

**BOROUGH OF RIVERTON  
REGULAR MONTHLY MEETING  
JULY 21, 2020 at 7:00 P.M.**

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor’s Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Participant instruction for the public meetings Using a computer, tablet or smartphone, join the Zoom Meeting using this link:

<https://zoom.us/j/98492279948?pwd=KzdNSEZqVnk4YUdwTXNvYXM3S2lKdz09>

Meeting ID: 984 9227 9948 and Password: 2s6UBT

To join the meeting from a landline or mobile phone:  
Dial: 646-558-8656

Meeting ID: 984 9227 9948 and Password: 076997

**OPEN PUBLIC MEETINGS ACT STATEMENT**

“Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a. Having written notice published in the Burlington County Times Thursday June 11, 2020
- b. Forwarding written notice to the Courier Post for informational purposes only on Tuesday June 9, 2020
- c. Posting written notice on the Borough Website and the Borough Hall on Tuesday June 9, 2020

**ROLL CALL**

Mayor Suzanne Cairns Wells	present	Councilwoman Laura Major	present
Council President Bill Corbi	present	Councilman Ken Mills	present
Councilman Hank DeGeorge	present	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present		

Other Borough Officials Present: Nicole Shively Treasurer, Keith Adams, Public Works Manager, John Shaw, Chief of Police, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack.

**APPROVAL OF MINUTES/CLERK REPORT**

Minutes from the June 16, 2020 regular meeting were submitted for approval. Motion made by Mr. Quinn to approve the minutes with revisions he requested. Mr. Mills seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

#### **TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST**

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on June 15, 2020. Mr. Quinn seconded the motion. The full bill list is on file for inspection in the clerk's office. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

#### **PUBLIC COMMENT**

The Mayor opened the Public Comment session of the meeting.

Sharon Stokes of Elm Terrace provided an update for the 2020 Census.

Jeremy Jankowski of 8<sup>th</sup> Street asked for Council guidance how to proceed with a Borough tree removal at his property. He expressed displeasure in a lack of communication from Borough Officials concerning the desire to construct a driveway. He was advised the Shade Tree would revisit the tree removal issue and the Zoning Officer would provide guidance concerning the driveway.

Adrienne Kupper of Main Street asked the Borough to remind residents that it's not neighborly to host loud parties. She was advised to call the Riverton Police should she feel a neighbor's party is disruptive.

No one additional came forth to speak therefore closing the public portion.

Ms. Major reported that the Economic Improvement Committee was working to host a Craft Beer event in September however due to COVID-19 its been decided to postpone the event until Spring 2021. She thanked Chief Shaw for his excellent community outreach efforts.

#### **RESOLUTION #97-2020**

#### **A RESOLUTION TO AUTHORIZE A FOOD TRUCK AND FAMILY MOVIE NIGHT AT RIVERTON MEMORIAL PARK (FULL RESOLUTION IN RESOLUTION BOOK)**

Ms. Major read the resolution by title only and moved for approval. Mr. Fullerton seconded the motion. Milanese Pizza is co-sponsoring the event which is themes to be "Christmas in July" held on July 29 at Riverton Park. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

#### **RESOLUTION #90-2020**

#### **A RESOLUTION TO AUTHORIZE THE BOROUGH CLERK TO APPLY FOR ROAD OCCUPANCY PERMITS FOR FOOD TRUCK EVENTS FOR THE REMAINDER OF 2020 (FULL RESOLUTION IN RESOLUTION BOOK)**

Ms. Major read the resolution by title only and motioned for approval. Mr. DeGeorge provided the second. Food Truck events at Broad and Main Street on August 25 and September 18 and alternate weather dates respectively. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

#### **RESOLUTION #91-2020**

#### **A RESOLUTION TO AUTHORIZE MAYOR AND CLERK TO SIGN INDEMNIFICATION AGREEMENTS WITH COUNTY FOR FOOD TRUCK (FULL RESOLUTION IN RESOLUTION BOOK)**

Ms. Major read the resolution by title only and motioned for approval. Mr. Corbi seconded her motion. The agreements are needed for the County legal department for the aforementioned Road Occupancy Permits. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Ms. Major exited the meeting.

#### **SOLICITORS REPORT**

Mr. Coleman stated his only update is being handing in the resolution and ordinance being read later in the meeting concerning Affordable Housing updates.

#### **JUNE 2020 PUBLIC WORKS REPORT**

Brush collected 4 times entire town; 21 brush dumpsters; Entire town swept before 4<sup>th</sup> of July; Patched potholes throughout the town; Finished cleaning handicapped ramps; Removed 7 stumps from storm damage; Street sign audit completed; Checked gas lamps throughout town, send list to PSE&G for 5 to be repaired. PARKS: Park cut 3 times; Oversaw well repair- Pump, motor, check valve, and piping were all replaced; Sprinkler system was turned on, 5 sprinkler heads replaced; New basketball rims installed; Flowerbeds were mulched. SEWER: 3 sewer calls: all homeowners' responsibility; Attended June 30<sup>th</sup> bid opening for sludge hauling contract; Joe Gaskill, new Wastewater Operator, started June 22<sup>nd</sup>.

Mr. Corbi also shared the Sewer plant report from WRM Incorporated. This would be the last moth of the report due from WRM. Their contract ended July 1, 2020.

#### **RESOLUTION #88-2020**

#### **A RESOLUTION TO AWARD SLUDGE CONTRACT TO MCGOVERN (FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Fullerton provided the second. This is a 5-year contract to commence January 1, 20221. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

#### **RESOLUTION #93-2020**

#### **A RESOLUTION TO ENTER INTO AGREEMENT GENERATOR MAINTENANCE AND SERVICE (FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Fullerton provided the second. This is a 1-year agreement for service to three generators operational to the sewer

plant. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 101-2020**

**A RESOLUTION TO AUTHORIZE A TRANSFER OF TITLE OF AN ABANDONED VEHICLE  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Mills read the resolution by title only and optioned for approval. Mr. DeGeorge seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 102-2020**

**A RESOLUTION TO AUTHORIZE THE SALE OF ABANDONED PROPERTY BY THE RIVERTON  
POLICE DEPARTMENT ON GOVDEALS  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Mills read the resolution by title only and motioned for approval. Mr. Quinn provided the second. This resolution provides for the sale of abandoned bicycles that have been cataloged by the Riverton Police Department Chief. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION # 89-2020**

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH COUNTY FOR 911 EMERGENCY CALLS  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Mills read the resolution by title only. Chief Shaw asked to review this agreement prior to approval due to concerns with the County computer system. Ms. Hack stated this agreement was received on July 16 and the County requested approval due to the current contract expiring July 31 which is why this resolution appeared here and not on the draft. Mr. Mills motioned to table the resolution until Chief Shaw and Mr. Coleman can review due to concerns with the New World software the County is using. Mr. Corbi provided the second. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

**May Municipal Court Report**

Tickets Issued:	60
Tickets Disposed:	64
Complaints Issued:	12
Complaints Disposed:	16
Total Disbursements:	\$4,025.81
Riverton Treasurer:	\$2506.43

**June Municipal Court Report**

		<b><u>Year To Date:</u></b>
Tickets Issued:	61	394
Tickets Disposed:	38	428
Complaints Issued:	5	65
Complaints Disposed:	5	134
Total Disbursements:	\$3,752	\$38,178.43
Riverton Treasurer:	\$2,314.9	\$21,500.93

**Fire Department June 2020**

Fires: 19

YTD: 111

Drills: 0

YTD: 8

**June 2020 EMS Report**

Not submitted

<b>June Police Report:</b>	<b>Current Month:</b>	<b>Last Month:</b>	<b>Year to Date:</b>
Vehicle Mileage:	2673	1912	11,201
Juvenile Arrests:	0	0	1
<u>Adult Arrests:</u>	7	11	69
a) Contempt	4		
b) Drug Para	2		
c)DV Offensive Touch	1		
d) Harassment	1		
<small>These figures represent people who were arrested and the charges against them.</small>			
Motor Vehicle Accidents:	2	3	12
Motor Vehicle Stops:	109	75	558
Motor Vehicle Summonses:	59	60	353
Motor Vehicle Warnings:	50	15	200
Alarms:	7	7	42
Asst. to other Agencies:	21	38	89
Animal Complaints:	10	7	30
Fire Calls:	12	18	30
EMS Calls:	24	13	113
Unattended Deaths:	0	0	0
Criminal Cases:	13	14	87
Domestics:	3	4	6
Thefts:	0	3	8
Burglaries:	0	1	3
Assaults:	1	0	1
Criminal Mischief:	4	1	7

Chief Shaw reported Officer M. Plisak has submitted a resignation effective July 26; He thanked everyone involved who helped make the showing of "13" documentary a success at Riverton Memorial Park on June 26.

**RESOLUTION #95-2020**

**A RESOLUTION AUTHORIZING A REFUND OF ESCROW MONEY TO CALVARY CHURCH  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. DeGeorge provided the second. The escrow monies of \$500 are being returned in whole as there will be no billing from the Engineering office due to the project being that of a Church. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION #96-2020**

**A RESOLUTION TO AUTHORIZE THE INSERTION OF FOR UNBUDGETED GRANT MONIES INTO  
THE 2020 MUNICIPAL BUDGET UNDER CHAPTER 159  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution by title only and moved to approve. Mr. Corbi seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

Mr. Quinn reported the Environmental Commission hosted a cleanup of the rain garden at the Riverton School and the Green Team is postponing the movie series until 2021. He also discussed the estimated bills that will be coming in from Shade Tree Board Emergency contract for the June storm.

**RESOLUTION # 98-2020  
A RESOLUTION TO AWARD EMERGENCY SERVICES TREE CONTRACT  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Quinn read the resolution by title only and motioned for approval. Mr. Fullerton provided the second. This is a 2-year contract with Eastern Environmental. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

Mr. DeGeorge reported that the park is open and its being used, he commented the Public Works did a wonderful job keeping the park beautiful. Bathrooms will remain closed due to COVID, they are open at special events when the crowd can be controlled.

**RESOLUTION # 92-2020  
A RESOLUTION TO APPROVE A YOUTH DAYTIME BASKETBALL SKILLS CAMP AT  
RIVERTON MEMORIAL PARK  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. DeGeorge read the resolution by title only and motioned for approval. Mr. Corbi seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION #94-2020  
A RESOLUTION TO AUTHORIZE A REFUND TO RANGERS BASEBALL  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. DeGeorge read the resolution by title only and moved to approve. Mr. Quinn provided the second. The Rangers were not able to conduct their baseball season due to COVID-19 Therefore being eligible for a refund. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

**RESOLUTION #99-2020  
A RESOLUTION APPPROVING TINKERGARTEN TO HOST EARLY CHILDHOOD PLAY CLASSES AT  
RIVERTON MEMORIAL PARK  
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. DeGeorge read the resolution by title only and moved to approve. Mr. Quinn seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

Mayor Cairns Wells discussed Update on Diversity Advisory Committee. She doesn't have the details flushed out yet, but talked about how she envisions a group of diverse community members providing education and insight to the Governing Body. Mr. Quinn asked how much of her vision she sees crossover with the youth group he would like to form. She sees the two groups sharing synergy and possibly thoughts and ideas however they should be separate groups. Mayor Cairns Wells also stated that she has new information concerning parking on in the Neighborhood District and she plans to call a meeting by the end of the summer. Mr. Quinn asked to be part of the group, she would check her notes to be sure there isn't already a quorum.

#### **ORDINANCE O-06-2020**

##### **1<sup>ST</sup> READING**

#### **AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING THE BOROUGH'S FAIR SHARE ORDINANCE, ADOPTED BY BOROUGH COUNCIL ON SEPTEMBER 24, 2019, AS BOROUGH ORDINANCE O-2019-07 (IN FULL IN ORDINANCE BOOK)**

Mayor Cairns Wells read the ordinance by title only and asked for a motion. Mr. Mills moved to adopt the Ordinance and Mr. DeGeorge provided the second. This ordinance incorporate revisions required in the Special Master's Report issued prior to the June 16, 2020 Compliance Hearing, and the adoption of which is a condition of the Conditional Declaratory Judgment of Compliance and Repose. The Planning Board will conduct a Master Plan Consistency Review of this Ordinance at their July 28 meeting. This is the first reading of this ordinance; public notice of the public hearing and adoption will be held at the August 18, 2020 meeting. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

#### **RESOLUTION #100-2020**

#### **A RESOLUTION TO AMENDING REVISED AFFIRMATIVE FAIR HOUSING MARKETING PLAN (FULL RESOLUTION IN RESOLUTION BOOK)**

Mayor Cairns Wells read the ordinance by title only and asked for a motion. This incorporates revisions required in the Special Master's Report issued prior to the June 16, 2020 Compliance Hearing. Mr. Mills moved to adopt the Ordinance and Mr. Corbi provided the second. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

#### **PUBLIC COMMENT**

Mayor Cairns Wells opened the floor for a second public comment session concerning the agenda. No one came forth to speak therefore she closed this session.

#### **NEW BUSINESS**

Mayor Cairns Wells asked for a motion to enter into a Closed Session to discuss anticipated contract negotiations. Mr. Corbi moved to enter into a closed session which Mr. Quinn seconded his motion. Motion to exit closed session by Mr. Quinn and seconded by Mr. Mills.

All approved in the affirmative. These minutes can be found in the Closed Session minute book and shall be released after the matter becomes resolved.

No formal action occurred as a result of this Closed Session.

**ADJOURNMENT**

With no additional business to discuss, Mr. Mills made a motion to adjourn the meeting and Mr. Quinn seconded his motion. All voted in the affirmative.

Next meeting of the Governing Body is scheduled for at 7 o'clock PM on August 18, 2020.

Respectfully submitted,

Michelle Hack, RMC  
Borough Clerk