

RUSH TOWN BOARD MINUTES
February 22, 2017

A regular meeting of the Rush Town Board, County of Monroe, was called to order by Supervisor Cathleen Frank at 7:00 PM on February 22, 2017, at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York. Everyone present participated in the Pledge of Allegiance.

PRESENT: Cathleen Frank	-----	Supervisor
Rita McCarthy	-----	Deputy Town Supervisor
Jillian Coffey	-----	Councilperson
Gerald Kusse	-----	Councilperson
Shivaun Featherman	-----	Deputy Town Clerk
Lauren Baron, Esq.	-----	Attorney for the Town

OTHERS PRESENT:

Don Sweet	----	Resident
	-	
Cecil Palmer	----	Resident
	-	
Jim Wilkins	----	Resident
	-	
Jim Roach	----	Resident
	-	
Lee Hankins	----	Resident
	-	
Mark David	----	Resident, Highway Superintendent
	-	

EXCUSED: Councilperson Daniel Woolaver
Town Clerk Pamela Bucci

I. PUBLIC COMMENT

Supervisor Frank opened the floor inviting anyone wishing to address the Town Board to come forward. All that wishing to speak to the Town Board was asked, if able, to stand at the podium and to state their name and address for record keeping purposes.

No comments received from the audience.

II. APPROVAL OF MINUTES

RESOLUTION #82-2017

Councilperson McCarthy moved to approve the February 8, 2017, Town Board Meeting Minutes as written by Town Clerk Bucci. Councilperson Coffey seconded the motion.

Roll: Councilperson McCarthy	aye
Councilperson Coffey	aye
Councilperson Kusse	aye

Supervisor Frank aye carried.

III. APPROVAL OF TRANSFERS

RESOLUTION # 83-2017

Councilperson McCarthy moved having audited all of the unexpended balances of existing appropriations move, that Transfers 4 of February 1, 2017, in the amount of \$806.85 be allowed. Councilperson Coffey seconded the motion.

BUDGET TRANSFERS 2/01/2017 - 2016 FUNDS

Transfer from the unexpended balance of an existing appropriation'(s).
General Funds

Transfer Number	Decrease Appropriation			Increase Appropriation	
	Amount	Account	Description	Account	Description
4	806.85	A.1990.40 0	Supervisor Contingency Contractual To cover laptop purchase	A.7510.20 0	Historian Capital Outlay

Roll: Councilperson McCarthy aye
Councilperson Coffey aye
Councilperson Kusse aye
Supervisor Frank aye carried.

IV. APPROVAL OF ABSTRACT

RESOLUTION #84-2017

Councilperson McCarthy moved that having audited all the claims against the funds listed on Abstract (2-2) for vouchers for #2017 164 through 219 be allowed for payment in the amount of \$37,923.57. Councilperson Coffey seconded the motion.

Roll: Councilperson McCarthy aye
Councilperson Coffey aye
Councilperson Kusse aye
Supervisor Frank aye carried.

V. CORRESPONDENCE

No correspondence.

VI. REPORTS OF OFFICERS AND COMMITTEES

Councilperson McCarthy offered the following:

- As liaison, attended Library Board of Trustees meeting. They are planning an event in late summer or fall.

Councilperson Coffey offered the following:

- No report.

Councilperson Kusse offered the following:

- As liaison, attended the Fire Commissioner's meeting. Attended the Planning Board meeting.

Deputy Town Clerk Featherman offered the following:

- No report.

Town Attorney Baron offered the following:

- No report.

Highway Superintendent David offered the following:

- Thanks to Rush Fire Department for donating their no longer used two-way radios to the department.
- Mulch is being ground at the Transfer Station.
- Meeting with Assemblyman Errigo and Senator Funke regarding the promotion of highway funding.

Supervisor Frank offered the following:

- No report.

Supervisor Frank invited Mike Jagodzinski, owner of JAG Construction to make a presentation to the Town Board regarding energy consumption and savings.

PRESENTATION: Mike Jagodzinski of JAG Construction, Rochester, New York

Owner, Mike Jagodzinski distributed a proposal for insulation of the Town Hall building. Mike has 39 years of contracting experience which includes college construction and statistics. Mike has extensive knowledge of foam insulation and is energystar certified. He has written books about spray foam for insulation that is effective in controlling ice damming and insulation of buildings and homes.

Mike visited the Town Hall on two occasions and suggested using an infrared camera, at no cost to the town, to pinpoint air leakage areas. Presented was a chart that illustrated the use of spray foam insulation and how it works together with science and Mother Nature. The deficiencies in building were seen through infrared pictures. The biggest issues are air leakage. Ridge (exit) vents and box vents are pulling air in but there are no soffit vents. Heat is drawn from a convection loop in the clerk's office. Ridge venting

moves moisture, which is extremely low, from building. The mechanics room connects to the clerk's office that is drawing heat and air conditioning out of the building.

JAG's proposal controls the big issue of air leakage that is masking the little problems. They are not recommending insulation work without doing air leakage first. The insulation deficiencies will then be apparent. A large roof section, that cannot be changed, empties in one area. Soffits control imbalanced ventilation that stops air from being lured from the building. There is currently too much exit venting.

Items at the Town Hall that generate potential problems include: color of shingles that generate heat and contribute to ice damage, direction of sun hitting the windows, heat loss through windows, library ceiling drywall is not taped which allows air to flow through the cracks, air tunnel exists between the clerk's office and the mechanics room, spray foam is used for air sealing and fiberglass is being used that filters air.

There will be heating and cooling cost savings.

Councilperson Kusse asked about blower door testing that measure leakage.

VII. OLD BUSINESS

A. Status Update on Energy Saving Upgrades to Town Hall - The Town Board will continue its comparison of proposed recommendations.

Councilperson Coffey believes that a foam insulation recommendation should be requested from all participating vendors.

Attorney Baron stated that it is the Board's discretion on whether or not to request the contractors to provide foam insulation.

Councilperson Kusse asked that the Town Board table the decision until Councilperson Woolaver is present. All those present were in agreement.

B. Resolution to fund salaries, equipment and mileage for Dog Control Officer - Supervisor Frank mentioned that revenue for dog control is to be used for funding that department. Two persons available will manage this position at different times of the day in order to provide full 24/7 coverage. A salary comparison was completed.

Councilpersons Kusse and Coffey stated and agreed that funds collected for dog control should support that department.

RESOLUTION #85-2017

Councilperson McCarthy moved to allow the Supervisor to adjust the Dog Control Department budget and transfer funds from the Contingency Fund in order to satisfy the dog control department's mileage, equipment and licensing fees collected to balance revenue. Councilperson Coffey seconded the motion.

Roll:	Councilperson McCarthy	aye	
	Councilperson Coffey	aye	
	Councilperson Kusse	aye	
	Supervisor Frank	aye	carried.

C. Resolution to appoint Assistant Dog Control Officer Tanya Bertram - Tanya Bertram provided a dog census service to the Town of Rush and accepted the open position of Assistant Dog Control Officer.

RESOLUTION #86-2017

Councilperson McCarthy moved to approve the Supervisor's appointment of Tanya Bertram as Assistant Dog Control Officer effective February 22, 2017, through December 31, 2017. Councilperson Coffey seconded the motion.

Roll:	Councilperson McCarthy	aye	
	Councilperson Coffey	aye	
	Councilperson Kusse	aye	
	Supervisor Frank	aye	carried.

D. Resolution to sign proposal with Rochester Community Design Center - Supervisor Frank stated that the Rochester Community Design Center (CDCR) would like to facilitate a design charrete that includes mobilization, a pre-charrete phase, preparation, an event, follow-up and a number of steering committee meetings. Funds have been budgeted.

Councilperson Coffey asked if the Rush Riverside Refuge would be included.

CDCR recommended the hamlet be concentrated on separately.

Councilperson Kusse added that the charrette would be a key component of any Master Plan update. Supervisor Frank agreed.

RESOLUTION #87-2017

Councilperson McCarthy moved to approve the Supervisor entering into an Agreement for Services with the Community Design Center Rochester (CDCR) 1115 East Main Street, Rochester, New York 14609 with budgeted funds in the amount of \$20,000. Councilperson Coffey second the motion.

Roll:	Councilperson McCarthy	aye	
	Councilperson Coffey	aye	
	Councilperson Kusse	aye	
	Supervisor Frank	aye	carried.

VIII. NEW BUSINESS

A. Resolution to appoint Lewis Gurley for Board of Assessment Review - Supervisor Frank noted that the Board interviewed for the open position on the Board of Assessment Review.

RESOLUTION #88-2017

Councilperson McCarthy moved to appoint Lewis Gurley to the Board of Assessment Review effective February 23, 2017, and includes a single payment of \$112.00. Councilperson Coffey seconded the motion.

Roll: Councilperson McCarthy	aye	
Councilperson Coffey	aye	
Councilperson Kusse	aye	
Supervisor Frank	aye	carried.

B Resolution to sign Inter-Municipal Agreement with Town of Wheatland for Code Enforcement Building Inspector Services - Supervisor Frank noted that an official agreement was required. Both the Rush Building Inspector and Code Enforcement Officer will be on vacation the same week that necessitated coverage. Attorney Mancuso has prepared the Intra-Municipal Agreement.

Councilperson Coffey read the agreement aloud.

RESOLUTION #89-2017

Councilperson Coffey moved to authorize the Supervisor to sign the annual Inter-Municipal Agreement of building inspector and code enforcement officer duties with the Town of Wheatland pursuant to General Municipal Law 5-G effective March 1, 2017 through December 31, 2017. Councilperson McCarthy seconded the motion.

Roll: Councilperson McCarthy	aye	
Councilperson Coffey	aye	
Councilperson Kusse	aye	
Supervisor Frank	aye	carried.

C. Resolution to authorize acceptance of Monroe County Community Development Block Grant (CDBG) Program - Monroe County CDBG (Community Development Block Grant) Program has been approved and ready to be dispensed in the amount of \$5,876.00 for two ADA (American Disability Act) compliant doors in the library area.

RESOLUTION #90-2017

Councilperson McCarthy moved to authorize the Supervisor to accept the Monroe County Community Development Block Grant for American with

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Disability Act (ADA) for library doors in the amount of \$5,876.00.
Councilperson Coffey seconded the motion.

Roll: Councilperson McCarthy	aye
Councilperson Coffey	aye
Councilperson Kusse	aye
Supervisor Frank	aye carried.

IX. PUBLIC COMMENT

Resident Jim Wilkins asked what the Rochester Community Design Center will be doing for Rush.

Supervisor Frank stated that they are a non-profit organization that helps communities hold design sessions called a charrette for collecting ideas and thoughts on how to enrich a town. The focus of the charrette, adding or amending the master plan, which begins at Route 15/Route 390 ramp intersection and continue through the hamlet of Rush. An explanation and progress of the charrette has been included in the town newsletter and status updates will be provided at Town Board meetings.

X. ADJOURNMENT

Supervisor Frank moved, having no further town business to conduct, adjourned the meeting at 7:50 PM. The meeting was adjourned by common consent.

Respectfully submitted,

Shivaun Featherman
Deputy Town Clerk