

RUSH TOWN BOARD MINUTES  
AUGUST 8, 2018

A regular meeting of the Rush Town Board, County of Monroe, was called to order by Town Supervisor Cathleen Frank at 7:00 PM, August 8, 2018, at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York. Everyone present participated in the Pledge of Allegiance.

PRESENT: Daniel Woolaver	-----	Councilperson
Rita McCarthy	-----	Deputy Town Supervisor
Jillian Coffey	-----	Councilperson
Gerald Kusse	-----	Councilperson
Cathleen Frank	-----	Supervisor
Pamela Bucci	-----	Town Clerk
Lauren Baron, Esq.	-----	Attorney for the Town

OTHERS PRESENT:

Carol Barnett	-----	Resident
Pat Kraus	-----	Resident
Mark David	-----	Resident, Highway Superintendent
Dan Klimek	-----	Budget Officer
Cecil Palmer	-----	Resident
Amber Corbin	-----	Resident
Hans Schmitthenner	-----	Resident

I. PUBLIC COMMENT:

Supervisor Frank opened the floor inviting anyone wishing to address the Town Board to come forward. All those wishing to speak to the Town Board were asked, if able, to stand at the podium and to state their name and address for record keeping purposes.

Resident Hans Schmitthenner supports the decisions made by the Town Board regarding the Rush Riverside Refuge properties. Resident Schmitthenner has walked the properties and suggested a statement of facts from the Town Board is warranted so that there is no miscommunication.

Resident Amber Corbin expressed her concern and opposition in hiring a part-time building clerk and discussed the building inspector's workload past and present. A written document was prepared and read.

Resident Carol Barnett voiced her concern in hiring a building inspector clerk. An informational forum was held regarding the Rush Riverside Refuge by an independent group.

II. APPROVAL OF MINUTES:

**RESOLUTION 146-2018**

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Councilperson Woolaver moved to approve the July 25, 2018, Minutes as written by Town Clerk Bucci. Councilperson Coffey seconded the motion.

Roll:	Councilperson Woolaver	aye	
	Councilperson McCarthy	aye	
	Councilperson Coffey	aye	
	Councilperson Kusse	aye	
	Supervisor Frank	aye	carried.

III. APPROVAL OF ABSTRACT:

**RESOLUTION 147-2018**

Councilperson Coffey moved that having audited all the claims against the funds listed on Abstract 8-1 for vouchers for #2018 819 through 859 be allowed for payment in the amount of \$57,912.74. Councilperson McCarthy seconded the motion.

Roll:	Councilperson Woolaver	aye	
	Councilperson McCarthy	aye	
	Councilperson Coffey	aye	
	Councilperson Kusse	aye	
	Supervisor Frank	aye	carried.

IV. CORRESPONDENCE:

Supervisor Frank had no correspondence to report.

V. REPORTS OF OFFICERS AND COMMITTEES:

Councilperson Woolaver offered the following:

- Attended the Conservation Board meeting on behalf of liaison Councilperson Kusse.

Councilperson McCarthy offered the following:

- No report.

Councilperson Coffey offered the following:

- No report.

Councilperson Kusse offered the following:

- Attended the Fire Commissioners meeting. The Fire Department carnival was a success.
- Attended the Monroe County Fair which was an improvement from last year, eventful and a success.

Town Clerk Bucci offered the following:

- Received Supervisor's July Modified Cash Basis report.
- Received three applications each for court and building clerk positions.

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- The Monroe County Town Clerk Tax Receiver and Collectors Association's guest speaker is Sheriff Todd Baxter. Charitable Reserve Fund possibility will also be discussed.
- Received numerous building department freedom of information requests related to permits.
- Proposed beautification and gardening cost issues and proposed resolution submitted to the Town Board.

Town Attorney Baron offered the following:

- No report.

Highway Superintendent David offered the following:

- Surface treating is scheduled on sections of Honeoye Falls Five Point Road and Wardell Road

Library Director Flass offered the following:

- Received unofficial word that the Library will be awarded a grant for the covered walkway into the Library.

Town Supervisor offered the following:

- No report.

VI. OLD BUSINESS:

A. Update on QPK proposed timeline - Supervisor Frank stated that because of the heat, QPK will be continuing their round of analysis after Labor Day.

VII. NEW BUSINESS:

A. Resolution to update Town of Rush Employee Handbook - Supervisor Frank stated that the changes to the handbook pertain to paper pay checks and additional changes to benefits require updating.

**RESOLUTION #148-2018**

Councilperson McCarthy moved to update phrasing of the Employee Handbook to include employee ACH deposit only on-line payroll information and debit card for payroll deposits and the addition of a dental, life insurance & AD&D and Vision coverage plans verbiage. Councilperson Woolaver seconded the motion.

Roll:	Councilperson Woolaver	aye
	Councilperson McCarthy	aye
	Councilperson Coffey	aye
	Councilperson Kusse	aye
	Supervisor Frank	aye carried.

B. Resolution to Appoint a Building Clerk for 10-15 hours per week - Supervisor Frank reviewed the increase in high value permit requests. The

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additional potential income for permits will provide additional income to the department. An increase in potential work for solar, commercial and a large buildings development have been discussed.

Board members discussed at length the temporary building clerk position, the building inspector's back log of permits, the department and the fiscal responsibility the board must adhere to.

**RESOLUTION #149-2018**

Councilperson McCarthy moved to appoint a building clerk strictly for the Building Department at 10 hours per week through the end of the year. Councilperson Woolaver seconded the motion.

Roll:	Councilperson Woolaver	aye
	Councilperson McCarthy	aye
	Councilperson Coffey	aye
	Councilperson Kusse	nay
	Supervisor Frank	aye carried.

C. Resolution to renew Maintenance and Service Agreement for Accela accounting software - Supervisor Franked noted that a renewal agreement was needed.

**RESOLUTION #150-2018**

Councilperson Woolaver moved to renew the Maintenance and Service Agreement for Accela accounting software September 1, 2018 through August 31, 2019. Councilperson McCarthy seconded the motion.

Roll:	Councilperson Woolaver	aye
	Councilperson McCarthy	aye
	Councilperson Coffey	aye
	Councilperson Kusse	aye
	Supervisor Frank	aye carried.

D. Resolution to apply for NYS Intermunicipal Water Infrastructure Grant - Supervisor Frank and Henrietta Supervisor Steve Shultz are working on a water grant for East River Road residents, the NYS Museum of Transportation and the town property which is home of the Monroe County Fair. The grant is 40 percent cost of the grant infrastructure.

**RESOLUTION #151-2018**

Councilperson Coffey moved to authorize the Supervisor to apply for a NYS Intermunicipal Water Infrastructure Grant. Councilperson Woolaver seconded the motion.

Roll:	Councilperson Woolaver	aye
	Councilperson McCarthy	aye
	Councilperson Coffey	aye

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Councilperson Kusse	nay
Supervisor Frank	aye carried.

E. Resolution to schedule a special meeting on August 15, 2018 for Public Information Meeting on East River Road public water project and any other business that may come before the Town Board - Supervisor Frank and Henrietta Supervisor Shultz have invited a number of residents that would be affected by the grant. Rush is the lead agency.

**RESOLUTION #152-2018**

Councilperson moved to schedule a Special Meeting on August 15, 2018, at 7 PM at the Rush Town Hall, 5977 East Henrietta Road, Rush, New York for the purpose of discussing East River Road Public Water Project and any other town business that may come before the Board. Councilperson McCarthy seconded the motion.

Roll:	Councilperson Woolaver	aye
	Councilperson McCarthy	aye
	Councilperson Coffey	aye
	Councilperson Kusse	nay
	Supervisor Frank	aye carried.

VIII. PUBLIC COMMENT:

Supervisor Frank opened the floor inviting anyone wishing to address the Town Board to come forward. All those wishing to speak to the Town Board were asked, if able, to stand at the podium and to state their name and address for record keeping purposes.

Resident Cecil Palmer commented on the cleanliness of the Monroe County Fair and suggested safety recommendations. Mr. Palmer made personnel suggestions.

Resident Hans Schmitthenner stressed factual information originating from town officials.

Resident Carol Barnett stressed an intention to provide useful information to the public through an independent website.

IX. ADJOURNMENT:

Supervisor Frank motioned having no further town business to conduct adjourned the meeting at 8:03 PM. All those present were in favor.

Respectfully submitted,

Pamela J. Bucci

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Town Clerk