

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
MARCH 16, 2021**

Mayor Cairns Wells called the meeting to order and saluted the Flag. The Borough Hall was closed to the general public in accordance with social distancing guidelines in place due to the onset of COVID-19 and the meeting was held via conference call with notice for calling in provided under OPMA.

Under the guidance of the Governor's Executive Order 107, the Division of Local Government Services of New Jersey has strongly encouraged all municipalities to conduct public meetings with communications equipment to avoid a public gathering. N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms until further notice is given.

Join Zoom Meeting <https://zoom.us/j/93447182894?pwd=SVN4TjJiM3FicGFxdVduQ2xvTVRBZz09> or Dial in by Phone: 1 646 558 8656 US (New York)
Meeting ID: 934 4718 2894
Passcode: 008658

The public may submit questions or comments via e-mail to mhack@riverton-nj.com no later than 4pm on the day of the scheduled meeting. The public may also submit public comments in written letter form via mail or drop off to the municipal building located at 505A Howard Street Riverton, NJ 08077, during business hours no later than 4pm the day of the scheduled meeting. Previously submitted public comment shall be read aloud and addressed during the public meeting that will be heard to all remote participants and the public. The Governing Body may pass over duplicate written comments; however, each duplicate comment will be noted for the record with the content summarized. The chat option in Zoom shall not be considered nor recognized as a tool for Public Comments.

OPEN PUBLIC MEETINGS ACT

Public Notice of this meeting has been given in the following manner:

- A. Having written notice published in the Burlington County Times Thursday January 7, 2021
- B. Forwarding written notice to the Courier Post for informational purposes only on Tuesday January 5, 2021
- C. Posting written notice on the Official Borough Website and on the outside door of the Borough Hall on Thursday January 7, 2021

ROLL CALL

Mayor Suzanne Cairns Wells	present	Councilwoman Julie Scott	present
Council President Bill Corbi	present	Councilman Jim Quinn	present
Councilman Kirk Fullerton	present	Councilman Edgar Wilburn	present
Councilwoman Laura Major	present		

Other Borough Officials Present: Keith Adams, Public Works Manager, Nicole Chicone Shively, Treasurer, John Shaw, Chief of Police, Solicitor Tom Coleman, Esquire and Borough Clerk Michelle Hack.

APPROVAL OF MINUTES/CLERK REPORT

Minutes from the January 19, 2021 and February 16, 2021 were submitted for approval. Motion made by Mr. Corbi and seconded by Mr. Quinn. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

CORRESPONDENCE

SOLICITORS REPORT

Mr. Coleman provided the Governing Body with a memorandum from his office on the latest legislative update concerning the legalization of recreational cannabis. He reviewed the six licensing types the State will be issuing, and five of those licenses, the Borough will have to make decisions on if they want to offer those licenses, and the tax levy incentives and appropriations. Council also discussed the underage user legislation that was also enacted as part of this law. Mayor Cairns Wells stated that the deadline for the Borough to enact any zoning laws related to cannabis must be passed by August 21, 2021. The timeline permits for Council to hold formal discussions April, introduce in May, adopt in June. This will permit for a buffer period in July.

Mr. Coleman reported on a Government Records Council complaint that has been filed against Clerk Hack. He reported that Ms. Hack properly followed all of the rules set forth under OPRA and the requestor has a long history of making bogus claims.

PUBLIC COMMENT

The Mayor opened the floor for Public Comment. Mr. James Geissler of Thomas Avenue encouraged Council to properly word any ordinance to include vape and vape-like device that will prohibit smoking of marijuana or tobacco in public locations. Ms. Wanda Swanson of Thomas Avenue asked for clarification on the imposed tax levy related to cannabis legislation. Mr. Joe Threston of Seventh Street asked for clarification on Res. 50-2021 on tonight's agenda.

RESOLUTION #51-2021

A RESOLUTION TO AUTHORIZE A VENDOR FOR THE PLACEMENT OF A TEXTILE BIN (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Fullerton provided the second to the motion. This agreement is with American Recycling Resources out of Ocean Township, NJ. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #46-2021

A RESOLUTION TO AUTHORIZE T&M TO RE BID ON THE SEWER TANK RECONSTRUCTION (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Ms. Major seconded his motion. This is a re-bid on the same project that was bid in Spring 2020 and all bids exceeded the engineering estimate therefore rejected all bids. ROLL CALL: Mr. Corbi aye, Mr. Fullerton

aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #45-2021

A RESOLUTION TO ACCEPT THE QUOTE FROM BEVAN SECURITY TO PERFORM UPGRADES AT THE BOROUGH HALL

(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Corbi read the resolution by title only and motioned for approval. Mr. Fullerton seconded the motion. This resolution permits upgrades to the Borough Hall security system that are currently outdated. This project was funded in 2020 Capital Budget. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

ORDINANCE # O-04-2021

1ST READING

AN ORDINANCE TO AMEND THE BOROUGH CODE AT CHAPTER 110 CONCERNING STORMWATER CONTROLS

(FULL ORDINANCE IN ORDINANCE BOOK)

Mr. Corbi read the ordinance by title only and motioned for approval. Mr. Wilburn seconded the motion. This ordinance will bring the Borough into compliance with the State Department of Environmental Protection criteria put into effect in 2021. This is the first reading of this ordinance. Notice of the Public Hearing and adoption at the April 20, 2021 meeting will be published in the Official Newspaper. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

FEBRUARY/MARCH 2021 PUBLIC WORKS REPORT

DPW: Brush collected twice entire town- 1 brush dumpster; 1 trash dumpster; Feb. 18 snowstorm: plowed and salted twice. County billed \$862.50. Total for the year so far is \$2932.50. Cleaned trucks from snow storms; Number 3: F350 was serviced. Number 13: F550 new starter was installed; Patched potholes; ongoing; Checked gaslights; 14 were out; faxed list to PSE&G.

PARK: Cleaned up leaves at park; Working on baseball fields

SHADE TREE: Hyperion has begun working on removal contract.

FEBRUARY/MARCH SEWER REPORT

Sludge Removed: 6 loads removed

Plant Permit Sampling: All permit required sampling was completed for March 2021; All required monthly reports were submitted to NJDEP for Feb 2021; ERI submitted 2020 PCB report to DRBC and NJDEP.

Plant Flow CAP program: 25/28 days in Feb that exceeded 95% of what AVG daily plant flow is rated for (0.22MGD); AVG flow for month Feb was 0.221 MGD = 106% of AVG daily permitted flow; That being said, our 12 month roll AVG for Feb was 94%; Last CAP exceedance was in Dec 2019 at 98%.

Repairs and Maintenance:

Pump Station: No Issues

SBR Tanks: 3/11 - Ordered 2 new mixer motors and 2 new sludge pumps for SBRs. These came out of capital budget for 2020: SBR1 mixer replaced in 2008, Currently 13 years old; SBR2 mixer

replaced in 2014; Responded to afterhours SBR2 mixer fault alarms on 2/25 & 2/28; SBR1 sludge pump replaced in 2013 and SBR2 sludge pump replaced in 2001

Blowers for SBR Process: 3/12 – authorized repairs for (1) 30hp blower (\$5k) (capital budget for 2020)

EQ Tank: Still waiting repair for pinhole leak in tank. 1/19 – met with Municipal Maint and Banks Industrial Group for inspection of EQ tank pinhole leak

Plant Influent Pumps: 2/23 – Stevenson’s made repairs to influent pump 2; Replaced lower mechanical seal; Upper seal/lower bearing was fine

Collection System: 3 calls: 2/21 – Main & Cedar Streets (main), 3/1 – 306 3rd St (grease in lateral), 3/6 – Cedar & Broad Street – blockage off of Cinn St.

Plant Influent Pump Building: 3/15 - Hot Water Boiler In/Op; 3/16 – Hutchinson on site for repairs; Recirculation pump failed

TREASURER’S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton asked for a motion to approve the reports and bill list, which closed on March 16, 2021. Mr. Quinn seconded the motion. The full bill list is on file for inspection in the clerk’s office. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #52-2021

A RESOLUTION TO AMEND THE 2021 TEMPORARY BUDGET (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and Ms. Scott seconded the motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #53-2021

A RESOLUTION TO UTILIZE THE THREE YEAR AVERAGE METHOD FOR MUNICIPAL COURT REVENUES IN THE 2021 MUNICIPAL BUDGET (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and Mr. Corbi seconded the motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #54-2021

A RESOLUTION TO INTRODUCE THE 2021 MUNICIPAL BUDGET (FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Fullerton read the resolution by title only and Mr. Corbi seconded the motion. There will be a second reading and Public Hearing prior to adoption of the budget at the April 20, 2021 meeting. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

ORDINANCE # O-01-2021

1ST READING

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2021(N.J.S.A. 40A: 4-45.14) (FULL ORDINANCE IN ORDINANCE BOOK)

Mr. Fullerton read the ordinance by title only and Mr. Corbi seconded the motion. This is the first reading of this ordinance. Notice of the Public Hearing and adoption at the April 20, 2021 meeting will be published in the Official Newspaper. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

ORDINANCE #O-02-2020

1ST READING

**AN ORDINANCE TO PROVIDE FOR SALARY RANGES FOR ALL MUNICIPAL EMPLOYEES
(FULL ORDINANCE IN ORDINANCE BOOK)**

Mr. Fullerton read the ordinance by title only and Mr. Quinn seconded the motion. This is the first reading of this ordinance. Notice of the Public Hearing and adoption at the April 20, 2021 meeting will be published in the Official Newspaper. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

Mr. Fullerton reported on submissions of Volunteer Forms from the RIA on the placement of springtime baskets and a cleanup day on April 24, 2021. And that Welcome signs are being worked on as you enter the Borough.

RESOLUTION #47-2021

**A RESOLUTION TO AUTHORIZING THE TRANSFER OF A JUNK VEHICLE
(FULL RESOLUTION IN RESOLUTION BOOK)**

Ms. Scott read the resolutions by title only and motioned for approval. Mr. Quinn seconded her motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #48-2021

**A RESOLUTION TO AUTHORIZING THE TRANSFER OF A JUNK VEHICLE
(FULL RESOLUTION IN RESOLUTION BOOK)**

Ms. Scott read the resolution by title only and motioned for approval. Mr. Quinn seconded her motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

RESOLUTION #15-2021

**A RESOLUTION TO APPOINTING A MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER
(FULL RESOLUTION IN RESOLUTION BOOK)**

Ms. Scott read the resolution by title only and motioned for approval. Mr. Corbi seconded her motion. Patrolman Reeder will serve the role of Municipal Humane Law Enforcement Officer (MHLEO) for the Borough. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

ORDINANCE #O-03-2021

1ST READING

**AN ORDINANCE TO AMEND THE BOROUGH CODE AT CHAPTER 26 CONCERNING THE
CREATION OF A POLICE LIEUTENANT IN THE RIVERTON POLICE DEPARTMENT
(FULL ORDINANCE IN ORDINANCE BOOK)**

Ms. Scott read the ordinance by title only and Mr. Corbi seconded the motion. This is the first reading of this ordinance. Notice of the Public Hearing and adoption at the April 20, 2021 meeting will be published in the Official Newspaper. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

February 2021 Municipal Court Report

Year To Date:

Tickets Issued:	74	162
Tickets Disposed:	66	138
Complaints Issued:	4	18
Complaints Disposed:	9	24
Total Disbursements:	\$5424.53	\$9299.57
Riverton Treasurer:	\$2914.95	\$4923.22

February 2021 Fire Department

Fires: 16 YTD: 32 Drills: 2 YTD: 4

February 2021 EMS Report 285 answered calls to Tri-Boro area and Riverside Twp.

February 2021	Current Month:	Last Month:	Year to Date:
Vehicle Mileage:	1963	1845	3808
Juvenile Arrests:	0	0	0
<u>Adult Arrests:</u>	6	13	19
a) Contempt	4	8	
b) Hindering	1	2	
c) Possession of CDS	2	9	
<small>These figures represent people who were arrested and the charges against them.</small>			
Motor Vehicle Accidents:	1	4	5
Motor Vehicle Stops:	95	123	218
Motor Vehicle Summonses:	78	88	166
Motor Vehicle Warnings:	17	35	52
Alarms:	13	14	27
Asst. to other Agencies:	18	16	34
Animal Complaints:	3	3	6
Fire Calls:	1	1	2
EMS Calls:	22	12	34
Unattended Deaths:	0	0	0
Criminal Cases:	10	16	26
Domestics:	2	0	2
Thefts:	1	0	1
Electronics			
Burglaries: Motor vehicle	1	0	1
Assaults:	0	0	0
Criminal Mischief:	0	2	2

Ms. Scott reported the School Board's COVID-19 updates and their budget does not call for an increase. Chief Shaw reported on a bicycle theft that Officer Beuschel helped resolve with the victim's assistance.

Ms. Major provided a letter to support the Riverton Steamboat Landing Foundation in their grant application to New Jersey Historic Trust. Mayor and Council are in agreement to lend support for this.

Mr. Quinn reported on the Environmental Commission activities including an electronic recycle event with Palmyra. He also reported on PSE&G being in town to work on trimmings, Arbor Day will be April 30, 2021 and ongoing removal permit updates.

RESOLUTION #-2021
A RESOLUTION TO AMEND PHASE 2 OF THE RIVERTON DOG PARK
(FULL RESOLUTION IN RESOLUTION BOOK)

Mr. Wilburn read the resolution by title only and motioned for approval. This includes adding more pavers to the dog park. Mr. Corbi provided the seconded the motion. Eastern was the sole bidder at \$4,200.00. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

Mr. Wilburn reported that he working to schedule adult baseball teams at the park.

RESOLUTION #50-2021
A RESOLUTION TO DEMAND THE STATE OF NEW JERSEY TO TAKE RESPONSIBILITY FOR
AFFORDABLE HOUSING
(FULL RESOLUTION IN RESOLUTION BOOK)

Mayor Cairns Wells read the resolution by title only and asked for a motion to approve. Mr. Fullerton moved to accept the resolution as read. Ms. Scott seconded the motion. ROLL CALL: Mr. Corbi aye, Mr. Fullerton aye, Ms. Major aye, Ms. Scott aye, Mr. Quinn aye, Mr. Wilburn aye.

Mayor Cairns Wells reported that she has learned that the American Recovery Act will be providing funds to each municipality. Riverton is slated to receive an estimated amount of approximately \$263,000. However, funding will be funneled down from the Federal Government, to the State, then to the Counties who will then disburse predetermined amounts to each local government. Spending of these funds will be discretionary to each Governing Body.

OLD BUSINESS

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for a second public comment session concerning the agenda. No one came forth to speak therefore closing this session.

ADJOURNMENT

With no additional business to discuss, Ms. Scott made a motion to adjourn the meeting and Mr. Fullerton seconded the motion. All voted in the affirmative.

Next meeting of the Governing Body is their regular meeting on April 20, 2021 at 7 o'clock p.m.

Respectfully submitted,

Michelle Hack, RMC
Borough Clerk