

Village of Rhinebeck Board of Trustees Meeting
Tuesday, November 13, 2018

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Present
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, PANDA film staff, and members of the public.

Mayor Bassett recognized Ward Stanley as a long term member of the Zoning Board of Appeals, owner and operator of a local bed and breakfast, and a scholar. Ward has been an invaluable colleague of the ZBA. Under his obvious, sharp and refreshing sense of humor there have always been lots of knowledge and a rigorous awareness of the zoning board's processes and possibilities. Mayor Bassett presented him with a plaque for all his years of service to the Village Planning and Zoning board. Francois Weigel, also a previous long term member of the Zoning Board of Appeals, shared thoughts and comments.

Michael Hattery from SUNY Brockport gave an update of the Highway Consolidation Study and that he is recommending the following with his full report on file in the Clerk's office:

1. Examine a co-location of the Village Highway Dept. at the Town of Rhinebeck highway facility
2. Examine a cluster of Town and Village non-highway responsibilities for potential consolidation via contract for service between the town and village.
3. Evaluate and recommend improved service recordkeeping for assessing future opportunities.
4. Effective town-Village Framework for Cooperation.

Public Comment:

Martha Gersun: 41 Lorraine Drive addressed the Board regarding the STR issue. She shared the following issues: that a permit is needed, health and safety standards need to be addressed. Should be owner occupied, all regulations should deal with strict and strong enforcement and penalties and notice should be given to the neighbors.

Deb Alexander- Addressed the Board regarding the STR that she is looking for the draft, the rules need to be enforceable and with penalties.

Donna Werner- Addressed the Board regarding STR and asked for a time line regarding procedure. She asked the Board as to the foundation for the provision.

The Neighbors to Neighbors- A Group from Wells Manor read a one page letter regarding the ongoing problem of odor coming from the Waste Water Sewage Treatment Plant. They have

asked Carr Management (the Wells Manor Managing Group) to help solve this problem. They asked the Board to find a solution to this problem. Letter is on file in the Clerk's office.

Department Reports

Treasurer's Report- Treasurer McLaughlin presented the Treasurer's Report below Treasurer McLaughlin also presented a pie chart of expenses to date in all the funds. Complete Treasurer's is on file in the Village Clerk's office.

VILLAGE OF
RHINEBECK

PERIOD: 31-Oct-18

TREASURER'S
REPORT

	BALANCE 10/01/18	RECEIPTS	DISBURSED	BALANCE 10/31/18
TAX COLLECTOR's Account	\$1,194,732.52	\$6,860.36	\$250,000.00	\$951,592.88
GENERAL Fund	\$78,326.88	\$302,740.47	\$306,562.43	\$74,504.92
WATER Fund	\$457,060.51	63,530.15	63,562.76	\$457,027.90
SEWER Fund	\$453,361.50	35,504.16	49,952.23	\$438,913.43
NYCLASS- GENERAL 2.06%	\$806,540.55	1,415.25	0.00	\$807,955.80
NYCLASS- WATER 2.06%	\$403,270.23	707.63	0.00	\$403,977.86
NYCLASS- SEWER 2.06%	\$403,247.59	707.59	0.00	\$403,955.18
17.65 Capital -FIRE	\$116,245.12	83.41	0.00	\$116,328.53
Capital - STREETS	\$51,911.04	34.36	0.00	\$51,945.40
Capital - POLICE	\$4,696.85	152.09	3,105.36	\$1,743.58
Capital - OFFICE	\$10,707.83	8.34	0.00	\$10,716.17
Capital - PARKING	\$41,358.40	29.29	0.00	\$41,387.69
Capital - PARKS & REC	\$40,267.60	29.19	0.00	\$40,296.79
Capital - SIDEWALKS	\$30,087.60	21.85	0.00	\$30,109.45
Capital - WATER	\$246,377.36	12.14	12,020.00	\$234,369.50
Capital -SEWER	\$53,034.65	2.25	0.00	\$53,036.90
Gardens-Sewer Bond	\$26,715.79	4,521.10	0.00	\$31,236.89
HRA Account	\$44,630.60	0.00	4,379.16	\$40,251.44
Consolidated Cking	\$1,351.81	231,507.21	228,717.92	\$4,141.10
Trust & Agency	\$13,576.52	160,201.17	118,559.55	\$55,218.14
Escrow	\$47,709.55	0.00	2,380.60	\$45,328.95

TOTAL	\$4,525,210.50	\$808,068.01	\$1,039,240.01	\$4,294,038.50
VOUCHERS:	Prepaid	Nov-18	TOTAL	
General	\$7,941.78	\$98,936.27	\$106,878.05	
Water	\$6,237.71	\$29,162.01	\$35,399.72	
Sewer	\$5,683.22	\$30,350.16	\$36,033.38	
CAP- 17 CDBG	\$0.00	\$5,747.49	\$5,747.49	
Legion Park				
Escrow	\$0.00	\$1,442.00	\$1,442.00	

MONTHLY
WATER & WASTE
BUDGET
ADMENDMENTS-
see attached
BUDGET 2019-
NYS VOL FF
UNPAID VILLAGE
TAXES- Unpaid
village taxes will be
re-levied to the
County tomorrow for
collection

OCT 2018 BILLING & WATER
ADJUSTMENTS

Water

Acct #	DM (balance)	CM	Difference	Reason
Zone 1	\$36,379.39		\$36,379.39	billing
Zone 4	\$22,840.03		\$22,840.03	billing
Zone all penalty	\$829.28		\$829.28	penalty
883W	\$28.20		\$28.20	FINAL BILL
883W	\$25.00		\$25.00	NEW OWNER
866W	\$18.80		\$18.80	FINAL BILL
866W	\$25.00		\$25.00	NEW OWNER
21076W	\$1,000.00		\$1,000.00	TAP IN FEE- 36 STARR DR
21152W	\$48.00		\$48.00	FINAL BILL
21152W	\$25.00		\$25.00	NEW OWNER
40120W	\$4.80		\$4.80	FINAL BILL
40120W	\$25.00		\$25.00	NEW OWNER
298W		\$75.00	\$75.00	village owned property

2981W		\$378.00	\$378.00	village owned property
2483W	\$5.40		\$5.40	FINAL BILL
2483W	\$25.00		\$25.00	NEW OWNER
21370W	\$52.20		\$52.20	FINAL BILL
21370W	\$25.00		\$25.00	NEW OWNER
40009W	\$24.00		\$24.00	FINAL BILL
40009W	\$25.00		\$25.00	NEW OWNER
6792W	\$1,000.00		\$1,000.00	TAP IN FEE- 2 Bird Court
40231W	\$10.80		\$10.80	FINAL BILL
40231W	\$25.00		\$25.00	NEW OWNER
40076W	\$30.40		\$30.40	FINAL BILL
40076W	\$25.00		\$25.00	NEW OWNER
965W		2.75	\$2.75	Remove FC
31490W		43.86	\$43.86	Remove FC-bill in dispute
21370W		1.80	\$1.80	Remove FC

OCT 2018 WASTE WATER BILLING & ADJUSTMENTS

Waste Water

Acct #	DM (balance)	CM	Difference	Reason
Zone 4	\$23,116.09		\$23,116.09	billing
Zone 4 assmnt	\$5,317.38		\$5,317.38	billing
Zone all penalty	\$994.40		\$994.40	penalty
40120S	\$12.66		\$12.66	FINAL BILL
40120S	\$25.00		\$25.00	NEW OWNER
40229S	\$14.24		\$14.24	FINAL BILL
40229S	\$25.00		\$25.00	NEW OWNER
21370S	\$75.60		\$75.60	FINAL BILL
21370S	\$25.00		\$25.00	NEW OWNER
40009S	\$63.30		\$63.30	FINAL BILL
40009S	\$25.00		\$25.00	NEW OWNER
6792S	\$500.00		\$500.00	TAP IN FEE- 2 Bird Court
40231S	\$28.49		\$28.49	FINAL BILL
40231S	\$25.00		\$25.00	NEW OWNER
40076S	\$80.18		\$80.18	FINAL BILL
40076S	\$25.00		\$25.00	NEW OWNER
21249S		8.10	\$8.10	Remove FC

Acct #	Work Order #	Date	Date Completed	Reason
--------	--------------	------	----------------	--------

883W	2481	10/1/2018	10/2/2018	FINAL BILL
40201W/S	2482	10/1/2018	10/9/2018	FINAL BILL
40229W/S	2483	10/2/2018	10/10/2018	FINAL BILL
865W	2484	VOID	VOID	VOID
866W	2485	10/2/2018	10/2/2018	FINAL BILL
21152w	2486	10/2/2018	10/4/2018	FINAL BILL
21075W	2487	10/3/2018		NEEDS NEW METER
684S	2488	10/3/2018	10/1/3818	REPAIRED SEWER CLEANOUT
VOID	2489	VOID	VOID	VOID
40040W/S	2490	10/4/2018	10/5/2018	Water off for season
31033W	2491	10/4/2018		NEEDS NEW METER
21370W/S	2492	10/5/2018	10/11/2018	FINAL BILL
VOID	2493	VOID	VOID	VOID
40009W/S	2494	10/3/2018	10/15/2018	FINAL BILL
6792W	2495	10/9/2018	10/10/2018	CHECK WATER CONNECTION
	2496	10/9/2018	10/10/2018	CHECKED SEWER CONNECTION
31490W	2497	10/10/2018	10/10/2018	DataLogger
676W/S	2498	10/10/2018	10/11/2018	READ METER POOL WORK
965W	2499	10/11/2018		NEEDS NEW METER
VOID	2500	VOID	VOID	VOID
VOID	2501	VOID	VOID	VOID
40076W/S	2502	10/16/2018	10/31/2018	FINAL BILL
563W	2503	10/16/2018		ready for new meter
31141W	2504	10/16/2018	10/18/2018	water on & activate acct
676W	2505	10/17/2018	10/17/2018	READ METER POOL WORK FINISHED
40231W/S	2506	10/19/2018	10/19/2018	FINAL BILL
122W	2507	10/22/2018	10/29/2018	WATER OFF FOR SEASON
371W	2508	10/24/2018		High Reading
456W	2509	10/24/2018		High Reading
533W/S	2510	10/24/2018	10/30/2018	METER CHANGE/NO READ
668W/S	2511	10/24/2018		No Read
21287W	2512	10/24/2018		Reading backwards
21305W	2513	10/24/2018	10/29/2018	METER CHANGE/NO READ
21386W	2514	10/24/2018		No Read
21381W	2515	10/24/2018		Reading backwards

31445/446S	2516	10/24/2018		TOPS reading
6795W/S	2517	10/30/2018	11/14/2018	FINAL BILL
Mulch	2518			Mulch sales
40037W/S	2519	11/2/2018	11/5/2018	WATER OFF AT CURB
31470W	2520	11/5/2018	11/5/2018	METER CHANGE
WATER DEPT. WORK ORDERS				
3410W	1620	10/9/2018	10/9/2018	NEW METER
21017W	1621	10/11/2018	10/11/2018	NEW METER
21156W	1622	10/16/2018	10/16/2018	NEW METER
6792W	1623	10/16/2018	10/16/2018	NEW METER

Motion: Trustee Neuneker: To approve the Water Adjustments for October 2018 as they have been reviewed and signed off by the water liaison.

Second: Trustee Rossi

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi: Yes

Motion: Trustee Traudt: To approve the Waste Water Adjustments for October 2018 as they have been reviewed and signed off by the waste water liaison.

Second: Deputy Mayor Lewit

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi: Yes

Motion: Deputy Mayor Lewit: To approve the Budget Amendments as they have been presented by Treasurer McLaughlin.

Second: Mayor Bassett

Mayor Bassett: Yes
Deputy Mayor Lewit: Yes
Trustee Traudt: Yes
Trustee Neuneker: Yes
Trustee Rossi: Yes

Complete Treasurer's is on file in the Village Clerk's office.

Police & Court-

Shared Court Services RFP – Mayor Bassett shared the following Comments on Shared Court Study

Scope of services should be expanded or modified:

1. Level and quality of services
 - a. Quality is hard to be defined and left to the persons own judgement. Recommend it changed to “Level and type of services”
 2. Included in the study should be modified to include
 - a. Currently salaries and benefits are set by each municipality and are not a factor in services unless the proposal would include a review of salaries and benefits as compared to other similar courts
 - b. Process should include a review of grants and how they were used to support the courts. If grants were denied and explanation of why.
 - c. Review of operational savings that have been implemented should be documented
 - d. Study to include a review of other municipalities that combined services and the outcome, As example: Millbrook and New Paltz
 3. If consolidated a recommendation of what is needed to serve both courts
 - a. How are fines and costs distributed to each municipality
 - b. Separation of courts documentation and electronic data archival
- Recommendation by the Board to approve adding to the scope

Mayor Bassett presented the police October 2018 report as follows:

- Total # of Incidents – Town: 26
- Total # of Incidents- Village: 146
- Total # of Tickets – Town: 70
- Total # of Tickets – Village: 94
- Total # of Arrests: 8
- Total # of Accidents: 7

Court report:

- Tickets that were completed for August from both court sessions and mailed in for the month – 146. Revenue from the state \$4734.00
- Tickets that were completed for September both from court sessions and mailed in for the month- 99. Revenue from the state \$3220.00

Complete report is on file in the Village Clerk's office.

Fire Department- Mayor Bassett reported the Fire Department held their open house on November 11, 2018. Chief Eighmy reported there were 1078 calls in the Fire Department's Fiscal year. Mayor Bassett discussed the Town thought the contract for 2017-18 was \$190,000, however the contract called for \$200,000. This was identified by the village audit, and notification was sent to the Town by Treasurer McLaughlin.

Motion: Mayor Bassett: To amend the 2017-18 contract with the Town of Rhienbeck for fire coverage to \$190,000.

Second: Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett reported for the month of October 2018 there were a total of 98 calls. There were 20 fire calls, 72 EMS calls and 6 MVAs. The ambulance did not respond to 21 calls therefore, our response percentage was 71%.

Building/Planning/Zoning- Trustee Rossi discussed the Northern Dutchess Hospital is working with the Village on developing a Hospital district. He discussed the process of developing a hospital district and asked for a workshop meeting on November 27, 2018 at 7:00pm. Trustee Rossi discussed in the month of October:

Building Department

- (8)MUNI Searches and CO's \$1250.00
- (12)building permits \$5189.95
- (0) fire inspections

Planning Board

- (0) Escrow
- (1) Fees and approvals \$275.00

Complete report is on file in the Village Clerk's office.

Vertical Platform Lift

On November 2, 2018, a total of three (3) bids for the above referenced project were received by the Village of Rhinebeck Village Clerk.

The base bid for this project was all inclusive, which included the necessary improvements & purchase/installation of lift; Improvements include, but are not limited to, installation of a new vertical platform lift, construction of a new partition wall, relocation of existing baseboard heater Cores, relocation of an existing door, modification of an existing concrete slab, structural Modifications and more as outlined in the scope of work on sheet T-1.

Below is a summary of results for the top three (3) lowest bidders:

Barone Construction Group, Inc \$159,000

Collier Construction LLC \$187,900

Meyer Contracting Corp. \$117,000

Review of Bid Packages Crawford and Associates reviewed the bid packages submitted by the three (3) contractors. All three (3) bid packages appeared to be accurate, complete, and similar. The apparent low bidder is Meyer Contracting Corp. Meyer's base bid was significantly less than the average base bid. However, Meyer bid with our specified vertical platform lift and has start & end dates similar to the other 2bidders.It is Crawford and Associates understanding that Meyer

has installed vertical platform lifts & completed similar projects in the past and has done a satisfactory job on all work they were contracted to complete.

Motion: Trustee Neuneker: To approve Meyer Contraction Corp. for the installation of the vertical platform lift.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Deputy Mayor Lewit: To approve request for proposals for the asbestos testing at the Village Hall prior to the Platform Lift project starting.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett discussed the proposed village hall renovations and changes for the building. The Board would like to discuss at the November 27th special Board meeting.

Highway Department- Deputy Mayor Lewit reported on the following list of jobs performed: Monthly Duties: Brush removal, Mechanical maintenance, Mulch deliveries, Road repairs (Paving), Leaf pickup, Catch basin cleanout, Main-drag brush & leaf pick up. DM Lewit also reported the Parking lot striping & stop sign lines have been completed. As well as the Renovation to Highway Garage (Fit-out rear bay door) (To accommodate new truck with wing-plow) and the Flag pole (Dough-boy municipal parking lot).

Water Department- Trustee Neuneker reported the Rosse Environmental is underway on the Lagoon cleanup, the Hydrant flushing is completed and that new Water Treatment Plant Operator Trainee Allen Bateman is on board.

Motion: Trustee Neuneker : To request proposals for the low lift pump station waterproofing

Second:Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Wastewater Department- Trustee Traudt reported Waste Water Treated: 4.7 million gallons Gallons of sludge processed: 28,500 gallons; Pounds of sludge processed: 4,126 lbs. Trustee Traudt also reported and that new Waste Water Treatment Plant Operator Trainee David Secor is on board.

Motion: Mayor Bassett to approve all the reports as presented.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Committee Reports

Autism Awareness Committee- Mayor Bassett reviewed the committee and what it about.

Motion: Mayor Bassett to establish the Autism awareness committee to be made up of all walks of life in and out of the village.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett to Appoint Autism Awareness Committee Chair Michele Hughes

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett accepted the role as liaison fo the committee. He also reported the Gallery on East market Street will be the sensory area for the tree lighting on November 25. The Gallery will incorporate blue lights for the sensory center to integrate into the community. More news will be to come.

Tree Committee- Deputy Mayor Lewit reported on the tree planting in the village included 10 student volunteers. Deputy Mayor Lewit thanked Rhinebeck Bagels for the food for the volunteers. Deputy Mayor Lewit read the list of all volunteers: **LIST OF (25) VOLUNTEERS AT THE VILLAGE FALL TREE PLANTING, NOV. 03, 2018:** Gary Bassett, Joe Cauda, Natalka Chas, Amber Codacovi *, Pat Coon, Jeff Cotter, Walter Cotter, Jamie Derbyshire *#, Ainsley Dutton *, Meg Crawford, Pat & Kathleen Evans **, Mike Frazier **, Nadia Grossman

*, Brendan Hines *, Tom Johnson, Connie Lown, Savanna Martin *, Mike Murphy *, Logan O'Brien *, Mae Rossi **, Olivia Selby *, Christopher Tavener **, Eddie Tierney *, Erica Wheeler. NOTE: Includes ten school students* doing Community Service (note: # is an InterAct Club member) and five Rhinebeck Community Garden members**.

Motion: Deputy Mayor Lewit to approve the 15 Chestnut Street the Bathrick residence and 17 Chestnut Street the Tumolo residence requests for tree removal

Second: Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Trustee Rossi discussed the tree inventory grant that the Village had applied for, and that the committee is still looking into the response, as this was a stepping stone for applying for additional grants.



Whereas, In recognition of Arbor Day 2018, the Village of Rhinebeck planted 19 trees on April 28th with a team of 19 volunteers (including one student) and a further 21 trees on November 3rd with a team of 25 volunteers (including ten students).

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, And

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Gary Bassett, Mayor of the Village of Rhinebeck, do hereby proclaim

Arbor Day

In the Village of Rhinebeck, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 13th day of November, 2018

Motion: Deputy Mayor Lewit to approve the Arbor Day foundation proclamation below.

Second: Trustee Traudt

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Traudt: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Ethics Committee- No report

SVR (Short-term Vacation Rental) Committee- Trustee Neuneker read Village council's response to the FOIL request appeal made by Village Resident Paul Higgins. **1**It is as follows:
FREEDOM OF INFORMATION APPEAL

FACTS:

On July 9, 2018 a Freedom of Information Act request was filed by Paul Higgins requesting access to the following documents:

[a]ll correspondence related to Short term rentals including but not limited to letters, memoranda, E-mail and text messages sent and received by Mayor

Gary Bassett and the village trustees individually and collectively as well as former Mayor Heath Tortorella, all former trustees and village officials during the period October 1, 2006 and July 9, 2018.

On July 11, 2018 the Village Clerk acknowledged receipt of the request stating that the material requested may be exempt from disclosure as intra-agency material and advised that depending on the number of documents it might take 30 or more days to have the material reviewed.

Thereafter the Village Clerk contacted each of the Trustees and the departments requesting all document and communications relating to the Short Term Rental issue. Numerous files were produced and reviewed. On August 24, 2018 the Village Clerk forwarded documents responsive to the request. On September 19, 2018 the Village Clerk then advised that the remaining documents responsive to the request were e-mails between Trustee Neuneker and committee members which were exempt as intra-agency material. On October 11, 2018 Mr. Higgins then advised the Village Clerk that he wanted to appeal the decision and that same day a copy of §87-7 of the Village of Rhinebeck Code was provided to Mr. Higgins outlining the procedure for appeal.

Motion: Trustee Neuneker to approve the response as stated above and for Mr. Higgins to reach out to him with any questions.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Environmental Committee Report- Mayor Bassett reported on the Food Waste Subcommittee involving the town of Rhinebeck, Village of Rhinebeck, Village of Red Hook, Town of Red Hook, Village of Tivoli that there was not enough to create a private compost facility. It was suggested to create a small space for a compost facility in the area. The subcommittee has submitted a grant to NYS DEC focusing on education in the amount of \$60,000 for a consultant on awareness of food composting. Recycling at the Town Recycling center was discussed. Mayor Bassett stated the Environmental committee is pursuing working with the Town on the Empire State Trail system and how to better access the trail system.

Mayor Bassett reviewed the material regarding upgrading the existing lights in all the village locations to LED.

LED lights

	total upgrade cost	utility incentive	INCENTIVE %	our cost	total payment if lump sum as 10.61% discount
Mill St. Pond	\$ 994.20	\$ 133.56	13%	\$ 860.64	\$ 769.38
282 Rt. 308- Highway Garage	\$ 8,701.32	\$ 3,132.84	36%	\$ 5,568.48	\$ 4,977.85
76 Slate Dock Rd.- Water Plant	\$ 20,461.46	\$ 3,910.58	19%	\$ 16,550.88	\$ 14,795.23
76 E. Market St.- village Hall and Firehouse	\$ 6,511.36	\$ 2,866.00	44%	\$ 3,645.36	\$ 3,258.72
14 Center Street- Police	\$ 7,032.61	\$ 2,039.89	29%	\$ 4,992.72	\$ 4,463.21
76 E. Market St. parking lot	\$ 464.20	\$ 143.09	31%	\$ 321.12	\$ 287.14
54 Astor Drive- Waste Water Plant	\$ 5,787.90	\$ 1,581.42	27%	\$ 4,206.48	\$ 3,760.36

Motion: Mayor Bassett to approve the upgrade to LED lights at Crystal Lake (Mill St. Pond)

Second: Trustee Rossi

Mayor Bassett: Yes
 Deputy Mayor Lewit: Yes
 Trustee Traudt: Yes
 Trustee Neuneker: Yes
 Trustee Rossi: Yes

Motion: Deputy Mayor Lewit to approve the upgrade to LED lights at the Highway Garage

Second: Trustee Traudt

Mayor Bassett: Yes
 Deputy Mayor Lewit: Yes
 Trustee Traudt: Yes
 Trustee Neuneker: Yes
 Trustee Rossi: Yes

Motion: Trustee Neuneker to approve the upgrade to LED lights at the Water Treatment Plant

Second: Trustee Rossi

Mayor Bassett: Yes
 Deputy Mayor Lewit: Yes

Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett to approve the upgrade to LED lights at the Village Hall

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Neuneker to approve the upgrade to LED lights at the 76 E. Market St. Parking Lot

Second: Trustee Rossi

Mayor Bassett:	No
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

The Board is asking the contractor for an updated quote for the waste water dividing interior and exterior lighting.

Parks Committee-

The Board discussed the dry hydrant at Crystal Lake will be discussed at the November 27 special board meeting. Trustee Traudt discussed the dock and the recommendation to leave in the water year round starting next spring with recommendation from the engineers Crawford and Associates to use a cable method to leave in year round. Trustee Rossi stated he is disappointed where the village finds itself regarding the removal of the dock. The Dock will sit where it is all winter. Trustee Traudt will make sure it is out of the way and not a safety hazard for the winter. He reported that the Legion Park contractor TJR will put the dock in place in the spring.

Grant Advisory Committee- Trustee Rossi gave a report that the village did not make the short list on 3 of the grants filed, but we should know by January of the status. The committee reminds everyone that letters of support are always requested and needed.

Emergency Preparedness Committee – Mayor Bassett read committee chair Frank Intervello’s report stating that During the Month of October, I interviewed the remaining volunteers from the community who had expressed interest in serving on the committee. I have made recommendations to the Town Supervisor and Village Mayor for appointments to the committee. I have attached a list of the recommendations with a brief note about each of the candidates’

background.. Mr. Intervallo attended a Sinterklaas Planning meeting on October 25, 2018. All attendees were brought up to date on current plans, which appear to be going smoothly. He met with a subcommittee of the Rhinebeck Preparedness Healthcare Coalition on October 26, 2018.

The subcommittee is meeting to design and plan a training exercise scheduled for next spring that will test the capabilities of area facilities to react to an emergency that strains the limits of their response systems. Members of our committee will likely assist in the planning, preparation, and execution of this exercise. Mr. Intervallo also met Capt. Kathryn Rohde of the NY State Police. She will be the NYSP point of contact for their representation to our committee.

Emergency Preparedness Committee Candidates		
Candidate	Residency Town/Village	Background Notes
Blair, Sandra	V	Psychology, Senior Service
Blohm, Erich	T	Mechanical Engineer, Planning Board
Ellsworth, Robert	V	Lifelong Resident, Chair - Thompson/ Mazzarella Park Committee
Maier, Joyce	V	Nursing, Service Organization
Miller, David	V	Historian, Planning Board, Historic Structures Committee
Neufeld, Ronald	V	NYS Economic Development, Worked on their Emergency Response Team, worked with Business Community
Reardon, James	V	Astor Home, Operations, Emergency Planning
Silverstien, Ellen	T	Nursing, worked on NDH Emergency Operations Team, Town Board, Planning Board
Spano, Jasper	T	Worked for Defense Dept., Military Logistics, Human Resources
Tegtmeier, Cathi	T	Works for DC Health Dept., Emergency Planning and Response

Motion: Mayor Bassett to approve member of the Emergency Preparedness Committee

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Veteran’s committee- Mayor Bassett reported on the installation of the New Flag pole completed at the Doughboy monument and that the Dedication ceremony of the new Flag pole at the Doughboy and Veterans Day held on Nov 11.was nicely attended. Mayor Bassett asked that additional veterans would be welcome on the committee and interested parties should contact Clerk Pat Coon.

Special Requests

Peddling Permits

Motion: Mayor Bassett to approve Foster’s Coach House Sinterklaas Peddling Permit

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Deputy Mayor Lewit to approve Mari Kirwood Peddling Permit

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Deputy Mayor Lewit to approve Rhinebeck Soccer League Peddling Permit

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Events and Special Requests

Motion: Mayor Bassett to approve Foster’s Tree Lighting Event November 21, 2018

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett to approve Sinterklaas Crowns and Branch use of Village Hall

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Neuneker to approve Rhinebeck Hudson Valley Full and Half marathon

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Other Business

Rhinebeck Bank Parking Lot agreement

THIS INDEMNIFICATION AGREEMENT (the "Agreement") by and between RHINEBECK BANK, with offices at 6414-6418 Montgomery Street, Rhinebeck, New York 12572 ("Bank"), and the VILLAGE OF RHINEBECK, a municipal corporation of the State of New York with its offices and principal place of business at 76 East Market Street, Rhinebeck, New York 12572 (the "Village").

WITNESSETH:

WHEREAS, the Village has requested use of the parking lot(s) located on Bank's property in the Village of Rhinebeck (the "Premises") to stage various vendors, information booths, and emergency services which shall be provided by the Village in connection with the Sinterklaas Festival Day on December 1, 2018 (collectively, the "Village Services"), and

WHEREAS, the Village agrees to provide the Village Services at its own risk and recognizes the possible and inherent danger to Bank's property and the person and property of others resulting therefrom; and

WHEREAS, in consideration of allowing the Village to conduct the Village Services upon Bank's property, Bank requires that the Village accept liability for any damages arising from any personal injury or property that might result from the conduct or carrying on of the Village Services the Premises, including but not limited to any damages that may result from the action or inaction of the Village, its officers, employees, agents, boards, fire protection district, and fire companies, and that the Village indemnify Bank from any claims associated with said damages;

NOW, THEREFORE, for and in consideration of the promises and the mutual covenants hereinafter contained, the parties hereto hereby formally covenant, agree and bind themselves as follows:

1. The Village hereby assumes full responsibility for any personal injury or damage to property which may occur, directly or indirectly, in connection with its conducting the Village Services on the Premises.

2. The Village hereby fully and forever releases and discharges Bank (and any of its officers, employees, agents, successors, or assigns) from any and all claims, demands, damages, rights of action, or causes of action, present or future, whether the same be known, anticipated, or unanticipated, relating to, resulting from, or arising out of the Village's (or any of its vendors, volunteers, officers, employees, agents, boards, fire protection districts, or fire companies) presence on the Premises in connection with the Village Services.

3. The Village hereby indemnifies Bank (and any of its officers, employees, agents, successors, or assigns) for any act or conduct of the Village (or any of its vendors, volunteers, officers, employees, agents, boards, fire protection districts, or fire companies) of whatever kind or nature whatsoever, on the Premises in connection with the Village Services.

4. The Village hereby agrees to defend Bank in and to pay all reasonable attorneys'

fees and necessary costs and expenses incurred as a result of any action brought by or against Bank (and/or any of its officers, employees, agents, successors, or assigns) for any acts or conduct of the Village (or any of its vendors, volunteers, officers, employees, agents, boards, fire protection district, or fire companies) of whatever kind or nature whatsoever, relating to the Village Services on the Premises.

5. This Agreement may not be changed orally.

IN WITNESS WHEREOF, the Bank and Village have caused this Agreement to be executed in their respective names by their duly authorized representatives.

RHINEBECK BANK

Dated: 11/5, 2018

By: [Signature]
Title: CFO

VILLAGE OF RHINEBECK

Dated: _____, 2018

By: _____
Title: _____

Motion: Mayor Bassett to approve the agreement as read

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

PCA-

The Board discussed the 2 year contract with PCA for IT support. It will continue at the same rate as last year. Deputy Mayor Lewit questioned about inquiring with other providers next time.

Motion: Mayor Bassett to approve the 2 year agreement with PCA

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes

Trustee Rossi Yes

Motion: Deputy Mayor Lewit: To approve the minutes from 10-9-18 and 10-23-18 as presented by Clerk Coon.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Correspondence- Village Clerk Coon reported on the correspondence received all of which are on file in the clerk's office:

- A. Winnakee Easement Monitoring
- B. Central Hudson Environmental Clean Up Meeting notice
- C. Climate Smart Community Coordinator, Julie Noble
- D. Elm Tree on Crystal Lake
- E. Wynkoop Lane
- F. Waste Water Treatment Plant
- G. VanKleeck

Motion: Mayor Bassett: To adjourn the regular meeting at 10:00pm.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Respectfully Submitted,

Patricia D. Coon, CMC, RMC
Village Clerk