the plant as well.

Motion: Mayor Bassett to approve all the reports as presented.

Second: Trustee Neuneker

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Committee Reports

Tree Committee- Deputy Mayor Lewit discussed the upcoming Fall tree planting and the requests presented to the Tree Commission.

Motion: Deputy Mayor Lewit to approve The Beekman Arms request to remove the trees as they have been deemed a safety hazard by a certified arborist.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Motion: Deputy Mayor Lewit to approve the Cussano request for tree removal

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Motion: Deputy Mayor Lewit to approve the Doyle request for tree pruning

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Ethics Committee- Trustee Traudt reported no report.

SVR Committee- Discussed earlier in the meeting.

Environmental Committee Report- Mayor Bassett reported Food waste sub committee meeting on August 20th.

- Food waste survey closed with 350 respondents
 - o Additional information from business, schools and hospital requested
- Next steps:
 - o Survey wrap up with email out to those who provided their email
 - o Schedule meeting with Town of Rhinebeck and Community compost on pilot privatization compost facility
 - o Develop draft resolution for each of the contributing municipalities for allowing composting as a means of recycling for residents and provide educational information
 - o Grant sub-committee will be submitting a grant due in Oct
- Next meeting
 - o Sept. 20th Village Hall @5:30

Parks Committee- Trustee Traudt reported the Crawford and Associates TJR the notice to proceed.

Grant Committee- Trustee Rossi discussed Trustee Neuneker heard the submittal for the water distribution line grant was submitted successful. From July 12 to Sept. 5 6 grants 4 projects \$6.2 million dollars worth of grants have been submitted. Trustee Rossi reported the Board, Treasurer, engineer and clerk all worked together.

Emergency Preparedness Committee- no report

Veteran's committee- Mayor Bassett reported the flagpole has been delivered, and hopefully dedication will be on November 11, 2018.

Special Requests- Peddling Permit

Motion: Mayor Bassett: To approve the Boy Scouts peddling request for Sinterklaas

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve Culture connect peddling permit for Sinterklaas

Second: Trustee Rossi

Mayor Bassett:	Yes
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Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Boy Scouts peddling request for the Tree Lighting

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Culture Connect peddling request for the Tree Lighting

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Interact Club peddling permit for Porchfest

Second: Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Strawberry Hill Fiddlers request for a table at the Farmer's market with a limit of 5 musicians-people at the farmers Market on Sept. 30

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Events and Special Requests

Motion: Mayor Bassett: To approve the Rhinebeck Fire House Open House on 10-28-18

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes

Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Chamber of Commerce annual Tree Lighting and parade.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Other Business:

Election Resolution- Resolution for Village of Rhinebeck Election

The next Village election for the officers of the Village of Rhinebeck will be held on Tuesday, March 19, 2019 and,

That no person shall be entitled to vote in this election unless they are registered with the County Board of Elections and on the County Voter Registration list. Residents of the Village of Rhinebeck must register with the County Board of Elections by March 8th, 2019 to be included on the county list for the March 19, 2019 Village election. If you are already registered with the county at your current address, you do not have to register with the county again to vote,

That The Village of Rhinebeck no longer holds a Village Registration Day,

That the Village Board of Trustees must designate by resolution and publish the offices which are to be filled in each election district and terms thereof:

Now therefore be it resolved:

Section I – That the Board of Trustees designates the following offices as vacant at the end of the current official year to be filled at the Village election to be held Tuesday, March 19, 2019 for the following terms:

Mayor – Two year term – First Monday in April 2019 through noon of the first Monday in April 2021

Trustee – Two year term – First Monday in April 2019 through noon of the first Monday in April 2021

Trustee – Two year term – First Monday in April 2019 through noon of the first Monday in April 2021

Section II – The Village Clerk is hereby directed to publish this resolution in full in the Daily Freeman.

Voting for the forthcoming election shall be conducted Tuesday, March 19, 2019 from noon to 9:00pm, at the Rhinebeck Town Hall, 80 East Market St., Rhinebeck, N.Y. The Town Hall is handicapped accessible.

Respectfully Submitted,

Patricia D. Coon, CMC, RMC

Motion: Trustee Rossi: To approve the minutes from 8-14-2018 and 8-28-2018

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Minutes approval:

Motion: Mayor Bassett: To approve the minutes from 8-14-2018 and 8-28-2018

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Abstain
Trustee Rossi	Yes

Correspondence- Village Clerk Coon reported on the correspondence received all of which are on file in the clerk's office:

Motion: Mayor Bassett: To not support Community Action with donations but in actions.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Abstain
Trustee Rossi	Yes

Motion: Mayor Bassett: If the timing is right, to retire the police cruiser and to send to Dutchess county Surplus auction.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

Trustee Rossi Yes

Motion: Mayor Bassett: To enter executive session in regard to union negotiations and hiring situations.

Second: Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Motion: Mayor Bassett: To exit executive session and return to regular session.

Second: Trustee Neuneker

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Motion: Mayor Bassett: To adjourn the regular meeting at 9:15pm.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Respectfully Submitted,

Patricia D. Coon, CMC, RMC
Village Clerk