

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
NOVEMBER 17, 2020 at 7:00 P.M.**

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor's Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Participant instruction for the public meetings Using a computer, tablet or smartphone, join the Zoom Meeting using this link:

<https://zoom.us/j/98492279948?pwd=KzdNSEZqVnk4YUdwTXNvYXM3S2lKdz09>

Meeting ID: 984 9227 9948 and Password: 2s6UBT

To join the meeting from a landline or mobile phone:

Dial: 646-558-8656

Meeting ID: 984 9227 9948 and Password: 076997

OPEN PUBLIC MEETINGS ACT STATEMENT

"Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a. Having written notice published in the Burlington County Times Thursday June 11, 2020
- b. Forwarding written notice to the Courier Post for informational purposes only on Tuesday June 9, 2020
- c. Posting written notice on the Borough Website and the Borough Hall on Tuesday June 9, 2020

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilman Craig Greenwood	present
Council President Bill Corbi	present	Councilwoman Laura Major	present
Councilman Kirk Fullerton	present	Councilman Jim Quinn	present

Other Borough Officials Present: Keith Adams, Public Works Manager, Nicole Chicone Shively, Treasurer, John Shaw, Chief of Police, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack.

APPROVAL OF MINUTES/CLERK REPORT

Minutes from the October 20, 2020 regular meeting minutes were submitted for approval. Motion made by Mr. Quinn to approve the minutes and Mr. Corbi seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Clerk Hack reported the Borough Staff is working to keep the Borough buildings in compliance with Executive Order 192, she thanked the staff and department heads for their help. She also reported that the November 3 election results will be certified on November 20.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on November 16, 2020. Mr. Corbi seconded the motion. The full bill list is on file for inspection in the clerk's office. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

PUBLIC COMMENT

Ms. Sharon Stokes of Elm Terrace said that she is interested in gathering community members to fill the vacancies on various Borough boards and committees. She also stated that while researching the various Boards, she found the website difficult to navigate and asked what the local Board of Health's role is concerning COVID-19. Ms. Stokes also thanked Chief Shaw for addressing the behaviors of kids on their bicycles.

Ms. Wanda Swanson of Thomas said that 50 political signs were stolen although she realizes there is nothing this Council can do. She also said that she doesn't care for the website and would like to see improvements.

No one additional came forth therefore closing the public portion.

SOLICITORS REPORT

Mr. Coleman updated that he is working on COVID-19 compliance directives with Clerk Hack and working on a couple of real property issues within the Borough.

RESOLUTION #124-2020

A RESOLUTION TO A FILL A MUNICIPAL VACANCY (FULL RESOLUTION IN RESOLUTION BOOK)

Mayor Cairns Wells read the unfortunate resignation Hank DeGeorge into the record. Mayor Cairns Wells read the resolution by title only stating the three names of Riverton residents that are registered Republicans that were submitted by the Riverton Republican Club, to fill the municipal vacancy were 1. Julie Scott, 2. James Geisler 3. Steve Foley. Mr. Corbi motioned that Ms. Scott is nominated for the vacancy. Mr. Fullerton seconded the motion. Ms. Julie Scott will be sworn in at the Borough Hall. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Mayor Cairns Wells asked for a motion to accept Officer James Nevins resignation effective November 17, 2020. Councilman Corbi motioned to accept the resignation and Ms. Major seconded his motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Mayor Cairns Wells updated that Santa will be riding around the Borough on a fire truck compliments of Riverton Fire Department however there will be no live, sitting on Santa's lap this year nor will there be a holiday luncheon both cancelled due to COVID-19 restrictions.

RESOLUTION #125 -2020

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FROM ENVIRONMENTAL RESOLUTIONS INC. FOR UPDATING THE BOROUGH'S OUTFALL MAP (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Quinn seconded his motion. Environmental Resolution Inc., will bring the Borough's Stormwater Outfall maps into compliance with NJ DEP standards for 2020. For 2021 there will be other Stormwater DEP updates, such as Code changes. Mr. Hanson, from ERI was present to answer any questions and provide an overview of the project. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Mr. Corbi accepted a Volunteer Form for the selling of holiday wreathes for the gas lamps by the Historical Society.

Oct 21st - Nov 17th 2020 Sewer Report

Cost Savings: Sludge Removed: 4 truckloads over the 4wk period. Total savings on sludge since Jul = \$9,867 (20 trucks x 0.0759/gal x 6500gal)

Plant Permit Sampling: Monthly DMR sampling was completed for Nov (11/5 and 11/11); Chronic Bioassay sampling was completed from 11/5 to 11/11. Passed testing with 100%

Plant Outside Contract Laboratory: 11/12 - Eurofins sent notification that they will no longer be providing field sampling to our area (reducing their geographic footprint) but if we would like to retain their service, sample pickup fees will increase from \$35 to \$250; 11/13 - Contacted ALS (Analytical Lab Services) and will have a new contract lab starting in Dec

NJDEP Permitting Guidance: 11/2 - Had to reschedule meeting with DEP about brewery due to plant equipment failures (will touch base after plant failures are resolved)

Plant Flow CAP program: Only 1 day in Oct that exceeded 95% flow of what plant is rated for (0.22MGD); AVG flow for month Oct = .189 MGD = 85.1% of plant rated capacity

Recommendation stays the same from July 2020 report: Consult with Engineer and build a surge tank (flow storage tank) to have flow metered into plant at a steady rate to avoid rain event (spikes) and low flow conditions over night

Repairs and Maintenance:

Pump Station: No Issues

SBR Tanks: 10/29 - SBR tank 1 decant weir failed to open in AUTO, lost power to SBR PLC panel - called in Municipal Maint Electrician; 11/2 - KRS here to trouble shoot SBR1 Decant Weir; Found bad capacitor - replaced but did not resolve issue; 11/3 - Major Inc on site to service all 6 Limit Torque Actuator Valves; 11/5 - Installed PLC Input control module slot 0 for SBR1 Decant Weir - still not working in Auto; 11/6 - Installed PLC Output control module slot 3 for SBR1 Decant Weir - Resolved problem, then failed 18hrs later; 11/9 - Lost power to SBR system - CB144 tripped again (reset). Ordered new actuator for SBR1 Decant Weir; 11/10 - Installed new Actuator - Did not fix problem, Installed another Output module - Resolved problem for 36hrs; 11/12 - Set up for Aqua Aerobic field tech to come out to trouble shoot SBR1 Decant Weir failure (\$3900); 11/17 - Aqua Aerobic field tech here to resolve issue

EQ Tank: Replaced sight level indicator tube 10.28

Plant Influent Pumps: 11/4 – Cleared blockage Pump 1 (impeller & check valve)

Collection System Blockages: 1 blockage in main that Palmyra Jet Vac truck was used for to clear blockages at the following address: 11/12: 213 Lippincott Ave

Other Recommendations: Both SBR Mixers need to be pulled from tank, serviced and have rags removed from them; Both SBR tanks need to be drained and cleaned out of debris in tanks; Received quote from Aqua Aerobic to replace float sensors with pressure transducers (\$12k)

OCTOBER 2020 PUBLIC WORKS REPORT

DPW: Collected brush twice on 130 side and once on river side/5 brush dumpsters; All brush pick-up was completed before leaf schedule began; Picked up leaves once entire town; In house rebuild of the hydraulic cylinders on the Case loader and the trash truck. This was a huge savings because the cylinder for the trash truck would have needed to be replaced; Trucks serviced: F800 #6 – serviced and state inspected. One leaf spring was broken and both sides were replaced. F450 #4 – serviced and state inspected F450 # 5 – serviced and state inspected; New employee, Zach Brownback started work on November 9, 2020. Currently and until further notice, the yard will be closed to citizens on Saturdays; We are working on leaf removal to the best of our ability.

PARKS: Cut park 3 times and collected leaves twice

SHADE TREE: Six trees were removed: 604 Thomas Ave. 206 Lippincott Ave. 620 Elm Terrace. 102 Fourth St. 108 Linden Ave. Fourth St. & Fulton St. Tagged 21 trees to be planted in the spring of 2021. The trees will be purchased with money from the trust fund. Mr. Corbi commended Public Works, namely for Mr. McKone and Mr. Adams for their hard work on repairs they make to the Borough vehicles. Their talent and work save the Borough considerable amounts of money.

October Municipal Court Report

Year To Date:

Tickets Issued:	114	831
Tickets Disposed:	101	770
Complaints Issued:	19	114
Complaints Disposed:	14	188
Total Disbursements:	\$6,621.51	\$149,037.95
Riverton Treasurer:	\$3,568.05	\$79,131.79

October 2020 Fire Department

Fires: 16 YTD: 185 Drills: 2 YTD: 16

October 2020 EMS Report Not submitted, Clerk will ask Mr. Norman for an update.

Chief Shaw informed Council of a letter that was sent to children, and their parents, in addition to being published to social media, who have been unruly on their bicycles. He is working with Ms. Eck at Riverton School and is passionate about this project, for the children’s safety.

October Police Report	Current Month:	Last Month:	Year to Date:
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Vehicle Mileage:	2080	2265	19,727
Juvenile Arrests:	0	3	4
<u>Adult Arrests:</u>	19	16	130
a) Contempt	9		
b) Drug Para	5		
c)Defiant Trespass	1		
d) Possession of CDS	8		
e) Possession with intent to dist. Heroin, Marijuana/Cocaine			
These figures represent people who were arrested and the charges against them.			
Motor Vehicle Accidents:	1	1	19
Motor Vehicle Stops:	163	184	919
Motor Vehicle Summonses:	126	153	683
Motor Vehicle Warnings:	37	31	308
Alarms:	11	5	82
Asst. to other Agencies:	15	13	150
Animal Complaints:	2	11	64
Fire Calls:	6	4	44
EMS Calls:	24	20	198
Unattended Deaths:	1	0	0
Criminal Cases:	24	19	167
Domestics:	3	2	12
Thefts:	1	2	11
1)Misc		1	
Burglaries:	0	1	4
Assaults:	0	1	2
Criminal Mischief:	0	0	7

Mr. Fullerton reported that the Borough submitted the Best Practice Inventory CY2020, which was due November 5, 2020. The Borough received a score of 24.5 which means that the Borough is not as risk of losing State aid. Mr. Fullerton commended the Borough Hall Staff for their work on completing this task.

RESOLUTION #121-2020
A RESOLUTION TO MEMORIALIZE THE BEST PRACTICE INVENTORY CY2020
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Corbi provided the second. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #123-2020
A RESOLUTION AUTHORIZING THE LOCAL GOVERNMENT EMERGENCY FUND (CARES GRANT)
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Corbi provided the second. Riverton is approved to receive up to \$29, 837 in both actual and projected costs

related to unbudgeted COVID-19 expenditures. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #127-2020
A RESOLUTION TO AUTHORIZE TRANSFERS IN NOVEMBER 2020
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and motioned for approval. Mr. Corbi provided the second. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Ms. Major updated on being hopeful for a springtime craft beer event in conjunction with the Fourth of July Committee and on the hosting of an AIA accredited walking tour that is the work of resident architect Mr. Wayne Chang. The Economic Improvement Committee (EIC) is working to develop a vision statement to suit the goals of the EIC. Lastly Ms. Major read a Volunteer Form to approve Holiday Hanging Baskets by the Riverton Improvement Association.

RESOLUTION #128-2020
A RESOLUTION TO AUTHORIZE THE ECONOMIC IMPROVEMENT COMMITTEE AND RIVERTON
FIRE DEPARTMENT HOLIDAY EVENT
(FULL RESOLUTION IN RESOLUTION BOOK)

Ms. Major read the resolution by title only and motioned for approval. Mr. Fullerton provided the second. The event will be held on December 5 from 4-8 p.m. at the Borough parking lot and overseen the by the Riverton Fire Department who will be implementing fire safety controls and establishing social distancing guidelines. Borough Fire Official will issue the permit. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #122 -2020
A RESOLUTION AUTHORIZING THE CLERK TO ADVERTISE FOR 2021 STB REMOVALS PROGRAM
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Quinn read the resolution by title only and motioned for approval. Mr. Corbi provided the second. The bid opening will be December 17, 2020 at the Borough Hall compliant with COVID-19 regulations. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

RESOLUTION #126-2020
A RESOLUTION AUTHORIZING A RESIDENT REIMBURSEMENT FOR THE REPLENISHMENT OF
PLANTS AT THE RAIN GARDEN
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Quinn read the resolution by title only and motioned for approval. Ms. Major provided the second. The resolution is to reimburse resident and chair of the Environmental Commission Kathryn Simon of the in the amount of \$237.65. This dollar amount is representative of the receipts she submitted minus New Jersey Sales Tax for the purchase of plants for the Rain Garden. Mr. Corbi stated he was not agreement with this resolution being adopted due to the improvements are not for Borough property. The Rain Garden is property of the Riverton School. ROLL CALL: Mr. Corbi nay, Mr. Fullerton aye, Mr. Greenwood aye, Ms. Major aye, Mr. Quinn aye.

Mr. Quinn read and accepted a Volunteer Form from Mr. Barry Emens of the Shade Tree Board. He generously donated QR reader type tags to be affixed to Borough trees for the Shade Tree Board walking tour. Mr. Quinn also reported that the Environmental Commission is working on the Rain Garden in conjunction with Riverton School and stated that the Pompeston Creek Watershed Association is working to reorganize. He further asked to for updates pertaining to the Department of Public Works, such as hours of operations on the weekend and the NJ Transit pushbutton at crosswalks project.

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for a second public comment session concerning the agenda. No one chose to spoke therefore closing this session.

ADJOURNMENT

With no additional business to discuss, Mr. Greenwood made a motion to adjourn the meeting and Mr. Corbi seconded his motion. All voted in the affirmative.

Next meeting of the Governing Body is scheduled for at 7 o'clock PM on December 15, 2020.

Respectfully submitted,

Michelle Hack, RMC
Borough Clerk