

**WATER AND SEWER COMMITTEE MEETING AGENDA
VILLAGE OF TREMPLEALEAU COMMUNITY CENTER
JUNE 23, 2015**

1. Roll Call and Call to Order: Chair Taylor called the meeting to order at 5:00 PM. Present: Lois Taylor, Kevin Sacia, and Kurt Wood. Others present: Travis Cooke, Village Administrator; Todd Lakey, Water/Sewer Superintendent; Paul Schindler, Public Works Assistant; Shawn Welte, Davy Engineering and Paul and Lynn Lamke, Pinewood Mobile Home Court.
2. Approval of Minutes
 - A. Consideration of the May 19, 2015 Committee Minutes: Motion by Wood to approve the May 19, 2015 Committee Minutes. Seconded by Taylor. MC 3-0.
3. New Business
 - A. Master Meter Project Review - Davy Engineering: Shawn and Todd are deciding on a meter manufacturer that will work with the new AMI system. Davy will have more drawings available at a future meeting. Consensus of the Committee is to continue going forward with the project. Paul and Lynn Lamke requested that the Committee delay the implementation of the master meter until September of 2016 due to a lease issue they have come across. Chair Taylor stopped the discussion so the rest of the agenda could be addressed.
 - B. WWTP Maintenance Planning - Davy Engineering: Shawn reported the need for age related maintenance at the plant and submitted a proposal for Davy to do the planning for dewatering and inspecting the clarifier and include repairs as needed. Motion by Wood to approve the WWTP Maintenance Plan. Seconded by Taylor. MC 3-0.
 - C. Ratification of Phosphorus Plan - Davy Engineering: Shawn reviewed the need for a phosphorus plan as a requirement of our last WPDES discharge permit. Davy has prepared the plan and is ready to submit it to DNR. Motion by Wood to ratify the phosphorus plan proposal as signed by Travis on June 2nd. Seconded by Sacia. MC 3-0.
 - D. Lift Station #2 Construction Update and Planning Update for Lift Station #1: Shawn reviewed the timeline for construction of Lift Station #2 – likely this fall. Todd mentioned that he would like to see the station moved to the north. Todd and Shawn will work on the modifications with the contractor. Shawn recommends getting soil borings done for the lift station #1 this year due to the amount of precipitation received so far this year. His recommendation to get the borings and the geotechnical work done this year would be of value to contractors when they go to bid it out. The Committee came to the consensus to wait on any geotechnical work for now.
 - E. Water Rate Case - Future Projects Review: Reviewed.
 - F. Water Plant Backwash Programming Changes: The Committee reviewed the proposals from Tonka Water and Industrial Automation. Todd commented that Tonka said that they would have a lower price if they were already in the area. The Committee recommended that new estimates from Tonka should be considered at a future meeting.
 - G. Reservoir Road Build: Motion by Wood to hire Hilton Excavating to place material and perform excavator work for improvements to the road to the water reservoir. Seconded by Taylor. MC 3-0.
 - H. Consideration of Bucket and Brush Mower Purchase for Bobcat: Motion by Wood to authorize Bobcat trade in, purchase of a new brush mower, and the purchase of a new bucket. Seconded by Sacia. MC 3-0.

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- I. Sunset Bay Marina - Unauthorized Use of Sewer: Todd reported that he witnessed a boat discharging waste into the Village sewer system. The Village was informed that the Marina was not discharging into the system and has not been paying for the use of the sewer. Travis will look into the ordinance and report back to the Committee.
 - J. Review Quote from ABT to Remove Pinewood Court Meters: Tabled.
4. Superintendents and/or Administrator's Report: Todd reported the need to repair sanitary and storm manholes with a product called flex steel. He will get more quotes and present them at a future meeting.
 5. Adjournment: Motion by Taylor to adjourn the meeting at 6:06 PM. Seconded by Sacia. MC 3-0.