

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
SEPTEMBER 15, 2020 at 7:00 P.M.**

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor's Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Participant instruction for the public meetings Using a computer, tablet or smartphone, join the Zoom Meeting using this link:

<https://zoom.us/j/98492279948?pwd=KzdNSEZqVnk4YUdwTXNvYXM3S2lKdz09>

Meeting ID: 984 9227 9948 and Password: 2s6UBT

To join the meeting from a landline or mobile phone:

Dial: 646-558-8656

Meeting ID: 984 9227 9948 and Password: 076997

OPEN PUBLIC MEETINGS ACT STATEMENT

"Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a. Having written notice published in the Burlington County Times Thursday June 11, 2020
- b. Forwarding written notice to the Courier Post for informational purposes only on Tuesday June 9, 2020
- c. Posting written notice on the Borough Website and the Borough Hall on Tuesday June 9, 2020

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilman Craig Greenwood	present
Council President Bill Corbi	present	Councilwoman Laura Major	present
Councilman Hank DeGeorge	present	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present		

Other Borough Officials Present: Keith Adams, Public Works Manager, Nicole Chicone Shively, Treasurer, John Shaw, Chief of Police, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack. It was stated that Mr. Greenwood was sworn into position on September 3, 2020 by Ms. Hack.

APPROVAL OF MINUTES/CLERK REPORT

Minutes from the August 18, 2020 regular meeting and closed session, and the special meeting held on September 2, 2020 were each submitted for approval. Motion made by Mr. Corbi to approve the minutes and Mr. Quinn seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood abstain, Ms. Major aye, Mr. Quinn aye.

Ms. Hack reported that she issued PHSFEE a raffle license. Orchard Friends is being issued a permission to host their annual 5K on October 3.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on September 14, 2020. Mr. Corbi seconded the motion. The full bill list is on file for inspection in the clerk's office. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Ms. Shively reported the tax sale is schedule for September 24. Initially there were 44 properties in the tax sale and are down to 10 properties at this time. Mayor and Mr. Fullerton commended the excellent collection rate for sewer at this point in the year.

MAYORAL PROCLAMATION

The Mayor read a Proclamation that was issued in August to the Porch Club by Councilwoman Major, on the Mayor's behalf in honor of their celebration of the 19th Amendment., the Women's Right to Vote.

PUBLIC COMMENT

Ms. Wanda Swanson of 7th Street provided an update for the 2020 Census and asked the Borough to put out a social media push as the deadline is September 30, 2020. No one additional came forth to speak therefore closing the public portion.

SOLICITORS REPORT

Mr. Coleman updated on Affordable Housing. There was a hearing scheduled but for September 16, 2020, however due to the Borough's thoroughness we were able to cancel and provide certifications the Court tomorrow morning to approve the Borough's plan. Mr. Coleman thanked Mayor Cairns Wells for her oversight on this entire process.

RESOLUTION #113 -2020

A RESOLUTION TO AUTHORIZE RIGHT OF WAY USE TO CROSS RIVER FIBER (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Quinn seconded his motion. There was a discussion on safety and need for fiber optic service and if the roads or right of way will be disturbed. The resolution and agreement shall be amended to provide for a performance bond and estimate that Cross River will be responsible for providing that secures any road or right of way disturbances. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

AUGUST SEWER REPORT

Updates

Cost Savings: Sludge Removed: 6 truckloads over the 6wk period; \$3338 saved in each month of Jul, Aug and Sep: Total savings on sludge since Jul = \$10,014. Challenged Municipal Maintenance on their billing of Pump Station repairs. Bill was reduced from \$953 to \$753, savings of \$200. Challenged McGovern on their Invoice for job done on 7/27. Bill was reduced from \$2138 to \$1573, savings of \$565

NJDEP Onsite plant inspections: 8/5 – Pop up inspection after Hurricane Isaias on 8/4 to see how plant fared with former plant inspector for past 20yrs (Dave Stewart); 8/6 – Scheduled (yearly) plant inspection with New DEP inspector (Rob Sircusa)

Plant Permit Sampling: Monthly DMR sampling was completed for Aug (8/5, 8/12) and Sep (9/2 and 9/9); Semi-Annual WCR sampling was completed on 8/5 for plant Effluent; Semi-Annual Sludge DMR re-sample was taken on from July's sample for phosphorus as lab ran sample out of 28 day holding time; Residual Transfer Report was completed for Aug Sludge DMR Permit

Sewer inserts: were completed and mailed out to resident's w/ sewer bills; A big thank you to Michelle, Nikki and Dee.

Plant Flow CAP program: 12 days in July that exceeded 95% flow of what plant is rated for (0.22MGD). AVG flow for month = .206MGD = 93.6% of plant rated capacity.

Recommendation stays the same from July 2020 report: Consult with Engineer and build a surge tank (flow storage tank) to have flow metered into plant at a steady rate to avoid rain event (spikes) and low flow conditions over night.

Repairs and Maintenance:

Pump Station: Responded to High level alarms on 8/12, 8/13; Municipal Maintenance: Installed new air bleeder valves for BOTH pumps as threads were stripped on old ones, Reprogrammed Pump Station Pumping levels to specifications. Reprogrammed Chatterbox that sends alarms as was faulting on channels 1, 3, and 4

Plant Influent pumps were failing to operate properly, Resolved issue with Dan Weaver from Gayle Corp and Stevenson's. Pump 1 had a blockage of rags in check valve and Pump 2 had a blockage of rags in pump impeller.

Collection System Blockages: 3 calls, 3 were blockages in main that Palmyra Jet Vac truck was used for to clear blockages at the following addresses: 8/3: 303 Manor Ct, 8/14: 712 ½ Main St, 8/31: 604 Cedar St (after hours call at 5pm)

Diesel Generator at the plant was serviced for replaceable items: unit is 20 years old with ALL original parts; Replaced air filter, drive belt, radiator and bypass hoses, block heater hoses, and fuel lines; Coolant was drained, flushed and replaced with new; Pressure washed and repainted unit for rust/corrosion protection

Plant Sludge Blower: knife (power) switch failing on 8/19 and Municipal Maint replaced on 9/1

SBR Tank #2 Float sensor was found missing; Sewer operator installed new float. Municipal Maint was onsite to rewire to panel. Saved \$1200 on this repair. KRS was called in to fix last time (2017).

AUGUST 2020 PUBLIC WORKS REPORT

DPW: Collected brush twice entire town, 12 brush dumpsters. Picked up leaves once entire town; Swept the entire town; Patched potholes; Working on John Deere bucket (Scott is doing a

lot of cutting and welding.); Case loader is fixed. It needed a new starter and batteries. Kyle Ward's last day was Sept. 11. The Borough wishes him well with his new employment.

PARKS: Cut park 4 times and began to create the path for the dog park.

August Municipal Court Report

Year To Date:

Tickets Issued:	103	569
Tickets Disposed:	79	584
Complaints Issued:	8	81
Complaints Disposed:	19	163
Total Disbursements:	\$6871.13	\$51577.33
Riverton Treasurer:	\$4114.49	\$29553.43

Fire Department June 2020

Fires: 17 YTD: 148 Drills: 2 YTD: 12

August Description:	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	2158	2023	15,382
Juvenile Arrests:	0	0	1
<u>Adult Arrests:</u>	14	12	95
a) Contempt	11		
b) Drug Para	3		
c)Theft by unlawful taking	1		
<small>These figures represent people who were arrested and the charges against them.</small>			
Motor Vehicle Accidents:	3	2	17
Motor Vehicle Stops:	132	66	756
Motor Vehicle Summonses:	107	70	530
Motor Vehicle Warnings:	25	15	240
Alarms:	9	15	66
Asst. to other Agencies:	16	17	122
Animal Complaints:	11	10	51
Fire Calls:	3	1	34
EMS Calls:	15	26	154
Unattended Deaths:	0	0	0
Criminal Cases:	21	16	124
Domestics:	1	0	7
Thefts:	8	0	8
1)Bikes			
2)Misc			
3)Fraud/ID Theft			
Burglaries:	1	0	3
1)Vehicle			
Assaults:	0	0	1
Criminal Mischief:	0	0	7

August 2020 EMS Report Not submitted

Chief Shaw asked folks to remind their children to lock their bikes as there has been a surge in bike thefts. Mr. DeGeorge thanked Chief Shaw for his putting together the Firearm Safety Class that was offered to the Tri-Boro residents due to the spike in firearm applications.

Mr. Fullerton updated that the RIA is authorized to expand the garden brick area on Howard Street. All paperwork has been submitted and work can proceed.

RESOLUTION # 112-2020
A RESOLUTION AUTHORIZING THE CANCELLATION OF VARIOUS CAPITAL IMPROVEMENT
AUTHORIZATION BALANCES
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. DeGeorge seconded his motion. This money will be used to offset future capital projects down payments. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #114 -2020
A RESOLUTION TO MEMORIALIZE THE CERTIFICATION OF THE 2019 MUNICIPAL AUDIT
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Corbi provided the second. Mr. Fullerton thanked the Borough staff for their work throughout the year resulting in no findings and no recommendations. All Council members will sign the affidavit to attest to this confirmation and their receiving the audit. Ms. Hack and Ms. Bass will submit to the DLGS. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Ms. Major reminded that the Borough's EIC is hosting their final food truck night for 2020 on this upcoming Friday night and she also thanked Chief Shaw for the course firearm safety.

Mr. Quinn gave an update on Shade Tree Board. They are excited to move forward with the walking tree tour and ordering the tags. The Shade Tree Board is aware their budget cannot afford the tags so the tags will be donated by members of the Shade Tree. Due to the summer storms the Shade Tree Board budget is running over budget. A Volunteer form will be submitted and tags purchased by the members and donated to the Borough.

Mr. Quinn also reported the Environmental Commission volunteers worked to clean up and maintain the rain garden outside Riverton School for the start of the school year.

ORDINANCE #07-2020
2ND READING
AN ORDINANCE TO AMEND CHAPTER 92 OF THE BOROUGH CODE GOVERNING AND
PERMITTING A DOG PARK SECTION AT THE RIVERTON MEMORIAL PARK
(IN FULL IN ORDINANCE BOOK)

Mr. DeGeorge read the ordinance by title only and motioned for approval. Mr. Quinn seconded the motion. This introduction specifies the rules for the Dog Park and permits for off-leash dogs in certain areas of the Riverton Memorial Park. The Mayor opened the floor for Public Hearing pertaining to this Ordinance. Public Notice of this hearing was provided on August 23, 2020 in the Official Newspaper of the Borough ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Mr. DeGeorge thanked Mr. Adams and the Public Works staff for keeping the park grounds in pristine condition. There is a good interest in organized sports. Restrooms re opening on the weekends for youth soccer. For now, there will only be weekend openings however coaches will have a key for emergency use only. Riverton School is successfully hosting their students both live and virtual students.

Mayor Cairns Wells stated that the Parking Committee will be meeting on September 16 via Zoom. Mayor Cairns Wells, Councilmen Corbi and DeGeorge will also serve on the Committee.

ORDINANCE O-2020-06A

2ND ST READING

AN ORDINANCE OF THE BOROUGH OF RIVERTON AMENDING THE BOROUGH'S FAIR SHARE ORDINANCE, ADOPTED BY BOROUGH COUNCIL ON SEPTEMBER 24, 2019, AS BOROUGH ORDINANCE O-2019-07 (IN FULL IN ORDINANCE BOOK)

Mayor Cairns Wells read the ordinance by title only and asked for a motion. Mr. Quinn moved to adopt the Ordinance and Mr. DeGeorge provided the second. This ordinance incorporates revisions that became State legislation subsequent to the prior first reading occurring on July 21, 2020 in addition to revisions required in the Special Master's Report issued prior to the June 16, 2020 Compliance Hearing, and the adoption of which is a condition of the Conditional Declaratory Judgment of Compliance and Repose. The Mayor opened the floor for Public Hearing pertaining to this Ordinance. Public Notice of this hearing was provided on August 23, 2020 in the Official Newspaper of the Borough. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for a second public comment session concerning the agenda. No one came forth to speak therefore she closed this session.

ADJOURNMENT

With no additional business to discuss, Mr. Greenwood made a motion to adjourn the meeting and Mr. Quinn seconded his motion. All voted in the affirmative.

Next meeting of the Governing Body is scheduled for at 7 o'clock PM on October 20, 2020.

Respectfully submitted,

Michelle Hack, RMC
Borough Clerk