

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
OCTOBER 20, 2020 at 7:00 P.M.**

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor's Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Participant instruction for the public meetings Using a computer, tablet or smartphone, join the Zoom Meeting using this link:

<https://zoom.us/j/98492279948?pwd=KzdNSEZqVnk4YUdwTXNvYXM3S2lKdz09>

Meeting ID: 984 9227 9948 and Password: 2s6UBT

To join the meeting from a landline or mobile phone:

Dial: 646-558-8656

Meeting ID: 984 9227 9948 and Password: 076997

OPEN PUBLIC MEETINGS ACT STATEMENT

"Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a. Having written notice published in the Burlington County Times Thursday June 11, 2020
- b. Forwarding written notice to the Courier Post for informational purposes only on Tuesday June 9, 2020
- c. Posting written notice on the Borough Website and the Borough Hall on Tuesday June 9, 2020

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilman Craig Greenwood	present
Council President Bill Corbi	present	Councilwoman Laura Major	present
Councilman Hank DeGeorge	present	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present		

Other Borough Officials Present: Keith Adams, Public Works Manager, Nicole Chicone Shively, Treasurer, John Shaw, Chief of Police, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack.

APPROVAL OF MINUTES/CLERK REPORT

Minutes from the September 15, 2020 regular meeting minutes were submitted for approval. Motion made by Mr. Quinn to approve the minutes and Mr. Corbi seconded his motion. ROLL

CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on October 16, 2020. Mr. Corbi seconded the motion. The full bill list is on file for inspection in the clerk's office. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

PUBLIC COMMENT

Ms. Wanda Swanson of 7th Street feels the ordinances on political sign placement are not clear and spoke on her view of the political climate both nationally and in Riverton.

Mr. Richard Rauth of 7th Street inquired about the status of the property being deemed abandoned at 108 7th Street.

Ms. Sharon Stokes of Elm Terrace further inquired about sign restrictions and suggested the Borough provide guidelines for candidates seeking political office.

SOLICITORS REPORT

Mr. Coleman updated on Affordable Housing. There was a hearing scheduled but for September 16, 2020, however due to the Borough's thoroughness we were able to cancel and provide certifications the Court to approve the Borough's plan. Mr. Coleman thanked Mayor Cairns Wells for her oversight on this entire process.

RESOLUTION #117 -2020

A RESOLUTION TO AUTHORIZE THE HIRING OF ZACHARY BROWNBACK AS A LABORER IN THE DEPARTMENT OF PUBLIC WORKS (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Fullerton seconded his motion. Mr. Brownback is scheduled to begin on or about November 9, 2020. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #118 -2020

A RESOLUTION APPROVING PAYMENT TO ABHZEEN DESIGN INC FOR THE COMPLETION OF THE RIVERTON DOG PARK (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Ms. Major seconded his motion. The Borough Engineer, Environmental Resolution Inc., for this project has made the recommendation for payment in full contingent upon the maintenance bond being posted. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #119 -2020

**A RESOLUTION TO AUTHORIZE THE RELEASE OF PERFORMANCE BOND AND ACCEPT THE
MAINTENANCE BOND FOR THE RIVERTON DOG PARK
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Quinn seconded his motion. Environmental Resolution Inc. has provided the recommendation to pay the project and Mr. Coleman has reviewed the Maintenance Bond for acceptance. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

There was a conversation on the role of the Dog Park representatives moving forward. The park is completed Borough-owned and the Dog Park representatives should not be answering on behalf of the Borough or contracting work. They will need further permission to alter or change anything related to the appearance or functions of the park, which shall be run through the Parks liaison, Mr. DeGeorge.

Mr. Corbi commended Mr. Adams and his crew on their excellent work in helping with the Dog Park.

SEPTEMBER SEWER REPORT

Cost Savings: Sludge Removed: 5 truckloads over the 6wk period. **Total savings on sludge since Jul = \$13,352;** Adjusted invoices of \$700 from Municipal Maintenance, Eurofins and T&M.
Plant Permit Sampling: Quarterly and Monthly DMR sampling was completed for Oct (10/7 and 10/14); Plant DMR and Sludge RTR reports for NJDEP were completed for September and submitted on 10/16; Sludge Semi-Annual report was also completed for NJDEP and submitted on 10/16; Due to a sampling error by WRM we have to resample the Chronic Bio-Assay for the plant effluent scheduled for Nov 4 - 9. Recommend recovering the \$1400 cost of this sampling event from WRM

Plant Flow CAP program: 2 days in Sep that exceeded 95% flow of what plant is rated for (0.22MGD); AVG flow for month = .180 MGD = 81.8% of plant rated capacity

Recommendation stays the same from July 2020 report: Consult with Engineer and build a surge tank (flow storage tank) to have flow metered into plant at a steady rate to avoid rain event (spikes) and low flow conditions over night

Repairs and Maintenance:

Pump Station: None

Plant: Influent pumps were failing to operate properly. 9/21 - Site visit w Dan Weaver from Gayle Corp to troubleshoot pumps - pumps seemed to be pumping as expected. 10/9 - purchased ratchet winch and pulled cover off pump 1 and cleared blockage Cost \$110 and Savings expected between \$800 to \$1500 per occasion for outside contractors to pull pump. UV power control cabinet - High Temp Warning; Troubleshoot and resolve issue; Cleaned existing fans/covers/filters; Ordered new fans.

Collection System Blockages: 2 calls, 1 was blockage in main that Palmyra Jet Vac truck was used for to clear at the following address:

- 9/23: 601 Cinnaminson St: Blockage was actually upstream in 700 block at 713
- 10/6: 201 4th St: baby wipe in lateral

Recommendations: New Install a Hydrogen Sulfide meter (hard wired) for influent building; Look into a small odor control system for the influent pump building to remove vapors, odors and noxious gases. Obtaining quotes for new UV system. **Old:** Both SBR Mixers need to be

pulled from tank, serviced and have rags removed from them; Both SBR tanks need to be drained and cleaned out of debris in tanks; Employees (sewer and public works) need to have ARC safety flash training - Only qualified electricians should be going into High Voltage panels to reset equipment

SEPTEMBER 2020 PUBLIC WORKS REPORT

DPW: Brush collected 3 times river-side, 2 times park-side and 5 brush dumpsters; Leaves collected twice riverside, once park side; Trimmed brush on Church Lane and Maple Lane; Preparations and cleaned up for last food truck night; Finished repairing John Deere loader bucket; Working to prepare trucks for leaf pick up; Held interviews for public works position

PARKS: Cut park 4 times; Oversaw Dog Park construction with contractor which is now completed, also for Dog Park: Installed path, painted handicap parking spot, installed signage and installed trash and recycling cans for Dog Park; Installed new “in memory” bench by the toddler playground

SHADE TREE: Picked up brush from two trees removed by PSE&G at 100 block of Thomas Ave. and 700 block of Elm Terrace

RESOLUTION #116 -2020

**A RESOLUTION TO AUTHORIZE A CURFEW FOR OCTOBER 30-31, 2020
(FULL RESOLUTION IN RESOLUTION BOOK)**

Mr. Greenwood read the resolution by title only and motioned for approval. Mr. Corbi seconded his motion. Trick or Treating will be permitted from 4 p.m. – 8 p.m. The curfew will be in effect from 9 p.m. – 5 a.m. Mr. Quinn voiced displeasure on the Borough permitting trick or Treating to occur. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

August Municipal Court Report

Year To Date:

Tickets Issued:	148	717
Tickets Disposed:	85	669
Complaints Issued:	14	95
Complaints Disposed:	11	174
Total Disbursements:	\$7,711.57	\$59,288.90
Riverton Treasurer:	\$4,114.49	\$33,684.64

Fire Department June 2020

Fires: 16 YTD: 164 Drills: 2 YTD: 14

September 2020 EMS Report Not submitted

Chief Shaw reported he, along with other local community police chiefs and leaders met with the Philadelphia Chief of Precinct 15 concerning the loud travelling over the river. There was another meeting schedule for this week but local events in Philadelphia caused this meeting to be postponed. Mr. Quinn asked to be included in future meetings.

September Police Report	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	2265	2158	17,647

Juvenile Arrests:	3	0	4
<u>Adult Arrests:</u>	16	14	111
a) Contempt	10	11	
b) Drug Para	2	3	
c)Receiving Stolen Property	1	1	
d) Possession of CDS	6		
<small>These figures represent people who were arrested and the charges against them.</small>			
Motor Vehicle Accidents:	1	3	18
Motor Vehicle Stops:	184	132	756
Motor Vehicle Summonses:	153	107	683
Motor Vehicle Warnings:	31	25	271
Alarms:	5	9	71
Asst. to other Agencies:	13	16	135
Animal Complaints:	11	11	62
Fire Calls:	4	3	38
EMS Calls:	20	15	174
Unattended Deaths:	0	0	0
Criminal Cases:	19	21	143
Domestics:	2	1	9
Thefts:	2	8	10
1)Bikes	1		
2)Misc	1		
Burglaries:	1	1	4
1)Vehicle			
Assaults:	1	0	2
Criminal Mischief:	0	0	7

Mr. Fullerton reported that the RIA recently met and hosted a cleanup on October 17. He asked that everyone be on the lookout for emails to start on the 2021 budget.

Ms. Major updated next EIC meeting will occur on or about Nov 16. She spoke about a brewery open house, 4th of July Committee Fourth Fest craft beer event, hosting a Holiday Village, and discussed sewer impact for a brewery with Mr. Gaskill. She is also excited to announce that Riverton is being acknowledged by the AIA for an accredited walking tour for the unique architecture found throughout Riverton.

Mr. DeGeorge was happy to report the bathrooms at the part are now open full time. He also reported that he is in receipt of the following Volunteer Forms: Riverton School clean up days and Lindsay Mills park/creek clean up.

RESOLUTION #115 -2020
A RESOLUTION TO AUTHORIZE A REQUEST FOR REIMBURSEMENT FOR THE CLOSING OF THE
2015 PARK GRANT
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. DeGeorge read the resolution by title only and motioned for approval. Mr. Corbi provided the second. There was a conversation concerning the reimbursement amount being less than the grant award. Ms. Hack will provide a follow up after speaking with Ms. Robbie. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Mr. Quinn reported on the Shade Tree Board is working hard to move forward with the Tree Tags for the walking tour and the tags will be donated to the Borough, a volunteer form is forthcoming.

Mr. Quinn also reported the Environmental Commission volunteers worked to clean up and maintain the rain garden outside Riverton School for the start of the school year. He reported that he is happy with the passing of the State bill to ban plastic bags, and that the Pompeston Creek Watershed group is reviving their effort.

Mayor Cairns Wells stated that the Parking Committee met and will be meeting again next week and made the appointment of resident Jason Ruch to the Economic Improvement Committee.

RESOLUTION #120-2020

A RESOLUTION AUTHORIZING CLERK TO GO TO BID FOR 2020 PROFESSIONAL RFPS (IN FULL IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title and asked for a motion. Mr. Quinn made a motion to approve this resolution and Mr. DeGeorge seconded his motion. The opening date is December 10, 2020. ROLL CALL: Mr. Corbi aye, Mr. DeGeorge aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for a second public comment session concerning the agenda.

Ms. Wanda Swanson of 7th Street is pleased with the AIA accredited walking tour of Riverton's architecture. No one came forth to speak therefore the Mayor closed this session.

ADJOURNMENT

With no additional business to discuss, Mr. Greenwood made a motion to adjourn the meeting and Mr. Corbi seconded his motion. All voted in the affirmative.

Next meeting of the Governing Body is scheduled for at 7 o'clock PM on November 17, 2020.

Respectfully submitted,

Michelle Hack, RMC
Borough Clerk