

BOROUGH OF RIVERTON
2021 REORGANIZATION MEETING
JANUARY 4, 2021 v 7:00pm

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via Zoom conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor’s Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms. Participant instruction for the public meetings Using a computer, tablet or smartphone, join the Zoom Meeting using this link:

<https://zoom.us/j/98492279948?pwd=KzdNSEZqVnk4YUdwTXNvYXM3S2IKdz09>

Meeting ID: 984 9227 9948 and Password: 2s6UBT

To join the meeting from a landline or mobile phone:

Dial: 646-558-8656

Meeting ID: 984 9227 9948 and Password: 076997

OPEN PUBLIC MEETINGS ACT STATEMENT

“Public notice of this meeting, pursuant to the Open Public Meetings Act, has been given in the following manner:

- a. Having written notice published in the Burlington County Times Thursday June 11, 2020
- b. Forwarding written notice to the Courier Post for informational purposes only on Tuesday June 9, 2020
- c. Posting written notice on the Borough Website and the Borough Hall on Tuesday June 9, 2020

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilwoman Julie Scott	present
Council President Bill Corbi	present	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present	Councilman Edgar Wilburn	present
Councilwoman Laura Major	present		

Other Borough Officials Present: Keith Adams, Public Works Manager, Nicole Chicone Shively, Treasurer, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack.

Mayor Cairns Wells called for the Oath of Office to be administered to Edgar Wilburn as a Councilman for the Borough of Riverton. The Honorable Troy Singleton conducted the Ceremonial Oath. Ms. Hack conducted an in person Oath earlier that day.

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Mayor Cairns Wells asked for a nomination for Council President for the year of 2021. Mr. Quinn motioned to nominate Ms. Major and Mr. Fullerton motioned to nominate Mr. Corbi. No one seconded Mr. Quinn’s motion however Ms. Major seconded the motion in the floor by Mr. Fullerton. Mr. Corbi accepted the

nomination. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott, aye, Mr. Quinn aye, Mr. Wilburn aye. Mr. Corbi will be sworn in on January 5, 2021 by the Borough Clerk, Ms. Hack.

Mayor Cairns Wells called for the Oath of Office to be administered to Scott Reed to serve as the Riverton Fire Chief. Ms. Hack conducted an in person Oath earlier that day.

Mayor Cairns Wells called for the Oath of Office to be administered to Robert Yearly to serve as the Riverton Fire Deputy Chief. Ms. Hack conducted an in person Oath earlier that day.

PUBLIC SESSION

Mayor Cairns Wells opened the floor for Public Comments. Mr. Joe Rainer commented on zoning issues he would like the Borough to address. No one additional came forth to speak therefore closing the public comment session.

Mayor Cairns Wells honored former Borough Council Members Hank DeGeorge and Ken Mills. She also recognized Tamara Lee and Craig Greenwood who will be honored at the Planning Board meeting in January 2021.

CONSENT AGENDA

Ms. Hack presented a Consent Agenda to Council for approval containing Resolutions 1-20. Mr. Quinn requested that Resolution 10-2020 be pulled from the consent agenda for a separate discussion. The consensus was to pass Resolution 10-2020 to establish the meeting dates and at the regular January meeting on January 19, 2021 we will discuss amending the resolution with additional meeting dates. Resolution 15-2021 was tabled for the January 19, 2021 meeting.

Mr. Corbi made a motion to approve all Resolutions 1-20, with the exception of Resolution 15-2020. Mr. Quinn seconded the motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott, aye, Mr. Quinn aye, Mr. Wilburn aye.

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| Res. #1-2021 | A Resolution to Approve Temporary Appropriations for the year 2021 (representative of 26.25% of last year's total budget) |
| Res. #2-2021 | A Resolution Appointing the Municipal Solicitor contract subject to compliance with Pay-To-Play laws (Thomas J. Coleman, III Esquire) |
| Res. #2A-2021 | Appointing the Borough Engineer contract subject to compliance with Pay-To-Play laws (Alaimo Associates) |
| Res. #2B-2021 | A Resolution Appointing the Borough Planner contract subject to compliance with Pay-To-Play laws (Taylor Design Group) |
| Res. #2C-2021 | A Resolution Appointing the Wastewater Treatment Plant Engineer contract subject to compliance with Pay-To-Play laws (T&M Associates) |
| Res. #2D-2021 | A Resolution Appointing the Borough Consulting Engineer contract subject to compliance with Pay-To-Play laws (Environmental Resolution, Inc., [ERI]) |
| Res. #2E-2021 | Appointing the Bond Counsel contract subject to compliance with Pay-To-Play laws (Wilentz, Spitzer and Goldman, PA [C. Anthony Solimine]) |

- Res. #2F-2021 A Resolution Appointing the Labor and Police Matters Council contract subject to compliance with Pay-To-Play laws **(2020 Steven Raymond)**
- Res. #2G-2021 A Resolution Appointing the Municipal Auditor contract subject to compliance with Pay-To-Play laws **(2020- Robert Inverso, Inverso & Stewart, LLC)**
- Res. #2H-2021 A Resolution Appointing the Municipal Animal Control Officer contract subject to compliance with Pay-To-Play laws **(2020- New Jersey Animal Control)**
- Res. #2I-2021 A Resolution Appointing the Municipal Insurance Broker contract subject to compliance with Pay-To-Play laws **(2020- The Barclay Group)**
- Res. #2J-2021 Appointing the Borough Stormwater Engineer contract subject to compliance with Pay-To-Play laws **(2020- Environmental Resolution, Inc [ERI])**
- Res. #3-2021 A Resolution to Ratify the Appointment of 2021 Borough Officials
- Res. #4-2021 Mayoral Appointment's to 2021 Borough Boards and Committees
- Res. #5-2021 Authorizing an Official Newspaper and Secondary Newspaper
- Res. #6-2021 Fixing the rate of interest to be charged on Delinquent Taxes and Sewer for 2021
- Res. #7-2021 Authorizing Official Depositories for the Borough
- Res. #8-2021 Designating an employee to serve as the Public Agency Compliance Officer
- Res. #9-2021 Authorizing a Cash Management Plan
- Res. #10-2021 Adopting the 2021 Meeting Dates and Times for Riverton Borough Mayor and Council
- Res. #11-2021 A Resolution Authorizing the Solicitor of the Borough of Riverton the Borough of Riverton to File Appeals, Omitted and Added Assessments Appeals, and Rollback Complaints with the Burlington County Board of Taxation
- Res. #12-2021 A Resolution to Ratify the Appointments to the River Route Advisory Committee 2021 (4 Appointees, 1-year term)
- Res. #13-2021 A Resolution Establishing Support for the 2021 Riverton Green Team
- Res. #14-2021 A Resolution to Ratify 2021 Paid Holidays and Office Closing Dates
- Res. #15-2021 A Resolution to Appoint Municipal Humane Law Enforcement Officer (MHELO) for 2021
TABLED
- Res. #16-2021 A Resolution to Appoint the CERT Officers for Riverton Borough 2021
- Res. #17-2021 A Resolution to Reestablish a Petty Cash Account

- Res. #18-2021 A Resolution to Appoint Towing providers for 2021
- Res. #19-2021 A Resolution to Appoint Resident Liaison to NJT Push Button Projects
- Res. #20-2021 A Resolution to Appoint Resident Liaison to Finance Committee

ALL RESOLUTIONS PRINTED IN FULL IN 2020 RESOLUTION BOOK LOCATED IN THE CLERK’S OFFICE

Mayor Cairns Wells read the 2021 Borough Council Departmental appointments with the first member being named the Chair:

Parks & Recreation	Mr. Wilburn	Mr. Corbi
Economic Improvement Committee	Ms. Major	Ms. Scott
School Board Liaison	Ms. Scott	Mr. Fullerton
Public Safety/Board of Health	Ms. Scott	Mr. Corbi
Shade Tree Board	Mr. Quinn	Ms. Major
Finance/Insurance/Administration	Mr. Fullerton	Ms. Cairns Wells
Planning Board/Construction	Ms. Cairns Wells	Mr. Wilburn
Environmental/Green Team	Mr. Quinn	Mr. Wilburn
Department of Public Works	Mr. Corbi	Mr. Fullerton

Mr. Corbi made a motion to confirm the appointments as submitted by Mayor Cairns Wells. Mr. Fullerton seconded his motion. The Mayor entertained a brief discussion on the makeup of the council department committees/liaisons. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott, aye, Mr. Quinn aye, Mr. Wilburn aye.

PUBLIC SESSION

Mayor Cairns Wells opened the floor for Public Comments. No one additional came further to speak therefore the Mayor closed the floor.

The Mayor also acknowledged and thanked all of the volunteers, colleagues on Council and Borough employees for working hard during this very challenging year.

Ms. Scott made a motion to adjourn which was seconded by Ms. Major. All voted in the affirmative.

Respectfully submitted,

Michelle Hack, RMC
Municipal Clerk