

Village of Rhinebeck Board of Trustees Meeting
Tuesday, January 8, 2019

Mayor Bassett opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Howard Traudt:	Present
Trustee Brant Neuneker:	Present
Trustee John Rossi	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, PANDA film staff, Joan McKeon, Nina Lynch and other members of the public.

Public Comment:

Joan McKeon- 68 Livingston Street addressed the Board on her concern about wood smoke from indoor and outdoor fireplaces and outdoor fire rings. Ms. McKeon stated wood smoke is the most toxic of all smokes, and dirtier than burning coal. The particulate matter is large. The air quality in Dutchess County is a “D”. Burning wood is a problem in the Village.

Nina Lynch- 1 West Court addressed the Board in regards to the late action with the Short Term Rentals in the Village.

Donna Warner- 23 Beech Street addressed the Board in regards to the broken village board video link on the Village website and asked if there is any update of STR.

Suzanna Renzi- 11 Manor Rd. Thanked the Board for paving and repairing the pot holes. She questioned if the village paid the electric on the electric charging stations. Mayor Bassett responded that they are free for 2 years and are subsidized by the states. She also questioned the speed signs on Knollwood and Mayor Bassett responded they are to slow traffic down on Knollwood.

Martha Gersun- 41 Lorraine Dr. addressed the Board with her wishes for the New Year, Including the enforcement of the permitted B & B as they are on the books. She reported there is a 60% increase in the advertised Air B & B for the Village of Rhinebeck. Martha asked the Board to keep the public informed.

Mayor Bassett reported meeting with village legal and code enforcement and putting together a plan to enforce STR. The village will spend time looking aw what is happening regarding room rentals. After today, the village will be putting a plan together to address what is in the code and how to enforce.

Department Reports

PERIOD: 31-Dec-18

TREASURER'S REPORT

	BALANCE <u>12/01/18</u>	RECEIPTS	DISBURSED	BALANCE <u>12/31/18</u>
TAX COLLECTOR's Account	\$727,378.95	\$378.80	\$350,000.00	\$377,757.75
GENERAL Fund	\$80,721.68	\$592,959.27	\$322,163.73	\$351,517.22
WATER Fund	\$491,746.31	58,406.82	74,453.50	\$475,699.63
SEWER Fund	\$418,715.87	100,462.25	56,573.81	\$462,604.31
NYCLASS- GENERAL 2.15%	\$809,347.28	1,477.17	0.00	\$810,824.45

NYCLASS- WATER 2.15%	\$404,673.60	738.59	0.00	\$405,412.19
NYCLASS- SEWER 2.15%	\$404,650.88	738.56	0.00	\$405,389.44
Capital	(\$5,747.49)	5,747.49	0.00	\$0.00
Capital -FIRE	\$116,411.41	89.57	0.00	\$116,500.98
Capital - STREETS	\$51,981.78	39.60	0.00	\$52,021.38
Capital - POLICE	\$1,743.61	5,005.38	0.00	\$6,748.99
Capital - OFFICE	\$10,722.23	7.81	0.00	\$10,730.04
Capital - PARKING	\$41,415.99	30.52	0.00	\$41,446.51
Capital - PARKS & REC	\$40,325.09	30.52	0.00	\$40,355.61
Capital - SIDEWALKS	\$30,129.66	23.71	0.00	\$30,153.37
Capital - WATER	\$234,381.06	50.91	47,620.00	\$186,811.97
Capital -SEWER	\$53,039.08	13.88	0.00	\$53,052.96
Gardens-Sewer Bond	\$31,258.72	23.95	0.00	\$31,282.67
HRA Account	\$32,765.75	0.00	1,832.59	\$30,933.16
Consolidated Cking	\$90,311.68	372,827.67	449,772.64	\$13,366.71
Trust & Agency	\$12,210.68	122,692.88	120,822.58	\$14,080.98
Escrow	\$43,886.95	0.00	457.00	\$43,429.95
	\$4,122,070.7			
TOTAL	7	\$1,261,745.35	\$1,423,695.85	\$3,960,120.27

VOUCHERS:	Prepaid	Jan-19	TOTAL
General	\$10,118.05	\$103,564.40	\$113,682.45
Water	\$48.93	\$33,630.01	\$33,678.94
Sewer	\$71.36	\$33,525.45	\$33,596.81
CAP GEN- 17 CDBG Legion Park	\$0.00	\$1,014.01	\$1,014.01
Escrow	\$0.00	\$2,035.00	\$2,035.00

MONTHLY OPERATING STATEMENT-An Operating Statement is provided for the revenue & expenditures through January 8, 2019.

WATER & WASTE WATER- Billing & Adjustments have been reviewed and signed off by the Water & Waste Water Dept liaisons and are presented for authorization.

BUDGET ADMENDMENTS- see attached

BUDGET 2019-20 Budget worksheets will be distributed to the department heads village board by the end of the week, and the first budget workshop will be held 1/29/19 for the Water & Sewer departments.

FUND BALANCE

Attached is a Fund Balance analysis using Budget and Actual, also taking into account the board authorized Fund Balance expenditures:

Sewer Tank replacement at Highway Garage	\$	9,452
Police Car Cameras	\$	30,618
Solar Radar signs (3)	\$	

18/19 Fund Balance	893,335
add YTD Revenue	378,879
deduct YTD expenditures	(331,658)
Approximate Fund Balance as of 1/8/19	940,556

Motion: Trustee Traudt: To approve the Waste Water Adjustments for December 2018 as they have been presented and reviewed and signed off by the waste water liaison.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Neuneker: To approve the Water Adjustments for December 2018 as they have been presented and reviewed and signed off by the water liaison.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Treasurer McLaughlin discussed the tax cap of 2%.

Motion: Mayor Bassett: To approve the Budget Amendments as they have been presented by Treasurer McLaughlin.

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Complete Treasurer's is on file in the Village Clerk's office.

Police & Court- Mayor Bassett presented the police December 2018 report as follows:

December Monthly Summary:

- Total # of Incidents – Town: 14
- Total # of Incidents- Village: 95
- Total # of Tickets – Town: 16
- Total # of Tickets – Village: 82
- Total # of Arrests: 2
- Total # of Accidents: 6

Notes:

2018 Calls for Service	
Total (Town/Village/Out of Jurisdiction)	Village

1716	1397
Percent Change from 2017 to 2018 (Calls for Service)	
Total	Village
4.1% increase	8.3% increase

2018 Arrests	
Total (Town/Village)	Village
59	45
Percent Change from 2017 to 2018 (Arrests)	
Total	Village
15.7% increase	15.4% increase

2018 Tickets	
Total (Town/Village)	Village
1284	1003
Percent Change from 2017 to 2018 (Tickets)	
Total	Village
5.5% increase	5.2% increase

The public questioned as to why the increase in crime is happening.

Court report: November Court Summary: Tickets that were completed both from court sessions and mailed in for the month- 108

Revenue from the state- \$3,142.00

The Board discussed the RFP for Shared court services below:

TOWN OF RHINEBECK
REQUEST FOR PROPOSALS

DECEMBER __, 2018

A. PURPOSE AND BACKGROUND:

The Town of Rhinebeck and the Village of Rhinebeck are located in Dutchess County, approximately 17 miles north of the County seat in Poughkeepsie, New York. According to the 2010 census, the Rhinebeck Village population is approximately 2,657 and the Town population is approximately 7,548. The Village Justice Court is located at 76 East Market Street and the Town Justice Court is located at 80 East Market Street, Village of Rhinebeck, New York, directly across the street from each other. The Village of Rhinebeck currently has one elected Village Justice, whose term expires on April 1, 2021 and an acting Associate Village Justice who is appointed by the Village Board. The Town has two elected Town Justices, one of whose term expires on December 31, 2019 and the other Justice's term expires on December 31, 2021.

At present, the Town Justice positions are filled by the same individuals who serve as the Village Justices. At present, the Town Justice Court convenes for District Attorney cases on the second Thursday of the month at 5:00 p.m.; and for vehicle and traffic cases purposes on the third or fourth Thursday of the month at 7:00 p.m. Civil cases are scheduled as needed during daytime hours with Small Claims actions usually scheduled at 10:00 a.m. and Summary Proceedings at 9:30 a.m.

The Village Court presently has sessions for District Attorney cases on the first Thursday of the month at 7:00 p.m. and the second Wednesday of the month at 3:30 p.m.; and vehicle and traffic violation cases on the third Wednesday of the month at 7:00 p.m. Small claims cases generally are scheduled on traffic court nights or separately as needed.

One Town Justice currently is paid \$13,160.00 per year and, with benefits, the total compensation for that Justice is \$16,269.00 per year. The second Town of Rhinebeck Justice is paid a salary of \$13,160 and, with benefits, the total compensation paid is \$14,189.00 per year. One Village Justice is paid \$15,000 annually and the other Village Justice is paid \$5,000 annually.

The Town Justice Court employs two clerks, one of whom currently is paid a salary of \$19,136 per year based on compensation of \$16.00 per hour, with a 23 hour work week. With benefits the total compensation paid to that clerk is \$23,655. The second clerk receives a salary of \$23,370 based upon an hourly wage of \$19.54 and a 23 hour work week. With benefits, the total compensation to that clerk is \$28,889. The Village employs a single court clerk who receives a salary of \$35,471, together with medical benefits of \$8,572 per year and retirement contributions of approximately of \$3,547 per year. The Town employs a Special Prosecutor for purposes of prosecuting vehicle and traffic tickets, as needed, and other prosecutions not handled by the District Attorney's office. The Special Prosecutor is paid \$100.00 per hour.

Each municipal court maintains a separate office, courtroom, computer system, phone system, record storage space and court calendar. On occasion, the Dutchess County Sheriff transports inmates to the Rhinebeck courts on separate evenings, as required for criminal court appearances.

B. SCOPE OF SERVICES:

The Town and the Village have been awarded a 2017 Dutchess Court Municipal Innovation Grant to conduct a Shared Court Facilities Study. The Town and the Village have entered into an Intermunicipal Agreement in which they have agreed to share the costs and cooperate in that Study. The Town will be acting as lead agency with regard to that Grant. The Town is seeking proposals for a Consultant who will study and provide an analysis of the existing conditions and identify action plans to optimize the provision of court services while reducing the taxpayer burden of operating two separate court systems. Included in the study will be analysis of existing conditions and data including, but not limited to, facilities and staffing, budget, case load, scheduling, level and type of services, security (physical and electronic), record management and technology. The options to be studied and considered will include the functional consolidation of these two court systems, including the review of salaries and benefits as compared to other similar courts and the benefits achieved from other municipalities that have consolidated courts systems.

C. TASKS AND DELIVERABLES:

The Consultant will be expected to meet with a working group created by the Village and the Town and as determined by the groups and the Consultant. The Consultant will be expected to provide monthly activity and progress reports to the working group. The Consultant will produce a draft document as set forth in Section “B” Scope of Services. After review by the working group and by the respective Boards at their public sessions, the Consultant will be expected to produce a draft final document for consideration by the Town and Village Boards. The Consultant will present the draft report to a joint session of the Rhinebeck Village and Town Boards. A final report will be drafted subsequent to the close of the joint public sessions. The Consultant shall be expected to perform such tasks as are required to comply with the requirements of the draft, and the provisions in the Intermunicipal Agreement to enable the municipalities to prepare and issue the necessary reports to Dutchess County Department of Planning and Development for Grant reimbursement purposes. In addition, the Consultant will be expected to attend at least three public input sessions. One public session shall take place prior to the release of the draft document; a second after the release of the draft documents; and a third and final presentation to a joint session of the Rhinebeck Village and Town Boards

D. QUALIFICATION AND EXPERIENCE:

All proposers interested in being considered must demonstrate capabilities and experience in such areas which include, but are not limited, to the following:

1. Familiarity with the New York State Office of Court Administration standards, regulations and practices.
2. Experience with local Justice Courts in suburban and rural settings.
3. Demonstrate an ability to engage community involvement and public participation.
4. Experience in developing organizational, budgetary and staffing plans for Justice Courts and consolidated court systems.
5. Familiarity with this type of project and the geographical areas.
6. Prior experience in similar feasibility and consolidation studies.

E. PROPOSAL REQUIREMENTS:

All firms and individuals submitting a proposed submission package are asked to provide the following documentation and information in sequence as part of their proposal:

1. Description of the proposer’s qualifications for this project, including proposer’s history, background, resources and capabilities in areas relevant to this project as outlined in Section “D”.
2. Identification of the Consultant’s team and their experience relevant to this project including the individual’s proposed time commitments.

3. Specific examples of similar projects that have been undertaken and successfully implemented by the proposer with references and contact information.
4. A narrative of the proposers understanding of the project and proposed approach to the Scope of Services.
5. A description of the processes that will be used to satisfy the requirements of Section “B. Scope of Services” and “Section “C. Tasks and Deliverables.
6. A detailed description of all deliverables and schedule for the completion of the proposed project.
7. Proposed fees with detailed cost breakdown of all work, tasks and any reimbursable costs by task.
8. Proposal submission package shall include references, a completed certificate of experience annexed hereto as an attachment and a listing of three current municipal customer references which may coincide with the references required in Section “D”.
9. The provider shall be expected to comply with the following requirements of New York State Labor Law, as may be applicable to this project:
 - (a) Labor Law §220-d Minimum Rate of Wage and Supplement;
 - (b) Labor Law §220-e; Executive Law §§291-299; and Civil Rights Law Prohibiting Discrimination and Providing Equal Opportunity;
 - (c) Labor Law §222-a (Affirmative Action);
 The contract shall also include provisions for statutory Workers’ Compensation coverage, general liability coverage and auto liability coverage with the Town and Village named as additional insureds on those policies.
10. Proposers may include in its proposed items not specified in this RFP all documentation and information which it considers relevant to the services to be provided under the proposed Contract. All such services must be listed separately from the proposal and the fees and/or costs associated therewith must be separately stated and itemized.

F. VALUATION PROCESS.

1. Proposals submitted will be evaluated by the Town Board and Village Board which will review and evaluate each of the proposals using the criteria set forth in Section “G Evaluation Criteria”.
2. The Town and the Village reserve the right to seek clarification of information submitted in response to this RFP and/or request addition information during the evaluation process
3. The Town and Village will recommend an award of the contract. Following the award, a contract must be executed between the Town and the Consultant which will be prepared by the Attorney to the Rhinebeck Town Board.

G. EVALUATION CRITERIA:

1. Compliance with requirements as outlined in the RFP.
2. Proposer's qualifications, including ability to provide services in a timely manner and meet established deadlines.
3. Methodology and approach.
4. Cost.

H. TERM OF CONTACT:

The selected proposer will be required to enter into a formal contract agreement with the Town of Rhinebeck which will contain standard terms and provisions for municipal contracts with professional service providers. The contract term shall be the same term as the term of the Grant award from Dutchess County (currently August 1, 2017 to February 28, 2019) but shall be extended in the event that the time for completion of the Grant award deliverables is extended by agreement between the Town and the County.

I. OWNERSHIP OF WORK PRODUCE:

All work products including digital forms produced or created by the vendor as a result of, or related to, the performance of work or services under this RFP proposed will be the property of the Town of Rhinebeck.

J. QUESTIONS:

If any proposer has any questions concerning this RFP, such questions may be communicated by e-mail to Jon Gautier, Town Clerk, at jgautier@rhinebeckny.gov no later than the close of business on _____ . All answers to submitted questions will be posted as addendum on www.empirestatebidsystem.com.

K. SUBMISSION REQUIREMENTS:

All providers interested in providing response shall be required to submit an original and five (5) copies and one electronic copy on flash drive of their RFP with all supportive documentation and information as required herein, together with a non-collusive bidding certificate as follows:

To the Town Supervisor, Elizabeth Spinzia, Town of Rhinebeck, 80 East Market Street, Rhinebeck, New York 12572, 845-876-3409; supervisor@rhinebeckny.gov **no later than _____, 2019 at 4:30 p.m.**

The Town reserves the right to interview or otherwise meet with the providers and to reject any and all proposals.

Motion: Mayor Bassett: To accept the shared court study as presented.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Mayor Bassett discussed the proposed changes in the Vehicle and Traffic law on Mill Street, and presented the draft of the amendment for discussion.

WHEREAS, the attached amendments to Chapter 109 Vehicle and Traffic Code was introduced by the Board of Trustees of the Village of Rhinebeck on January 8, 2019, and

WHEREAS, a public hearing was held on February 12, 2019 at 7:00 p.m. at the Village Hall, 76 East Market Street, Rhinebeck, New York, notice of said hearing duly published and at which time all interested parties had an opportunity to be heard; and

WHEREAS, the Board of Trustees of the Village of Rhinebeck determined this action to be a Type II action based on the criteria found in 6 NYCRR, § 617.5 (c) (16) and therefore has determined that there are no adverse environmental impacts associated with the adoption of this Local Law;

NOW THEREFORE BE IT ENACTED, by the Board of Trustees of the Village of Rhinebeck the following:

VILLAGE LAW OF RHINEBECK
LOCAL LAW NO. 1 OF 2019
VEHICLE AND TRAFFIC REGULATION AMENDMENTS
ADDITIONS TO SECTION 109-45 SCHEDULE XI

Name of Street Side Location

Mill Street South From the east curblineline of the intersection with State Route 9 320 feet south thereof Mill Street North From the west curblineline of the intersection with State Route 9 320 feet south thereof State Route 9 East/West From the curblineline of Mill Street south to the Town/Village line This amendments shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Motion: Mayor Bassett: To set the public hearing for the Vehicle and Traffic Local Law #1 2019 for February 12, 2019 at 7:00.

Water Department- Trustee Neuneker reported the **Low lift pump station** Pre-Construction meeting took place for low lift renovation. **Water Treatment Plant:** Lagoon dredging begins, and Dredging Finished for the season. **Distribution System:** Leak found at Astor Estate. Water Dept. shut off water for contractor to perform the repair. Leak in front of Police Department repaired. **Violet Hill Storage Tank:** Low pressure alarm. Problem identified and addressed. Normal Maintenance: Mowing, Weed whacking, and performing regular operations in pump house. Trustee Neuneker discussed the water distribution grant and the paving reconstruction, and discussed the possibility of an upgrade of the storm drains connecting the drain system which is too small for the area.

Wastewater Department- Trustee Traudt reported Waste Water Treated: 4.7 million gallons; Gallons of sludge processed: 35,900 gallons; Pounds of sludge processed: 6,479 lbs. Trustee Traudt thanked Mayor Bassett for visiting the Waste Water crew over the holidays.

Motion: Mayor Bassett to approve all the department reports as presented.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Committee Reports

Autism Supportive Committee- Mayor Bassett reported on the recent activities: 1) Working on date for Village Staff to have Autism Training mid-January – 2-hour training session 2) Jan 14th at 6:30 PM – First Committee Meeting. Meeting is Open to the Public. Mayor Bassett reported the 2 hour Village staff training will be happening soon.

Tree Committee- Deputy Mayor Lewit reported no new report.

Environmental Committee Report- Mayor Bassett reported on Environmental Committee Update for Jan 2019. Meeting on Jan 3rd (Dan Shapley, Matt Stinchcomb, Paul Korczak, Brennan Kearney). Committee will focus on creating a local Vision for “A Drawdown Community”

- Comprehensive plan on 100 solutions to reverse global warmings
- Basis will be driven by book Drawdown: The Most Comprehensive Plan Ever Proposed to Reverse Global Warming First Edition
- **Project Drawdown is the most comprehensive plan ever proposed to reverse global warming.** We did not make or devise the plan—the plan exists and is being implemented worldwide. It has been difficult to envision this possibility because the focus is overwhelmingly on the impacts of climate change. We gathered a qualified and diverse group of researchers from around the world to identify, research, and model the 100 most substantive, existing solutions to address climate change. What was uncovered is a path forward that can roll back global greenhouse gas emissions within thirty years. The research revealed that humanity has the means and techniques at hand. Nothing new needs to be invented, yet many more solutions are coming due to purposeful human ingenuity. The solutions we modeled are in place and in action. Humanity’s task is to accelerate the knowledge and growth of what is possible as soon as possible.

Next Environmental meeting on Feb. 7th.

Kyra Bonanza from the Rhinebeck Chamber made a presentation to the Board in regards to Electric Vehicle Parking and to address the issues of bikes, and waling in the village. She stated there is a rapidly increasing number of electric cars in the area. Visibility matters and the timing of putting the parking spaces in. It would be beneficial to businesses. Trustee Traudt questioned Ms Bonanza about the opinion of the businesses and that parking is an issue in the village. The board will look into adding the 4 spots at the firehouse. Trustee Rossi stated per the grant, the EV spaces are to be used only for the EV charging and cannot be used for other vehicles to park, as it would be a violation of the grant. Trustee Rossi asked Ms Bonanza to ask the businesses their opinion regarding taking 4 existing parking spots and making them EV charging stations. Ms. Bonanza stated she would ask the merchants.

Emergency Preparedness Committee –

Mayor Bassett read Committee Chair Frank Intervello’s Rhinebeck Emergency Preparedness Committee Report for the Month of December, 2018

1. On December 7th Frank Intervallo met with the Rhinebeck Preparedness Healthcare Coalition Exercise Design Team. This team is meeting monthly in preparation for a Regional preparedness drill for Health care providers in the Hudson Valley, which will take place in the spring.
2. Frank Intervallo has finished notifying the members of the Emergency Preparedness Committee of their appointment, and have scheduled our first meeting for Thursday, January 17th at 5:00 PM at Town Hall

Grant Committee-

Mayor Bassett and Trustee Rossi discussed the applications which the Village has applied for. Trustee Rossi shared an application for resident to join the committee.

Motion: Trustee Rossi to approve Donna Warner as a member of the Grant Committee

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Events and Special Requests-

Mayor Bassett discussed on new updates from the NYS DOT regarding permits for parades, processions, marathons. The board discussed the application process and will have the Village Clerk submit the NYS DOT application for the small nonprofit events. The Permit information is listed below:

NYS DOT permit-

1. PERM 33a/b/c and f permit application. Go to <https://www.dot.ny.gov/divisions/operating/oom/transportation-systems/traffic-operations-section/special-permit> for Special Use Permit applications. If have multiple locations consider corresponding applications in order to keep track of paperwork. PERM 33a is for speed contests such as running or bicycle races. PERM 33b is for parades, processions or charity events. PERM 33c is for wherever the municipality is doing the event (can be races or parades). PERM 33f is for film permits.
2. Intro letter describing what you would like to do including intermittent traffic control, lane closures, roadway closures including detours, traffic control devices, law enforcement presence.
3. A location map showing intermittent traffic control, lane closures, roadway closures including detours, traffic control devices, law enforcement presence. If you need a detour or lane closures the applicant will have to hire a competent contractor to implement traffic control.

4. Written confirmation (forwarded e mail is acceptable) that local municipality that they have no objections or issued a separate permit.
5. Written confirmation (forwarded e mail is acceptable) that law enforcement is doing the traffic control. That may village, town, county or State police agency.
6. Copy of insurance showing liability minimum requirements (included in application instructions). They are set by Main Office and are non-negotiable. List NYSDOT as additionally insured. NYSDOT Region 8. 4 Burnett Blvd. Poughkeepsie NY 12603.
7. Permit fee of \$25 for each location or different traffic control. Fee is waived for non-profits. For filming, If one day you are doing driving shots but the next day at the same location you plan on a full closure with a detour we may need to have a separate permit to keep track of approvals. Checks only. NYSDOT does not take cash, credit card or PayPal.
8. Permit documents state to give NYSDOT 30 days to process and approve applications. Detours will need Variable Message Signs that should be in place 1 week before closure and detour. Simple intermittent traffic control applications may be approved quicker but no guarantees.

Motion: Trustee Neuneker to approve the three requests received: Rhinebeck Democratic Committee Building use for caucus on January 26, 2019 from 10-12; for the Northern Dutchess Hospital foundation Taste of Rhinebeck to be held on Tuesday April 30, 2019 and the Running Away marathon to be held on October 13, 2019.

Second:

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett to approve the three new members of the Fire Department: Rob Rourtelot, EMT and Fire; Talal Jabari, EMT and Erica Wheeler EMT as presented by Chief Eighmy

Second: Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Other Business-

School and Village Fiber Optic Underground Easement agreement:1_Tabled until 1/23/19 for the Board to study the information received.

Motion: Mayor Bassett: To approve the minutes from 12-11-18 as presented by Clerk Coon.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Correspondence- Village Clerk Coon reported all the correspondence received are on file in the clerk's office:

Personnel:

Mayor Bassett recognized Police Officer James Kelly 29 years of service 1-1-19 and Police Officer Beth Imperato 26 years of service 1-4-19

Mayor Bassett discussed the establishing of three temp. hourly MEOs and three temp hourly laborers. Each position would be for 6 month duration and can work up to 40 hours per week. There would be no obligation on the village's behalf to maintain the individual in the position as it is a temporary position. The Village clerk would submit to the county a RPC (report of personnel change) for each person in the position with a beginning and end date not to exceed 6 months. We would be establishing multiple positions which would have overlapping beginning and ending dates- all of which would not be over 6 months. The village has received applications from candidates interested in both positions.

Motion: Trustee Neuneker: To approve the permanent position of Allen Bateman as Probationary Water Treatment Plant operator Trainee.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Trustee Neuneker: To interview Joshua Brazie and Richard Roger with John Fenton prior to the next Board meeting.

Second: Trustee Traudt

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Motion: Mayor Bassett: To adjourn the regular meeting at 9:20 pm.

Second: Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Traudt:	Yes
Trustee Neuneker:	Yes
Trustee Rossi	Yes

Respectfully Submitted,

Patricia D. Coon, CMC, RMC
Village Clerk