

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
FEBRUARY 18, 2020 at 7:00 P.M.**

Mayor Cairns Wells called the meeting to order, saluted the Flag, and the following statement “Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

OPEN PUBLIC MEETINGS ACT STATEMENT

“Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a) Having written notice published in the Burlington County Times Friday January 10, 2020
- b) Forwarding written notice to the Courier Post for informational purposes only on Monday January 6, 2020
- c) Posting written notice on the Official Bulletin Board on Monday January 6, 2020”

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilwoman Laura Major	present
Council President Bill Corbi	absent	Councilman Ken Mills	present
Councilman Hank DeGeorge	present	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present		

Other Borough Officials Present: Solicitor Tom Coleman, Esquire, Police Chief John Shaw, Finance Clerk Ms. Nicole Chicone Shively, Public Works Manager Mr. Keith Adams, and Borough Clerk Michelle Hack.

APPROVAL OF MINUTES/CLERK REPORT

Minutes from the January 21, 2020 Regular Meeting were submitted for approval, Motion made by Mr. DeGeorge to approve the minutes as submitted to which Mr. Fullerton seconded his motion. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills abstain, Mr. Quinn abstain.

TREASURER’S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on February 18, 2020. Mr. Mills seconded the motion. The full bill list is on file for inspection in the clerk’s office. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

PUBLIC COMMENT

The Mayor opened the floor for Public Comment.

Ms. Sharon Stokes stated that she is a Census 2020 representative and she was excited in promoting the Census to Riverton residents. She told us what to look for from the Census and when to expect postcards; she also is coordinating efforts with the Mayor to assist the Borough in encouraging participation.

No one additional came forth to speak therefore closing the public portion.

SOLICITORS REPORT

Mr. Coleman stated the Final; Compliance hearing to accept the Borough's Plan is scheduled for April 23, 2020. There will be a resolution read later at this meeting to appoint an outside agency as the Borough's Affordable Housing Administrative Agent.

JANUARY 2020 PUBLIC WORKS REPORT

DPW: Brush collected twice entire town/4 brush dumpsters; Patched poles on going. Minor snow storm Jan. 18th - 12 yds. of salt used. Truck repairs include: F550 dump truck - strobe lights, brake line, fuel pump, and regular service maintenance; Chevy Tahoe- new fuel injector. Currently repairing sweeper: new metal in hopper. New stop signs installed Bank & Morgan, 2nd & Linden, 4th & Cinnaminson St., Thomas & Carriage, and 2nd & Thomas; New Do Not Enter sign installed at Bank & Morgan. 10 gas lights are in need of service: faxed list to PSE&G. Public Works crew attended safety training for work zone safety, heavy equipment, and chain saws.

PARKS: Installed 8 new louvers in grandstand doors in an effort to assist the ventilation. Backflow preventer was repaired for park sprinkler system. **SEWER:** Six sewer calls: four of which are homeowner responsibility and two of the calls were Borough main lines at 607 Thomas Ave. and 400 block of Thomas Ave. The Influent Pump project is complete. Repair of UV lamps are completed which WRM will report on in their next report.

Mr. Adams stated that with the Clean Communities Grant he purchased reusable bags for the residents. He provided one to everyone present.

RESOLUTION # 47-2020

A RESOLUTION TO AUTHORIZE THE BOOT DRIVE FOR THE RIVERTON FIRE COMPANY (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Mills read the resolution by title only and motioned for approval. Ms. Major seconded his motion. The Boot Drive is scheduled for May 9, 2020 and this resolution authorizes the Mayor to enter into an indemnification agreement with the County of Burlington. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION # 41-2020

A RESOLUTION FOR THE REAPPOINTMENT OF THE CONSTRUCTION OFFICIAL AND BUILDING SUBCODE OFFICIAL (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Mills read the resolution by title only and motioned for approval. Mr. Fullerton seconded his motion. This resolution is retroactive to the end of the first appointment for Mr. Fort. Mr. Mills stated for the record that Mr. Fort does a remarkable job and the Borough is lucky to have his continued service. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Mr. Mills shared the current Vacant Property Report which is on file at the Borough Hall.

January Municipal Court Report

Tickets Issued: 114 YTD 114 Tickets Disposed: 131 YTD 131
 Complaints Issued: 9 YTD 9 Complaints Disposed: 23 YTD 23
 Total Disbursements: \$ 10,152.28 Riverton Treasurer: \$ 5,340.46 YTD \$ 5,340.46

January 2019 EMS Report

No report

Fire Department January 2019

Fires: 18 YTD: 18 Drills: 3 YTD: 3

Police January 2019:

Description:	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	1920		1920
Juvenile Arrests:	0		0
<u>Adult Arrests:</u>	27		27
a) Contempt	21		
b) Possession of CDS / Drug Para	3		
c) DWI	1		
d) Hindering/Obstruction	1		
e) Fraudulent documents	1		
<small>These figures represent people who were arrested and the charges against them.</small>			
Motor Vehicle Accidents:	3		3
Motor Vehicle Stops:	185		185
Motor Vehicle Summonses:	122		122
Motor Vehicle Warnings:	63		63
Alarms:	10		10
Asst. to other Agencies:	21		21
Animal Complaints:	6		6
Fire Calls:	1		1
EMS Calls:	16		
Unattended Deaths:	0		0
Criminal Cases:	28		28
Domestics:	1		1
Thefts:	0		0
Burglaries:	0		0
Assaults:	0		0
Criminal Mischief:	0		0

Mr. Fullerton met with the RIA on February 17, 2020 where they discussed the possibility of hanging baskets in the spring, painting or replacing the chains and new bench at the Gazebo area, repair and relocate the Eagle, new signs and improvements to the electric box and War Memorial. Mr. Fullerton also reminded everyone the Budget Workshop Meeting is scheduled for March 7 at 9 o'clock a.m. at the Borough Hall.

RESOLUTION # 37-2020

**A RESOLUTION TO MEMORIALIZE AN INSURANCE INCREASE TO THE BOROUGH'S CURRENT
SELECTIVE INSURANCE POLICY
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Mills seconded his motion. This resolution memorializes the Borough authorizing the Insurance Broker to increase the umbrella coverage from 5 million to 10 million. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 42-2020
A RESOLUTION TO AUTHORIZE THE RELEASE OF UNCLAIMED PROPERTY
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Quinn provided the second. This resolution provides for escrow monies to be returned. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 43-2020
A RESOLUTION TO AUTHORIZE PAYMENT #2 TO C. STEVENSON
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. DeGeorge provided the second for this motion. This represents payment #2 for the influent pump installation at the Waste Water Treatment Plant. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 44-2020
A RESOLUTION TO AUTHORIZE TRANSFERS IN FEBRUARY 2020
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Mills seconded his motion. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 38-2020
A RESOLUTION IN SUPPORT OF GREEN TEAM ENVIRONMENTAL EDUCATION MOVIES
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Quinn read the resolution by title only and motioned for approval. Mr. Mills provided the second for this motion. Movies to be held March 12 and March 26 at the Porch Club, and Episcopal Church. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Mr. Quinn provided a handout for Mayor and Council review describing a new proposed location at Riverton Park dedicated for the Dog Park. The new area would be wholly on Borough-owned property and effectively remove NJ Transit from the equation. Due to the location and current grade of the site, it is expected to cost less to construct. Council seemed to be in favor of this new location. A motion was made by Mr. Quinn and seconded by Mr. Mills to rescind the prior authoring dog park resolution number 76-2018 and to further authorize the Mayor and Council to finalize the specifics and details of a new agreement associated with the

relocation of the proposed dog park consistent with the proposal that Mr. Quinn distributed, and to be further memorialized in a resolution to be considered at the March public meeting. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION # 39-2020
A RESOLUTION TO AUTHORIZE THE CLERK TO ADVERTISE BID SPECIFICATIONS FOR THE STB
2020 PLANTING PROGRAM
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Quinn read the resolution by title only and motioned for approval. Mr. DeGeorge provided the second. Bid opening scheduled for March 12, 2020 at 10 o'clock a.m. at the Borough Hall. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Mr. DeGeorge reported that the Borough was recently informed by Green Acres that our Pickleball signs are not in compliance with Green Acres criteria. The Borough will amend the current sign and report to the agency.

RESOLUTION # 45-2020
A RESOLUTION TO PURCHASE PARK EQUIPMENT
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. DeGeorge read the resolution by title only and motioned for approval. Mr. Mills provided the second for this motion. This resolution provides for new rims for the basketball courts payable from the 2016 park grant. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION # 46-2020
A RESOLUTION TO ACCEPT THE 2020 BURLINGTON COUNTY MUNICIPAL PARK GRANT AWARD
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. DeGeorge read the resolution by title only and motioned for approval. Mr. Mills provided the second for this motion. This grant represents \$75,000 for park improvements applied for in October 2019 for Field Rehabilitation and ADA upgrades. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Ms. Major updated state the Economic Development Committee met on Monday January 27, 2020. They are working to host four Food Truck events for the year 2020, with pre-determined dates and hopefully the offering of entertainment at each (movies and/or music); She is also floating the idea of a craft beer event that could showcase the properties available for a limited brewery in addition to a recreational event. Last, Ms. Major is working to develop a welcome packet for business owners and possibly a section of the website dedicated for Economic Development and business owners.

Mayor Cairns Wells updated that she met with the Honorable Troy Singleton as he meets with local mayors concerning local concerns. Mayor Cairns Wells expressed her concerns of the merging of schools and that being part of the "Pathway to Progress". She also made Senator Singleton aware of the financial burden placed on the Borough from our Affordable Housing litigation with the concerns that Affordable Housing should be legislation and not fall on the

municipalities. She also stated that she spoke with Mr. John Lavery as he served on the planning Board for many years and has good information and input for the Parking Committee on Main Street. Mayor Cairns Wells was happy to announce she was informed that NJ Transit approved the funding for the Pedestrian Push Button project at Elm, Cedar and Thomas. Last reported that she was honored to conduct the swearing in of Chief Shaw to the Burlington County Chief's Association

RESOLUTION # 40-2020
A RESOLUTION TO ACCEPT THE PROPOSAL FROM CGPH AFFORDABLE HOUSING
PROFESSIONAL SERVICES
(FULL RESOLUTION IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion to approve. Mr. Quinn moved to approve and Mr. Mills seconded the motion. ROLL CALL: Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for a second public comment session

Ms. Sharon Stokes commented she likes the reusable bags from Clean Communities and confirmed the date and time for the budget meeting.

Ms. Wanda Swanson asked if there would be two public comment sessions.

Mr. Carlos Rogers asked what the next steps for the dog park and thanked Council for their consideration and cooperation on moving forward with the new site.

No one additional wanted to speak, therefore closing this session.

ADJOURNMENT

With no additional business to discuss, Mr. Mills made a motion to adjourn the meeting and Mr. DeGeorge seconded his motion. All voted in the affirmative.

Next meeting of the Governing Body is scheduled for March 7, 2020 at 9 o'clock AM.

Respectfully submitted,

Michelle Hack, RMC
Borough Clerk

	2020			
			TAX AND SEWER	
			MONTHLY COLLECTION REPORT	
	TAX		JANUARY	Y-T-D
	Future Year Tax			
	Current Year Tax		\$ 1,347,206.75	\$ 1,347,206.75
	Prior Year Tax		\$ 12,807.71	\$ 12,807.71
	Tax Sale Costs			
	Interest		\$ 1,235.75	\$ 1,235.75
	Year End Penalty		\$ -	..
	Outside Buyer Liens			
	Total Collected		\$ 1,361,250.21	\$ 1,361,250.21
	Tax Collection Percentage Through 1/31/2020			64.62%
	SEWER		JANUARY	Y-T-D
	Current Sewer		\$ -	
	Prior Year Sewer		\$ 1,666.86	\$ 1,666.86
	Prepaid Sewer		\$ 242.74	\$ 242.74
	Interest		\$ 103.53	\$ 103.53
	Subsequent		..	
	Total Collected		\$ 2,013.13	\$ 2,013.13
	Sewer Collection Percentage Through 1/31/2020			0.00%
	Submitted by Dolores Rosso			

FEBRUARY BILL LIST FOR APPROVAL			
JANUARY 22ND, 2020 THROUGH FEBRUARY 18, 2020			
CURRENT FUND		REGULAR CHECKS	\$95,775.32
		SCHOOL TAXES & FLEX PMNT	\$458,444.83
	WIRED	PAYROLL	\$80,307.70
	WIRED	STATE OF NJ HEALTH BENEFITS	\$30,048.02
		RECYCLING GRANT	\$600.00
		CLEAN COMMUNITES	\$635.00
		ALCO ED REHAB	\$255.00
		DRUNK DRIVING	\$239.00
		TOTAL	\$666,304.87
CAPITAL		ACQUISTION OF SEWER EQUIPMENT	\$2,406.00
		IMPROVEMENT TO RIVERTON PARK	\$963.00
		ACQUISTION OF SEWER EQUIPMENT	\$50,170.86
		TOTAL	\$53,539.86
POLICE FORT		POLICE FORFETURE PROPERTY	\$1,738.25
PUBLIC DEFENDER		PUBLIC DEFENDER	\$700.00
		TOTAL	\$700.00
TRUST PREMIUM		TAX SALE PREMIUM	\$800.00
		TOTAL	\$800.00
TRUST REDEMPTION		TAX SALE REDEMPTION	\$28,312.34
		TOTAL	\$28,312.34
ESCROW		604 BROAD ST	\$402.50
		TOTAL	\$402.50
		GRAND TOTAL	\$751,797.82

BOROUGH OF RIVERTON
TREASURERS REPORT
JANUARY 2020
 JANUARY 1ST, 2020 THROUGH JANUARY 31TH , 2020

CURRENT

CASH	STARTING BALANCE		\$3,172,963.23
RECEIPTS	OUR DEPOSITS		\$1,428,354.98
	GRANT CASH		\$7,481.56
	TOTAL MONTHLY DEPOSIT		\$1,435,836.54
DISBURSEMENTS		REGULAR CHECKS	\$121,865.07
	WIRE	HEALTH INSURANCE	\$28,469.33
	WIRE	PAYROLL	\$117,930.36
		SCHOOL TAXES & FLEX PMNT	\$458,444.83
		RYCYCLING GRANT	\$1,480.76
		COUNTY TAXES	\$277,819.86
		ADDED/OMIT TAXES	\$1,655.55
		BRIDGE COMM	\$45,221.04
	TOTAL		\$1,052,886.80
		GRAND TOTAL	\$3,555,912.97

CAPITAL

	STARTING BALANCE	\$551,355.25
	RECEIPTS	\$235.96
	DISBURSEMENTS	\$9,232.52
	INTEREST PAID OUT	\$253.95
	GRAND TOTAL	\$542,104.74