

Village of Rhinebeck  
Board of Trustees Meeting  
Tuesday, September 10, 2019  
6:00 PM

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Brand Neuneker:	Present
Trustee Paul Korczak:	Present
Trustee John Rossi:	Present

Also present were: Treasurer Karen McLaughlin, PANDA film staff, and members of the public.

Mayor Bassett announced the Public Hearing- STR

**Motion:** to Open the Public Hearing on Short Term Vacation Rentals

**Second:**

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

**Motion:** to Open the floor to public comment

**Second:**

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

County Legislator Brennan Kearney reported the County Legislature will be

Department Reports  
Treasurer's Report -

**Motion:** Trustee Neuneker: To approve the Water Adjustments for May 2019 as they have been presented and reviewed and signed off by the waste water liaison.

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

**Motion:** Trustee Rossi: To approve the Waste Water Adjustments for May 2019 as they have been presented and reviewed and signed off by the water liaison.

**Second:** Mayor Bassett

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

Police & Court

August Monthly Summary:

- Total # of Incidents – Town: 21
- Total # of Incidents- Village: 133
- Total # of Tickets – Town: 17
- Total # of Tickets – Village: 75
- Total # of Arrests: 5
- Total # of Accidents: 7

Notes:

- Extra coverage provided for the Touch a Truck Event at Starr Library and the Dutchess County Fair.
- Speed Trailer set up on East Market Street near the South Street intersection on 8/21 from 11:00AM to Midnight during the Dutchess County Fair.  
Total Cars: 1285  
  
Average Speed: 38 MPH  
  
Total Vehicles above 30 MPH Speed Limit: 1109  
  
Majority of vehicles traveled between 31 MPH – 45 MPH
- Speed Trailer set up on East Market Street near the South Street intersection on 8/22 from 9:00AM to 11:00PM during the Dutchess County Fair.  
Total Cars: 1385  
  
Average Speed: 39 MPH  
  
Total Vehicles above 30 MPH Speed Limit: 1258  
  
Majority of vehicles traveled between 31 MPH – 45 MPH
- Speed Trailer set up on East Market Street near the South Street intersection on 8/23 from 12:00PM to Midnight during the Dutchess County Fair.  
Total Cars: 1148  
  
Average Speed: 39 MPH  
  
Total Vehicles above 30 MPH Speed Limit: 1032  
  
Majority of vehicles traveled between 31 MPH – 45 MPH
- Speed Trailer set up on East Market Street near the South Street intersection on 8/24 from 9:00AM to 11:00PM during the Dutchess County Fair.  
Total Cars: 1282  
  
Average Speed: 39 MPH  
  
Total Vehicles above 30 MPH Speed Limit: 1161  
  
Majority of vehicles traveled between 31 MPH – 45 MPH

- Speed Trailer set up on East Market Street near the South Street intersection on 8/25 from 12:00PM to 11:00PM during the Dutchess County Fair.  
Total Cars: 1143  
  
Average Speed: 39 MPH  
  
Total Vehicles above 30 MPH Speed Limit: 1034  
  
Majority of vehicles traveled between 31 MPH – 45 MPH

**Court Monthly report**

July Court Summary:

Tickets that were completed both from court sessions and mailed in for the month- 113

Revenue from the state- \$2,939.00

Shared Court Study

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

Fire Department

For the month of August 2019 there were a total of 100 calls. There were 24 fire calls, 70 EMS calls, 3 MVAs, 3 calls during the DCF (that NDP handled due to event preplan and 3 mis-dispatches (by 911). We responded to our mutual aid departments 5 times.

Fly Car

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

New Member

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

PLANNING / ZONING / BUILDING

**AUGUST MONTHLY FEES REPORT 2019**

BUILDING DEPARTMENT (2555)

(1) CO and MUNICIPAL SEARCHES.....\$ 150.00

(5) BUILDING PERMITS.....\$ 750.00

(0) FIRE INSPECTIONS.....\$0.00

PLANNING BOARD (2115)

(0) ESCROW.....\$ .00

(2) FEES and APPROVALS.....\$ 250.00

FIRE (2555)

(1) \$0.00

**TOTAL: \$ 1,150.00**

**CDBG Resolution**

Resolution Authorizing the Submission of the  
2020 Community Development Block Grant Application

Activity Title: West Chestnut Street Sidewalk

WHEREAS, The Village of Rhinebeck (hereinafter referred to as the Municipality) is participating in the 2020 Dutchess County Community Development Block Grant Consortium, and

WHEREAS, Input from citizens and groups has been received and considered at a very productive public hearing on August 27 with residents to talk about ideas for submission to the Community Development Block Grant for 2020, and

WHEREAS, Sidewalks contribute to pedestrian and motorist safety. installing a new sidewalk from Montgomery to Oak Street along West Chestnut Street would make walking to the parks and library on that route easier and safer, plus serve the residents of Oak, Prospect, and Chestnut by providing safe access to downtown.

WHEREAS, There was agreement from the community that walkability and bike ability were important to Village residents and this project meets all the criteria.

NOW, THEREFORE BE IT RESOLVED, That the 2020 application to the Dutchess County Community Development Block Grant Program for the above referenced activity is approved.

BE IT FURTHER RESOLVED, That the submission of the application to the Dutchess County Department of Planning and Development is authorized.

Motion Made by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Executed by: \_\_\_\_\_

(Authorized Official)

Date: \_\_\_\_\_

**Highway Department**  
Monthly Report

**Water Department**

- ***Water Treatment Plant:***

Dredging Continues

1<sup>st</sup> Cleaned Floc Tanks

7<sup>th</sup> Power out at plant due to lighting strike

8<sup>th</sup> Power restored

- **Distribution System:**  
Mapping of the system continues

- **Violet Hill Storage Tank:**

7<sup>th</sup> Power out at Violet Hill pumphouse

Normal Maintenance: Mowing, Weed whacking, etc...

Performing regular operations in pump house

### **Wastewater Department**

**Wastewater Treated: 4.2 million gallons**

**Gallons of sludge processed: 37,500 gallons**

**Pounds of sludge processed: 4,121 lbs.**

### **Grasmere:**

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

## New Roof

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

## Committee Reports

### A. Autism support Committee

#### Final Report Narrative

##### 1. What were your major accomplishments?

” Making Rhinebeck Autism Supportive - A Community Approach” is an initiative to facilitate the design of environments supporting the needs of individuals with autism and their families and to engage businesses, organizations, and public spaces to be aware and supportive of people with special needs. Program components include guidance on environmental design, training on the characteristics of autism spectrum disorder and strategies of support, creation of visual tools such as social stories, maps, and communication aids, as well as ongoing advanced support. During the course of the initiative, we utilized the power of social media to engage a broader audience in the concept by promoting the hashtag “1thing” and will continue to use this hashtag to generate more interest in this effective concept.

Through our efforts to engage community members in this project, we provided businesses and other entities in the Rhinebeck community with simple and easy to implement steps they can take to make environmental changes or offer simple supports for people on the autism spectrum and with other special needs to make their site more accommodating and friendly to this community. We also engaged a dynamic core of leaders and volunteers in the community of Rhinebeck who have adopted the initiative as a long term commitment. The enthusiastic adoption of this initiative is a demonstration that the project is needed and the community was ready to make it happen. Mayor Gary Bassett has expressed strong interest in continuing the initiative and also partnering with Anderson to create a phase 2 of the endeavor to engage people in the developmental disabilities community to patronize the businesses that have pledged.

##### 2. How many people were served (if appropriate)?

For this initiative, we had 255 attendees at the open forums who contributed to the development of the project mission, vision, and goals or otherwise supported the initiative through attendance at events. We trained Rhinebeck community stakeholders to be equipped to explain the initiative and offer guidance and suggestions for participating businesses and organizations on what they could do to participate. These individuals are enthusiastic early adopters, families of people with autism, and forward thinking community leaders who see the benefit of the concept for their community and the local economy. These stakeholders engaged 90 entities in the village of Rhinebeck to pledge to do one thing to be supportive of people with autism and other disabilities. Of the 90 who have pledged to participate, 53 of them, or 58%, have completed their pledge obligation as of the submission of this report. Stakeholders and community leaders continue to encourage these entities who have not yet completed their pledge obligations to do so.



## 2. What steps or actions were used to meet the goals and objectives of this project?

The Committee first established a vision, mission, and goals. Vision: To make the Village of Rhinebeck, supportive, sensitive, engaging and welcoming for individuals with autism and special needs and their families. Mission: To promote understanding of and provide supports for inclusion and acceptance of people with autism and special needs through engaging, training and educating the village community. Goals:

- Hold six public forums with opportunities for community members to receive education and training about Autism Spectrum Disorder.
- Increase the number of Village businesses, organizations, groups who do “1 Thing” to support inclusion and acceptance of people with autism.

The Autism Supportive Community Committee met a minimum of twice monthly to plan, review goals, schedule open forum dates, discuss ideas and review progress to date. Committee actions included:

- Identifying/scheduling dates of open forums
- Advertising open forums and special events
- Assigning “Stakeholder Representatives” to directly speak with business and organization owners/leaders about the Autism Supportive Community initiative, answer questions and help leaders to pledge to do one thing to be supportive of people with autism. This led to the tag line, “#1Thing” which has been used in all print material and social media postings.
- Training Stakeholder Representatives to be equipped to explain the initiative and offer suggestions for #1Thing pledges; providing Stakeholder Representatives with information packets
- Tracking the completed #1Thing pledges
- Providing decals to businesses/organizations to show their participation and support of the initiative
- Planning for continuation of the initiative (Phase II)

A “Kick Off” event held to introduce the Autism Supportive Community initiative took place during the Village’s annual Holiday Tree Lighting on November 25th. An Information Table and assigned personnel provided the community information about the initiative and a “Sensory Safe Space” was established to provide a place for people with autism or other special needs to watch the Holiday parade in a quieter, less crowded area. Several people/families took advantage of the Sensory Safe Space and in fact, one family shared that this was the first parade their son, age 11, was able to attend successfully.

Open Forums provided the community information about the Autism Supportive Community initiative and insight into Autism Spectrum Disorder. Initial meetings were held in November 2018 and January 2019 at the Village Hall to share the Mission and Vision with interested community members. Six Open Forums were subsequently held and information includes:

Date	Location	Attendance
January 28, 2019	Rhinebeck High School	15
February 19, 2019	Rhinebeck Chamber Breakfast	40
March 16, 2019	Upstate Films, Presentation of “Intelligent Lives” documentary	30
April 15, 2019	Rhinebeck Rotary	40
May 4, 2019	Masons Cinco de Mayo Dinner	80
June 6, 2019	Rhinebeck High School	50
		255 Total

Stakeholder Representatives went door to door to connect with village business people and organization leaders. #1Thing pledges and completion of pledges were tracked and decals were provided to businesses and organizations upon completion of pledged activity.

## 3. Referring to the evaluation process described in your application, how did you measure the outcomes of this project?

The two goals of this initiative were to hold six public forums with opportunities for community members to receive education and training about Autism Spectrum Disorder and to increase the number of village businesses, organizations, and groups who do “1 thing” to support inclusion and acceptance of people with autism. These goals were met and surpassed with multiple additional opportunities for community involvement generated throughout the year. We engaged 90 entities who pledged to do 1 thing. Of those, 58% have completed their pledge obligation as of this submission. The Village of Rhinebeck Mayor and leadership have enthusiastically taken the concept further by providing sensory kits to local entities, committing to the establishment of a sensory safe space at all village events, making environmental changes to the Village Hall, and hosting a fundraiser to create marketing material, including a video that is in production, to promote this new concept of community engagement to a larger audience.

**4. Describe any setbacks encountered during the period of this grant and how these setbacks impacted the project.**

While this project did not encounter any setbacks, being a new initiative we learned there are many unmet needs, some that we met during the course of this project, but others that we have identified that will continue to require action, including the following ideas for further expanding this service:

- Include Sensory Safe Space in Village events (event application will be revised to include this)
- Have autism trained volunteers at Village events
- Fundraise to support training within the Village and to support Anderson’s development of a Passport App
- Marketing/PR to drive customers to Village businesses that pledged their support and completed their pledge

These newly identified needs are the base for our next phase of development of this project. We hope that we can secure additional funding to bring the community of Rhinebeck further along to being a completely autism supportive community.

B. Tree Committee

APPLICATION REVIEWS FOR PRUNING/REMOVAL

\_\_\_\_Catherine Morrison - 71 Livingston Street -- Removal of large Norway Maple tree in median in front of her house. There is a lot of die-back in the tree and it is weighted toward the house (notes: a neighbor’s tree in similar condition took down electrical lines last winter; we are replacing/planting two new trees across the street at 74 Livingston this Fall). The Tree Commission recommends that the tree be removed by a certified Arborist with insurance.

NOTE: Homeowner stated on application that removal will be done by “whichever company the Village recommends” — it is not the Village’s position to recommend vendors.

\_\_\_\_Rhinebeck Reformed Church - 6368 Mill Street -- Removal of large dead Norway Maple dead tree in median near corner of South & Mill Streets. Meg stated that she had advised the Church that the tree should be removed when they replaced the sidewalk a few years ago as the roots would be damaged by that process. The Tree Commission recommends that the tree be removed by a certified Arborist with insurance.

NOTE: Church Grounds Chairman stated on application that removal will be done by the Village — he needs to be reminded this is now the Church’s responsibility. We shall put the location on our list of potential sites for next Springs’ tree planting.

\_\_\_\_Walter & Eileen Palinski - Bird Court, across from Lot 3 -- Pruning of limbs which overhang a large number of wires. PLEASE NOTE that Bird Court is not part of the Village; it belongs to the developer who is responsible to take care of this issue.

FALL ’19 TREE PLANTING

Planting date set for Saturday November 2nd.

Consideration of the change to village law re: number of members, permitting of ROW and BROW trees

Tree removal approvals

Environmental Committee Report  
Andrew Hunter committee approval

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

### **Veteran's Committee**

Veteran's Committee Meeting September 3, 2019

Present: Mayor Bassett, Dennis McGuire, Gary Roome, William McGann, Gary Kish, Pat Coon. Absent Brenda Klaproth and Howie Traudt

Mayor Bassett gave an update on the War Dogs project and reported that Marlana is waiting to hear back from the correct people before we can proceed.

The committee discussed the Crystal Lake- Legion Park Project, and that around the flag at Crystal Lake, that the grounds need to be maintained, weed wacked. Mayor Bassett stated he has already discussed with the Highway Department and they have done some work and are continuing to work on the area. All agreed that the Park is a great project at the entrance of the village and needs to have attention, but to keep the plan the way it is, but to restore the area. Gary Kish will follow up with contractors to obtain quotes on pointing up the stones and restoring the park area. Clerk Coon had reached out to RVW Sculpture in Fishkill to obtain a quote on cleaning the plaque at Legion Park as well as the Doughboy Monument. It was found the last time the Doughboy was cleaned was in 2014 at a cost of \$500 and is waiting to hear back from them.

Next committee meeting will be October 8, 2019 at 1:00pm.

### **Special Requests**

Tully Filming Request

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

**Tree Lighting**

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

**Sustainable Hudson Valley-tables**

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

**Other Business**

**Engineering RFP**

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Minutes approval:

8-13-19

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

8-27-19

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

**Correspondence:** all on file in the Clerk's office

**Personnel-**

**Vacation Buy Outs Scott Minn**

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

**Vacation Buy Outs Tom Johnson**

**Motion:** Deputy Mayor Lewit:

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

**Anniversaries**

Motor Equipment Operator and Mechanic Scott Minn 24 years of service 9-8-19

Water Treatment Plant Chief Operator Bryan Alix 6 years of service 9-13-19

**Motion:** Mayor Bassett: To enter into executive session to discuss personnel reasons.

**Second:** Trustee Neuneker

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Yes
Trustee Rossi:	Yes

**Motion:** Mayor Bassett: To exit executive session and return to regular session.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes

Trustee Korczak: Yes  
Trustee Neuneker: Yes  
Trustee Rossi: Yes

**Motion:** Mayor Bassett: To adjourn the meeting.

**Second:** Trustee Korczak

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Yes

Trustee Rossi: Yes

Respectfully Submitted,

DRAFT