

RUSH TOWN BOARD  
BUDGET WORKSHOPMINUTES  
August 9, 2017

A regular meeting of the Rush Town Board, County of Monroe, was called to order by Supervisor Cathleen Frank on August 9, 2017, following 7:58 PM Board Meeting at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York.

PRESENT: Daniel Woolaver	----- Councilperson
Rita McCarthy	----- Deputy Town Supervisor
Jillian Coffey	----- Councilperson
Gerald Kusse	----- Councilperson
Cathleen Frank	----- Supervisor
Pamela Bucci	----- Town Clerk

OTHERS PRESENT:

Dan Klimek	----- Budget Officer/Finance Director
Mark David	----- Resident, Highway Superintendent
Kirsten Flass	----- Resident, Library Director
Dan Stanford	----- Assessor
Ken Stavalone	----- Building Inspector

Budget Officer/Finance Director Dan Klimek provide the Town Board with a hard copy budget worksheet compiled of proposed department budgets consistent with prior years' format showing comparatives to actuals for a four year period.

Assessor's Office - Assessor Stanford presented his proposed budget indicating contractual increases due to lawsuit costs, equipment, mapping and digital software. Assessor Clerk Laura Conner-Hammond did a great job obtaining and inputting resident exemptions. An Assessor's Clerk raise is included. Revaluation possibilities and options were discussed due to Rush's 92% level of assessment. Fairness across the board is possible; however, additional funding is not possible.

Building Department (Inspection) - Building Inspector Ken Stavalone has reducing the building inspector budget by \$1,000. Training costs are included and equipment is adequate for the department needs.

Dog Control Department - In the absence of the Dog Control Department, Budget Officer Klimek presented the proposal with a decrease in contractals from \$1,000 to \$500. Revenue for the department has increase. Supervisor

Frank stated that DCO Mike Czora is doing an excellent job deserving of a Step 2 to Step 4 increase.

Highway and Parks Departments - Highway Superintendent David increased gardeners hours after eliminating a Parks position in previous years. A purchase replacement of a Gator or similar vehicle is recommended. William Udicious Pavilion floors in the hallway and bathrooms need a commercial grade tile. Secretarial hours will be decreased. Highway line items were reviewed with no outstanding issues.

Library - Library Director Kirsten Flass decreased personnel for hours. Found that it is mutually beneficial having staff changing schedules and a cost savings to the town by increasing volunteers. Insurance and utility costs were submitted as same as last year. Contractuals are divided into traditional materials budget and digital budget. Computer and share costs remain the same. Funds for possible outstanding performance reviews have been added, however, may not be used.

Supervisor's Office - Supervisor Frank included funding for elected Town Board office training in New York City, however, being over a school break will not herself be attending. A step increase is included for Supervisor's secretary Sue Knight. Budget was increase for the 200 year bicentennial including a commemorative clock cost.

Town Clerk Office - Town Clerk Bucci noted contractual costs of legal notices and advertising have decreased due to posting in only one designated newspaper. Leases for the copier and postage meter were negotiated to a lower rate. Funds included for possible counter computer replacement. Interest and penalties revenue has decrease due to residents making full tax payments before penalties accrue. Deputy Town Clerk is at Step 5 and asked how increases are given to those doing an outstanding job when they are at the highest step.

Supervisor Frank, having conducted all town business, moved to adjourn the meeting at 10 PM. All parties present were in agreement.

Respectfully submitted,

Pamela J. Bucci  
Town Clerk