

Village of Rhinebeck  
Board of Trustees Meeting  
Tuesday, November 12, 2019  
7:00 PM

Mayor Gary Bassett:	Present
Deputy Mayor Richard Lewit:	Present
Trustee Brant Neuneker:	Absent
Trustee Paul Korczak:	Present
Trustee John Rossi:	Present

Also present were: Village Clerk Patricia Coon, Treasurer Karen McLaughlin, Supt. Of Public Work John Fenton, PANDA film staff, and members of the public.

**Presentation- Meals on Wheels-** Brian Berg from Meals on Wheels gave a presentation on Meals on Wheels and explained the program. The #1 priority is food, with no minimum or maximum age requirement. Seniors are a significant percentage of recipients, but not exclusive. The Budget is \$100,000 for the Rhinebeck- Hyde Park Meals on Wheels annually, 50% is fund raised and from donations. For \$23 per week for 5 days an individual can get a hot meal and for an additional \$1 per day, a second bag meal. For 5 years the cost hasn't gone up, and 95-100 volunteers run the program with only 3 paid employees. They have served 2 dozen clients in Rhinebeck Village. Currently 8 individuals are receiving meals. The program is more than just food, may be the only people their clients come in touch with, and sometime have saved lives. They have been in the village 3 years.

**Climate Task force Committee-** Vanessa Bertozzi gave a presentation on the Climate Smart Task Force and explained how the Village being a Climate Smart Community offers more eligibility for grant money. She hopes that the Village will have the Bronze level certification by January 2020. There will be opportunities for the community to become involved and asked everyone to spread the word about Climate Smart Communities. There are 100 action that communities must complete to be awarded the bronze. If you have any questions or would like to become involved, please reach out to Vanessa Bertozzi at [vanbertozzi@gmail.com](mailto:vanbertozzi@gmail.com). Mayor Bassett stated what the task force is accomplishing is a road map for the Village to save money and to become a climate smart community and urged the community to become involved.

**Grasmere-** Erin Moure from Tighe and Bond gave an analysis of Grasmere project and the effect on the Village Wastewater Department. She discussed the capacity of the treatment plant and that Grasmere will add 70,000 gallons per day. She compared all the components to industry standards. Ms. McCarthy reviewed any parts of the plant that would need improvements and suggested the media filters would need to be improved, by having an addition filter installed where the old UV filters were, piping all three together. Discussion on the capacity of the plant and the buffer that had been in place since the plant was designed would be decreased down to 40,000 gallons. This lowering is a concern due to storm water surge and giving up this buffer would eliminate

any future growth of adding streets of the wastewater system within the village. Trustee Rossi stated Chief Operator Baccomo is concerned about the intake, and the type of intake. Ms. McCarthy stated that baby wipes have become a problem. She stated the analysis is based on data collected from the treatment plant. Trustee Korczak discussed the obstacles and the levels of risks in having Grasmere go online. The Board questioned the next step would be, what Grasmere would be responsible for, and what the whole picture would be. Mayor Bassett and Deputy Mayor Lewit questioned how much the Village wants to go into the excess capacity to allow for a new development. Ms. McCarthy questioned how much the Village serves the residents and what are the obligations involved. Supt. Of Public Works Fenton stated the possibility of upgrading the Wastewater Plant to allow for future expansions.

Developer of the project Jonathan Mensch stated the project is on the docket for the Town of Rhinebeck Planning Board, and the Village will have to work with the Town Planning Board to see how they are handling SEGR. Mr. Mensch feels the project will be completed in 2 years.

Mayor Bassett reminded this is preliminary and no action will be taken tonight by the Village Board, as they have to review the data collected. Mr. Rodenhousen – Grasmere Attorney- stated will have the Town Planning Board reach out to the Village. Mayor Bassett stated the project will be on the December Village Board meeting agenda and Tighe and Bond will be working with Mr. Mensch and John Fenton. Trustee Korczak asked for clear expectations of SEQR.

**Public Comment-**

Gail Saucier- Rhinebeck Rotary and Chair of the Christmas Tree Lighting addressed the Board regarding the possibility of having the tree lighting in the municipal parking lot, as it is getting more difficult in getting permission to use the bank parking lot.

Susannah Renzi- addressed the concerns she has over areas of the roads that need repair. She also asked about leaf pickup in the village. Supt. Of Public Work Fenton asked everyone to have their leaves and brush out by the end of November. Members of the public also added that the south side of the village needs to be addressed. Mayor Bassett stated the department has be out removing leaves, but more have been added as it was a late drop year, and the storms added to the rapid dropping.

**Department Reports**

**Treasurer’s Report** – Treasurer McLaughlin stated it has been a very busy accounts payable month. Complete report is on file in the clerk’s office.

PERIOD: 31-Oct-19

TREASURER'S REPORT

	BALANCE	RECEIPTS DISBURSED		BALANCE
	10/01/19			10/31/19
TAX COLLETOR's Account	\$1,159,739.72	\$2,413.59	\$200,000.00	\$962,153.31
GENERAL Fund	\$49,129.02	\$0.00	\$0.00	\$49,129.02
WATER Fund	\$303,159.71	0.00	0.00	\$303,159.71
WATER Main Project Account	\$219,944.68	10.24	25,663.84	\$194,291.08
SEWER Fund	\$521,631.84	0.00	0.00	\$521,631.84
NYCLASS- GENERAL 1.78%	\$824,412.89	1,245.87	0.00	\$825,658.76
NYCLASS- WATER 1.78%	\$412,206.46	622.92	0.00	\$412,829.38
NYCLASS- SEWER 1.78%	\$412,183.31	622.90	0.00	\$412,806.21
Capital -FIRE	\$142,468.76	78.24	0.00	\$142,547.00
Capital - STREETS	\$59,935.89	33.54	0.00	\$59,969.43

Capital - POLICE	\$16,831.06	9.16	0.00	\$16,840.22
Capital - OFFICE	\$10,812.53	6.10	0.00	\$10,818.63
Capital - PARKING	\$41,759.08	23.39	0.00	\$41,782.47
Capital - PARKS & REC	\$50,694.84	27.45	0.00	\$50,722.29
Capital - SIDEWALKS	\$45,428.07	25.30	0.00	\$45,453.37
Capital - WATER	\$167,208.95	70.18	54,070.00	\$113,209.13
Capital -SEWER	\$168,792.33	93.20	0.00	\$168,885.53
Gardens-Sewer Bond	\$31,520.45	0.00	0.00	\$31,520.45
HRA Account	\$52,446.45	0.00	11,718.40	\$40,728.05
Consolidated Cking	\$316.76	0.00	0.00	\$316.76
Trust & Agency	\$15,638.65	0.00	0.00	\$15,638.65
Escrow	\$50,058.30	0.00	2,766.25	\$47,292.05
TOTAL	\$4,756,319.75	\$5,282.08	\$294,218.49	\$4,467,383.34
VOUCHERS:	Pre-paids	Nov-19	TOTAL	
General	\$0.00	\$74,264.24	\$74,264.24	
Water	\$2,801.80	\$33,953.20	\$36,755.00	
Sewer	\$2,179.69	\$43,261.82	\$45,441.51	
ESCROW	\$0.00	\$4,430.00	\$4,430.00	
WATER MAIN PROJECT	\$0.00	\$4,300.00	\$4,300.00	
WATER- Lagoon clean-out	\$0.00	\$1,775.00	\$1,775.00	
BOND- Police Station 2033	\$50,350.00	\$0.00	\$50,350.00	
Grant - ADA Lift	\$0.00	\$74,380.65	\$74,380.65	
Grant - Tree Inventory	\$0.00	\$1,200.00	\$1,200.00	
CAPITAL - Streets Backhoe	\$0.00	\$37,500.00	\$37,500.00	

**MONTHLY OPERATING STATEMENT-An**

Operating Statement is provided for the revenue & expenditures through Nov 12, 2019.

WATER & WASTEWATER- Billing & Adjustments have been reviewed and signed off

by the Water & Wastewater Dept liaisons and are presented for authorization.

BUDGET ADMENDMENTS- See attached

**Motion:** Mayor Bassett: To approve the Water Adjustments for October 2019 as they have been presented and reviewed and signed off by the water liaison.

**Second:** Trustee Korczak

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Absent

Trustee Rossi: Yes

**Motion:** Trustee Rossi: To approve the Wastewater Adjustments for October 2019 as they have been presented and reviewed and signed off by the wastewater liaison.

**Second:** Trustee Korczak

Mayor Bassett: Yes

Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Motion:** Mayor Bassett: To accept the Budget contingency amendments as presented.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Village Hall stair rail**

Supt. Of Public Works John Fenton gave a summary of the improvements to the stair rail that will need to be completed now that the chair lift has been removed. Due to the limited amount of companies that could perform the retrofitting, R & B Welding Services were the only company able to perform the work on site.

**Motion:** Mayor Bassett- To accept the estimate for the stair rail work from R & B Welding Services in the amount of \$5932.

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Motion:** Mayor Bassett-To take the \$5932 from the fund balance.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Police & Court-** Complete report is on file in the clerk’s office

**Police Monthly September Summary:**

October Monthly Summary:

Total # of Incidents – Town:	18
Total # of Incidents- Village:	135
Total # of Tickets – Town:	14
Total # of Tickets – Village:	47
Total # of Arrests:	4
Total # of Accidents:	6

Notes:

Extra coverage provided for the Fall Foliage Half Marathon, Sheep and Wool Festival, DEA National Take Back Day, Brush Clean Up and Halloween night.

Speed Trailer set up on Route 9 at Asher Rd. on 9/13 from 8:00AM to 4:00PM for the Fall Foliage Half Marathon

Total Cars: 690; Average Speed: 36 MPH; Total Vehicles above 30 MPH Speed Limit: 607; Majority of vehicles traveled between 31MPH – 40MPH

Mayor Bassett discussed the Criminal Justice reform that will taking effect January 2020. More information can be found at <https://www.governor.ny.gov/programs/criminal-justice-reform>

## **Court September Summary**

Tickets that were completed both from court sessions and mailed in for the month- 127. Revenue from the state- \$4,449.00

## **Fire Department**

Mayor Bassett reported for the month of October 2019 there were a total of 88 calls. There were 29 fire calls, 57 EMS calls, 2 MVAs.. We responded mutual aid to area departments 8 times.

## **Building/Planning/Zoning-**

### **STR**

Mayor Bassett read the following resolution

### **RESOLUTION # - 2019**

WHEREAS, the attached local law adopting the Short Term Rental Law was introduced by the Board of Trustees of the Village of Rhinebeck on August 13, 2019, and WHEREAS, a public hearing was held on September 10, 2019 at 6:00 p.m. at the Village Hall, 76 East Market Street, Rhinebeck, New York, notice of said hearing having been provided in accordance with law and at which time all interested parties had an opportunity to be heard; and

WHEREAS, Dutchess County Department of Planning and Development has reviewed and determined that the action is a matter of local concern; and WHEREAS, the Board of Trustees of the Village of Rhinebeck determined this action to be an unlisted action based on the criteria found in 6 NYCRR, Section 617.4 and has determined that there are no adverse environmental impacts associated with the

adoption of this Local Law, and the Village Board hereby issues a Negative Declaration in connection with the adoption of this Local Law;

NOW THEREFORE BE IT ENACTED, by the Board of Trustees of the Village of Rhinebeck the following:

VILLAGE OF RHINEBECK  
SHORT TERM RENTAL LAW

Chapter 120 of the Village of Rhinebeck Code entitled "Zoning" is hereby amended to add a new Article as follows:

Short Term Rental

See attached legislation

These amendments shall take effect immediately upon filing in the office of the Secretary

of State in accordance with Section 27 of the Municipal Home Rule Law.

Dated: November 12, 2019

**Motion:** Trustee Korczak  
**Second:** Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	No

Trustee Korczak read the monthly report:

<b>BUILDING DEPARTMENT (2555)</b>	
(6) CO and MUNICIPAL SEARCHES.....	\$ 800.00
(19) BUILDING PERMITS.....	\$ 6,141.80
(0) FIRE INSPECTIONS.....	\$0.00
<b>PLANNING BOARD (2115)</b>	
(0) ESCROW.....	\$.00
(2) FEES and APPROVALS.....	\$ 275.00
<b>FIRE (2555)</b>	
(1)	\$0.00
<b>TOTAL:</b>	<b>\$ 7,216.80</b>

**Engineering RFP update**

Trustee Korczak gave a summary of how the village had put out a request for proposals for an engineering firm for the village and narrowed the applicants down to four. Tighe and Bond, Stantec Engineering, CT Male, and CPL Architecture. He discussed how the four were interviewed on Nov. 12 with Mayor Bassett, Supt. Of Public Works John Fenton and himself on the committee. Candidates were asked for additional homework and will be coming back for a second interview.

Trustee Korczak discussed the Zoning Board of Appeals vacancies, and proposed new Board members Kevin Curry, Christopher Tavener with Linda Slaby as an alternate.

**Motion:** Trustee Korczak to accept Kevin Curry, Christopher Tavener with Lydia Slaby as an alternate to the Zoning Board of Appeals.

<b>Second:</b> Mayor Bassett	
Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Highway Department**

**Dante Knox Pay Rate**

**Motion:** Deputy Mayor Lewit discussed the summary of Dante Knox’s resume and made the motion to hire him at the rate of \$19 per hour as an on call temporary MEO.

**Second:** Mayor Bassett

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

### **Snow Removal IMA with Town of Rhinebeck**

Deputy Mayor Lewit discussed the IMA with the Town of Rhinebeck for plowing of roads that are in part town part village: Wynkoop, Mill and Closs.

**Motion:** Trustee Korczak: To approve the IMA with the Town of Rhinebeck to change the plowing Wynkoop Lane with the goal would be to alternate the years of plowing Wynkoop with the Town.

**Second:** Trustee Rossi

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Motion:** Deputy Mayor Lewit: To approve the IMA with the Town of Rhinebeck to change the plowing of Mill Road by having the Town plow it, and the Village plowing Closs Rd.

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Water Department-** Mayor Bassett reported that Brinnier and Larios has contacted NYSDEC regarding permission to spread the sludge from the lagoon and to reseed it with grass. There will be a preconstruction meeting on 11-14-19 to sign the contracts for the water main project. Livingston Street to Beech will be the first street to be done. Information sharing session will be taking place. Winter does not pose a problem for the contractor.

Supposed Contamination has been resolved with the help of Tighe and Bond and the village is now in compliance and a final report has been sent to DCDOH.

**Motion:** Mayor Bassett: To submit A Request for Proposals has been sent out for professionals to evaluate the water and wastewater plants in regard to the transfer of ownership to the Dutchess County Water and Waste Water Authority. Submission will be 11-19-2019 with the final report on 6-8-2019

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Wastewater Department-** Trustee Rossi gave a report of the wastewater report. Wastewater Treated: 4.1 million gallons; Gallons of sludge processed: 31,500 gallons; Pounds of sludge processed: 4,377lbs. He thanked the Board for the support and how the roof has been replaced.

**Committee Reports**

**Streetscape Committee-** Deputy Mayor Lewit reported how Catherine Morrison came forward to be the chair of the Streetscape committee. Hew Curriculum Vitae is on fill in the Clerk’s office.

**Motion:** Deputy Mayor Lewit: To accept Catherine Morrison as the Chair of the Streetscape Committee.

**Second:** Mayor Bassett

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Tree Committee-** Deputy Mayor Lewit reported the fall planting was done on 11-22 on Chestnut, Lorraine, Livingston, and the Bagel Shop once again provided coffee and bagels to the volunteers at work. Carl Delfino worked from the Village. Deputy Mayor Lewit read the list of volunteers which is on file at the Clerk’s office. If you would like to have a tree planted, please contact the Village Clerk. He discussed the tree inventory grant from the Frost Foundation making the planting of large trees possible at the Legion Park.

**Motion:** Deputy Mayor Lewit: To accept the request from 25 Beech Street to be removed.

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Motion:** Deputy Mayor Lewit: To accept the request from 49 Lorraine Drive to be removed and pruned.

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	Absent
Trustee Rossi:	Yes

**Veterans Committee-** Mayor Bassett discussed the cleaning and waxing of the Doughboy in the amount of \$1800 with a donation of \$250 from the Garden Club. Mayor Bassett has been working with Neil Larson from NYS Historic Preservation on the designation of the park.

**Doughboy Cleaning**



**Motion:** Mayor Bassett- To approve the cleaning of the Doughboy statue with a donation of \$250.

**Second:** Deputy Mayor Lewit

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	Yes

**Grants Committee-** Trustee Rossi discussed the tree inventory grant and reviewed the reasoning why the sidewalk feasibility grant was denied. Discussion that it was a bike pedestrian was included in the work plan. Mayor Bassett discussed having a professional company look at the sidewalk. Trustee Korczak stated the village needs to look at it differently and have the Board and a professional grant writer engaged in the discussion. Trustee Korczak discussed the need to have an engineering firm working on grants as they have more experience. Mayor Bassett stated the Village may need to do an RFP for grant submissions and to pursue professional grant writing services. Trustee Korczak stated he will have the RFP ready next month.

**Electric Vehicle Station grant-** Mayor Bassett stated the grant the village had received for the second EV Charging Station expires in Feb. 2020 and the village needs to decide to resurrect it and put in motion. The Board discussed on where to put the additional EV Station, in the back of the firehouse or in the municipal parking lot. Trustee Rossi stated the reports show the EV station is using moderate user. Mayor Bassett would like to send a statement that the Village is Climate Smart. The Board had a lively discussion regarding the location with comments from the public. Discussion on disturbing the status quo by making a stand for Climate Change, and the Village would be taking a leadership stance. Trustee Korczak did not feel the need to reach out to the planning board.

**Motion:** Mayor Bassett ; to Go forth and use the EV grant

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	No

**Motion:** Mayor Bassett ; To move forward and to install the EV charging Stations in the municipal parking lot

**Second:** Trustee Korczak

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	No

## Special Requests

### Sinterklaas Crowns and Branches

**Motion:** Mayor Bassett to approve the request from Sinterklaas to use the building for Crowns and Branch workshop

**Second: Trustee Rossi**

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	Yes

### **Foster's Tree Lighting**

**Motion:** Mayor Bassett to approve the tree lighting at Fosters as requested.

**Second: Trustee Rossi**

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	Yes

### **Other Business**

### **Wells Manor**

**Motion:** Mayor Bassett- to accept the request from the Town of Rhinebeck to continue the 100% tax exemption pursuant to 577 Public Housing Finance Law for a period of 40 years from the effective date.

**Second: Trustee Korczak**

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	Yes

**Minutes approval:** The Board discussed the 10/8/2019 and 10/15/2019 minutes as received from Clerk Coon.

**Motion:** Mayor Bassett to accept the minutes as presented with the correction of the minor typos as indicated by Trustee Rossi

**Second: Trustee Korczak**

Mayor Bassett:	Yes
Deputy Mayor Lewit:	Yes
Trustee Korczak:	Yes
Trustee Neuneker:	absent
Trustee Rossi:	Yes

**Correspondence:** all on file in the Clerk's office  
Scholte- Central Hudson

Dutchess County- Air BNB

**Personnel- November Anniversaries**

Mayor Bassett recognized the following village employees:

- A. Motor Equipment Operator and Building Maintenance John Raimondo 19 years of service 9/8/19
- B. Wastewater Treatment Plant Operator Trainee David Secor 1 year of service 11-12-19

**Motion:** Mayor Bassett: To adjourn the meeting at 10:01pm.

**Second:** Deputy Mayor Lewit

Mayor Bassett: Yes

Deputy Mayor Lewit: Yes

Trustee Korczak: Yes

Trustee Neuneker: Absent

Trustee Rossi: Yes

Respectfully Submitted,

Patricia D. Coon, CMC, RMC