

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
AUGUST 18, 2020 at 7:00 P.M.**

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor’s Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Participant instruction for the public meetings Using a computer, tablet or smartphone, join the Zoom Meeting using this link:

<https://zoom.us/j/98492279948?pwd=KzdNSEZqVnk4YUdwTXNvYXM3S2lKdz09>

Meeting ID: 984 9227 9948 and Password: 2s6UBT

To join the meeting from a landline or mobile phone:

Dial: 646-558-8656

Meeting ID: 984 9227 9948 and Password: 076997

OPEN PUBLIC MEETINGS ACT STATEMENT

“Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a. Having written notice published in the Burlington County Times Thursday June 11, 2020
- b. Forwarding written notice to the Courier Post for informational purposes only on Tuesday June 9, 2020
- c. Posting written notice on the Borough Website and the Borough Hall on Tuesday June 9, 2020

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilwoman Laura Major	present
Council President Bill Corbi	present	Councilman Ken Mills	present
Councilman Hank DeGeorge	absent	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present		

Other Borough Officials Present: Keith Adams, Public Works Manager, John Shaw, Chief of Police, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack.

APPROVAL OF MINUTES/CLERK REPORT

Minutes from the July 21, 2020 regular meeting and closed session were submitted for approval. Motion made by Mr. Quinn to approve the minutes as submitted. Mr. Corbi

seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on August 13, 2020. Mr. Corbi seconded the motion. The full bill list is on file for inspection in the clerk's office. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Mr. Fullerton reported on a project request that the Riverton Improvement Association wishes to take on; they would like to re design the brinks and create larger garden area to enhance the Shade Trees and plant a new Crepe Myrtle. Ms. Hack will ensure the Borough's insurance carrier approves this project.

PUBLIC COMMENT

The Mayor opened the Public Comment session of the meeting.

Sharon Stokes of Elm Terrace provided an update for the 2020 Census. It is closing September 30 instead of October 31, 2020. Ms. Hack mentioned that the Borough is appreciative of Ms. Stokes coordination the Census signs that are being placed around town.

Wanda Swanson of 7th Street thanked Council for participating in the Palmyra and Riverton BLM event. She further expressed she is upset to learn the Yoga Tree Studio is closing and wants to know what Council plans to do to help small businesses. Mayor Cairns Wells reminded that the closings of inside businesses, due to the pandemic, has had a terrible impact on small businesses nationwide not just in Riverton. It was also mentioned that the Borough however did allow Yoga Tree to host classes in Riverton Memorial Park and waived the fee for park usage. Later in the meeting Ms. Major spoke on this and stated the EIC has offered to do promotions for the local businesses in town.

Joe Rainer of Beechwood stated he is also disappointed to hear of Yoga Tree's pending closing but thinks improved parking would be beneficial. He also asked when the RIA does the project that was earlier discussed, the Sewer department can uncover the lateral in front of Nelly Bly's. The lateral opening was covered up when the bricks went in many years ago.

No one additional came forth to speak therefore closing the public portion.

SOLICITORS REPORT

Mr. Coleman stated his updates are being handing in the resolutions and concerning Affordable Housing updates.

CLOSED SESSION

Motion to enter into a closed session to enter into closed to discuss matters of personnel. This discussion is not related to job performance of the Crossing Guards that were given Rice notices last week. Mr. Corbi moved to enter into a closed session which Ms. Major seconded his

motion. Motion to exit closed session by Mr. Corbi and seconded by Mr. Mills. All approved in the affirmative. These minutes can be found in the Closed Session minute book and shall be released after the matter becomes resolved.

Formal action occurred as a result of this Closed Session. Resolution #105 -2020 is a formal action directly related to the discussion of the closed session.

RESOLUTION #105 -2020

A RESOLUTION TO FURLOUGH CROSSING GUARDS IN THE EVENT OF SCHOOL CLOSING DUE TO COVID-19

(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Mills read the resolution by title only and motioned for approval. Mr. Corbi seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #89-2020

A RESOLUTION TO AUTHORIZE ENTER INTO AN AGREEMENT WITH COUNTY FOR 911 EMERGENCY CALLS

(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Mills read the resolution by title only and motioned for approval. Mr. Corbi seconded his motion. This is a 5-year contract with the County of Burlington. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #103-2020

A RESOLUTION TO APPROVE A MUNICIPAL LAW ENFORCEMENT EXPENDITURE TRUST ACCOUNT (MLETA) PURCHASE USING A NJ STATE CONTRACT

(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Mills read the resolution by title only and motioned for approval. Ms. Major provided the second. This authorizes the purchase off a State Contract #83909 Motorola Procurement Agreement. This purchase provides for all Borough offers to utilize portable radios. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #106-2020

A RESOLUTION TO HIRE JACOB REEDER AS A FULL TIME POLICE OFFICER

(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Mills read the resolution by title only and motioned for approval. Mr. Corbi provided the second. Officer Reeder will be sworn in by Mayor Cairns Wells on his start date. Notice of contingency concerning employment requirements are in place. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

Mr. Fullerton exited the meeting.

July Municipal Court Report

Year To Date:

Tickets Issued:	72	466
Tickets Disposed:	77	505
Complaints Issued:	8	73

Complaints Disposed: 10 144
 Total Disbursements: \$6527.77 \$44,705.90
 Riverton Treasurer: \$3938.01 \$25,438.94

Fire Department June 2020

Fires: 20 YTD: 131 Drills: 2 YTD: 10

July 2020 EMS Report Not submitted

August 2020	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	2023	2673	13,224
Juvenile Arrests:	0	0	1
Adult Arrests:	12	7	81
a) Contempt	6		
b) Drug Para	2		
c) Shoplifting	4		
d) DWI	1		
<small>These figures represent people who were arrested and the charges against them.</small>			
Motor Vehicle Accidents:	2	2	14
Motor Vehicle Stops:	66	109	624
Motor Vehicle Summonses:	70	59	423
Motor Vehicle Warnings:	15	50	215
Alarms:	15	7	57
Asst. to other Agencies:	17	21	106
Animal Complaints:	10	10	40
Fire Calls:	1	12	31
EMS Calls:	26	24	139
Unattended Deaths:	0	0	0
Criminal Cases:	16	13	103
Domestics:	0	3	6
Thefts:	0	0	8
Burglaries:	0	0	3
Assaults:	0	1	1
Criminal Mischief:	0	4	7

RESOLUTION #104 -2020

A RESOLUTION TO AUTHORIZE CLERK TO ADVERTISE BIDS FOR SOLID WASTE COLLECTION (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and moved for approval. Mr. Quinn seconded the motion. This advertisement is required to go out 60-days prior to the bid opening circulated in a state-wide newspaper. Various alternates include year-round singular weekly pick up; bi-weekly seasonal pick up and single arm automated pick up. ROLL CALL: Mr. Corbi aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

ORDINANCE #07-2020

1ST READING

AN ORDINANCE TO AMEND CHAPTER 92 OF THE BOROUGH CODE GOVERNING AND PERMITTING A DOG PARK SECTION AT THE RIVERTON MEMORIAL PARK (IN FULL IN ORDINANCE BOOK)

Mr. Quinn read the ordinance by title only and motioned for approval. Mr. Corbi seconded the motion. This introduction specifies the rules for the Dog Park, which are consistent with neighboring municipalities and permits for off-leash dogs in certain areas of the Riverton Memorial Park. This the first reading of this ordinance. Public notice of a public hearing will be published in the official newspaper before adoption at the September 22, 2020 meeting. ROLL CALL: Mr. Corbi aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

JULY 2020 PUBLIC WORKS REPORT

DPW: Brush collected twice entire town/12 brush dumpsters. Replaced two trash cans on Bank and Linden. Started sweeping; needed to stop because of August 4th storm. N.J. American Water Co. (Pioneer Pipe) Paved ½ of Shrewsbury and Cherry Lane. Both loaders are down: John Deere - broken bucket/Case

PARKS: Cut park 4 times; Set up /clean-up for food truck family movie night at park on July 26., to which Mr. Adams expressed his appreciation of Chief Shaw for his assistance on setting up.

SHADE TREE: Cut down 5 borough trees from first storm; Storm on August 4th lost two trees at 2 Park Ave., four big branches, and several other small ones around town. Eastern is working on a list from this storm. Acknowledge and thank Scott, Kyle, and John for a great job on this storm while Mr. Adams was on vacation.

JULY 2020 SEWER REPORT

- Sludge Removed: 26,000 gal @ 0.079 cents per gal = \$2054. Jan - Jun averaged 68,250 gal @ .079 = \$5392 = Savings of \$3338.
- Maintenance and Regulator Duties: Generators were serviced, load tested, and inspected items for wear (belts, hoses, coolant, radiator etc) performed (all 3 units) Plant Influent pit and Pump Station Wet Well Grease Removed; 3rd Quarter WCR sampling is scheduled to be performed for Effluent Sewer permit (Aug); Semi-Annual Sludge DMR sample was taken for monitoring period 7/1/20 to 12/31/20. Residual Transfer Report was completed for July Sludge DMR Permit; Effluent Chronic Whole Effluent Toxicity (WET) sampling was reported with certified copies mailed; Collection System Blockages: 4 calls, 3 were blockages in main that Palmyra Jet Vac truck was used for to clear blockage.
- Plant Flow CAP program: 5 days in July that exceeded 95% flow of what plant is rated for (0.22MGD). AVG flow for month = 190,549 = 87% of plant rated capacity: Recommendations: Build a 250,000 gal (minimum) surge tank (flow storage tank) and meter flow into plant at a steady rate to avoid rain event (spikes) and low flow conditions over night Inflow (manhole) covers to divert rain flow were ordered and

installed for remaining locations of: (as per engineer): Broad and Linden; 4th and Thomas and 4th and Linden.

- SBR Tank #2 Mixer Alarm Fault: (Was NOT Running) on 7/25 Tues 4pm and 7/28 Sat 1230am: Mixer has a lot of rags on it that prevent it from rotating properly. Recommendations: Both SBR Mixers need to be pulled from tank, serviced and have rags removed from them; Both SBR tanks need to be drained and cleaned out of debris in tanks; Employees (sewer and public works) need to have ARC safety flash training - Only qualified electricians should be going into High Voltage panels to reset equipment.
- Plant Effluent (EQ Tank) and Pump station is seeing too many of the following items: Baby wipes or “flushable wipes”; Tampons/pads, condoms, plastic bags, stickers, candy wrappers and Grease. Recommendation: sending out letter to residents with next sewer bill in September to educate and address items that should be disposed of in trash and not put down sinks/toilets.

RESOLUTION # 109-2020

A RESOLUTION TO ISSUE A MORATORIUM ON FEES ASSOCIATED WITH ECONOMIC IMPROVEMENT COMMITTEE AS PRESCRIBED IN O-2020-03 (FULL RESOLUTION IN RESOLUTION BOOK)

Ms. Major read the resolution by title only and motioned for approval. Mr. Corbi provided the second. This moratorium expires January 2021 and does not apply to other Borough fees, only those related to the Economic Improvement Committee. This resolution does not offer any authority for the reimbursement for previously collected fees. ROLL CALL: Mr. Corbi aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION # 107-2020

A RESOLUTION FOR THE AMENDED AFFIRMATIVE MARKETING PLAN, TO INCLUDE THE NOTICE REQUIREMENTS TO THE NEW JERSEY HOUSING RESOURCE CENTER FOR ONLINE MARKETING (FULL RESOLUTION IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion. Mr. Mills motioned to approve the resolution and Mr. Quinn seconded his motion. This resolution repeals Resolution # 100-2020 which was approved July 21. Subsequent to that adoption, New Jersey State Legislation was enacted to further expand upon advertising regulations made to the Fair Share Housing Law. ROLL CALL: Mr. Corbi aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION # 108-2020

RESOLUTION ENDORSING THE PLANNING BOARD'S ADOPTION OF THE AMENDED HOUSING ELEMENT AND FAIR SHARE PLAN WHICH WAS REVISED TO PROVIDE FOR THE 20% SET-ASIDE FOR SALE AND RENTAL UNITS (FULL RESOLUTION IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion. Mr. Mills made the motion to approve and Mr. Corbi seconded the motion. The Planning Board resolution memorializing their approval was provided. ROLL CALL: Mr. Corbi aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

ORDINANCE O-2020-06A

1ST READING

**AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING THE BOROUGH'S FAIR SHARE
ORDINANCE, ADOPTED BY BOROUGH COUNCIL**

ON SEPTEMBER 24, 2019, AS BOROUGH ORDINANCE O-2019-07

(IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read the ordinance by title only and asked for a motion. Mr. Corbi moved to adopt the Ordinance and Mr. Mills provided the second. This ordinance is being reintroduced to incorporate revisions that became State legislation subsequent to the prior first reading occurring on July 21, 2020 in addition to revisions required in the Special Master's Report issued prior to the June 16, 2020 Compliance Hearing, and the adoption of which is a condition of the Conditional Declaratory Judgment of Compliance and Repose. This is the first of this ordinance. Public notice of a public hearing will be published in the official newspaper before adoption at the September 22, 2020 meeting. ROLL CALL: Mr. Corbi aye, Ms. Major aye, Mr. Mills aye, Mr. Quinn aye.

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for a second public comment session concerning the agenda. No one came forth to speak therefore she closed this session.

ADJOURNMENT

With no additional business to discuss, Mr. Mills made a motion to adjourn the meeting and Mr. Corbi seconded his motion. All voted in the affirmative.

Next meeting of the Governing Body is scheduled for at 7 o'clock PM on September 15, 2020.

Respectfully submitted,

Michelle Hack, RMC
Borough Clerk