

Village of Rhinebeck Board of Trustees Meeting
Tuesday, October 9, 2018

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Present
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, PANDA film staff, and members of the public.

Executive Session:

Motion: Mayor Bassett to go into Executive Session for the purpose of interviewing candidates for the Chief Operator position.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett to leave Executive Session.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett to go back into regular session.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Public Comment-

Enrique Garrido- Addressed the Board as to the lawsuits he has against the village and he stated his objective is to own the village. He made comments and statements about the Mayor, Superintendent of Public Works John Fenton.

Sandra Baker- Here about the air b& b. Strongly feels un-hosted should not be allowed at all. It will open more problems for the village. Asks how the houses will be monitored. Gave examples of how difficult it would be policed. It will be left to the neighbors to police, which doesn't seem possible. Suggested a Ban un hosted rentals, and how is it fair to the legitimate businesses to let some nonprofessional person have rooms to rent.

Valerie Kilmer- Questions why the board would even entertain un hosted rentals. Keeping a record of hosted rentals by permit would be the way to do it. Consider owner occupied owner hosted. As a prior zoning enforcement officer, she said would-be impossible to regulate. Possibly use long term rentals by doing this, how will you regulate accessory dwellings. Gave Lake George as an example of what could happen, and that zoning is to protect the quality of life.

Donna Warner- Here on behalf of 138 residents. Thanked Mayor Bassett about including STR in his monthly newsletter. Asking the Board as to where they are on the legislation. Discussed that no outreach was done to get a feeling of what the residents want. Submitted a letter from 138 residents regarding that the principal owner needs to be present and an effective method of enforcement. Don't create an enforceable regulation.

Department Reports

Treasurer's Report- Treasurer McLaughlin presented the Treasurer's Report below.

PERIOD: 31-Aug-18

TREASURER'S REPORT

	BALANCE 08/01/18	RECEIPTS	DISBURSED	BALANCE 08/31/18
TAX COLLECTOR's Account	\$1,544,550.13	\$41,087.48	\$300,000.00	\$1,285,637.61
GENERAL Fund	\$88,600.81	\$346,989.77	\$357,688.62	\$77,901.96
WATER Fund	\$410,365.88	107,950.77	73,519.03	\$444,797.62
SEWER Fund	\$406,503.32	43,234.57	53,463.28	\$396,274.61
NYCLASS- GENERAL 1.89%	\$804,010.56	1,269.37	0.00	\$805,279.93
NYCLASS- WATER 1.89%	\$402,005.24	634.68	0.00	\$402,639.92
NYCLASS- SEWER 1.89%	\$401,982.66	634.65	0.00	\$402,617.31
Capital -FIRE	\$115,428.72	751.75	0.00	\$116,180.47
Capital - STREETS	\$51,167.95	714.75	0.00	\$51,882.70
Capital - POLICE	\$45,142.89	713.07	0.00	\$45,855.96
Capital - OFFICE	\$10,695.65	5.55	0.00	\$10,701.20
Capital - PARKING	\$41,312.99	22.20	0.00	\$41,335.19
Capital - PARKS & REC	\$40,222.19	22.20	0.00	\$40,244.39
Capital - SIDEWALKS	\$30,054.37	16.65	0.00	\$30,071.02
Capital - WATER	\$246,352.66	12.55	0.00	\$246,365.21
Capital -SEWER	\$53,030.22	2.25	0.00	\$53,032.47
Gardens-Sewer Bond	\$26,686.79	14.74	0.00	\$26,701.53

HRA Account	\$19,247.69	37,002.31	7,207.51	\$49,042.49
Consolidated Cking	\$9,586.12	339,765.16	334,853.09	\$14,498.19
Trust & Agency	\$7,959.14	102,794.08	103,881.12	\$6,872.10
Escrow	\$43,431.80	0.00	1,909.75	\$41,522.05
TOTAL	\$4,798,337.78	\$1,023,638.55	\$1,232,522.40	\$4,589,453.93

VOUCHERS:	Prepaid	Aug-18	TOTAL
General	\$367.50	\$85,270.10	\$85,637.60
Water	\$0.00	\$30,255.89	\$30,255.89
Sewer	\$0.00	\$25,632.13	\$25,632.13
Capital- 17 CDBG Legion Park	\$0.00	\$1,169.52	\$1,169.52
Escrow	\$0.00	\$1,312.50	\$1,312.50
CAPITAL - 18 Police Vehicle purchase	\$0.00	\$41,162.26	\$41,162.26

MONTHLY OPERATING STATEMENT-An Operating Statement is provided for the expenditures through September 11, 2018.

WATER & WASTE WATER- Billing & Adjustments have been reviewed and signed off by the Water & Waste Water Dept liaisons and are presented for authorization.

Backflow prevention device testing letters went out 9/10/18.

Grease Trap maintenance letters also went out 9/10/18.

Hydrant flushing will take place in October

BUDGET ADMENDMENTS- see attached

Motion: Trustee Traudt: To approve the Waste Water Adjustments for September 2018 as they have been reviewed and signed off by the waste water liaison.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Neuneker: To approve the Water Adjustments for September 2018 as they have been reviewed and signed off by the water liaison.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To use the fund balance for the matching funds for the Village Hall Handicapped Accessible lift in the amount of \$45,000.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Budget Amendments as they have been presented by Treasurer McLaughlin.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Complete Treasurer's is on file in the Village Clerk's office.

Police & Court-

Motion: Mayor Bassett: To adopt the Nasal Naloxone policy as presented.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett presented the police September 2018 report as follows:

- Total # of Incidents – Town: 17
- Total # of Incidents- Village: 132
- Total # of Tickets – Town: 71
- Total # of Tickets – Village: 71
- Total # of Arrests: 4
- Total # of Accidents: Total # of Incidents – 6

Complete report is on file in the Village Clerk's office.

Fire Department- Mayor Bassett reported for the month of September 2018 there were a total of 106 calls (this is a record number of calls in one month for the FD). There were 23 fire calls, 77 EMS calls and 6 MVAs. The ambulance did not respond to 21 calls therefore, our response percentage was 76%

Water Department- Trustee Neuneker reported on the bids received to do the electrical work at the low lift station at the water plant.

Osterhoudt Electric base \$17,947.00 alt #1 \$1,200.00 Total \$19,147.00

Veith Electric \$26,835.00 Alt #1 \$1,400.00 total \$28,235.00

Amphibious Electric Inc. \$34,100.00 Alt. #1 \$4,500.00 total \$38,600.00

Alliance Electrical &

Surveillance \$55,000.00 Alt #1 \$4,000.00 total \$59,000.00

Based on C&A's review of the bid submission, and discussion with the Village, C&A recommends that the Village award the work to Osterhoudt Electric as the lowest responsible bidder. It is also recommended that Alternate #1 be included, since it will not exceed the available funding, and will allow the lift station to continue operating as originally intended.

Motion: Trustee Neuneker to award the low lift electrical work to Osterhoudt Electric in the amount of \$19147.00.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Motion: Trustee Neuneker to accept Anthony Valenti's letter of resignation.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Motion: Trustee Neuneker reported on the Water treatment Plant trainees interviewed and to extend an offer to Allen Bateman as Full Time temporary with a 90 probationary period.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi Yes

Mr Garrido addressed the board as he is against flushing of the hydrants and that the village should have insurance as he has had prior damage as a result.

Wastewater Department- Trustee Traudt reported on 4.5 million gallons of waste water treated, 30,700 gallons of sludge processed and 3,794 lbs. of sludge processed. Trustee Traudt reported on hiring of a chief operator and trainee which will be discussed in executive Session.

Highway Department- Deputy Mayor Lewit discussed the monthly duties of brush removal, mechanical maintenance, mulch deliveries, and paving are being done. The department has completed stormwater drainage repair at the Village Hall parking lot.

New Business- Trustee Rossi discussed establishing a work group regarding signs in the village with the workgroup made up of someone from the Chamber, Planning Board and staff. The Board questioned what signs would be involved and clarification as to what would be allowed, and sandwich boards would also be part of the conversation. Trustee Rossi discussed that the Mayor, Trustee Rossi and Village Clerk Coon have been working on a new website with a web designer. Trustee Rossi also discussed grants that have been applied for, and that two received from the County including the Handicapped lift and Water Waste Water Feasibility.

Motion: Mayor Bassett to approve all the reports as presented.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Committee Reports

Tree Committee- Deputy Mayor Lewit discussed the upcoming Fall tree planting of 21 trees on Saturday November 3 and volunteers are needed and the requests presented to the Tree Commission.

Motion: Deputy Mayor Lewit to approve the application from Meg Cerbone to remove 3 large trees at 23 Mulberry Street.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Environmental Committee Report- Mayor Bassett gave a report on the food waste survey responses conducted by the food waste subcommittee. The next meeting of the Food waste meeting will be October 17th at the Village Hall. The environmental committee is waiting for the results of the sidewalk and bicycle grant. The committee is also developing maps that will outline the estuaries that feed the Hudson River. Mayor Bassett will be presenting at the Hudson River water shed alliance.

Emergency Preparedness Committee- Mayor Bassett read the report from Emergency Management Coordinator Intervallo that during the month of September volunteers have been solicited to join the committee and 8 people have shown interest, 4 have been spoken to so far. Frank Intervallo has met with the Rhinebeck Preparedness Healthcare coalition on September 21, 2018. He has attempted to conduct a meeting of the local police and fire service personnel that

will be part of the committee. The Dutchess County Sheriff's Office has designated Sgt. Grieb as their representative to the committee.

Short Term Vacation Rentals- Trustee Neuneker stated that a draft is being worked on.

New Business-

5G Wireless- Trustee Neuneker gave a report on 5G wireless facilities and the order that has come down from FCC , and stated we need 180 days to establish guidelines. The Board discussed the need to talk about this, and proposing to establish a committee to discuss and review. Trustees Rossi and Neuneker will look into this and get back to the Board.

LED Streetlights-Deputy Mayor Lewit discussed the LED streetlights and designing an LED light system, and the Village needs to notify Central Hudson. The village has NYRA has stated will be in the area around January 1, 2019. Public input where the village needs a light or where one would need to be removed. Mayor Bassett suggested holding a public workshop on the lighting system. The purpose of the streetlights is more for the motorists and not for pedestrians. The village would receive a loan from Central Hudson for 170,00 with payback within 5 years, but the savings would cover it as the streetlights would be owned by the village and the majority of the Central Hudson bill is for maintenance. The village would save money in maintenance, cost of electricity.

Motion: Deputy Mayor Lewit for Mayor Bassett to start process to purchase the street lights from Central Hudson.

Second: Mayor Bassett

The Board discussed the dynamics of what this process would be. This is basically starting the negotiations of purchasing the lights from Central Hudson. Area municipalities have already started this process, this would be no commitment of money nor to a contract but to start the process. The board questioned the maintenance contract and will need to see all the information before making a commitment. Central Hudson will continue to own the poles. Currently Central Hudson is responsible for the street lights The Board discussed having a public workshop to let the public know what the design would be.

Amended Motion: Trustee Rossi for to authorize Mayor Bassett to commence submitting the documentation to start the process to propose purchase the street lights from Central Hudson.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Legion Park Change Orders-

Motion: Trustee Traudt: To approve the change order at the Legion Park project in order to reinstall the fence and to plant grass to improve the landscape at an additional cost of \$2000

Second: Mayor Bassett

Mayor Bassett:	Yes
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Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Trustee Traudt: To approve the change order reducing the costs at the Legion Park project due to the reduction in paving in the amount \$2580.

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes
Trustee Traudt

The Board discussed the moving of the dry hydrant and to have it approved by the highway, fire and police. Mayor Bassett wants to expedite the dry hydrant and doesn't want this to hold up the process. Trustee Traudt reported that the engineers are working on it, and Mayor Bassett questioned if the excess monies can be used to pay for the dry hydrant. Treasurer McLaughlin will reach out to the county and see if monies from the grant can be used to pay for the dry hydrant.

Special Requests-

Peddling Permit

Motion: Mayor Bassett: To approve the Boy Scout Troop 128 Christmas wreath sale from 11/23/18 to 12/16/18 weekends only.

Second: Trustee Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Mayor Bassett: To approve Rhinebeck-Rheinbach Exchange peddling at the Christmas Tree lighting

Second: Trustee Neuneker

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Mayor Bassett: To approve the Rhinebeck-Rheinbach Exchange peddling at the Sinterklaas

Second: Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Rosie Kahn Sinterklaas peddling at the Sinterklaas

Second: Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To approve the Primrose School with provisions from PD for parking for the Sheep and Wool Festival.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	
Mayor Bassett:	Yes
Deputy Mayor Lewit:	Ye

Other Business: none

Minutes approval:

Motion: Mayor Bassett: To approve the minutes from 9-11-2018 and 9-27-2018

Second: Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	yes
Trustee Rossi	Yes

Correspondence- Village Clerk Coon reported on the correspondence received all of which are on file in the clerk's office:

Motion: Mayor Bassett: To enter executive session in regards to hiring situations.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes

Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Mayor Bassett: To exit executive session.

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Mayor Bassett: To return to regular session.

Second: Trustee Neuneker

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Trustee Traudt: To hire Brian Baccomo as Chief Waste Water Operator with a 90 day probationary period at \$20 per hour.

Second: Trustee Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Motion: Mayor Bassett: To adjourn the regular meeting at 10:30pm.

Second: Trustee Traudt

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi Yes

Respectfully Submitted,

Patricia D. Coon, CMC, RMC
Village Clerk