

**BOROUGH OF RIVERTON  
2020 REORGANIZATION MEETING  
JANUARY 2, 2020 ✕ 7:00pm**

Municipal Clerk, Ms. Michelle Hack called the meeting to order and read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a) Having written notice published in the Burlington County Times Friday December 13, 2020
- b) Forwarding written notice to the Courier Post for informational purposes only on Wednesday November 20, 2020
- c) Posting written notice on the Official Bulletin Board on Wednesday November 20, 2020

Ms. Hack called for the Oath of Suzanne Cairns Wells to be administered for the Office of Mayor for the Borough of Riverton. Mr. Tom Coleman, Esquire conducted the Oath as her father, Mr. Cairns and daughter Camille stood by and held the Bible. Ms. Hack handed the meeting over to the Mayor.

Mayor Cairns Wells called for the Oath of Office to be administered to Kirk Fullerton as a Councilman for the Borough of Riverton. Mr. Tom Coleman, Esquire conducted the Oath. Ms. Fullerton stood by and held the Bible for her husband.

Mayor Cairns Wells called for the Oath of Office to be administered to Laura Major as a Councilwoman for the Borough of Riverton. Mr. Tom Coleman, Esquire conducted the Oath. Ms. Major's husband, \_\_\_ and two children stood by and held the Bible for her husband.

Mayor Cairns Wells asked for a nomination for Council President for the year of 2020. Mr. Corbi was nominated by Mr. DeGeorge and Mr. Fullerton provided a fast second. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Mayor Cairns Wells called for the Oath of Office to be administered to William Corbi as a Council President for the Borough of Riverton. Mr. Tom Coleman, Esquire conducted the Oath. His daughter Olivia stood by and held the Bible.

**CONSENT AGENDA**

Ms. Hack presented a Consent Agenda to Council for approval containing Resolutions 1-13. Mr. Quin requested that Resolution 2H-2020 is pulled from the consent agenda for a separate discussion. Mr. Fullerton made a motion to approve all Resolutions 1-13, with the exception of 2H-2020. Mr. Mills seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Res. #1-2020 Temporary Appropriations for the year 2020 (representative of 26.25% of last year's total budget)

Res. #2-2020 Appointing the Municipal Solicitor contract subject to compliance with Pay-To-Play (Thomas J. Coleman, III Esquire)

Res. #2A-2020 Appointing the Borough Engineer contract subject to compliance with Pay-To-Play (Alaimo Associates)

Res. #2B-2020 A Resolution Appointing the Borough Planner contract subject to compliance with Pay-To-Play (Tamara Lee, Consulting LLC)

Res. #2C-2020 Appointing the Wastewater Treatment Plant Engineer contract subject to compliance with Pay-To-Play  
(T&M Associates)

Res. #2D-2020 Appointing the Consulting Borough Engineer contract subject to compliance with Pay-To-Play  
(Environmental Resolution, Inc., [ERI])

Res. #2E-2020 Appointing the Bond Counsel contract subject to compliance with Pay-To-Play laws  
(C. Anthony Solimine of Wilentz, Goldman & Spitzer, PA )

Res. #2F-2020  
A Resolution Appointing the Labor & Police Matters Council contract subject to compliance with Pay-To-Play  
(Steven Raymond, Esquire)

Res. #2G-2020 Appointing the Municipal Auditor contract subject to compliance with Pay-To-Play laws  
(Robert Inverso, Inverso & Stewart, LLC)

Res. #2I-2020 Appointing the Municipal Insurance Broker contract subject to compliance with Pay-To-Play  
(The Barclay Group)

Res. #3-2020 Appointment of 2020 Borough Officials

Res. #4-2020 Mayoral Appointment's to 2020 Borough Boards and Committees

Res. #5-2020 Authorizing an Official Newspaper and Secondary Newspaper (Burlington

Res. #6-2020 Fixing the rate of interest to be charged on Delinquent Taxes and Sewer for 2020

Res. #7-2020 Authorizing Official Depositories for the Borough

Res. #8-2020 Designating an employee to serve as the Public Agency Compliance Officer

Res. #9-2020 Authorizing a Cash Management Plan

Res. #10-2020 Adopting the 2020 Meeting Dates and Times for Riverton Borough Mayor and Council

Res. #11-2020 Authorizing the Solicitor of the Borough of Riverton the Borough of Riverton to File Appeals, Omitted and Added Assessments Appeals, and Rollback Complaints with the Burlington County Board of Taxation

Res. #12-2020 Appointments to the River Route Advisory Committee 2020 (4 Appointees, 1-year term)

Res. #13-2020 A Resolution to Reaffirm and Appoint Member of the Green Team for 2020

Res. #2H-2020  
Appointing the Municipal Animal Control Officer contract subject to compliance with Pay-To-Play  
(New Jersey Animal Control)

Mr. Quinn expressed concerns in appointing New Jersey Animal Control due to an issue from 2019 in another municipality. Mayor Cairns Wells asked him if he would like to make a motion for an alternate plan but he did

not make a motion. Mr. Mills motioned to reappoint New Jersey Animal Control as the Animal Control Officer for the Borough of Riverton for the year 2020. Mr. DeGeorge clarified there were no charged files and/or complaints pursued by the courts to which Chief Shaw confirmed; therefore Mr. DeGeorge seconded the motion to approve the resolution as submitted. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

ALL RESOLUTIONS PRINTED IN FULL IN 2020 RESOLUTION BOOK LOCATED IN THE CLERK'S OFFICE

Mayor Cairns Wells read the 2020 Borough Council Departmental appointments with the first member being named the Chair:

Finance/Insurance	Kirk Fullerton, Bill Corbi
Parks & Rec	Hank DeGeorge, Laura Major
Economic Improvement/School	Laura Major, Hank DeGeorge
Public Safety/Bd of Health	Ken Mills, Bill Corbi
Shade Tree	Jim Quinn, Hank DeGeorge
Admin/HR	Suzanne Cairns Wells, Bill Corbi
Planning/Code Enforcement	Ken Mills, Suzanne Cairns Wells
Environmental	Jim Quinn, Ken Mills
DPW	Bill Corbi, Kirk Fullerton

Mr. Quinn inquired about his position on the Communications Committee. Mayor Cairns Wells decided it was disbanding since all day to day operations are already handled by the employees.

**2020 Mayoral Appointments to Boards and Committees**

Planning Board Class I (Mayor) (Term 1 Year)	Suzanne Cairns Wells
Planning Board Class II (Borough Employee) (Term 1 Year)	Mary Lodato
Planning Board Class III (Council Member) (Term 1 Years)	Kenneth Mills
Planning Board Class IV (Member of the Public) (Term 4 Years to expire 12-31-2023)	Kerry Brandt, Robert Martin
Planning Board Alt.3 Term of 2 years to expire 12-31-2021	Doug Aird
Shade Tree Board Term of 3 years to expire 12-31-2022	Ed Sanderson, John Frazier
Environmental Commission Alternate (Term of 2 years to expire 12-31-2020)	Katie Lucas (to fill unexpired term of Eric Crawbuck ending 12-31-2020)
Environmental Commission (Term of 3 Years to expire 12-31-2022)	Michael Robinson, Joe Threston, Stephanie Brown, Mark Jendrzewski

Board of Health Term of 3 years to expire 12-31-2022	Judi Rossi, Lisa Dimpter
Architectural Review Committee (Term 4 Years to expire 12-31-2023)	Elmer Adams and Hank Croft
Park & Recreation Advisory Committee (Term 1 Year)	Andrea Zimmerman, Laurie Canulli, Leah Falicki, Joe Levins, Jen Wilburn
Economic Improvement Committee (Term 2 years)	Kate Latimer, Patty Rybeck, Ray Reis and Joe Rainer
Veterans Affairs Committee (Term 1 Year)	William Brown and Robert Smyth

### 2020 Borough Officials

Finance Clerk/Treasurer (Term 1 year):	Nicole Chicone Shively
Deputy Borough Clerk (Term 1 year):	Nicole Chicone Shively
Crossing Guards (Calendar Year 2020):	John Shaw, Sr., Dorothea Hopely, Jennifer Small, Mary Rivas, and Holly McCullough
Deputy Tax Collector & Tax Clerk	Nicole Chicone Shively
Zoning/Code Enforcement Official (Term 1 year):	Mary Lodato
Emergency Management Coordinator	Scott Reed
Tax Search Officers (Term 1 Year)	Nicole Chicone Shively and Michelle Hack
Municipal Improvement Search Officer (Term 1 year)	Michelle Hack
Municipal Court Administrator (Term 1 Year)	Dana Aldrich, CMCA
Municipal Court Clerk (Term 1 Year)	Bridget Gentile
Borough Prosecutor (Term 1 Year)	Daniel Gee
Borough Conflict Prosecutor (Term 1 Year)	Steve Wenger and Cheryl Cohen
Borough Public Defender (Term 1 Year)	James Fattorini
Municipal Court Judge (Term 3 Year)	Corey Ahart, JMC
Planning Board Secretary (Term 1 year):	Michelle Hack
Planning Board Administrative Officer (Term 1 year)	Michelle Hack

Registrar of Vital Statistics

Michelle Hack

Deputy Registrar of Vital Statistics (Term 1 year)

Nicole Chicone Shively

Alternate Registrar of Vital Statistics (Term 1 year)

Dolores Rosso

**PUBLIC SESSION**

Mayor Cairns Wells opened the floor for Public Comments. No one came further to speak therefore the Mayor closed the floor.

The Mayor also acknowledged and thanked all of the volunteers, colleagues on Council and Borough employees for working to improve the Borough. She, Mr. Fullerton and Ms. Major thanked the citizens of Riverton for placing their trust in electing them to serve the Borough.

Mayor Cairns Wells honored Butch Bianchini with a plaque to thank him for his time, energy and service to the Borough of Riverton. He stepped down after six years on Borough Council.

Mr. Mills made a motion to adjourn which was seconded by Mr. Bianchini. All voted in the affirmative.

Respectfully submitted,

Michelle Hack, RMC  
Municipal Clerk