

RUSH TOWN BOARD MINUTES
BUDGET WORKSHOP
AUGUST 23, 2017

A regular meeting of the Rush Town Board, County of Monroe, was called to order by Town Supervisor Frank at 7:58 PM on August 23, 2017, at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York. Everyone present participated in the Pledge of Allegiance.

PRESENT: Daniel Woolaver	-----	Councilperson
Rita McCarthy	-----	Deputy Town Supervisor
Jillian Coffey	-----	Councilperson
Gerald Kusse	-----	Councilperson
Cathleen Frank	-----	Supervisor
Pamela Bucci	-----	Town Clerk

OTHERS PRESENT:

Tim Murphy	-----	Monroe County Office of Real Properties
Dan Klimek	-----	Finance Director/Budget Officer
Patricia Stephens	-----	Recreation Supervisor
Susan Mee	-----	Town Historian, Resident
Thomas Doupe	-----	Town Justice, Resident

Supervisor Frank introduced Tim Murphy to further discuss a reassessment process.

Tim Murphy, Monroe County Office of Real Properties - Mr. Murphy explained many variables, to performing a reassessment. He recommended different options and discussing possible ala-cart items with the town assessor to decrease the cost of a town-wide reassessment.

Finance Director Dan Klimek - Director Klimek went over changes that were proposed at the August 9, 2017 budget workshop.

Justice Thomas Doupe, Town Court - Judge Doupe discussed adjustments related to salaries and the court's assessment and redistribution of hours, time and pay rates. Step increases for each of the clerks were recommended. The revenues were projected to conservatively stay the same. Included were contractual increases for annual mandatory training including a first-time specific clerk training and testing. NYS has determined a 6 hours training per person.

Recreation Supervisor, Patricia Stephens - Supervisor Stephens discussed the reconfiguration of the afterschool programs caused by the shift in program responsibility from Town of Henrietta Recreation to the Rush

Henrietta School District. Rush's program is being provided space at Good Sheppard instead of Monica Leary Elementary. Rush's pricing was more expensive than the Town of Henrietta program, however, the R-H School District Cub Care is now roughly double of Rush's program. Rush's Recreation programs are self-sufficient or the programs cannot continue. The revenue supports the entire department's costs; therefore, increases are not included based on the revenue projected for the department. Other Rush programs are doing very well. Soccer is huge.

There continues to be a problem in the pavilion with wet floors creating a safety issue. Recreation Supervisor Stephens is working on researching changing the flooring to sand concrete; the puddle of water at the door opening of pavilion is a continuous issue.

Town Historian Susan Mee - The historian's budget shows increase due to the bicentennial celebration. Sue presented an overview of the monthly events planned for the town's 200th year anniversary celebration including a book signing, house tour, baseball game, and gala event at Wildwood, period clothing, tree lighting ceremony and possible sleigh rides. Planning continues.

Councilperson Coffey applauded Historian Mee on a fantastic job putting together the bicentennial. Tombstones in town cemeteries and exhibit space were discussed.

Supervisor Frank recommended a Step 5 increase for Historian Mee.

Finance Director Dan Klimek - Director Klimek discussed options of reserve funds to set aside for particular major repair and capital reserve fund for specific items or specific types of items. Also discussed were budgets for the Conservation, Planning and Zoning Board members, Fire Marshall/Code Enforcement and Disaster Coordinator. All are basically the same budgets with the exception of dropping slightly zoning revenues.

Director Klimek also discussed the following budget items:

- Property taxes and sales taxes
- Cell tower
- Rental House at 911 Rush Scottsville Road including major repairs and the return on the investment
- Leases at Rush Riverside Refuge
- Rush Riverside Refuge projects
- Pavilion updates
- Web design update
- Phone system replacement
- Fringe benefits
- Special Districts

- Insurance casualty
- Utilities

Finance Department - Dan Klimek

There is a small contractual software support increase in Finance and small increase on ADP payroll costs. All direct deposit staff have been converted to on-line management of their pay and debit cards issued to those not on direct deposit amounting to a small but convenience savings to the town.

Additional Discussion

Town Clerk Bucci submitted some research and asked about step change modifications and discussed deputy stipends, title modifications and thoughts on bonus adjustment.

Adjournment:

Supervisor Frank, having conducted all town business, moved to adjourn the meeting at 9:50 PM. All parties present were in agreement.

Respectfully submitted,

Pamela J. Bucci
Town Clerk